

REQUEST FOR QUOTATION (RFQ)

PR/PP No.: 2021-03-161

End-user: DRMD-RROS

Name of Project:

RFQ No.: 2021-03-316

Date: APR 06 2021

ABC ₱258,700.00

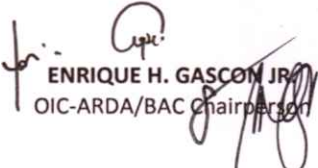
CATERING SERVICES FOR VOLUNTEERS OF FFP PREPARATION

Mode of Procurement:

SMALL VALUE PROCUREMENT

Sir/Madam:

Please quote your lowest price on the item/s described below inclusive of taxes duly signed by you or your authorized representative, subject to the Terms and Condition provided in this RFQ and submit personally to the Office of the Procurement Section, 40 North Drive, Baguio City or through email at bacsec.car@dswd.gov.ph on or before APR 12 2021, 12:00NN.


ENRIQUE H. GASCON JR.
OIC-ARDA/BAC Chairperson

TERMS AND CONDITIONS:

1. Quotations in excess of the ABC will be **REJECTED**.
2. For total quoted price, quotations with a **dash or zero shall be deemed free of charge**.
3. All entries must be typewritten/printed/longhand. **Any erasure in the quotation must be countersigned by the bidder/representative**, otherwise quotation will be rejected.
4. The Procuring Entity **may give due preference to goods being offered with green component**.
5. If necessary, the BAC through the TWG, may require an ocular inspection of the venue/place of business/goods being offered.
6. Delivery of Goods / Services is **as indicated** in the next page.
7. Price validity shall be for a period of **120 calendar days from RFQ Opening of the BAC until confirmation of Purchase Order by the winning supplier**.
8. The following documents shall be attached upon submission of quotation, otherwise your quotation will not be accepted, please disregard if already submitted:
 - a. **Updated Mayor's / Business Permit**
 - b. **PhilGEPS Registration Certificate or PhilGEPS Registration Number to be indicated in space below (except for Negotiated Procurement - Emergency Cases, Sec. 53.2, RA 9184 IRR)**
 - c. **Income/Business Tax Return (for Small Value Procurement, Direct Contracting above P500K, Emergency Cases above P500K, and Lease of Real Property/Venue).**
9. Where there is discrepancy between: (a) total price per item and unit price for the item as extended or multiplied by the quantity of that item, the unit price shall prevail; (b) stated total price and the actual sum of prices of component items, the lower shall prevail; (c) unit cost in the detailed estimate and unit cost in the bill of quantities, the lower shall prevail.
10. Suppliers/Contractors who **refuse to accept correction of price offer after Bid Evaluation shall be disqualified**.
11. Award of Contract shall be made to the Lowest Calculated Responsive Quotation (LCRQ) that complies to the **technical specifications and the terms and conditions** stated herein.
12. The BAC shall require the bidder with Lowest Calculated Responsive Quotation (LCRQ) to submit the following document prior to issuance of Award / Purchase Order with ABC amounting to P50,000.00 and above.
 - a. **Omnibus Sworn Statement (only for Negotiated Procurement - Emergency Cases, Sec. 53.2 and Small Value Procurement Sec. 53.9)**
13. If the Supplier fails to deliver the required goods /services as specified in the Award / Purchase Order, the Procuring Entity may **disqualify bidder from participating future procurement activities to be conducted by DSWD-CAR**.
14. **Liquidated damages equivalent to one tenth of one percent (0.001)** of the value of the goods not delivered within the prescribed delivery period may be imposed per day of delay. The Procuring Entity (PE) may rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
15. Further information may be obtained from the Procurement Section with telephone number **(074) 661-0430 local 25025** or email address bacsec.car@dswd.gov.ph.

Republic of the Philippines
DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
 Cordillera Administrative Region
 40 North Drive, Baguio City

REQUEST FOR QUOTATION (RFQ)

LOT NO.	DETAILED DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL
1	CATERING SERVICES FOR VOLUNTEERS OF FFP PREPARATION				
	Within April to July 2021				
	AM Snacks (15 pax x 69 days)	1035	servicing		
	Lunch (15 pax x 69 days)	1035	servicing		
	PM Snacks (15 pax x 69 days)	1035	servicing		
	SEE ATTACHED MENU FOR REFERENCE.				

