

PURCHASE ORDER

Department of Social Welfare and Development
Cordillera Administrative Office

Annex G-5

Supplier	SAGADIAN TOURIST TRANSPORT CORP.	Purchase Order No.	2020-12-653
Address	37 LOWER TACAY RD., ZARATE VILL., GUIAD, BAGUIO CITY	Date	12/16/2020
Gentlemen:		Mode of Procurement	SVP

Please furnish this office the following articles subject to the terms and conditions herein.


Place of Delivery		WITHIN BENGUET		Delivery Term:	Complete
Date of Delivery		AS SCHEDULED		Payment Term:	Charge
Stock/Property	Unit	Description	QTY	Unit Cost	Total Cost
		HIRE OF VEHICLE FOR THE IMPLEMENTATION OF DSWD PROGRAMS			
	day	4x4/SUV: (2 Units x 17 days) can accommodate 4 passengers including driver (in consideration of social distancing for SUV/Pick Up) Places of travel: within Benguet Dates of Delivery of Services is on: Within December 2020 Onwards See attached Itinerary of travel	34	3,850.00	130,900.00
	day	4x4/SUV: 1 Unit can accommodate 4 passengers including driver (in consideration of social distancing for SUV/Pick Up) Places of travel: within Benguet Dates of Delivery of Services is on: Within December 2020 Onwards See attached Itinerary of travel	3	3,850.00	11,550.00
		OTHER REQUIREMENTS	COMPLIANCE		
		a. Preferably Vehicle year model must be at least 2017 and up	✓		
		b. Fully Air Conditioned	✓		
		c. Attach up to date OR, CR, and Driver's License	✓		
		d. Fuel, food and lodging of the drivers will be handled by the service provider	✓		
		e. Schedule of travel and destination can be moved/changed and shall be coordinated with the supplier 1 or 2 days before the travel date at any given time during emergencies/disaster wherein immediate need of the vehicle will be observed	✓		
		f. Attach Certificate of Public Convenience for 2 vehicles	✓		
		g. Drivers should be well familiar with road terms	✓		
		h. All drivers scheduled to travel should be subjected to a Swab Test within three (3 days) before travel and drug test. The swab test result or medical certificate, drug test result and all the necessary travel pass should be submitted before the scheduled travel. The service provider shall shoulder the cost of swab test and other travel documents.	✓		
		i. Service Vehicles must be regularly sanitized/ disinfected before and after each travel with ready available alcohol or sanitizer. Should maintain physical distancing and ensure that the driver and passengers wear face masks throughout the travel	✓		
		j. Service provider must ensure to provide vehicle that is in good condition and fully equipped with basic tools, spare tires and fire extinguisher.	✓		
		k. Can provide at least 2 vehicles during travels	✓		
		l. With permit to travel to any point of Luzon	✓		
		m. Transparent protective shield be installed at the driver's side	✓		
		n. Availability of First Aid Kit with the necessary medical paraphernalia and accessories for each vehicle	✓		
		o. Charges will be based on the actual days of travel	✓		
		p. One day is equivalent to 24 hours	✓		
		q. Place of travel is not limited to only one destination for 1 day	✓		
				TOTAL	142,450.00
(Amount in words)		One Hundred Forty Two Thousand Four Hundred Fifty Pesos Only			

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

(Signature over Printed Name)

Date


LEO L. QUINTILLA

Signature over Printed Name of Authorized Official
OIC Regional Director
Designation

Bank Account Name

Bank Account Number

TIN Number please tick tax type

Date of BIR Registration

vat
 non-vat

NYDD 20-05

Fund Cluster: CMF Current
Funds Available: 142 450

ORS/ BURS No. : 02-10101-2020-12-08335
Date of the ORS/ BURS: 12/21/2020

WILBOURN B. BACOLONG
ACCOUNTANT III

Amount: 142,450.00

**BIDS AND AWARDS COMMITTEE
RESOLUTION NO. 845 S. 2020**

-NEGOTIATED PROCUREMENT- SMALL VALUE PROCUREMENT-

HIRE OF VEHICLE FOR THE IMPLEMENTATION OF DSWD PROGRAMS

WHEREAS, the Department of Social Welfare and Development-Cordillera Administrative Region (DSWD-CAR) has been granted appropriations for the **HIRE OF VEHICLE FOR THE IMPLEMENTATION OF DSWD PROGRAMS** with an Approved Budget for the Contract (ABC) of One Hundred Sixty-Six Thousand Five Hundred Pesos Only (₱166,500.00);

