

PURCHASE ORDER
Department of Social Welfare and Development
Cordillera Administrative Office

Annex G-5

Supplier		WALAI RESORT		Purchase Order No.		2021-02-035		
Address		STA MARCELA, APAYAO		Date		2/15/2021		
				Mode of Procurement		SVP		
Gentlemen:								
Please furnish this office the following articles subject to the terms and conditions herein.								
Place of Delivery		WITHIN APAYAO			Delivery Term:		Complete	
Date of Delivery		AS SCHEDULED			Payment Term:		Charge	
Stock Property No.	Unit	Description	QTY	Unit Cost	Total Cost			
		CATERING SERVICES FOR THE PROVINCIAL PARTNER STAKEHOLDER'S MEETING IN APAYAO						
		May 20, 2021						
	servicing	AM Snacks (Pancit with Shanghai, Buko Juice)	80	90.00	7,200.00			
	servicing	Lunch (Pork and Chicken Adobo, Shrimp Buttered, Stir Fried Vegetables, Fruits in Season, Rice, Soup)	80	280.00	22,400.00			
	servicing	PM Snacks (Chicken Sandwich with Fries, Fruit Juice)	80	90.00	7,200.00			
		NOTE: With Free Use of Hall						
		October 20, 2021						
	servicing	AM Snack (Baked Mac with Potato Chips, Buko Juice)	80	90.00	7,200.00			
	servicing	Lunch (Liempo Barbecue, Adobong Pusit, Pinakbet, Fruits in Season, Rice, Soup)	80	280.00	22,400.00			
	servicing	PM Snacks (Ube Ensaymada, Vegetable Lumpia, Natural Fruit Juice)	80	90.00	7,200.00			
		NOTE: With Free Use of Hall						
		OTHER REQUIREMENTS	COMPLIANCE					
		CATERING						
		Lunch served with the combination of three viands (2 meats/fish and 1 vegetable), with appetizer, soup and dessert, AM and PM snacks are preferably indigenous inclusive of fruit juice/refreshment.	✓					
		Note: Portioning of serving of meals based on standard and applicable food measurement (e.g. bowl of bilo-bilo or 2 pcs of suman with 1 slice of riped mango)						
		Meals and snacks should be individually packed using biodegradable packaging materials. Creamer, sugar and the like are preferred to be in a canister (with cover) rather than in sachet to comply with green procurement.	✓					
		Inclusive of free flowing coffee/lemon grass tea and mineral water	✓					
		VENUE						
		Undertake body temperature checking using thermal scanner at the venue entrances for all guests/participants by qualified health or medical staff or trained personnel	✓					
		Sanitizing mats are provided at the entrance of the venue for the disinfection of guests' shoes	✓					
		Physical distancing measures, hand sanitation, and respiratory etiquette must be observed when handling guests at the reception area.	✓					
		Essential health kits such as 70% ethyl alcohol/hand sanitizer, tissue/paper towel and disposable waste bag should be available at the reception or counter	✓					
		The conference/ function hall is: a. function hall must adhere to 50% capacity to ensure physical distancing b. can accommodate the proposed number of attendees with distance regardless of the layout and arrangement of stage, chair, and table set up using rectangular or round tables, among others. Table set up should accommodate 50% of the original capacity c. sound proofed, well lighted and well ventilated d. In light of physical distancing, seating arrangement must consider enough spacing (to contribute to the conduciveness of the learning environment)	✓					
		Has access to strong WiFi connection to wit: minimum of 30 mbps for usual browsing (Google Meet, YouTube, Social media & other online platforms)	✓					
		Availability and free use of one functional LCD Projector	✓					
		Free charging of all electronic gadgets (i.e laptop, projector, mobile phone, among others), including free use of extension cords for the whole duration of the activity	✓					
		The place of delivery of the goods / services is within Apayao.	✓					
		Payment will be made on a monthly basis or after every conduct of activity based on the actual number of delivery						
					TOTAL	73,600.00		
(Amount in words)		Seventy Three Thousand Six Hundred Pesos Only						

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

_____	_____
(Signature over Printed Name)	Date
_____	_____
Bank Account Name	Bank Account Number
_____	_____
TIN Number	Date of BIR Registration
*please tick tax type vat non-vat	

ARNEL B. GARCIA, CESO II
Signature over Printed Name of Authorized Official
Regional Director
Designation

9/21/2021

Fund Cluster: <u>G1 CMT CURRENT</u>	<u>36,800</u>	<u>2021-02-01459</u>	ORS/ BURS No. : _____
Funds Available: <u>73,600 -</u>	<u>36,800</u>	<u>2021-02-01455</u>	Date of the ORS/ BURS: <u>3/15/21</u>
WILBOURN B. BACOLONG ACCOUNTANT III	<u>73,600</u>		Amount: <u>73,600.00</u>

**BIDS AND AWARDS COMMITTEE
RESOLUTION NO. 039 S. 2021**

-NEGOTIATED PROCUREMENT- SMALL VALUE PROCUREMENT-

CATERING SERVICES FOR THE PROVINCIAL PARTNER STAKEHOLDER'S MEETING IN APAYAO

WHEREAS, the Department of Social Welfare and Development-Cordillera Administrative Region (DSWD-CAR) has been granted appropriations for **CATERING SERVICES FOR THE PROVINCIAL PARTNER STAKEHOLDER'S MEETING IN APAYAO** with an Approved Budget for the Contract (ABC) of Eighty Thousand Pesos Only (₱80,000.00);

