

## PURCHASE ORDER

Department of Social Welfare and Development  
Cordillera Administrative Office

Annex G-5

<b>Supplier</b>		MAJRCK ENTERPRISE	<b>Purchase Order No.</b>		2021-05-231
<b>Address</b>		527 BUA, TUDING, ITOGON, BENGUET	<b>Date</b>		5/26/2021
			<b>Mode of Procurement</b>		SHOPPING
Gentlemen: Please furnish this office the following articles subject to the terms and conditions herein.					
<b>Place of Delivery</b>			DSWD-CAR, #40 North Drive, Baguio City		<b>Delivery Term:</b> Complete
<b>Date of Delivery</b>			10 WORKING DAYS UPON RECEIPT OF PURCHASE ORDER		<b>Payment Term:</b> Charge
Stock/ Property	Unit	Description	QTY	Unit Cost	Total Cost
<b>Purchase and Delivery of UCT RPMO Supplies</b>					
	pack	Toilet Paper, 2 ply, at least 400 sheets, 12 rolls/pack	24	225.00	5,400.00
	bottle	Alcohol, ethyl, 68%-70%, scented, 500ml	144	120.00	17,280.00
	pad	Notepad, stick on, 2in x 3 in, assorted color	150	20.00	3,000.00
	piece	Correction tape, disposable, usable length: 8m min	144	20.00	2,880.00
	ream	Paper, Multicopy, A4, 80gsm	430	197.00	84,710.00
	roll	Tape, Transparent, 48mm	19	40.00	760.00
<b>OTHER REQUIREMENTS</b>				<b>COMPLIANCE</b>	
The delivery of the goods is within 10 working days upon receipt of Purchase Order.				✓	
Delivery Place: DSWD-CAR, 40 North Drive, Baguio City				✓	
				<b>TOTAL</b>	<b>114,030.00</b>
<b>(Amount in words)</b>		<b>One Hundred Fourteen Thousand Thirty Pesos Only</b>			

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

\_\_\_\_\_  
( Signature over Printed Name)

\_\_\_\_\_  
Date

**ARNE B. GARCIA, CESO II**  
Signature over Printed Name of Authorized Official  
**Regional Director**  
Designation

\_\_\_\_\_  
Bank Account Name

\_\_\_\_\_  
Bank Account Number

\_\_\_\_\_  
TIN Number \*please tick tax type  
vat  
non-vat

\_\_\_\_\_  
Date of BIR Registration

Fund Cluster: <u>CMF CONTG. FO</u>	ORS/ BURS No. : <u>D2-102101-2021-05-01085</u>
Funds Available: <u>114,030.00</u>	Date of the ORS/ BURS: <u>CMF CONTG. FO</u>
<b>WILBOURN B. BACOLONG</b> ACCOUNTANT III	Amount: <u>114,030.00</u>

YUB/crgd