

REQUEST FOR QUOTATION (RFQ)

PR/PP No.: 2021-04-190/2021-04-230/2021-04-242

RFQ No.: 2021-05-479

End-user: SFP

Date: MAY 14 2021

Name of Project:

ABC: ₱824,082.00

**PURCHASE OF FOOD SUPPLIES FOR THE 11TH CYCLE SUPPLEMENTARY FEEDING
PROGRAM IN PILAR, SAN ISIDRO, VILLAVICIOSA, ABRA**

Sir/Madam: _____

Mode of Procurement: SMALL VALUE PROCUREMENT

Please quote your lowest price on the item/s described below inclusive of taxes duly signed by you or your authorized representative, subject to the Terms and Condition provided in this RFQ and submit personally to the Office of the Procurement Section, 40 North Drive, Baguio City or through email at bacsec.car@dswd.gov.ph on or before MAY 24 2021 12:00NN.

ENRIQUE H. GASCON JR.
OIC-ARDA/BAC Chairperson

TERMS AND CONDITIONS:

1. Quotations in excess of the ABC will be **REJECTED**.
2. For total quoted price, quotations with a **dash or zero shall be deemed free of charge**.
3. All entries must be typewritten/printed/longhand. **Any erasure in the quotation must be countersigned by the bidder/representative**, otherwise quotation will be rejected.
4. The Procuring Entity may give due preference to goods being offered with green component.
5. If necessary, the BAC through the TWG, may require an ocular inspection of the venue/place of business/goods being offered.
6. Delivery of Goods / Services is **as indicated** in the next page.
7. Price validity shall be for a period of **120 calendar days** from RFQ Opening of the BAC until confirmation of Purchase Order by the winning supplier.
8. The following documents shall be attached upon submission of quotation, otherwise your quotation will not be accepted, please disregard if already submitted:
 - a. **Updated Mayor's / Business Permit**
 - b. **PhilGEPS Registration Certificate or PhilGEPS Registration Number to be indicated in space below (except for Negotiated Procurement - Emergency Cases, Sec. 53.2, RA 9184 IRR)**
 - c. **Income/Business Tax Return (for Small Value Procurement, Direct Contracting above P500K, Emergency Cases above P500K, and Lease of Real Property/Venue).**
9. Where there is discrepancy between: (a) total price per item and unit price for the item as extended or multiplied by the quantity of that item, the unit price shall prevail; (b) stated total price and the actual sum of prices of component items, the lower shall prevail; (c) unit cost in the detailed estimate and unit cost in the bill of quantities, the lower shall prevail.
10. Suppliers/Contractors who **refuse to accept correction of price offer** after Bid Evaluation shall be **disqualified**.
11. Award of Contract shall be made to the Lowest Calculated Responsive Quotation (LCRQ) that complies to the **technical specifications** and the **terms and conditions** stated herein.
12. The BAC shall require the bidder with Lowest Calculated Responsive Quotation (LCRQ) to submit the following document prior to issuance of Award / Purchase Order with ABC amounting to P50,000.00 and above.
 - a. **Omnibus Sworn Statement (only for Negotiated Procurement - Emergency Cases, Sec. 53.2 and Small Value Procurement Sec. 53.9)**
13. If the Supplier fails to deliver the required goods /services as specified in the Award / Purchase Order, the Procuring Entity may **disqualify bidder from participating future procurement activities to be conducted by DSWD-CAR**.
14. **Liquidated damages equivalent to one tenth of one percent (0.001)** of the value of the goods not delivered within the prescribed delivery period may be imposed per day of delay. The Procuring Entity (PE) may rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
15. Further information may be obtained from the Procurement Section with telephone number **(074) 661-0430** local **25025** or email address **bacsec.car@dswd.gov.ph**.

Republic of the Philippines
DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Cordillera Administrative Region
40 North Drive, Baguio City

REQUEST FOR QUOTATION (RFQ)

ITEM NO.	DETAILED DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL
PURCHASE OF FOOD SUPPLIES FOR THE 11TH CYCLE SUPPLEMENTARY FEEDING PROGRAM IN PILAR, SAN ISIDRO, VILLAVICIOSA, ABRA					
PILAR, ABRA					
1	Pork, lean, mix of belly and loin, chopped, 1kg per pack	192	pack		
2	Chicken, quarter leg, 1kg per pack	564	pack		
3	Potato, medium size, atleast 200 grams per piece, 1 kg per pack	150	pack		
4	Sayote, 1 kg per pack	336	pack		
5	Monggo, cracked, atleast 2.5 kg per ganta	39	ganta		

