

## NOTICE TO PROCEED

13

05 May 2021

**MR. ANDRES C. DUCUSIN JR.**

Proprietor  
**Zymed Medical Distributor**  
LOT 9 BLK. A Irisville Subd., Upper Pearl St.,  
Irisan, Baguio City

**Dear Mr. Ducusin,**

Warm greetings from the Department of Social Welfare and Development – Cordillera Administrative Region (DSWD-CAR)!

The attached Contract of Agreement having been approved, notice is hereby given to **Zymed Medical Distributor** that based on the attached delivery schedule, work may commence for the project, **Purchase and Delivery of Personal Protective Supplies for DSWD-CAR Staff – CY 2021** under ITB 2021-DSWD-12.

Upon receipt of this notice, you shall be responsible for performing the services under the terms and conditions of the agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing the space provided below. Keep one (1) copy and return the remaining copies to this Office.

Very truly yours,

  
**ARNEL B. GARCIA, CESO II**  
Regional Director

I acknowledge receipt of this Notice on: May 5, 2021  
Date

Name or Authorized Representative: ANDRES C. DUCUSIN JR.  
Name

Signature: 



# Contract Agreement Form for the Procurement of Goods

## CONTRACT AGREEMENT

THIS AGREEMENT made the \_\_\_\_ day of \_\_\_\_\_ 2021 between the **Department of Social Welfare and Development – Cordillera Administrative Region (DSWD-CAR)** of #40 Northdrive Baguio City of the Philippines (hereinafter called “the Entity”) of the one part and **Zymed Medical Distributor** of Lot 9 BLK. A Irisville Subd., Upper Pear St., Irisan, Baguio City of the Philippines (hereinafter called “the Supplier”) of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly **Purchase and Delivery of Personal Protective Supplies for DSWD-CAR Staff – CY 2021** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **Nine Hundred<sup>94</sup> Ninety-Four Thousand Seven Hundred Sixty-Two Pesos Only (Php 944,762.00)** (hereinafter called “the Contract Price”).

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NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:
  - i. Philippine Bidding Documents (PBDs);
    - i. Schedule of Requirements;
    - ii. Technical Specifications;
    - iii. General and Special Conditions of Contract; and
    - iv. Supplemental or Bid Bulletins, if any

- ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

- iii. Performance Security;
- iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
- v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**

3. In consideration for the sum of **Nine Hundred <sup>15</sup> ~~Ninety~~-Four Thousand Seven Hundred Sixty-Two Pesos Only (Php 94,762.00)** or such other sums as may be ascertained, **Zymed Medical Distributor** agrees to **deliver the goods for the Purchase and Delivery of Personal Protective Supplies for DSWD-CAR Staff – CY 2021** in accordance with his/her/its Bid.
4. The **Department of Social Welfare and Development – Cordillera Administrative Region (DSWD-CAR)** agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

**ARNEL B. GARCIA, CESO II**  
HoPE/Regional Director

for:

Department of Social Welfare and Development  
– Cordillera Administrative Region (DSWD-CAR)

**ANDRES C. DUCUSIN JR.**  
Proprietor

for:

Zymed Medical Distributor

Signed in the presence of

  
**RONILO R. FLORES**  
OIC Chief, HRMDD

**CERTIFIED FUNDS AVAILABLE:**

  
**WILBOURN B. BACOLONG**  
Accountant III

DRRP SMA #16 CMF Current  
50203080-00



ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES )

)

MAY 06 2021

BEFORE ME, a Notary Public for in \_\_\_\_\_, Philippines, personally appeared this \_\_\_\_\_ day of \_\_\_\_\_ 2021.

Name Community Tax Cert. No./ID No. Date/Place Issued

ARNEL B. GARCIA, CESO II DSWD ID – ID no. 00433 DSWD Central Office/Dec. 17, 2018

DELFIN A. LUIS \_\_\_\_\_

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Known to me to be the same persons, who executed the foregoing instruments and acknowledged that the same is free and voluntary act and deed.

This document refers to the Contract of Services consisting of three (3) pages including this page signed by the parties and witnesses.

IN WITNESS WHEREOF, I have hereunto set my hands and affixed my notarial seal at the place and date above written.

FAUSTINO A. OLOWAN Notary Public

Notarial Commission Expires on June 30, 2021 Serial No. N.A. 101-NC-19-R, 14 January 2019, Baguio City Privilege Tax Receipt No. 4897062, 05 January 2021, Baguio City IBP OR Membership No. 04404, 03 January 2020, Baguio-Benguet Chapter M.C.L.E. Compliance No. VI-0007610, April 14, 2021, Baguio City Rol No. 40026, April 10, 2020; TIN: 136 000 191 Doc No. 152, Page No. 31, Date Issued: 124 Series of 2021

Doc. No.: \_\_\_\_\_

Page No.: \_\_\_\_\_

Book No.: \_\_\_\_\_

Series of : \_\_\_\_\_

Signature

Handwritten marks

Signature