

REQUEST FOR QUOTATION (RFQ)

PR/PP No.: 2021-04-235

RFQ No.: 2021-04-439

End-user: SFP

Date: ~~MAY 06 2021~~

Name of Project:

ABC: P655,903.00

PURCHASE OF NON-PERISHABLE GOODS FOR THE 11TH CYCLE SUPPLEMENTARY FEEDING PROGRAM IN THE MUNICIPALITY OF LAMUT, IFUGAO

Sir/Madam: _____ Mode of Procurement: SMALL VALUE PROCUREMENT

Please quote your lowest price on the item/s described below inclusive of taxes duly signed by you or your authorized representative, subject to the Terms and Condition provided in this RFQ and submit personally to the Office of the Procurement Section, 40 North Drive, Baguio City or through email at bacsec.car@dswd.gov.ph on or before ~~MAY 12 2021~~ MAY 12 2021 12:00NN.

ENRIQUE M. GASCON JR.
OIC-ARDA/BAC Chairperson

TERMS AND CONDITIONS:

1. Quotations in excess of the ABC will be **REJECTED**.
2. For total quoted price , quotations with a **dash or zero shall be deemed free of charge**.
3. All entries must be typewritten/printed/longhand. **Any erasure in the quotation must be countersigned by the bidder/representative**, otherwise quotation will be rejected.
4. The Procuring Entity **may give due preference to goods being offered with green component**.
5. If necessary, the BAC through the TWG, may require an ocular inspection of the venue/place of business/goods being offered.
6. Delivery of Goods / Services is **as indicated** in the next page.
7. Price validity shall be for a period of **120 calendar days** from RFQ Opening of the BAC until confirmation of **Purchase Order by the winning supplier**.
8. The following documents shall be attached upon submission of quotation, otherwise your quotation will not be accepted, please disregard if already submitted:
 - a. **Updated Mayor's / Business Permit**
 - b. **PhilGEPS Registration Certificate or PhilGEPS Registration Number to be indicated in space below (except for Negotiated Procurement - Emergency Cases, Sec. 53.2, RA 9184 IRR)**
 - o **Income/Business Tax Return (for Small Value Procurement, Direct Contracting above P500K, Emergency Cases above P500K, and Lease of Real Property/Venue)**
 9. Where there is discrepancy between: (a) total price per item and unit price for the item as extended or multiplied by the quantity of that item, the unit price shall prevail; (b) stated total price and the actual sum of prices of component items, the lower shall prevail; (c) unit cost in the detailed estimate and unit cost in the bill of quantities, the lower shall prevail.
 10. Suppliers/Contractors who **refuse to accept correction of price offer** after Bid Evaluation shall be **disqualified**.
 11. Award of Contract shall be made to the Lowest Calculated Responsive Quotation (LCRQ) that complies to the **technical specifications and the terms and conditions** stated herein.
 12. The BAC shall require the bidder with Lowest Calculated Responsive Quotation (LCRQ) to submit the following document prior to issuance of Award / Purchase Order with ABC amounting to P50,000.00 and above.
 - o **Omnibus Sworn Statement (only for Negotiated Procurement - Emergency Cases, Sec. 53.2 and Small Value Procurement Sec. 53.9)**
 13. If the Supplier fails to deliver the required goods /services as specified in the Award / Purchase Order, the Procuring Entity may **disqualify bidder from participating future procurement activities to be conducted by DSWD-CAR**.
 14. **Liquidated damages equivalent to one tenth of one percent (0.001)** of the value of the goods not delivered within the prescribed delivery period may be imposed per day of delay. The Procuring Entity (PE) may rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
 15. Further information may be obtained from the Procurement Section with telephone number **[074] 661-0430** local **25025** or email address bacsec.car@dswd.gov.ph.

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ITEM NO.	DETAILED DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL
	PURCHASE OF NON-PERISHABLE GOODS FOR THE 11TH CYCLE SUPPLEMENTARY FEEDING PROGRAM IN THE MUNICIPALITY OF LAMUT, IFUGAO				
1	Baking powder, atleast 50 grams per pack	750	pack		
2	Evaporated Filled Milk, atleast 370 ml per can	2000	can		
3	Brown Sugar, 1kg per pack	970	pack		
4	Glutinous rice (malagkit), 1 kilo per pack	1185	pack		
5	Vegetable Oil, atleast 500 ml per bottle/pouch	850	bottle/ pouch		
6	Soy Sauce, atleast 385 ml per bottle	677	bottle		
7	Pancit Bihon, atleast 454 grams per pack	850	pack		
8	Macaroni Pasta, elbow, atleast 400 grams per pack	1500	pack		
9	All purpose flour, 1 kilo per pack	800	pack		
10	Margarine, classic, atleast 100g per tub, with sangkap pinoy seal	710	tub		
11	Monggo, dried, 1kg per pack	841	pack		
12	White Beans, dried 1 kg per pack	780	pack		
13	iodized salt, atleast 250 grams, with sangkap pinoy seal package	150	pack		
14	Coconut Milk Powder, atleast 50 grams per sachet	750	sachet		
	OTHER REQUIREMENTS				
	1. Delivery will start on July 2021 or until approval of class is agreed and following the delivery schedule attached. The re-scheduling of delivery date will be agreed upon by the MSWDO, supplier and SFP during calamities, holidays, pandemic and other circumstantial situations.		[]	[]	
	2. Goods must be well-sealed, in its original packaging(no refill and re-pack) except for item no. 3,4,10,12 and 13 must bear the manufacturer's name, date of manufacturing and date of expiry. Expiry must be atleast 6 months from the date of delivery.		[]	[]	
	3. Goods are highly recommended to be local-produce if applicable.				
	4. Supplier should guarantee quality of delivered goods, otherwise items deemed reject should be replaced within the day or a buifer should be ensured every delivery.		[]	[]	
	5. Supplier is responsible in the loading and unloading of goods to the designated delivery sites.		[]	[]	
	6. Supplier should assist in the distribution of goods and must stay until distribution is done to ensure that concerns during distribution is addressed.		[]	[]	
	7. Supplier should pack goods per daycare center and allocation will be provided by the contact person to the winning supplier.		[]	[]	
	7. Delivery Site: MSWD Office/ Municipal Hall of Lamut, Ifugao.		[]	[]	
				TOTAL PRICE	

• Award shall be made per:

Item Basis Lot Basis

Note: **NO GIFT ALLOWED**. Pursuant to RA 6713, otherwise known as the Code of Conduct and Ethical Standards for Public Officials and Employees. The DSWD reserves the right to reject any or all offers at no costs, waive any therein and accept the offer most advantageous to the government.

Sir:

After having carefully read and accepted your terms and conditions, I / We submit our bid on the item/s quoted above.

Signature of supplier/representative over printed name:

Name of Firm/Dealer/Contractor:

(This will be the name of the CHEQUE to be issued)

Address:

Name and Signature of Canvasser



Email Address:

Contact Number/s:

PhilGEPS Registration Number: