

PURCHASE ORDER

Department of Social Welfare and Development
Cordillera Administrative Office

Annex G-5

Supplier		DAD'S PLACE TRANSIENT HOUSE AND RESTAURANT		Purchase Order No.		2021-03-076	
Address		178 BOKAWKAN ROAD, BAGUIO CITY		Date		3/8/2021	
Gentlemen:				Mode of Procurement		SVP	
Please furnish this office the following articles subject to the terms and conditions herein.							
Place of Delivery		WITHIN BAGUIO CITY		Delivery Term:		Complete	
Date of Delivery		AS SCHEDULED		Payment Term:		Charge	
Stock/Property	Unit	Description	QTY	Unit Cost	Total Cost		
CATERING SERVICES FOR THE CIS BI-MONTHLY MEETING 2021							
	-serving	AM Snack (20 pax x 6 meetings)	/ 120	/ 90.00	/ 10,800.00		
	-serving	Lunch (20 pax x 6 meetings)	/ 120	/ 215.00	/ 25,800.00		
	-serving	PM Snack (20 pax x 6 meetings)	/ 120	/ 90.00	/ 10,800.00		
		See attached Menu for Reference. Date of Bi-Monthly Meetings (2021): - March 19 - April 23 - June 18 - August 20 - October 22 - December 19					
OTHER REQUIREMENTS			COMPLIANCE				
		Lunch served with the combination of three viands (meat/fish and 1 vegetable), and dessert, AM and PM snacks are preferably indigenous inclusive of fruit juice/refreshment. Note: Portioning of serving of meals based on standard and applicable food measurement (e.g. bowl of bilo-bilo or 2 pcs of suman with 1 slice of riped mango)		✓			
		Meals and snacks should be individually packed using biodegradable packaging materials. Creamer, sugar and the like are preferred to be in a canister (with cover) rather than in sachet to comply with green procurement.		✓			
		Inclusive of free flowing coffee/lemon grass tea and mineral water.		✓			
		Service Provider shall be in charge of the collection and disposal of plastic/plates/containers/ utensils.		✓			
		The place of delivery of the goods / services is within Baguio City.		✓			
(Amount in words)		Forty Seven Thousand Four Hundred Pesos Only				TOTAL	47,400.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

(Signature over Printed Name)	Date
Bank Account Name	Bank Account Number
TIN Number <small>*please tick tax type vat non-vat</small>	Date of BIR Registration

LEO L. QUINTILLA
Signature over Printed Name of Authorized Official
OIC Regional Director
Designation

Fund Cluster: <u>cmf current</u>	ORS/ BURS No. : <u>21-03-61594/01595/01596/01597</u> <u>01598/01599</u>
Funds Available: _____	Date of the ORS/ BURS: <u>MAR 11 2021</u>
WILBOURN B. BACOLONG ACCOUNTANT III	Amount: <u>47,400.00</u>

UB/cldd vanc