TOTAL

	OTHER REQUIREMENTS	COMPLIANCE (please check (✓) whether can comply or not, no check mark will mean non-compliance)		REMARKS
		Can Comply	Cannot Comply	
	A. Food station must be manned by restaurant crew or personnel and meals and snacks should be individually packed using biodegradable packaging materials.	[]	[]	
	B. Lunch served with the combination of three viands (2 meats/fish and 1 vegetable). AM and PM snacks are preferably indigenous or healthy snacks with a glass of coconut water or natural fruit infused juice. If indicated Menu is not available, please attach proposed menu with serving details to be concurred by the end-user Note: a) creamer, sugar, and the like are preferred to be in a canister rather than in sachet to comply with green procurement b.) Portioning or serving of meals is based on standard and applicable food measurement (e.g. bowl of bilo-bilo or 2 pcs of suman with 1 slice of riped mango)	[]	[]	
	C. Inclusive of bottled mineral water	[]	[]	
	D. Service Provider shall be in charge of the collection and disposal of plastic/plates/containers/ utensils.	[]	[]	
	E. The place of delivery of the goods / services is within KINGS COLLEGE, LA TRINIDAD, BENGUET.	[]	[]	

• Award shall be made per:

Lot basis

Total Quoted Price

Note: NO GIFT ALLOWED. Pursuant to RA 6713, otherwise known as the Code of Conduct and Ethical Standards for Public Officials and Employees. The DSWD reserves the right to reject any or all offers at no costs, waive any therein and accept the offer most advantageous to the government.

Sir:

After having carefully read and accepted your terms and conditions, I / We submit our bid on the item/s quoted above.

Signature of supplier/representative over printed name: _____

Name of Firm/Dealer/Contractor: _____

(This will be the name of the CHEQUE to be issued)

Address: _____

Email Address: _____

Contact Number/s: _____

PhilGEPS Registration Number: _____

Name and Signature of Convasser

VMB/bmk

Sample menu		
AM Snack	Lunch	PM snack
Pancit Bihon with Puto Fresh Fruit Juice	Sinigang na Hipon Pork Barbeque Pinakbet Sliced fresh fruits Plain Rice	Spaghetti with slice of bread Buko Juice
Fruit shake in season Chicken pesto pasta	Chicken Adobo Monggo Sprout Fried Tilapia Buko pandan Plain Rice	Lasagna Special turon saba with langka strips
Fresh cucumber lemonade Pancit guisado With toasted bread	8 treasured soup Chicken teriyaki Fish fillet with creamy garlic sauce buttered vegetable Plain Rice	Fresh orange juice Boiled Banana and Ube Halaya
Kakanin and turon with langka Chocolate drink	Pork Nilaga w/ Cabbage,potato/beans Calamares Monggo sprout w/ mixed of Highland Veg Apple Cinnamon	Egg pie Fresh fruit slices
Monte cristo sandwich Tossed green salad Buko juice	Sweet and Sour Chicken Pot roast beef Sautéed cabbage with garlic Fruit salad Drinks	Kakanin medley (mixture of kakanin) Hot choco
Boiled banana Fried camote Fresh fruit juice	Lechon kawali Chopseuy Baked fish fillet Fruit in season Drinks	Bilo bilo Pika foods (nut)
Fresh pineapple juice Maja blanca Banana cue	Pork Nilaga with pechay Garlic butter shrimp Ginataang gulay Fresh fruits	Chocolate drink Pesto pasta with green beans and potatoes
Fresh apple-cucumber juice Macaroni Salad	Sinigang na baboy Lumpiang gulay Fried chicken On season fruit	Ginataang bilo-bilo Hot choco/cucumber lemonade

Green tea Lasagna with toasted bread	Beef tenderloin tips with mushroom Chicken tinola with sayote Kangkong tempura Fruit salad/fruit in season	Fresh mango juice Fresh lumpia toasted bread
Pancit Bihon with Puto Fresh Fruit Juice	Sinigang na Hipon Pork Barbeque Pinakbet Sliced fresh fruits Plain Rice	Spaghetti with slice of bread Buko Juice
Fruit shake in season Chicken pesto pasta	Chicken Adobo Monggo Sprout Fried Tilapia Buko pandan Plain Rice	Lasagna Special turon saba with langka strips
Kakanin and turon with langka Chocolate drink	Pork Nilaga w/ Cabbage,potato/beans Calamares Monggo sprout w/ mixed of Highland Veg Apple Cinnamon	Egg pie Fresh fruit slices