	OTHER REQUIREMENTS	COMPLIANCE <small>(Please check whether can comply or not, no check mark will mean non-compliance)</small>		REMARKS
		Can Comply	Cannot Comply	
	1. Start of delivery will be on the month of July to September and following the delivery schedule attached before 9 am every delivery. Re-scheduling of delivery date will be agreed upon by the MSWDO, supplier and SFP staff during calamities, holidays and other circumstantial situations.	[]	[]	
	2. Items must be well-sealed, and must bear the manufacturer's name, date of manufacturing and date of expiry. Expiry date is atleast 6 months from the date of delivery.	[]	[]	
	3. Supplier should guarantee quality of delivered goods, otherwise items deemed reject should be replaced within the day or a buffer should be ensured every delivery.	[]	[]	
	4. Perishable goods (items 1 & 2) must be kept in coolers, refrigerators, styroboxes and other cooling device to prevent spoilage during delivery. Vegetables should be packed in perforated bags. Goods are highly recommended to be organic and local-produce.	[]	[]	
	5. Supplier is responsible in the loading and unloading of goods to the designated delivery sites.	[]	[]	
	6. Supplier should pack the goods center and allocation per center will be provided by the contact person to the winning supplier.	[]	[]	
	7. Supplier should assist in the distribution of goods and must stay until distribution is done to ensure that concerns during distribution is addressed.	[]	[]	
	8. Delivery Site: MSWD Office/ Municipal Hall of Pilar, Abra.	[]	[]	

ITEM NO.	DETAILED DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL
SAN ISIDRO, ABRA					
1	Chicken, thigh, breast and leg, chopped, 1kg per pack	498	pack		
2	Pork chop, Atleast 80% lean, 1 kg per pack	276	pack		
3	Milk Fish/Bangus, 1 kg per pack	114	pack		
4	Tilapia, 1 kg per pack	113	pack		
5	Eggs, Medium Size, atleast 56 grams per piece	4464	pc		
6	Potato, medium size, 1 kg per pack	78	pack		
7	Carrots, medium size, 1 kg per pack	138	pack		
8	Flat Japanese Noodles /Mami Noodles, fresh, (at least 250g/pack)	216	pack		
9	Vegetable oil, atleast 500ml per pouch/bottle	156	pouch/ bottle		
10	Tomato Sauce, Original Style, atleast 200 grams per sachet	108	sachet		
11	Patis, atleast 350 ml per bottle	38	bottle		
12	Iodized salt, with sangkap pinoy seal, atleast 250 grams per pack	23	pack		
13	Macaroni Pasta, elbow, atleast 400 grams per pack	108	pack		
14	Evaporated Milk, atleast 370 ml per can	330	can		

15	Vermicilli/Sotanghon Noodles, atleast 3.2 oz per pack	222	pack	
16	Munggo, cracked, 1 kg per pack	168	pack	
17	Malagkit Rice, 1 kg per pack	162	pack	
18	Coconut Milk Powder, atleast 50 grams per sachet	222	sachet	
19	Brown Sugar, 1 kg per pack	42	pack	
20	Soy sauce, atleast 350 ml per bottle	12	bottle	
21	Cane Vinegar, 4.5% natural acidity, atleast 350ml per bottle	12	bottle	

OTHER REQUIREMENTS	COMPLIANCE <i>(please check whether can comply or not, no check mark will mean non-compliance)</i>		REMARKS
	Can Comply	Cannot Comply	
1. Start of delivery will be on the month of July to September and following the delivery schedule attached before 9 am every delivery. Re-scheduling of delivery date will be agreed upon by the MSWDO, supplier and SFP staff during calamities, holidays and other circumstantial situations.	<input type="checkbox"/>	<input type="checkbox"/>	
2. Grocery items must be well-sealed, in its original packaging (no refill and re-pack) except for item no. 16,17 and 19 must bear the manufacturer's name, date of manufacturing and date of expiry. Expiry date is atleast 6 months from the date of delivery.	<input type="checkbox"/>	<input type="checkbox"/>	
3. Perishable goods (items 1-8) must be kept in coolers, refrigerators, styroboxes and other cooling device to prevent spoilage during delivery. Vegetables should be packed in perforated bags. Goods are highly recommended to be organic and local-produce.	<input type="checkbox"/>	<input type="checkbox"/>	
4. Supplier should guarantee quality of delivered goods, otherwise items deemed reject should be replaced within the day or a buffer should be ensured every delivery.	<input type="checkbox"/>	<input type="checkbox"/>	
5. Supplier is responsible in the loading and unloading of goods to the designated delivery sites.	<input type="checkbox"/>	<input type="checkbox"/>	
6. Supplier should pack the goods per center and allocation will be provided by the contact person to the winning supplier.	<input type="checkbox"/>	<input type="checkbox"/>	
7. Supplier should assist in the distribution of goods and must stay until distribution is done to ensure that concerns during distribution is addressed.	<input type="checkbox"/>	<input type="checkbox"/>	
8. Delivery Site: MSWD Office/ Municipal Hall of San Isidro, Abra.	<input type="checkbox"/>	<input type="checkbox"/>	

ITEM NO.	DETAILED DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL
VILLAVICIOSA, ABRA					
1	Beef, tenderloin, 1 kg per pack	48	pack		
2	Galunggong, 1 kg per pack	96	pack		
3	Chicken, thigh, breast and leg, chopped, 1kg per pack	336	pack		
4	Pork chop, Atleast 80% lean, 1 kg per pack	204	pack		
5	Milk Fish/Bangus 1 kg per pack	144	pack		
6	Egg , small size, atleast 42.5 grams per piece	1680	pc		
7	Flat Japanese Noodles /Miki Noodles, fresh, (at least 500g/pack)	60	pack		
8	Garlic, 1 kg per pack	18	pack		
9	Ginger, 1 kg per pack	12	pack		
10	Onion, small size, 1 kg per pack	24	pack		
11	Cabbage, green, 1 kg per pack	60	pack		
12	Potato, medium size, 1 kg per pack	98	pack		
13	Carrots, medium size, 1 kg per pack	60	pack		
14	Sitaw, 1 kg per bundle	96	bundle		
15	Eggplant (for torta), 1 kg per pack	72	pack		
16	Squash Fruit, atleast 1.5 kg per piece	90	kg/pc		
17	Sayote Fruit, 1 kg per pack	60	pack		
18	Upo, atleast 1.2 kg per piece	90	kg/pc		
19	Gabi Tubers, 1 kg per pack	48	kg/pc		
20	Tomato, half ripe, 1 kg per pack	24	pack		

21	Paminta, atleast 100 grams per pack	11	pack	
22	Cane Vinegar, atleast 350ml per bottle	46	bottle	
23	Vegetable oil, atleast 500ml per pouch/bottle	36	pouch/ bottle	
24	Patis, atleast 350 ml per bottle	36	bottle	
25	Iodized Salt, with sangkap pinoy seal, 500 grams per pack	14	pack	
26	Soy sauce, 1 liter per bottle	44	bottle	
27	Banana Ketchup/Catsup, atleast 320 grams per bottle	42	bottle	
28	Coconut Milk Powder, Atleast 50 grams per sachet	100	sachet	
29	Munggo, cracked, 1 kg per pack	60	pack	
30	White Beans, dried, 1 kg per pack	60	pack	
31	Cornstarch, 1 kg per pack	21	pack	
32	Margarine, plain/classic, atleast 100 grams per cup	60	cup	
33	Brown Sugar, 1 kg per pack	12	pack	
34	Flour, All Purpose, 1 kg per pack	20	pack	

OTHER REQUIREMENTS	COMPLIANCE <i>(please check whether can comply or not, no check mark will mean non-compliance)</i>		REMARKS
	Can Comply	Cannot Comply	
1. Start of delivery will be on the month of July to September and following the delivery schedule attached before 9 am every delivery. Re-scheduling of delivery date will be agreed upon by the MSWDO, supplier and SFP staff during calamities, holidays and other circumstantial situations.	[]	[]	
2. Grocery items must be well-sealed, in its original packaging (no refill and re-pack) except for item no. 29,30,31,33 and 34 must bear the manufacturer's name, date of manufacturing and date of expiry. Expiry date is atleast 6 months from the date of delivery.	[]	[]	
3. Perishable goods (items 1-20) must be kept in coolers, refrigerators, styroboxes and other cooling device to prevent spoilage during delivery. Vegetables should be packed in perforated bags. Goods are highly recommended to be organic and local-produce.	[]	[]	
4. Supplier should guarantee quality of delivered goods, otherwise items deemed reject should be replaced within the day or a buffer should be ensured every delivery.	[]	[]	
5. Supplier is responsible in the loading and unloading of goods to the designated delivery sites.	[]	[]	
6. Supplier should pack the goods per center and allocation will be provided by the contact person to the winning supplier.	[]	[]	
7. Supplier should assist in the distribution of goods and must stay until distribution is done to ensure that concerns during distribution is addressed.	[]	[]	
8. Delivery Site: MSWD Office/ Municipal Hall of Villaviciosa, Abra.	[]	[]	
TOTAL PRICE			

• Award shall be made per: Item Basis Lot Basis

Note: NO GIFT ALLOWED. Pursuant to RA 6713, otherwise known as the Code of Conduct and Ethical Standards for Public Officials and Employees. The DSWD reserves the right to reject any or all offers at no costs, waive any therein and accept the offer most advantageous to the government.

Sir:

After having carefully read and accepted your terms and conditions, I / We submit our bid on the item/s quoted above.

Signature of supplier/representative over printed name: _____

Name of Firm/Dealer/Contractor: _____

(This will be the name of the CHEQUE to be issued)

Address: _____

Name and Signature of Canvasser

Email Address: _____

Contact Number/s: _____

PhilGEPS Registration Number: _____

