

PURCHASE ORDER

Department of Social Welfare and Development
Cordillera Administrative Office

Annex G-5

Supplier	SAGADIAN TOURIST TRANSPORT COOPERATIVE	Purchase Order No.	2021-03-089
Address	37 LOWER TACAY RD., ZARATE VILL., GUIAD, BAGUIO CITY	Date	3/16/2021
Gentlemen:		Mode of Procurement	SVP

Please furnish this office the following articles subject to the terms and conditions herein.

Place of Delivery	AS INDICATED	Delivery Term:	Complete
Date of Delivery	AS SCHEDULED	Payment Term:	Charge

Stock/ Property	Unit	Description	QTY	Unit Cost	Total Cost
		HIRE OF VEHICLE FOR THE STANDSRDS COMPLIANCE OF SOCIAL WELFARE AND DEVELOPMENT AGENCIES AND SERVICE PROVIDERS			
	day	VAN: (1 Unit) can accommodate 7 passengers including the driver Places of travel: within Abra, Apayao and Kalinga Dates of Delivery of Services is on (2021): Abra: April 12-17 Apayao: May 24-29 Kalinga: May 10-15 See attached Itinerary of travel	18	5,000.00	90,000.00
	day	VAN: (1 Unit) can accommodate 7 passengers including the driver Places of travel: within Benguet Dates of Delivery of Services is on (2021): Benguet: April 26-30 See attached Itinerary of travel	5	5,000.00	25,000.00
		OTHER REQUIREMENTS	COMPLIANCE		
		Preferably Vehicle year model must be at least 2017 and up	✓		
		Fully Air Conditioned	✓		
		Attach up to date OR, CR, Driver's License, Certificate of Public Convenience for 1 vehicle	✓		
		Fuel, food and lodging of the drivers will be handled by the service provider	✓		
		Schedule of travel and destination can be moved/changed and shall be coordinated with the supplier 1 or 2 days before the travel date at any given time during emergencies/disaster wherein immediate need of the vehicle will be observed	✓		
		Drivers should be well familiar with road terms	✓		
		All drivers scheduled to travel should be subjected to a Swab Test within three (3 days) before travel and drug test. The swab test result or medical certificate, drug test result and all the necessary travel pass should be submitted before the scheduled travel. The service provider shall shoulder the cost of swab test and other travel documents.	✓		
		Service Vehicles must be regularly sanitized/ disinfected before and after each travel with ready available alcohol or sanitizer. Should maintain physical distancing and ensure that the driver and passengers wear face masks throughout the travel	✓		
		Service provider must ensure to provide vehicle that is in good condition and fully equipped with basic tools, spare tires and fire extinguisher.	✓		
		Can provide at least 1 vehicle during travels	✓		
		With permit to travel to any point of Luzon	✓		
		Transparent protective shield be installed at the driver's side	✓		
		Availability of First Aid Kit with the necessary medical paraphernalia and accessories for each vehicle	✓		
		Charges will be based on the actual days of travel	✓		
		One day is equivalent to 24 hours	✓		
		Place of travel is not limited to only one destination for 1 day	✓		
		Payment will be made every after delivery of services based on the actual days of travel			
TOTAL					115,000.00
(Amount in words)		One Hundred Fifteen Thousand Pesos Only			

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

_____ (Signature over Printed Name) _____ Date _____

_____ Bank Account Name _____ Bank Account Number _____

_____ TIN Number *please tick tax type _____ Date of BIR Registration _____
 vat
 non-vat



LEO L. QUINTILLA
 Signature over Printed Name of Authorized Official
OIC Regional Director
 Designation

Fund Cluster: <u>CMF Con7 FO</u>	ORS/ BURS No. : <u>21-03 - 00512 / 512 / 514 / 515</u>
Funds Available: _____	Date of the ORS/ BURS: <u>3-16-21</u>
WILBOURN B. BACOLONG ACCOUNTANT III	Amount: <u>115,000.00</u>