

REQUEST FOR QUOTATION (RFQ)

PR/PP No.: 2021-05-273

RFQ No.: 2021-05-534

End-user: SFP

Date:

JUN 08 2021

Name of Project:

ABC: ₱454,200.00

PURCHASE OF FOOD SUPPLIES FOR THE 11TH CYCLE SUPPLEMENTARY
FEEDING PROGRAM IN STA. MARCELA, APAYAO

Mode of Procurement: SMALL VALUE PROCUREMENT

Sir/Madam:

Please quote your lowest price on the item/s described below inclusive of taxes duly signed by you or your authorized representative, subject to the Terms and Condition provided in this RFQ and submit personally to the Office of the Procurement Section, 40 North Drive, Baguio City or through email at bacsec.car@dswd.gov.ph on or before JUN 08 2021 12:00NN.

ENRIQUE H. GASCON JR.
OIC-ARDA/BAC Chairperson

TERMS AND CONDITIONS:

1. Quotations in excess of the ABC will be **REJECTED**.
2. For total quoted price, quotations with a **dash or zero shall be deemed free of charge**.
3. All entries must be typewritten/printed/longhand. **Any erasure in the quotation must be countersigned by the bidder/representative**, otherwise quotation will be rejected.
4. The Procuring Entity **may give due preference to goods being offered with green component**.
5. If necessary, the BAC through the TWG, may require an ocular inspection of the venue/place of business/goods being offered.
6. Delivery of Goods / Services is **as indicated** in the next page.
7. Price validity shall be for a period of **120 calendar days** from RFQ Opening of the BAC until confirmation of Purchase Order by the winning supplier.
8. The following documents shall be attached upon submission of quotation, otherwise your quotation will not be accepted, please disregard if already submitted:
 - a. **Updated Mayor's / Business Permit**
 - b. **PhilGEPs Registration Certificate or PhilGEPs Registration Number to be indicated in space below (except for Negotiated Procurement - Emergency Cases, Sec. 53.2, RA 9184 IRR)**
 - c. **Income/Business Tax Return (for Small Value Procurement, Direct Contracting above P500K, Emergency Cases above P500K, and Lease of Real Property/Venue).**
9. Where there is discrepancy between: (a) total price per item and unit price for the item as extended or multiplied by the quantity of that item, the unit price shall prevail; (b) stated total price and the actual sum of prices of component items, the latter shall prevail; (c) unit cost in the detailed estimate and unit cost in the bill of quantities, the latter shall prevail.
10. Suppliers/Contractors who **refuse to accept correction of price offer after Bid Evaluation shall be disqualified**.
11. Award of Contract shall be made to the Lowest Calculated Responsive Quotation (LCRQ) that complies to the **technical specifications and the terms and conditions** stated herein.
12. The BAC shall require the bidder with Lowest Calculated Responsive Quotation (LCRQ) to submit the following document prior to issuance of Award / Purchase Order with ABC amounting to P50,000.00 and above.
 - a. **Omnibus Sworn Statement (only for Negotiated Procurement - Emergency Cases, Sec. 53.2 and Small Value Procurement Sec. 53.9)**
13. If the Supplier fails to deliver the required goods /services as specified in the Award / Purchase Order, the Procuring Entity may **disqualify bidder from participating future procurement activities to be conducted by DSWD-CAR**.
14. **Liquidated damages equivalent to one tenth of one percent (0.001)** of the value of the goods not delivered within the prescribed delivery period may be imposed per day of delay. The Procuring Entity (PE) may rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
15. Further information may be obtained from the Procurement Section with telephone number **(074) 661-0430 local 25025** or email address **bacsec.car@dswd.gov.ph**.

Republic of the Philippines
 DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
 Cordillera Administrative Region
 40 North Drive, Baguio City

REQUEST FOR QUOTATION (RFQ)

ITEM NO.	DETAILED DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL
	PURCHASE OF FOOD SUPPLIES FOR THE 11TH CYCLE SUPPLEMENTARY FEEDING PROGRAM IN STA. MARCELA, APAYAO				
1	Pork Chop, at least 80% lean, 1kg/pack	450	kilos		
2	Chicken, Mix of Thigh and Breast, 1 kg/pack	400	kilos		
3	Tilapia, fresh, medium size, 1 kg per pack	450	kilos		
4	Macaroni Pasta, Elbow, 500g/ pack	300	pack		
5	Eggs, medium, 56-65 grams/pcs	1,500	pcs		
6	Margarine, at least 100 grams / pack	275	pack		
7	Pancit Bihon, atleast 454g per pack	250	pack		
8	Vegetable Oil, at least 500g per bottle/pack	150	bottle/pack		
9	Soy Sauce,(500ml/bottle)	100	bottle		
10	Patis, at least 350 ml/pack	80	bottle		
11	Sugar, Brown, 1kg/ pack	100	kilos		
12	Baking powder, atleast 50 grams/ Pack	39	pack		
13	Flour, All-Purpose , 1kg /pack	200	kilos		
14	Coconut Milk Powder, atleast 50 grams/ pack	100	pack		
15	Banana catsup, atleast 350 ml per bottle	105	bottle		
16	Condensed Milk atleast 390 ml/ can	100	can		
17	Evaporated Milk, atleast 370ml / can	105	can		
18	Curry powder, atleast500 grams per pack	100	pack		
19	Green peas, atleast 500 grams per pack	100	pack		
20	Spaghetti Pasta, atleast 1kg/pack	250	kilos		
21	Spaghetti Sauce, atleast 1 kg per pack	250	pack		
22	Iodized salt, with sangkap pinoy seal, 500 grams/pack	36	pack		
23	Carrots, medium size, 1 kg per pack	93	kilos		
24	Cabbage, medium size, 1 kg per pack	60	kilos		
25	Potato, medium size, 1 kg per pack	60	kilos		
26	Onion, medium size, 1 kg per pack	60	kilos		
27	Garlic, medium size, 1 kg per pack	60	kilos		
28	Ginger, medium size, 1 kg per pack	60	kilos		
29	Banana (Tagalog), medium size, 1 kg per pack	60	kilos		
30	Sweet potato, medium size, 1 kg per pack	61	kilos		
31	Sayote, medium size, 1 kg per pack	52	kilos		
32	Lumpia Wrapper, 50 pcs per pack	80	pack		
33	Malagkit Rice, 1kg /pack	90	pack		

	<i>Comply</i>	<i>Cannot Comply</i>		
1. Delivery will be on the month of June 2021. Date of delivery will be automatically moved on the following day/week if monday falls on Holiday and other class suspensions. Re-scheduling of delivery date will be agreed upon by the MSWDO, supplier and SFP staff during calamities, holidays and other circumstantial situations.	[]	[]		
2. Item must be well-sealed, in its original packaging (no refill and re-pack) except for items 1,2,3,5,23,24,25,26,27,28,29,30,31, 32 and must bear the manufacturer's name, date of manufacturing and date of expiry. Expiry date is atleast 6 months from the date of delivery.	[]	[]		
3. Supplier should guarantee quality of delivered goods, otherwise Items deemed reject should be replaced within the day or a buffer should be ensured every delivery.	[]	[]		
4. Supplier is responsible in the loading and unloading of goods to the designated delivery sites.	[]	[]		
5. Supplier should assist in the distribution of goods and must stay until distribution is done to ensure that concerns during distribution is addressed.	[]	[]		
6. Supplier should pack goods per center and allocation will be provided by the contact person to the winning supplier.	[]	[]		
7. Delivery Site: MSWDO office, Municipal Hall, Sta. Marcela, Apayao.	[]	[]		
TOTAL				

• Award shall be made per:

Item Basis Lot Basis

*Note: **NO GIFT ALLOWED**. Pursuant to RA 6713, otherwise known as the Code of Conduct and Ethical Standards for Public Officials and Employees. The DSWD reserves the right to reject any or all offers at no costs, waive any therein and accept the offer most advantageous to the government.*

Sir:

After having carefully read and accepted your terms and conditions, I / We submit our bid on the item/s quoted above.

Signature of supplier/representative over printed name: _____

Name of Firm/Dealer/Contractor: _____

(This will be the name of the CHEQUE to be issued)

Address: _____

Email Address: _____

Contact Number/s: _____

PhilGEPS Registration Number: _____

Name and Signature of Convasser

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