

**BIDS AND AWARDS COMMITTEE
RESOLUTION NO. 237 S. 2021**

-NEGOTIATED PROCUREMENT- LEASE OF VENUE-

BOARD AND LODGING FOR THE ORIENTATION ON RA 11222 – BATCH 2 (KALINGA)

WHEREAS, the Department of Social Welfare and Development-Cordillera Administrative Region (DSWD-CAR) has been granted appropriations for the **BOARD AND LODGING FOR THE ORIENTATION ON RA 11222 – BATCH 2 (KALINGA)** with an Approved Budget for the Contract (ABC) of Seventy Thousand Pesos Only (₱70,000.00);

WHEREAS, in consonance with the Republic Act 9184 and its Implementing Rules and Regulations, a Project Procurement Management Plan (PPMP) which has been consolidated into the Annual Procurement Plan (APP) is in order for procurement of the programs, activities and projects for 2021;

WHEREAS, in consonance with the Republic Act 9184, otherwise known as the Government Procurement Reform Act, in its Implementing Rules and Regulations under Section 10, provides that "all procurement shall be done through competitive bidding, except as provided in Rule XVI";

WHEREAS, Section 48.1 of the IRR of the above cited act stipulates that "subject to prior approval of the head of procuring entity, and whenever justified by the conditions provided in this Act, the procuring entity may, in order to promote economy and efficiency, resort to any of the alternative mode of procurement;

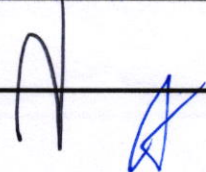
WHEREAS, section 53.10 of the Revised Implementing Rules and Regulations (IRR) of the RA 9184 or otherwise known as the Government Procurement Reform Act of 2002 allows the procuring entity to resort to Negotiated Procurement – **LEASE OF VENUE**;

WHEREAS, on the 5th day of March 2021, Request for Quotations were transmitted to the End-User;

WHEREAS, on the 11th day of March 2021 at 12nn was the set deadline for the submission of quotations wherein three (3) price quotations were obtained from **M HOTEL INC., TAMPCO INN, and KINGSQUARE DAVIDSON HOTEL AND RESTAURANT**. In pursuant to the 2016 Revised IRR of RA 9184 under Lease of Venue and Small Value Procurement, the receipt of at least one (1) price quotation is sufficient to proceed with the evaluation thereof;

WHEREAS, upon opening of the Request for Quotations held on the **21st day of April 2021**, findings were listed in the summary of quotations below:

	NAME OF BIDDER	AS READ	AS CALCULATED	REMARKS
1	M HOTEL INC.	44,000.00	44,000.00	WITHIN ABC
2	TAMPCO INN	65,900.00	65,900.00	WITHIN ABC
3	KINGSQUARE DAVIDSON HOTEL AND RESTAURANT	69,000.00	69,000.00	WITHIN ABC





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WHEREAS, upon evaluation by the Bids and Awards Committee (BAC), **M HOTEL INC.** emerged to be the lowest bidder. Upon tabulation of the rating factor, **M HOTEL INC.** surpassed the passing rate of 90% wherein it garnered 100% rating from the End-User and therefore the lowest calculated bidder was found to be compliant with all the eligibility and technical requirements;


WHEREAS, based on the foregoing, the BAC resolved to recommend the award of contract **M HOTEL INC.**, an eligible and responsive bidder;

NOW, THEREFORE, foregoing premises considered, We, the Members of the Bids and Awards Committee, hereby **RESOLVED** as it is hereby resolved to recommend to the Regional Director the award of contract to **M HOTEL INC.** which offered an amount of Forty Four Thousand Pesos Only (₱44,000.00) inclusive of all the applicable taxes and fees for the **BOARD AND LODGING FOR THE ORIENTATION ON RA 11222 – BATCH 2 (KALINGA)**.

RESOLVED at the DSWD-CAR, 40 North Drive, Baguio City this **21st day of April 2021**.

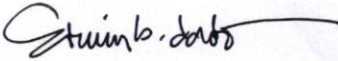
BIDS AND AWARDS COMMITTEE


ENRIQUE H. GASCON *or*
Chairperson


CONCEPCION E. NAVALES
Alternate Vice Chairperson

not present
Regular Member

not present
Provisional Member (End-User)


ERWIN B. DADO
Provisional Member (Expert)


