

REQUEST FOR QUOTATION (RFQ)

PR/PP No.: 2021-03-146 & 2021-03-147

RFQ No.: 2021-05-465

End-user: SFP

Date: MAY 14 2021

Name of Project:

ABC: ₱474,000.00

PURCHASE OF FOOD SUPPLIES FOR THE 11TH CYCLE SUPPLEMENTARY FEEDING PROGRAM IN TUBO AND LUBA, ABRA

Sir/Madam:

Mode of Procurement: SMALL VALUE PROCUREMENT

Please quote your lowest price on the item/s described below inclusive of taxes duly signed by you or your authorized representative, subject to the Terms and Condition provided in this RFQ and submit personally to the Office of the Procurement Section, 40 North Drive, Baguio City or through email at bacsec.car@dswd.gov.ph on or before MAY 24 2021 12:00NN.

ENRIQUE H. GASCON JR.
OIC-ARDA/BAC Chairperson

TERMS AND CONDITIONS:

1. Quotations in excess of the ABC will be **REJECTED**.
2. For total quoted price, quotations with a **dash or zero shall be deemed free of charge**.
3. All entries must be typewritten/printed/longhand. **Any erasure in the quotation must be countersigned by the bidder/representative**, otherwise quotation will be rejected.
4. The Procuring Entity may give due preference to goods being offered with green component.
5. If necessary, the BAC through the TWG, may require an ocular inspection of the venue/place of business/goods being offered.
6. Delivery of Goods / Services is **as indicated** in the next page.
7. Price validity shall be for a period of **120 calendar days from RFQ Opening of the BAC until confirmation of Purchase Order by the winning supplier**.
8. The following documents shall be attached upon submission of quotation, otherwise your quotation will not be accepted, please disregard if already submitted:
 - a. **Updated Mayor's / Business Permit**
 - b. **PhilGEPS Registration Certificate or PhilGEPS Registration Number to be indicated in space below (except for Negotiated Procurement - Emergency Cases, Sec. 53.2, RA 9184 IRR)**
 - c. **Income/Business Tax Return (for Small Value Procurement, Direct Contracting above P500K, Emergency Cases above P500K, and Lease of Real Property/Venue).**
9. Where there is discrepancy between: (a) total price per item and unit price for the item as extended or multiplied by the quantity of that item, the unit price shall prevail; (b) stated total price and the actual sum of prices of component items, the lower shall prevail; (c) unit cost in the detailed estimate and unit cost in the bill of quantities, the lower shall prevail.
10. Suppliers/Contractors who **refuse to accept correction of price offer after Bid Evaluation shall be disqualified**.
11. Award of Contract shall be made to the Lowest Calculated Responsive Quotation (LCRQ) that complies to the **technical specifications and the terms and conditions** stated herein.
12. The BAC shall require the bidder with Lowest Calculated Responsive Quotation (LCRQ) to submit the following document prior to issuance of Award / Purchase Order with ABC amounting to P50,000.00 and above.
 - a. **Omnibus Sworn Statement (only for Negotiated Procurement - Emergency Cases, Sec. 53.2 and Small Value Procurement Sec. 53.9)**
13. If the Supplier fails to deliver the required goods /services as specified in the Award / Purchase Order, the Procuring Entity may **disqualify bidder from participating future procurement activities to be conducted by DSWD-CAR**.
14. **Liquidated damages equivalent to one tenth of one percent (0.001) of the value of the goods not delivered within the prescribed delivery period may be imposed per day of delay. The Procuring Entity (PE) may rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.**
15. Further information may be obtained from the Procurement Section with telephone number **(074) 661-0430 local 25025** or email address bacsec.car@dswd.gov.ph.

