

PURCHASE ORDER

Department of Social Welfare and Development  
Cordillera Administrative Office


Annex G-5

Supplier	MARKMEDIA SOLUTIONS.COM			Purchase Order No.	2021-03-070
Address	128-B CAMP 8, BAGUIO CITY			Date	3/5/2021
				Mode of Procurement	SVP
Gentlemen: Please furnish this office the following articles subject to the terms and conditions herein.					
Place of Delivery	DSWD-CAR, #40 North Drive, Baguio City			Delivery Term:	Complete
Date of Delivery	10 WORKING DAYS UPON RECEIPT OF FINAL LAYOUT			Payment Term:	Charge
Stock/ Property	Unit	Description	QTY	Unit Cost	Total Cost
PRODUCTION OF IEC MATERIALS					
	piece	A. Production and Printing of Centenarian Poster -A3, full color, glossy	100	45.00	4,500.00
	piece	B. Lay-outing and Printing of Social Focus -5 spreads (back to back) -Size: A3 (spread), 11.69 by 16.53 -Paper type: c2s #100, glossy -Colored: cover to cover -Binding: Saddle stitch -80 copies per edition x 2 types	160	150.00	24,000.00
	piece	C. Lay-outing and Printing of DSWD Flyers -Size: A4 (back to back), full color -Paper type: c2s #100, glossy	1,000	16.00	16,000.00
	piece	D. Printing of Tarpaulins -Full color -3x4 ft	40	144.00	5,760.00
Delivery of Services is within 10 working days after receipt of soft copy or layout from End-user.					-
				TOTAL	50,260.00
(Amount in words)		Fifty Thousand Two Hundred Sixty Pesos Only			

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

( Signature over Printed Name)	Date
Bank Account Name	Bank Account Number
TIN Number    *please tick tax type vat non-vat	Date of BIR Registration

  
**LEO L. QUINTILLA**  
Signature over Printed Name of Authorized Official  
**OIC Regional Director**  
Designation

Fund Cluster: _____	ORS/ BURS No. : _____
Funds Available: _____	Date of the ORS/ BURS: _____
<b>WILBOURN B. BACOLONG</b> ACCOUNTANT III	Amount:            50,260.00



**BIDS AND AWARDS COMMITTEE  
RESOLUTION NO. 038 S. 2021**

**-NEGOTIATED PROCUREMENT- SMALL VALUE PROCUREMENT-**

**PRODUCTION OF IEC MATERIALS**

**WHEREAS**, the Department of Social Welfare and Development-Cordillera Administrative Region (DSWD-CAR) has been granted appropriations for **PRODUCTION OF IEC MATERIALS** with an Approved Budget for the Contract (ABC) of Fifty-Seven Thousand Two Hundred Pesos Only (P57,200.00);

**WHEREAS**, in consonance with the Republic Act 9184 and its Implementing Rules and Regulations, a Project Procurement Management Plan (PPMP) which has been consolidated into the Annual Procurement Plan (APP) is in order for procurement of the programs, activities and projects for 2020;

**WHEREAS**, in consonance with the Republic Act 9184, otherwise known as the Government Procurement Reform Act, in its Implementing Rules and Regulations under Section 10, provides that "all procurement shall be done through competitive bidding, except as provided in Rule XVI";

**WHEREAS**, Section 48.1 of the IRR of the above cited act stipulates that "subject to prior approval of the head of procuring entity, and whenever justified by the conditions provided in this Act, the procuring entity may, in order to promote economy and efficiency, resort to any of the alternative mode of procurement;

**WHEREAS**, section 53.9 of the Revised Implementing Rules and Regulations (IRR) of the RA 9184 or otherwise known as the Government Procurement Reform Act of 2002 allows the procuring entity to resort to Negotiated Procurement – **SMALL VALUE PROCUREMENT**;

**WHEREAS**, on 25<sup>th</sup> day of January 2021, Request for Quotations were transmitted to the End-User. On the same day, bid notice was posted in the PhilGEPS website as mandated in the 2016 Revised IRR of RA 9184 for Request for Quotations with an Approved Budget for the Contract (ABC) of above Fifty Thousand Pesos (Php 50,000.00) under Small Value Procurement and Shopping;

**WHEREAS**, on 29<sup>th</sup> day of January 2021 at 6PM was the set deadline for the submission of quotations wherein three (3) price quotations were obtained from **MARKMEDIA SOLUTIONS.COM**, **NUJ PRINTING SERVICES**, and **UNIQUE PRINTING PRESS**. On the other hand, **ICS PRINTING PRESS** was invited but did not quote for the procurement at hand. In pursuant to the 2016 Revised IRR of RA 9184 under Lease of Venue and Small Value Procurement, the receipt of at least one (1) price quotation is sufficient to proceed with the evaluation thereof;

**WHEREAS**, upon opening of the Request for Quotations held on the **2<sup>nd</sup> day of February 2021**, findings were listed in the summary of quotations below:

	NAME OF BIDDER	AS READ	AS CALCULATED	REMARKS
1	MARKMEDIA SOLUTIONS.COM	50,260.00	50,260.00	WITHIN ABC
2	NUJ PRINTING SERVICES	57,080.00	57,080.00	WITHIN ABC
3	UNIQUE PRINTING PRESS	56,980.00	56,980.00	WITHIN ABC

**WHEREAS**, upon evaluation by the Bids and Awards Committee (BAC), **MARKMEDIA SOLUTIONS.COM** emerged to be the lowest bidder. Upon further assessment, the quotation of said bidder was found to be compliant with the technical specifications. However, during the bid evaluation, it was noted that said bidder was not yet able to provide its CY 2021 business permit. Therefore, it was resolved that the award of contract will be recommended to the said bidder provided that prior to the preparation of Purchase Order (PO), the same shall secure first their updated business permit;

**WHEREAS**, based on the foregoing, the BAC resolved to declare **MARKMEDIA SOLUTIONS.COM** as the Lowest Calculated and Responsive Bidder (LCRB). This is provided that prior to the preparation of Purchase Order, said bidder shall submit first their CY 2021 updated eligibility documents;



**BIDS AND AWARDS COMMITTEE  
RESOLUTION NO. 038 S. 2021**

**-NEGOTIATED PROCUREMENT- SMALL VALUE PROCUREMENT-**

**PRODUCTION OF IEC MATERIALS**

**NOW, THEREFORE**, foregoing premises considered, We, the Members of the Bids and Awards Committee, hereby **RESOLVED** as it is hereby resolved to recommend to the Regional Director the award of contract to **MARKMEDIA SOLUTIONS.COM** which offered an amount of Fifty Thousand Two Hundred Sixty Pesos Only (P50,260.00) inclusive of all the applicable taxes and fees for the **PRODUCTION OF IEC MATERIALS**.

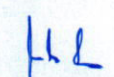
**RESOLVED** at the DSWD-CAR, 40 North Drive, Baguio City this **2<sup>nd</sup> day of February 2021**.

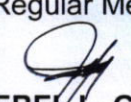
**BIDS AND AWARDS COMMITTEE**

Not present  
**ENRIQUE H. GASCON JR.**  
Chairperson

  
**RINA CLAIRE L. REYES**  
Vice Chairperson


Not present  
Provisional Member (End-User)

  
**ARNOLD D. LARTEC**  
Regular Member

  
**JEZEBEL L. GUMATAY**  
Provisional Member (Expert)

  
**APPROVED/DISAPPROVED**

**LEO L. QUINTILLA**  
OIC Regional Director

  
YUB/kenneth  
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