APPROVED/DISAPPROVED

ARNEL B. GARCIA, CESO II
Regional Director


VUB/bbv

PURCHASE ORDER

Department of Social Welfare and Development
Cordillera Administrative Office

Annex G-5

Supplier		M HOTEL INC.		Purchase Order No.		2021-05-198	
Address		TABUK CITY, KALINGA		Date		5/12/2021	
				Mode of Procurement		Lease of Venue	
Gentlemen:							
Please furnish this office the following articles subject to the terms and conditions herein.							
Place of Delivery		AS INDICATED		Delivery Term:		Complete	
Date of Delivery		AS SCHEDULED		Payment Term:		Charge	
Stock/ Property	Unit	Description	QTY	Unit Cost	Total Cost		
		BOARD AND LODGING FOR THE ORIENTATION ON RA 11222 - BATCH 2 (KALINGA)					
		Day 1: September 21, 2021					
	servicing	Lunch	20	200.00			4,000.00
	servicing	PM Snack	20	100.00			2,000.00
	servicing	Dinner	20	200.00			4,000.00
	pax	Lodging	20	400.00			8,000.00
		Day 2: September 22, 2021					
	servicing	Breakfast	20	150.00			3,000.00
	servicing	AM Snack	20	100.00			2,000.00
	servicing	Lunch	20	200.00			4,000.00
	servicing	PM Snack	20	100.00			2,000.00
	servicing	Dinner	20	200.00			4,000.00
	pax	Lodging	20	400.00			8,000.00
		Day 3: September 23, 2021					
	servicing	Breakfast	20	150.00			3,000.00
		TRAINING SPECIFICATIONS			COMPLIANCE		
		Availability					
		Venue is available on September 21-23, 2021			✓		
		Location and Site Condition					
		The venue is accessible to transport services but not limited to taxi, tricycle and jeepney plying within the area			✓		
		The venue has parking space and automatically reserves parking slots for DSWD considering the following: a. Small events (50 participants): at least five (5) parking slots b. Medium events (51 - 100 participants): at least 10 parking slots c. Big events (101 and above participants): at least 15 parking slots. Note: For special gathering and events (e.g. NMDC): atleast 15 parking slots					
		Neighborhood data					
		The venue is reachable/accessible and within 500 meters radius using Google maps from nearby hospitals, police stations, banks, restaurants, among others.			✓		
		Establishments near the venue have no sanitation issues and do not pose health risks			✓		
		The venue is at least 100 meters radius away from bars and similar establishments serving hard liquors and intoxicating beverages using Google maps.			✓		
		Venue					
		Facilities and Amenities					
		Health System Requirements and Protocols					
		Undertake body temperature checking using thermal scanner at the hotel entrances for all guests/participants by qualified health or medical staff or trained hotel personnel.			✓		
		Sanitizing mats are provided at the entrance of the venue for the disinfection of guest's shoes.			✓		
		Physical distancing measures, hand sanitization, and respiratory etiquette must be observed when handling guests at the check-in counter or reception area.			✓		
		Essential health kits such as face mask, disposable waste bag, 70% alcohol or hand sanitizer, tissue paper/paper towel, and disposable gloves should be available at the reception counter or concierge			✓		
		Guest must be informed of the management policies on room occupancy, dining, and use of public areas imposed to ensure safety and reduce risk of infection. Physical distancing, wearing of mask, proper handwashing/hand sanitizing practice must be emphasized.			✓		
		Guest must be provided with reminder cards, which may include the following: 1) No sharing of food or any personal or non-personal belongings; 2) Proper disposal of used PPE; 3) Mingling with occupants of other rooms are not encouraged; 4) practice of basic health protocols (proper handwashing, use of facemask, and physical distancing, among others)			✓		
		Floor markers that allows one (1) meter distance between guests on queuing must be in place to ensure physical distancing			✓		
		The venue has security measures in place (e.i. 24 hour security guard on duty and presence of functional CCTV cameras within hotel premises) to ensure safety of participants			✓		
		The conference/function hall is: a. free of use the whole activity duration. b. Function hall must adhere to 50% capacity to ensure physical distancing. c. can accommodate the proposed number of attendees with distance regardless of the layout and arrangement of stage, chair, and table set up using rectangular or round tables, among others. Table set up should accommodate 50% of the original capacity. d. has no impediments or pillars at the center or side of the hall which may affect the view and interaction between and among participants and learning service providers. e. sanitize or disinfect the function hall daily (before starts or after the activity) to ensure cleanliness and orderliness. f. sound proofed, well lighted, and well ventilated g. Can be used from 6:00 AM - 10:00 PM without extra charges h. In light of physical distancing, seating arrangement must consider enough spacing (e. to contribute to the conduciveness of the learning environment)			✓		
		The conference/function halls have high quality sound system and equipment which includes the following:			✓		
		a. Three (3) functional wireless microphones			✓		
		b. Free use of one functional LCD Projector and screen			✓		
		c. Standby IT personnel or able technician inside the conference/function hall			✓		
		Access to strong WIFI connection, to wit: a. minimum of 10 mbps for usual browsing (google, you tube, social media); and b. minimum of 30 mbps for intensive IT related activities			✓		