Republic of the Philippines
DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Cordillera Administrative Region
40 North Drive, Baguio City

REQUEST FOR QUOTATION (RFQ)

ITEM NO.	DETAILED DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL
	PURCHASE OF FOOD SUPPLIES FOR THE 11TH CYCLE SUPPLEMENTARY FEEDING PROGRAM IN TUBO AND LUBA, ABRA				
	TUBO, ABRA				
1	Macaroni Pasta, elbow, atleast 400 grams per pack	474	pack		
2	Evaporated Filled Milk, Classic, atleast 370 ml per can	840	can		
3	Margarine, classic/plain, atleast 100 grams per tub, with sangkap pinoy seal	360	tub		
4	Munggo, half crack, 500 grams or 1/2 kilo per pack	414	pack		
5	Vegetable oil, atleast 500 ml per pouch/bottle	225	pouch/bottle		
6	Patis, atleast 350 ml per bottle	126	bottle		
7	Glutinous Rice Flour, 500 grams per pack	408	pack		
8	Brown sugar, 500 grams or 1/2 kg per pack	444	pack		
9	Coconut Milk Powder, Atleast 50 grams per pack	123	sachet		
10	Sago (Tapioca Pearl), small size, atleast 200 grams per pack	150	pack		
11	All Purpose Flour, 500 grams or 1/2 kilo per pack	306	pack		
12	Processed Filled Cheese Spread, atleast 165 grams per box	243	box		
13	Baking powder, 50 grams per sachet	120	sachet		
14	1 pack of Spaghetti pasta atleast 900 grams per pack with 1 pack of spaghetti sauce atleast 900 grams per pack (Party Pack Sweet Style)	123	pack		
15	Sweetened Condensed filled milk, atleast 300 ml per can	240	can		
16	Glutinous rice(Malagkit), 500 grams or 1/2 kg per pack	480	pack		
17	Pancit laddit, 1 kg per pack	120	pack		
18	Pancit Canton(Egg Noodle), atleast 454 grams per pack	201	pack		
19	Soy sauce, atleast 350 ml per bottle	120	bottle		
20	White Sugar, 500 grams or 1/2 kg per pack	72	pack		
21	Pancit Bihon, atleast 454 grams per pack	201	pack		
22	All Purpose Cream, 250 ml per pouch	60	pouch		
23	Seedless raisins, 100% natural, atleast 100 grams net weight	111	pack		
OTHER REQUIREMENTS			COMPLIANCE <small>(please check whether can comply or not; no check mark will mean non-compliance)</small>		REMARKS
			Can Comply	Cannot Comply	
	1. Start of delivery will be within the month of June to August and following the delivery schedule attached before 9 am every delivery. Re-scheduling of delivery date will be agreed upon by the MSWDO, supplier and SFP staff during calamities, holidays and other circumstantial situations.		[]	[]	
	2. Grocery items must be well-sealed, in its original packaging (no refill and re-pack) except for item no. 4,8, 11,16 and 20 and must bear the manufacturer's name, date of manufacturing and date of expiry. Expiry date is atleast 6 months from the date of delivery.		[]	[]	
	3. Supplier should guarantee quality of delivered goods, otherwise items deemed reject should be replaced within the day or a buffer should be ensured every delivery.		[]	[]	

	4. Supplier is responsible in the loading and unloading of goods to the designated delivery sites.	[]	[]	
✓	5. Supplier should pack the goods per center and allocation will be provided by the contact person to the winning supplier.	[]	[]	
✓	6. Supplier should assist in the distribution of goods and must stay until distribution is done to ensure that concerns during distribution is addressed.	[]	[]	
	7. Delivery Site: MSWD Office/ Municipal Hall of Tubo, Abra.	[]	[]	

