

REQUEST FOR QUOTATION (RFQ)

PR/PP No.: 2021-04-186

End-user: SFP

Name of Project:

PURCHASE OF FOOD SUPPLIES FOR THE 11TH CYCLE SUPPLEMENTARY FEEDING PROGRAM IN THE MUNICIPALITY OF TANUDAN, KALINGA

RFQ No.: 2021-04-413

Date: MAY 06

ABC: P277,200.00

Sir/Madam:

Mode of Procurement: SMALL VALUE PROCUREMENT

Please quote your lowest price on the item/s described below inclusive of taxes duly signed by you or your authorized representative, subject to the Terms and Condition provided in this RFQ and submit personally to the Office of the Procurement Section, 40 North Drive, Baguio City or through email at bacsec.car@dswd.gov.ph on or before MAY 12 12:00NN.


ENRIQUE M. GASCON JR.
OIC-ARD / BAC Chairperson

TERMS AND CONDITIONS:

1. Quotations in excess of the ABC will be **REJECTED**.
2. For total quoted price , quotations with a dash or zero shall be deemed free of charge.
3. All entries must be typewritten/printed/longhand. Any erasure in the quotation must be countersigned by the bidder/representative, otherwise quotation will be rejected.
4. The Procuring Entity may give due preference to goods being offered with green component.
5. If necessary, the BAC through the TWG, may require an ocular inspection of the venue/place of business/goods being offered.
6. Delivery of Goods / Services is as indicated in the next page.
7. Price validity shall be for a period of 120 calendar days from RFQ Opening of the BAC until confirmation of Purchase Order by the winning supplier.
8. The following documents shall be attached upon submission of quotation, otherwise your quotation will not be accepted, please disregard if already submitted:
 - a. Updated Mayor's / Business Permit
 - b. PhilGEPS Registration Certificate or PhilGEPS Registration Number to be indicated in space below (except for Negotiated Procurement - Emergency Cases, Sec. 53.2, RA 9184 IRR)
 - c. Income/Business Tax Return (for Small Value Procurement, Direct Contracting above P500K, Emergency Cases above P500K, and Lease of Real Property/Venue).
9. Where there is discrepancy between: (a) total price per item and unit price for the item as extended or multiplied by the quantity of that item, the unit price shall prevail; (b) stated total price and the actual sum of prices of component items, the lower shall prevail; (c) unit cost in the detailed estimate and unit cost in the bill of quantities, the lower shall prevail.
10. Suppliers/Contractors who refuse to accept correction of price offer after Bid Evaluation shall be disqualified.
11. Award of Contract shall be made to the Lowest Calculated Responsive Quotation (LCRQ) that complies to the technical specifications and the terms and conditions stated herein.
12. The BAC shall require the bidder with Lowest Calculated Responsive Quotation (LCRQ) to submit the following document prior to issuance of Award / Purchase Order with ABC amounting to P50,000.00 and above.
 - o Omnibus Sworn Statement (only for Negotiated Procurement - Emergency Cases, Sec. 53.2 and Small Value Procurement Sec. 53.9)
13. If the Supplier fails to deliver the required goods /services as specified in the Award / Purchase Order, the Procuring Entity may disqualify bidder from participating future procurement activities to be conducted by **DSWD-CAR**.
14. Liquidated damages equivalent to one tenth of one percent (0.001) of the value of the goods not delivered within the prescribed delivery period may be imposed per day of delay. The Procuring Entity (PE) may rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
15. Further information may be obtained from the Procurement Section with telephone number (074) 661-0430 local 25025 or email address bacsec.car@dswd.gov.ph.

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ITEM NO.	DETAILED DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL
	PURCHASE OF FOOD SUPPLIES FOR THE 11TH CYCLE SUPPLEMENTARY FEEDING PROGRAM IN THE MUNICIPALITY OF TANUDAN, KALINGA				
1	Bundle Spaghetti pasta, atleast 900grams pack)and Spaghetti Sauce (atleast 850 grams/ pack)	324	Bundle		
2	Tuna Chunks in oil atleast 180 grams/ can	326	Can		
3	Vegetable Oil, atleast 485 - 500 ml/ pack	324	Pack		
4	Dried Fish (Tinggal) atleast 500 grams / pack	170	Pack		
5	Coconut Milk Powder, atleast 50 grams per pack	324	Pack		
6	Pancit Bihon, atleast 454grams/ pack	324	Pack		
7	Flour, All Purpose, atleast 1kg/ pack	324	Pack		
8	Brown Sugar , atleast 500 grams / pack	200	Pack		
9	White Sugar, atleast 500 grams/ pack	200	Pack		
10	Baking powder, atleast 50 grams/pack	200	Pack		
11	Glutinous flour, atleast 500 grams/ pack	300	Pack		
12	Evaporated Filled Milk, atleast 370 ml per can	300	Can		
13	Condensed Milk, atleast 384grams- 390 grams / can	108	Can		
14	Margarine, classic ,atleast 100g per cup	109	Cup		
15	Malagkit rice ,atleast 500 atleast grams/ pack	324	Pack		
16	Peanuts, raw, redskin, dried and shelled, atleast 250 grams / pack	168	Pack		
17	Cornstarch, atleast 500 grams / pack	108	Pack		
18	Tapioca pearl atleast 250 grams / pack	108	Pack		
19	Iodized Salt, atleast 250 grams / pack with sangkap pinoy seal	55	Pack		
20	Monggo, dried, whole, 500 grams/ pack	162	Pack		
21	Cheddar Cheese atleast 165grams / pack	162	Pack		
22	Vinegar, atleast 340 ml / plastic bottle	108	Bottle		
23	Soy sauce, atleast 340ml /plastic bottle	108	Bottle		
24	Sesame seeds, atleast 250 grams/ pack	170	Pack		
	OTHER REQUIREMENTS				
	1. Start of delivery will be on the 1st week of August 2021 before 9 am and following the delivery schedule attached. Re-scheduling of delivery date will be agreed upon by the C/MSWDO, supplier and SFP during calamities, holidays, pandemic and other circumstantial situations.		[]	[]	
	2. Grocery items must be well-sealed, in its original packaging(no refill and re-pack) except for items no. and must bear the manufacturer's name, date of manufacturing and date of expiry. Expiry must be atleast 6 months from the date of delivery.		[]	[]	
	3. Goods are highly recommended to be organic and local-produce.		[]	[]	
	4. Supplier should guarantee quality of delivered goods, otherwise items deemed reject should be replaced within the day or a buffer should be ensured every delivery.		[]	[]	
	5. Supplier is responsible in the loading and unloading of goods to the designated delivery sites. Items should be pack per Child Development Center.		[]	[]	
	6. Supplier should assist in the distribution of goods and must stay until distribution is done to ensure that concerns during distribution is addressed.		[]	[]	
	7. Delivery Site: MSWD Office/ Municipal Hall of Tanudan, Kalinga.		[]	[]	
	TOTAL PRICE				

Note: NO GIFT ALLOWED. Pursuant to RA 6713, otherwise known as the Code of Conduct and Ethical Standards for Public Officials and Employees. The DSWD reserves the right to reject any or all offers at no costs, waive any therein and accept the offer most advantageous to the government.

Sir: After having carefully read and accepted your terms and conditions, I / We submit our bid on the item/s quoted above.
Signature of supplier/representative over printed name:

Name of Firm/Dealer/Contractor: _____
 Address: _____
 Email Address: _____
 Contact Number/s: _____
 PHILGEPs Registration Number: _____

(This will be the name of the CHEQUE to be issued)

Name and Signature of Convasser _____
