

PURCHASE ORDER

Department of Social Welfare and Development
Cordillera Administrative Office

Annex G-5

| | | | | | | | |
|--|-------------|---|-------------------|---|---|--------------------------------|--|
| Supplier | | MS PRINTING PRESS & COPY CENTER | | Purchase Order No. | | 2020-12-625 | |
| Address | | 192 KM 5 BALILI, LA TRINIDAD, BENGUET | | Date | | 12/10/2020 | |
| Gentlemen: | | Please furnish this office the following articles subject to the terms and conditions herein. | | Mode of Procurement | | SVP | |
| Place of Delivery | | | | DSWD-CAR, #40 North Drive, Baguio City | | Delivery Term: Complete | |
| Date of Delivery | | | | 15 WORKING DAYS UPON RECEIPT OF PURCHASE ORDER AND FINAL LAYOUT | | Payment Term: Charge | |
| Stock/Property | Unit | Description | QTY | Unit Cost | Total Cost | | |
| | | PRODUCTION OF KALAHI CIDSS-NCDDP COFFEE TABLE BOOK | | | | | |
| | piece | PRINTING Size and Specification: Height: -10 inches Width: -12 inches Number of Pages: -140 (front to back) Type of Material for Front, Back, Spine (cover): -UV spot (board, size 30) Type of Material/Paper for Inside Pages: -CS2, 150 gsm, coated Binding: -hardbound (handcover binding) Color: -Full Color | 200 | 1,060.00 | 212,000.00 | | |
| OTHER REQUIREMENTS | | | COMPLIANCE | | | | |
| The delivery of the goods is within 15 working days upon receipt of Purchase Order and final layout. | | | ✓ | | | | |
| The place of delivery of the goods / services is at DSWD-CAR, #40 NORTH DRIVE, BAGUIO CITY. | | | ✓ | | | | |
| (Amount in words) | | | | | TOTAL | 212,000.00 | |
| | | | | | Two Hundred Twelve Thousand Pesos Only | | |

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

| | |
|---------------------------------|--------------------------|
| (Signature over Printed Name) | Date |
| Bank Account Name | Bank Account Number |
| TIN Number | Date of BIR Registration |

*please tick tax type
 vat
 non-vat



LEO L. QUINTILLA
 Signature over Printed Name of Authorized Official
OIC Regional Director
 Designation

| | |
|---|--|
| Fund Cluster: <u>02-FAPE</u> | ORS/ BURS No. : <u>02/0115-2020-12-0090-2</u> 02-102-51-2020-12-001-20 |
| Funds Available: _____ | Date of the ORS/ BURS: <u>December 11, 2020</u> |
| WILBOURN B. BACOLONG ACCOUNTANT III <i>[Signature]</i> | Amount: <u>212,000.00</u> |

[Signature]
YUB/crgg

**BIDS AND AWARDS COMMITTEE
RESOLUTION NO. 801 S. 2020**

**-NEGOTIATED PROCUREMENT- SMALL VALUE PROCUREMENT-
PRODUCTION OF KALAHI CIDSS-NCDDP COFFEE TABLE BOOK**

WHEREAS, the Department of Social Welfare and Development-Cordillera Administrative Region (DSWD-CAR) has been granted appropriations for the **PRODUCTION OF KALAHI CIDSS-NCDDP COFFEE TABLE BOOK** with an Approved Budget for the Contract (ABC) of Two Hundred Fifty Thousand Pesos Only (₱250,000.00);

WHEREAS, in consonance with the Republic Act 9184 and its Implementing Rules and Regulations, a Project Procurement Management Plan (PPMP) which has been consolidated into the Annual Procurement Plan (APP) is in order for procurement of the programs, activities and projects for 2020;

WHEREAS, in consonance with the Republic Act 9184, otherwise known as the Government Procurement Reform Act, in its Implementing Rules and Regulations under Section 10, provides that "all procurement shall be done through competitive bidding, except as provided in Rule XVI";

WHEREAS, Section 48.1 of the IRR of the above cited act stipulates that "subject to prior approval of the head of procuring entity, and whenever justified by the conditions provided in this Act, the procuring entity may, in order to promote economy and efficiency, resort to any of the alternative mode of procurement;

WHEREAS, section 53.9 of the Revised Implementing Rules and Regulations (IRR) of the RA 9184 or otherwise known as the Government Procurement Reform Act of 2002 allows the procuring entity to resort to Negotiated Procurement – **SMALL VALUE PROCUREMENT**;

WHEREAS, on 17th day of November 2020, Request for Quotations were transmitted to the End-User. On the same day, bid notice was posted in the PhilGEPS website as mandated in the 2016 Revised IRR of RA 9184 for Request for Quotations with an Approved Budget for the Contract (ABC) of above Fifty Thousand Pesos (Php 50,000.00) under Small Value Procurement and Shopping;

WHEREAS, on 20th day of November 2020 at 6PM was the set deadline for the submission of quotations wherein three (3) price quotations were obtained from **MS PRINTING PRESS & COPY CENTER, PERSONALIZED BY PAT & RICK, and UNIQUE PRINTING PRESS**. In pursuant to the 2016 Revised IRR of RA 9184 under Lease of Venue and Small Value Procurement, the receipt of at least one (1) price quotation is sufficient to proceed with the evaluation thereof;

WHEREAS, upon opening of the Request for Quotations held on the **26th day of November 2020**, findings were listed in the summary of quotations below:

| | NAME OF BIDDER | AS READ | AS CALCULATED | REMARKS |
|---|---------------------------------|------------|---------------|------------|
| 1 | MS PRINTING PRESS & COPY CENTER | 212,000.00 | 212,000.00 | WITHIN ABC |
| 2 | PERSONALIZED BY PAT & RICK | 244,000.00 | 244,000.00 | WITHIN ABC |
| 3 | UNIQUE PRINTING PRESS | 240,000.00 | 240,000.00 | WITHIN ABC |

WHEREAS, upon evaluation by the Bids and Awards Committee (BAC), **MS PRINTING PRESS & COPY CENTER** emerged to be the lowest bidder. Upon further assessment, the quotation of the said bidder was found to be compliant with all the prescribed requirements;

WHEREAS, based on the foregoing, the BAC resolved to **MS PRINTING PRESS & COPY CENTER** as the Lowest Calculated and Responsive Bidder (LCRB);

**BIDS AND AWARDS COMMITTEE
RESOLUTION NO. 801 S. 2020**

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NOW, THEREFORE, foregoing premises considered, We, the Members of the Bids and Awards Committee, hereby **RESOLVED** as it is hereby resolved to recommend to the Regional Director the award of contract to **MS PRINTING PRESS & COPY CENTER** which offered an amount of Two Hundred Twelve Thousand Pesos Only (₱212,000.00) inclusive of all the applicable taxes and fees for the **PRODUCTION OF KALAHI CIDSS-NCDDP COFFEE TABLE BOOK**.

RESOLVED at the DSWD-CAR, 40 North Drive, Baguio City this **26th day of November 2020**.

BIDS AND AWARDS COMMITTEE


ENRIQUE H. GASCON JR.
Chairperson

Not present
Vice Chairperson


ARNOLD D. LARTEC
Regular Member

Not present
Provisional Member (End-
User)


BABBLE MAE GORIO
Provisional Member (Expert)


APPROVED/DISAPPROVED

LEO L. QUINTILLA
OIC Regional Director


VJB/kenneth