WHEREAS, in consonance with the Republic Act 9184 and its Implementing Rules and Regulations, a Project Procurement Management Plan (PPMP) which has been consolidated into the Annual Procurement Plan (APP) is in order for procurement of the programs, activities and projects for 2021;

WHEREAS, in consonance with the Republic Act 9184, otherwise known as the Government Procurement Reform Act, in its Implementing Rules and Regulations under Section 10, provides that "all procurement shall be done through competitive bidding, except as provided in Rule XVI";

WHEREAS, Section 48.1 of the IRR of the above cited act stipulates that "subject to prior approval of the head of procuring entity, and whenever justified by the conditions provided in this Act, the procuring entity may, in order to promote economy and efficiency, resort to any of the alternative mode of procurement;

WHEREAS, section 53.9 of the Revised Implementing Rules and Regulations (IRR) of the RA 9184 or otherwise known as the Government Procurement Reform Act of 2002 allows the procuring entity to resort to Negotiated Procurement – **SMALL VALUE PROCUREMENT**;

WHEREAS, on 11th day of January 2021, Request for Quotations were transmitted to the End-User. On the same day, bid notice was posted in the PhilGEPS website as mandated in the 2016 Revised IRR of RA 9184 for Request for Quotations with an Approved Budget for the Contract (ABC) of above Fifty Thousand Pesos (Php 50,000.00) under Small Value Procurement and Shopping;

WHEREAS, on 15th day of January 2021 at 6PM was the set deadline for the submission of quotations wherein one (1) price quotation was obtained from **WALAI RESORT**. On the other hand, **STAR JEWEL LODGE**, and **RJ DOMINGO FISH FARM RESORT** were invited but did not quote for the procurement at hand. In pursuant to the 2016 Revised IRR of RA 9184 under Lease of Venue and Small Value Procurement, the receipt of at least one (1) price quotation is sufficient to proceed with the evaluation thereof;

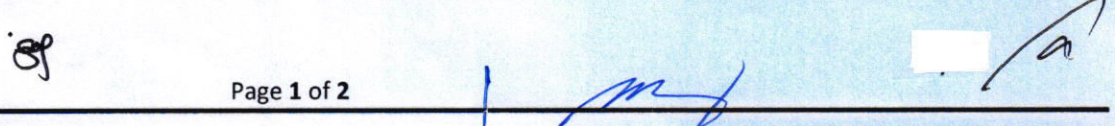
WHEREAS, upon opening of the Request for Quotations held on the **20th day of January 2021**, findings were listed in the summary of quotations below:

	NAME OF BIDDER	AS READ	AS CALCULATED	REMARKS
1	WALAI RESORT	73,600.00	73,600.00	WITHIN ABC

WHEREAS, upon evaluation by the Bids and Awards Committee (BAC), the quotation of **WALAI RESORT** was found to be within the ABC. However, upon further assessment, it was observed that said bidder was not able to indicate its compliance to the prescribed specifications.. Further, it was also raised tat said bidder was not yet able to submit its CY 2021 updated eligibility documents. Therefore, to clarify the said concerns, the BAC resolved to require a post qualification inquiry;

WHEREAS, on 2nd day of February 2021, the post qualification report was presented to the BAC. As per said report, **WALAI RESORT** was verified to be compliant with all the prescribed requirements. However, the processing of its updated CY 2021 eligibility documents were still on process. Therefore, the BAC resolved that pending to the submission of **WALAI RESORT's** updated eligibility documents, the award of contract for the procurement at hand will be recommended to said bidder;

WHEREAS, based on the foregoing, the BAC resolved to declare **WALAI RESORT** as the Single Calculated and Responsive Bidder (SCRB). This is provided that prior to the preparation of Purchase Order, said bidder shall submit first their CY 2021 updated eligibility documents;



**BIDS AND AWARDS COMMITTEE
RESOLUTION NO. 039 S. 2021**

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CATERING SERVICES FOR THE PROVINCIAL PARTNER STAKEHOLDER'S MEETING IN APAYAO


NOW, THEREFORE, foregoing premises considered, We, the Members of the Bids and Awards Committee, hereby **RESOLVED** as it is hereby resolved to recommend to the Regional Director the award of contract to **WALAI RESORT** which offered an amount of Seventy-Three Thousand Six Hundred Pesos Only (₱73,600.00) inclusive of all the applicable taxes and fees for the **CATERING SERVICES FOR THE PROVINCIAL PARTNER STAKEHOLDER'S MEETING IN APAYAO**.

RESOLVED at the DSWD-CAR, 40 North Drive, Baguio City this **2nd day of February 2021**.


BIDS AND AWARDS COMMITTEE

Not present
ENRIQUE H. GASCON JR.
Chairperson


RINA CLAIRE L. REYES
Vice Chairperson

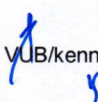

ARNOLD D. LARTEC
Regular Member

Not present
Provisional Member (End-User)


JAMI A. BAMBILLA
Provisional Member (Expert)


APPROVED/DISAPPROVED

LEO L. QUINTILLA
OIC Regional Director


VUB/kenneth