

REQUEST FOR QUOTATION (RFQ)

PR/PP No.: 2021-06-343  
End-user: AD/BGMS  
Name of Project:

RFQ No.: 2021-06-613  
Date: JUN 18 2021  
ABC: ₱275,172.50

PURCHASE AND DELIVERY OF BGMS SUPPLIES FOR 2ND  
SEMESTER CY 2021

Mode of Procurement: SMALL VALUE PROCUREMENT

Sir/Madam: \_\_\_\_\_

Please quote your lowest price on the item/s described below inclusive of taxes duly signed by you or your authorized representative, subject to the Terms and Condition provided in this RFQ and submit personally to the Office of the Procurement Section, 40 North Drive, Baguio City or through email at [bacsec.car@dswd.gov.ph](mailto:bacsec.car@dswd.gov.ph) on or before JUN 23 2021, 12:00NN.

ENRIQUE H. GASCON JR.  
OIC-ARDA/BAC Chairperson

**TERMS AND CONDITIONS:**

1. Quotations in excess of the ABC will be **REJECTED**.
2. For total quoted price, quotations with a dash or zero shall be deemed free of charge.
3. All entries must be typewritten/printed/longhand. **Any erasure in the quotation must be countersigned by the bidder/representative**, otherwise quotation will be rejected.
4. The Procuring Entity may give due preference to goods being offered with green component.
5. If necessary, the BAC through the TWG, may require an ocular inspection of the venue/place of business/goods being offered.
6. Delivery of Goods / Services is **as indicated** in the next page.
7. Price validity shall be for a period of **120 calendar days** from RFQ Opening of the BAC until confirmation of Purchase Order by the winning supplier.
8. The following documents shall be attached upon submission of quotation, otherwise your quotation will not be accepted, please disregard if already submitted:
  - a. **Updated Mayor's / Business Permit**
  - b. **PhilGEPS Registration Certificate or PhilGEPS Registration Number to be indicated in space below(except for Negotiated Procurement - Emergency Cases, Sec. 53.2, RA 9184 IRR)**
    - o **Income/Business Tax Return (for Small Value Procurement, Direct Contracting above P500K, Emergency Cases above P500K, and Lease of Real Property/Venue).**
9. Where there is discrepancy between: (a) total price per item and unit price for the item as extended or multiplied by the quantity of that item, the unit price shall prevail; (b) stated total price and the actual sum of prices of component items, the latter shall prevail; (c) unit cost in the detailed estimate and unit cost in the bill of quantities, the latter shall prevail.
10. Suppliers/Contractors who **refuse to accept correction of price offer after Bid Evaluation shall be disqualified**.
11. Award of Contract shall be made to the Lowest Calculated Responsive Quotation (LCRQ) that complies to the **technical specifications and the terms and conditions** stated herein.
12. The BAC shall require the bidder with Lowest Calculated Responsive Quotation (LCRQ) to submit the following document prior to issuance of Award / Purchase Order with ABC amounting to P50,000.00 and above.
  - o **Omnibus Sworn Statement (only for Negotiated Procurement - Emergency Cases, Sec. 53.2 and Small Value Procurement Sec. 53.9)**
13. If the Supplier fails to deliver the required goods /services as specified in the Award / Purchase Order, the Procuring Entity may **disqualify bidder from participating future procurement activities to be conducted by DSWD-CAR**.
14. **Liquidated damages equivalent to one tenth of one percent (0.001)** of the value of the goods not delivered within the prescribed delivery period may be imposed per day of delay. The Procuring Entity (PE) may rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
15. Further information may be obtained from the Procurement Section with telephone number **(074) 661-0430 local 25025** or email address **[bacsec.car@dswd.gov.ph](mailto:bacsec.car@dswd.gov.ph)**.

Republic of the Philippines  
**DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT**  
 Cordillera Administrative Region  
 40 North Drive, Baguio City

**REQUEST FOR QUOTATION (RFQ)**

LOT NO.	DETAILED DESCRIPTION	QTY	UNIT	BRAND OFFERED	UNIT PRICE	TOTAL
1	<b>PURCHASE AND DELIVERY OF BGMS SUPPLIES FOR 2ND SEMESTER CY 2021</b>					
	Door knob (lever-type; stainless; heavy-duty)	50	pc			
	Goose-neck Kitchen Faucet (stainless)	25	pc			
	Bibb Faucet (1/2inch; brass steel; heavy-duty)	25	pc			
	Door latch (sliding; stainless)	50	pc			
	Hook Rack (wall-mounted; stainless steel; minimum of 5 hooks/rack; heavy-duty)	25	pc			
	Recessed-type T8 LED Tube & Box-type Set (2 X 18 Watts)	50	set			
	T8 LED Tube (18 Watts)	100	pc			
	LED Bulb (15 Watts)	100	pc			
	Light Switch (Wide Series)	100	pc			
	Universal Outlet (2-gang; Wide Series)	200	pc			
	Face Plate (2-gang; Wide Series)	100	pc			
	PVC Molding (3/4 inch)	100	pc			
	PVC Molding (1/2 inch)	50	pc			
	Metal Cutting Disc (4 inch)	100	pc			
	Flap Disc (4 inch; Grit: #120)	50	pc			
	Diamond Cutting Disc (for tiles; 4 inch)	5	pc			
	Grinding Disc (4 inches)	5	pc			
	Cup Brush for grinder (crimped; 3 inches)	10	pc			
	Drill Bit; 3mm (for metal; heavy-duty)	5	pc			
	Drill Bit; 4mm (for metal; heavy-duty)	10	pc			
	Drill Bit; 5mm (for metal; heavy-duty)	10	pc			
	Drill Bit; 3mm (for concrete; heavy-duty)	5	pc			
	Drill Bit; 4mm (for concrete; heavy-duty)	10	pc			
	Drill Bit; 5mm (for concrete; heavy-duty)	10	pc			
	Hack Saw Blade (12 inch X 18 TPI)	15	pc			
	Drain Auger/Spiral Pipe Drain Clearing Rod (16 ft.)	2	pc			
	Paint Brush (2 1/2 inch)	10	pc			
	Paint Brush (2 inch)	10	pc			
	Gypsum Screw (2 inch)	100	pc			
	Gypsum Screw (1 1/2 inch)	150	pc			
	Finishing Nail (1 inch)	2	kg			
	Finishing Nail (1 1/2 inch)	3	kg			
	Finishing Nail (2 inch)	4	kg			
	Galvanized Fittings Nipple (1 X 3 inch)	25	pc			
	Galvanized Fittings Nipple (2 X 3 inch)	10	pc			
	Waterproof Rubberized Repair Tape (4 inch wide)	10	roll			
	Duct Tape (2 inch X 25 meter)	10	roll			
	Silicon Sealant (Construction Grade; Clear; 300 mL/tube)	25	tube			
	Nail-free general purpose construction adhesive (320g/tube)	15	tube			
	Marine Epoxy (A & B; 1L/can)	2	set			
	PVC Cement Solvent (200cc/can)	5	can			
	Lacquer Thinner (4L/can)	3	can			
	Paint Thinner (4L/can)	3	can			
	Clear Gloss Varnish (1L/can)	2	can			

Sanding Sealer (1L/can)	2	can		
Wood Stain (1L/can)	2	can		
Red Oxide Primer (4L/can)	3	can		
Working Gloves (w/ rubber-coated palm)	20	pair		
Tile Grout (2kg/bag)	10	bag		
Tile Adhesive (25kg/bag)	5	bag		
Welding Rod (1/8 inch; E6013; 5kg/box)	5	box		
<b>OTHER REQUIREMENTS</b>		<b>COMPLIANCE</b>		<b>REMARKS</b>
		<small>Please a check ( <input type="checkbox"/> ) mark whether can comply or not, no check mark will mean non-compliance</small>		
		<b>Can Comply</b>	<b>Cannot Comply</b>	
Delivery period is within 10 calendar days upon receipt of Purchase Order. When the last day of delivery falls on a weekend/holiday, the deadline shall be on the next working day.		[ ]	[ ]	
Delivery place is at DSWD-CAR #40 Northdrive Baguio City		[ ]	[ ]	
<b>TOTAL PRICE</b>				

• Award shall be made per:   x   Lot basis Total Quoted Price

**Note: NO GIFT ALLOWED.** Pursuant to RA 6713, otherwise known as the Code of Conduct and Ethical Standards for Public Officials and Employees. The DSWD reserves the right to reject any or all offers at no costs, waive any therein and accept the offer most advantageous to the government.

Sir:

After having carefully read and accepted your terms and conditions, I / We submit our bid on the item/s quoted above.

*Signature of  
supplier/representative over  
printed name:* \_\_\_\_\_

**Name of Firm/Dealer/Contractor:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Contact Number/s:** \_\_\_\_\_

**PhilGEPS Registration Number:** \_\_\_\_\_

\_\_\_\_\_  
Name and Signature of Canvasser