

PURCHASE ORDER

Department of Social Welfare and Development
Cordillera Administrative Office

Supplier	SIGNS OF SUCCESS GENERAL MERCHANDISE	Purchase Order No.	Annex G-5 2020-12-634
Address	BCST EA BLDG., MILITARY CUT-OFF, BAGUIO CITY	Date	12/14/2020
Gentlemen:	Mode of Procurement SVP		

Please furnish this office the following articles subject to the terms and conditions herein.

Place of Delivery	Description	QTY	Unit Cost	Total Cost
Date of Delivery Stock/ Property	PURCHASE OF TABLE SHIELD FOR DSWD STAFFS Table Barrier Specifications: A. Material: Clear Acrylic (with logo) B. Sizes b.1) 1 meter (Height) x 0.45 meter (Length) x 4.5mm (thickness) b.2) 1 meter (height) x 1.20 meter (length) x 4.5mm (thickness) Banded Acrylic: b. 1 (covers both sides of the table) banded with b.2 C. Sizes for Logo c.1) DSWD Logo: 0.20m (L) x 0.080m (H) c.2) One Cordillera: 0.080m (L) x 0.080m (H) With Free installation -ACRYLIC	25	4,500.00	112,500.00
OTHER REQUIREMENTS The delivery of the goods is within 15 working days upon receipt of Purchase Order.				
The place of delivery of the goods / services is AT DSWD-CAR, #40 NORTH DRIVE, BAGUIO CITY.				
(Amount in words)			TOTAL	112,500.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:



LEO L. QUINTILLA
Signature over Printed Name of Authorized Official
OIC Regional Director
Designation

(Signature over Printed Name) _____ Date _____
Bank Account Name _____ Bank Account Number _____

TIN Number _____ *please tick tax type
vat _____ Date of BIR Registration _____
non-vat _____

Fund Cluster: 01 CUP CUMULENT	ORS/ BURS No. : 02-01101-2020-12-08072
Funds Available: 112,500.00	Date of the ORS/ BURS: 12/15/20
WILBOURN B. BACOLONG ACCOUNTANT III	Amount: 112,500.00

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**BIDS AND AWARDS COMMITTEE
RESOLUTION NO. 839 S. 2020**

**-NEGOTIATED PROCUREMENT- SMALL VALUE PROCUREMENT-
PURCHASE OF TABLE SHIELD FOR DSWD STAFF**

WHEREAS, the Department of Social Welfare and Development-Cordillera Administrative Region (DSWD-CAR) has been granted appropriations for the **PURCHASE OF TABLE SHIELD FOR DSWD STAFF** with an Approved Budget for the Contract (ABC) of One Hundred Twenty Thousand Pesos Only (₱120,000.00);

WHEREAS, in consonance with the Republic Act 9184 and its Implementing Rules and Regulations, a Project Procurement Management Plan (PPMP) which has been consolidated into the Annual Procurement Plan (APP) is in order for procurement of the programs, activities and projects for 2020;

WHEREAS, in consonance with the Republic Act 9184, otherwise known as the Government Procurement Reform Act, in its Implementing Rules and Regulations under Section 10, provides that "all procurement shall be done through competitive bidding, except as provided in Rule XVI";

WHEREAS, Section 48.1 of the IRR of the above cited act stipulates that "subject to prior approval of the head of procuring entity, and whenever justified by the conditions provided in this Act, the procuring entity may, in order to promote economy and efficiency, resort to any of the alternative mode of procurement;

WHEREAS, section 53.9 of the Revised Implementing Rules and Regulations (IRR) of the RA 9184 or otherwise known as the Government Procurement Reform Act of 2002 allows the procuring entity to resort to Negotiated Procurement – **SMALL VALUE PROCUREMENT**;

WHEREAS, on 17th day of November 2020, Request for Quotations were transmitted to the End-User. On the same day, bid notice was posted in the PhilGEPS website as mandated in the 2016 Revised IRR of RA 9184 for Request for Quotations with an Approved Budget for the Contract (ABC) of above Fifty Thousand Pesos (Php 50,000.00) under Small Value Procurement and Shopping;

WHEREAS, on 19th day of November 2020 at 6PM was the set deadline for the submission of quotations wherein two (2) price quotations were obtained from **GOLD INK PRINTING SHOP**, and **SIGNS OF SUCCES GENERAL MERCHANDISE**. On the other hand, **POWER SIGNS & ADS** did not respond to the invitation. In pursuant to the 2016 Revised IRR of RA 9184 under Lease of Venue and Small Value Procurement, the receipt of at least one (1) price quotation is sufficient to proceed with the evaluation thereof;

WHEREAS, upon opening of the Request for Quotations held on the **20th day of November 2020**, findings were listed in the summary of quotations below:

	NAME OF BIDDER	AS READ	AS CALCULATED	REMARKS
1	GOLD INK PRINTING SHOP	112,500.00	112,500.00	WITHIN ABC
2	SIGNS OF SUCCES GENERAL MERCHANDISE	112,500.00	112,500.00	WITHIN ABC

WHEREAS, upon evaluation by the Bids and Awards Committee (BAC), both **GOLD INK PRINTING SHOP** and **SIGNS OF SUCCES GENERAL MERCHANDISE** emerged to be the lowest bidders. However, to ensure the compliance of the received quotations, the BAC resolved to require a post qualification inquiry;

WHEREAS, on 4th day of December 2020, the post qualification report was presented to the BAC. As per said report, both of the lowest bidders committed to comply with all the prescribed requirements. However, upon asking of sample products, only **SIGNS OF SUCCES GENERAL MERCHANDISE** was able to present such. Upon deliberation, it was raised that based from the previous similar transactions with **SIGNS OF SUCCES GENERAL MERCHANDISE**, said bidder have already proven their compliance with all the prescribed requirements for the procurement at hand. With this, in order to break the deadlock between the two lowest bidders, and instead of resorting into a coin toss, the BAC agreed to just cite the said assurance of compliance to break the tie between said bidders. Therefore, based on the aforementioned circumstances, **SIGNS OF SUCCES GENERAL MERCHANDISE** emerged to be the more compliant bidder;



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WHEREAS, based on the foregoing, the BAC resolved to declare **SIGNS OF SUCCES GENERAL MERCHANDISE** as the Lowest Calculated and Responsive Bidder (LCRB);

NOW, THEREFORE, foregoing premises considered, We, the Members of the Bids and Awards Committee, hereby **RESOLVED** as it is hereby resolved to recommend to the Regional Director the award of contract to **SIGNS OF SUCCES GENERAL MERCHANDISE** which offered an amount of One Hundred Twelve Thousand Five Hundred Pesos Only (P112,500.00) inclusive of all the applicable taxes and fees for **PURCHASE OF TABLE SHIELD FOR DSWD STAFF**.

RESOLVED at the DSWD-CAR, 40 North Drive, Baguio City this **4th day of December 2020**.

BIDS AND AWARDS COMMITTEE

ENRIQUE B. GASCON JR.
Chairperson

Not present
Vice Chairperson

Not present
Provisional Member (End-User)

ARNOLD D. LARTEC
Regular Member

JESSIE F. CHELIM
Provisional Member (Expert)

APPROVED/DISAPPROVED

LEO L. QUINTILLA
OIC Regional Director

V/B/kenneth