WHEREAS, in consonance with the Republic Act 9184 and its Implementing Rules and Regulations, a Project Procurement Management Plan (PPMP) which has been consolidated into the Annual Procurement Plan (APP) is in order for procurement of the programs, activities and projects for 2020;

WHEREAS, in consonance with the Republic Act 9184, otherwise known as the Government Procurement Reform Act, in its Implementing Rules and Regulations under Section 10, provides that "all procurement shall be done through competitive bidding, except as provided in Rule XVI";

WHEREAS, Section 48.1 of the IRR of the above cited act stipulates that "subject to prior approval of the head of procuring entity, and whenever justified by the conditions provided in this Act, the procuring entity may, in order to promote economy and efficiency, resort to any of the alternative mode of procurement;

WHEREAS, section 53.9 of the Revised Implementing Rules and Regulations (IRR) of the RA 9184 or otherwise known as the Government Procurement Reform Act of 2002 allows the procuring entity to resort to Negotiated Procurement – **SMALL VALUE PROCUREMENT**;

WHEREAS, on 17th day of November 2020, Request for Quotations were transmitted to the end user. On the same day, bid notice was posted in the PhilGEPS website as mandated in the 2016 Revised IRR of RA 9184 for Request for Quotations with an Approved Budget for the Contract (ABC) of above Fifty Thousand Pesos (Php 50,000.00) under Small Value Procurement and Shopping;

WHEREAS, on 20th day of November 2020 at 6pm was the set deadline for the submission of quotations wherein three (3) price quotations were obtained from **SAGADIAN TOURIST TRANSPORT CORP.**, **COBELLIAM CORP.**, and **SMOKEY TRANSPORT INC.**. In pursuant to the 2016 Revised IRR of RA 9184 under Lease of Venue and Small Value Procurement, the receipt of at least one (1) price quotation is sufficient to proceed with the evaluation thereof;

WHEREAS, upon opening of the Request for Quotations held on the **4th day of December 2020**, findings were listed in the summary of quotations below:

	NAME OF BIDDER	AS READ	AS CALCULATED	REMARKS
1	SAGADIAN TOURIST TRANSPORT CORP.	142,450.00	142,450.00	WITHIN ABC
2	COBELLIAM CORP.	148,000.00	148,000.00	WITHIN ABC
3	SMOKEY TRANSPORT INC.	140,000.00	148,000.00	WITHIN ABC

WHEREAS, upon evaluation by the Bids and Awards Committee (BAC), as per Section 32.2.3. (b) of the same IRR, in case of discrepancies between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail. With this, **SAGADIAN TOURIST TRANSPORT CORP.** emerged to be the lowest bidder. Upon further assessment, the quotation of said bidder was found to be compliant with all the technical requirements;

WHEREAS, based on the foregoing, the BAC resolved to declare **SAGADIAN TOURIST TRANSPORT CORP.** as the Lowest Calculated and Responsive Bidder (LCRB);

**BIDS AND AWARDS COMMITTEE
RESOLUTION NO. 845 S. 2020**

-NEGOTIATED PROCUREMENT- SMALL VALUE PROCUREMENT-

HIRE OF VEHICLE FOR THE IMPLEMENTATION OF DSWD PROGRAMS

NOW, THEREFORE, foregoing premises considered, We, the Members of the Bids and Awards Committee, hereby **RESOLVED** as it is hereby resolved to recommend to the Regional Director the award of contract to **SAGADIAN TOURIST TRANSPORT CORP.** which offered an amount of One Hundred Forty-Two Thousand Four Hundred Fifty Pesos Only (₱142,450.00) inclusive of all the applicable taxes and fees for the **HIRE OF VEHICLE FOR THE IMPLEMENTATION OF DSWD PROGRAMS.**

RESOLVED at the DSWD-CAR, 40 North Drive, Baguio City this **4th day of December 2020.**

BIDS AND AWARDS COMMITTEE


ENRIQUE H. GASCON JR.
Chairperson

Not present
Vice Chairperson


ARNOLD D. LARTEC
Regular Member

NOT PRESENT
Provisional Member (End-User)


JAMES PATRICK JACOB
Provisional Member (Expert)


APPROVED/DISAPPROVED

LEO L. QUINTILLA
OIC Regional Director


VUB/kenneth