

PURCHASE ORDER

Department of Social Welfare and Development
Cordillera Administrative Office

Annex G-5

Supplier		GABLETS CATERING SERVICES		Purchase Order No.	2020-12-630
Address		145 MILITARY CUT-OFF, BAGUIO CITY		Date	12/10/2020
Gentlemen:				Mode of Procurement	SVP
Please furnish this office the following articles subject to the terms and conditions herein.					
Place of Delivery		DSWD-CAR, #40 North Drive, Baguio City		Delivery Term:	Complete
Date of Delivery		AS SCHEDULED		Payment Term:	Charge
Stock/Property	Unit	Description	QTY	Unit Cost	Total Cost
		CATERING SERVICES FOR THE REGIONAL GENERAL ASSEMBLY 2020-FO AND CENTERS			
		Tentative Date: December 17, 2020			
	servings	AM Snacks (Chicken Pesto, Cheese Ensaymada, Natural Fruit Infused Juice)	315	100.00	31,500.00
	servings	Lunch (Steamed Rice, Chicken Hainanese, Lechon Kawali, Purple Cabbage Coleslaw, Crab and Corn Soup, Sliced Fruits in Season)	315	228.00	71,820.00
		OTHER REQUIREMENTS	COMPLIANCE		
		Food station must be manned by one (1) restaurant crew or personnel only, and must observe health precautions. Meals and snacks should be individually packed using biodegradable packaging materials or plated	✓		
		Lunch served with the combination of three viands (2 meats/fish and 1 vegetable). AM and PM snacks are preferably indigenous or healthy snacks with a glass of coconut water or natural fruit infused juice. If indicated Menu is not available, please attach proposed menu with serving details to be concurred by the end-user Note: a) creamer, sugar, and the like are preferred to be in a canister rather than in sachet to comply with green procurement b.) Portioning or serving of meals is based on standard and applicable food measurement (e.g. bowl of bilo-bilo or 2 pcs of suman with 1 slice of riped mango)	✓		
		Inclusive of free flowing brewed coffee/lemon grass tea and mineral water	✓		
		All materials must be reusable or recyclable	✓		
		All meals have a buffer good for at least (5) five people in excess of the number indicated in the purchase order which is free of charge	✓		
		The place of delivery of the goods / services is within DSWD-CAR #40 North Drive, Baguio City.	✓		
				TOTAL	103,320.00
(Amount in words)		One Hundred Three Thousand Three Hundred Twenty Pesos Only			

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

(Signature over Printed Name)	Date
Bank Account Name	Bank Account Number
TIN Number	Date of BIR Registration

*please tick tax type
 vat
 non-vat

LEO L. QUINTILLA
Signature over Printed Name of Authorized Official
OIC Regional Director
Designation

Fund Cluster: <u>CMP CURRENT</u>	ORS/ BURS No. : <u>02-101101-2020-12-08061</u>
Funds Available: _____	Date of the ORS/ BURS: <u>12/14/2020</u>
WILBOURN B. BACOLONG ACCOUNTANT III	Amount: <u>103,320.00</u>

-NEGOTIATED PROCUREMENT- SMALL VALUE PROCUREMENT-

CATERING SERVICES FOR THE REGIONAL GENERAL ASSEMBLY 2020 – FO AND CENTERS

WHEREAS, the Department of Social Welfare and Development-Cordillera Administrative Region (DSWD-CAR) has been granted appropriations for the **CATERING SERVICES FOR THE REGIONAL GENERAL ASSEMBLY 2020 – FO AND CENTERS** with an Approved Budget for the Contract (ABC) of One Hundred Twenty Six Thousand Pesos Only (₱126,000.00);

WHEREAS, in consonance with the Republic Act 9184 and its Implementing Rules and Regulations, a Project Procurement Management Plan (PPMP) which has been consolidated into the Annual Procurement Plan (APP) is in order for procurement of the programs, activities and projects for 2020;

WHEREAS, in consonance with the Republic Act 9184, otherwise known as the Government Procurement Reform Act, in its Implementing Rules and Regulations under Section 10, provides that “all procurement shall be done through competitive bidding, except as provided in Rule XVI”;

WHEREAS, Section 48.1 of the IRR of the above cited act stipulates that “subject to prior approval of the head of procuring entity, and whenever justified by the conditions provided in this Act, the procuring entity may, in order to promote economy and efficiency, resort to any of the alternative mode of procurement;

WHEREAS, section 53.9 of the Revised Implementing Rules and Regulations (IRR) of the RA 9184 or otherwise known as the Government Procurement Reform Act of 2002 allows the procuring entity to resort to Negotiated Procurement – **SMALL VALUE PROCUREMENT**;

WHEREAS, on 17th day of November 2020, Request for Quotations were transmitted to the End-User;

WHEREAS, on 20th day of November 2020 at 6PM was the set deadline for the submission of quotations wherein two (2) price quotation were obtained from **GABLETS CATERING SERVICES** and **H100 ECOLODGE**. On the other hand, **MARIA ELENA’S CATERING SERVICES** did not respond to the invitation. In pursuant to the 2016 Revised IRR of RA 9184 under Lease of Venue and Small Value Procurement, the receipt of at least one (1) price quotation is sufficient to proceed with the evaluation thereof;

WHEREAS, upon opening of the Request for Quotations held on the **4th day of December 2020**, findings were listed in the summary of quotations below:

	NAME OF BIDDER	AS READ	AS CALCULATED	REMARKS
1	GABLETS CATERING SERVICES	103,320.00	103,320.00	WITHIN ABC
2	H100 ECOLODGE	118,125.00	118,125.00	WITHIN ABC

WHEREAS, upon evaluation by the Bids and Awards Committee (BAC), the quotation of **GABLETS CATERING SERVICES** was found to be compliant with all the prescribed requirements;

WHEREAS, based on the foregoing, the BAC resolved to declare **GABLETS CATERING SERVICES** as the Lowest Calculated and Responsive Bidder (LCRB);

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**BIDS AND AWARDS COMMITTEE
RESOLUTION NO. 822 S. 2020**

-NEGOTIATED PROCUREMENT- SMALL VALUE PROCUREMENT-

CATERING SERVICES FOR THE REGIONAL GENERAL ASSEMBLY 2020 – FO AND CENTERS

NOW, THEREFORE, foregoing premises considered, We, the Members of the Bids and Awards Committee, hereby **RESOLVED** as it is hereby resolved to recommend to the Regional Director the award of contract to **GABLETS CATERING SERVICES** which offered an amount of One Hundred Three Thousand Three Hundred Twenty Pesos Only (₱103,320.00) inclusive of all the applicable taxes and fees for **CATERING SERVICES FOR THE REGIONAL GENERAL ASSEMBLY 2020 – FO AND CENTERS**.

RESOLVED at the DSWD-CAR, 40 North Drive, Baguio City this **4th day of December 2020**.


BIDS AND AWARDS COMMITTEE


ENRIQUE H. GASCON JR.
Chairperson

Not present
Vice Chairperson


ARNOLD D. LARTEC
Regular Member

Not present
Provisional Member (End-User)


MERCHIE A. LABUGUEN
Provisional Member (Expert)


APPROVED/DISAPPROVED

LEO L. QUINTILLA
OIC Regional Director


yUB/ej