ITEM NO.	DETAILED DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL
	LUBA, ABRA				
1	Chicken, dressed, atleast 1 kg per piece	150	kg		
2	Pork, mix of belly and loin, 1 kg per pack	135	pack		
3	Milk Fish, 1 kg per pack	72	pack		
4	Egg , small size, atleast 42.5 grams per piece	720	pc		
5	Lumpia wrapper, 50 pcs per pack	60	pack		
6	Coconut Fruit, mature, de-husked, atleast medium size per piece	72	pc		
7	Carrots, medium size, atleast 3.5" length per piece, 1 kg per pack	36	pack		
8	Cabbage, green, 1 kg per pack	36	pack		
9	Green Beans/Baguio Beans, young, 1 kg per pack	36	pack		
10	Squash Fruit, atleast 1.5 kg per piece	54	piece		
11	Potato, medium size, atleast 200 grams per piece, 1 kg per pack	30	pack		
12	Onion, small size, atleast 70 to 110 grams per piece, 1 kg per pack	15	pack		
13	Garlic, 1 kg per pack	15	pack		
14	Pineapple Tidbits, atleast 227 grams/137 grams drained per can	75	can		
15	Evaporated Filled Milk, 370 ml per can	75	can		
16	Margarine, Plain, Classic, 225 grams per cup	60	cup		
17	Vegetable Oil, 1 kg per pouch/bottle	20	bottle/pouch		
18	Soy sauce, 1 liter per bottle	20	bottle		
19	Fish Sauce/Patis, 1 kg per bottle	20	bottle		
20	Baking Powder, 500 grams per pack	30	pack		
21	Glutinous Rice Flour, 500 grams per pack	110	pack		
22	All Purpose Flour, 1 kilo per pack	135	pack		
23	Brown Sugar, 1 kg per pack	60	pack		
24	Iodized Salt, with sangkap pinoy seal, 1 kg per pack	7	pack		
25	Pancit Canton, 1 kg per pack	54	pack		
26	Pancit Bihon, atleast 454 grams per pack	126	pack		
27	Pancit Laddit, 1 kg per pack	63	pack		
28	Macaroni Pasta, elbow, 1 kg per pack	63	pack		
29	Munggo, cracked, 1/2 kg per pack	54	pack		

OTHER REQUIREMENTS	COMPLIANCE <small>(please check whether can comply or not; no check mark will mean non-compliance)</small>		REMARKS
	Can Comply	Cannot Comply	
1. Start of delivery will be within the month of June to July and following the delivery schedule attached before 9 am every delivery. Re-scheduling of delivery date will be agreed upon by the MSWDO, supplier and SFP staff during calamities, holidays and other circumstantial situations.	[]	[]	
2. Grocery items must be well-sealed, in its original packaging (no refill and re-pack) except for item no.22,23, and 29 and must bear the manufacturer's name, date of manufacturing and date of expiry. Expiry date is atleast 6 months from the date of delivery.	[]	[]	
3. Perishable goods (items 1-13) must be kept in coolers, refrigerators, styroboxes and other cooling device to prevent spoilage during delivery. Goods are highly recommended to be organic and local-produce.	[]	[]	
4. Supplier should guarantee quality of delivered goods, otherwise items deemed reject should be replaced within the day or a buffer should be ensured every delivery.	[]	[]	
5. Supplier is responsible in the loading and unloading of goods to the designated delivery sites.	[]	[]	
6. Supplier should pack the goods per center and allocation will be provided by the contact person to the winning supplier.	[]	[]	
7. Supplier should assist in the distribution of goods and must stay until distribution is done to ensure that concerns during distribution is addressed.			
8. Delivery Site: MSWD Office/ Municipal Hall of Luba, Abra.	[]	[]	
TOTAL PRICE			

• Award shall be made per: Item Basis Lot Basis

Note: NO GIFT ALLOWED. Pursuant to RA 6713, otherwise known as the Code of Conduct and Ethical Standards for Public Officials and Employees. The DSWD reserves the right to reject any or all offers at no costs, waive any therein and accept the offer most advantageous to the government.

Sir:

After having carefully read and accepted your terms and conditions, I / We submit our bid on the item/s quoted above

Signature of supplier/representative over printed name: _____

Name of Firm/Dealer/Contractor: _____

(This will be the name of the CHEQUE to be issued)

Address: _____

Name and Signature of Canvasser

Email Address: _____

Contact Number/s: _____

PhilGEPS Registration Number: _____

