

PURCHASE ORDER
 Department of Social Welfare and Development
 Cordillera Administrative Office

Annex G-5

| | | | | | |
|---|-------------|---|----------------------------|-----------------------|-------------------|
| Supplier | | HIGHER UP PRINTING | Purchase Order No. | | 2020-11-537 |
| Address | | #117 M.ROXAS ST., TRANCOVILLE, BAGUIO CITY | Date | | 11/17/2020 |
| | | | Mode of Procurement | | SVP |
| Gentlemen: | | | | | |
| Please furnish this office the following articles subject to the terms and conditions herein. | | | | | |
| Place of Delivery | | DSWD-CAR, #40 North Drive, Baguio City | | Delivery Term: | Complete |
| Date of Delivery | | 15 WORKING DAYS UPON RECEIPT OF PURCHASE ORDER AND FINAL LAYOUT | | Payment Term: | Charge |
| Stock/Property | Unit | Description | QTY | Unit Cost | Total Cost |
| | | PRODUCTION OF ADVOCACY MATERIALS FOR THE 9TH JJWC WEEK | | | |
| | piece | Advocacy shirt, with logo and quote, v-neck, RJJWC logo, black (see attached design and sizes for reference) - GILDA COTTON 100% | 100 | 200.00 | 20,000.00 |
| | piece | Insulated Metallic Tumbler with (painted) JJWC logo and quote (no stickers), 20-30 oz | 35 | 450.00 | 15,750.00 |
| | piece | Drawstring backpack, sturdy canvass / katcha, medium size – with logo and quote, 13" by 15" | 50 | 130.00 | 6,500.00 |
| | piece | Tote bag, with sling, sturdy canvass / katcha cloth medium size – with logo and quote, 13" by 15" | 50 | 145.00 | 7,250.00 |
| | piece | Bullet Journal with JJWC Logo and Quote (Hard-bound) (size: 8.5" x 5.5") | 35 | 280.00 | 9,800.00 |
| | piece | Tarpaulin with logo, and quote, 3 x 5 ft, landscape | 1 | 270.00 | 270.00 |
| | | OTHER REQUIREMENTS | COMPLIANCE | | |
| | | The delivery of the goods is within 15 working days upon receipt of Purchase Order and Final Layout. | ✓ | | |
| | | Delivery Place is within DSWD-CAR Regional Office. | ✓ | | |
| | | | | TOTAL | 59,570.00 |
| (Amount in words) | | Fifty Nine Thousand Five Hundred Seventy Pesos Only | | | |

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

| | |
|---|--------------------------|
| _____ | _____ |
| (Signature over Printed Name) | Date |
| _____ | _____ |
| Bank Account Name | Bank Account Number |
| _____ | _____ |
| TIN Number | Date of BIR Registration |
| *please tick tax type <input type="checkbox"/> vat <input type="checkbox"/> non-vat | |

Very Truly Yours,



LEO L. QUINTILLA
 Signature over Printed Name of Authorized Official
OIC Regional Director
 Designation

| | |
|---|--|
| Fund Cluster: <u>TF RJJWC</u> | ORS/ BURS No. : <u>02-101101-2020-11-00083</u> |
| Funds Available: <u>59,570</u> | Date of the ORS/ BURS: <u>11/18/2020</u> |
| WILBOURN B. BACOLONG ACCOUNTANT III | Amount: <u>59,570.00</u> |

WUB/cdd

TF RJJWC

-NEGOTIATED PROCUREMENT- SMALL VALUE PROCUREMENT-

PRODUCTION OF ADVOCACY MATERIALS FOR THE 9TH JJWC WEEK

WHEREAS, the Department of Social Welfare and Development-Cordillera Administrative Region (DSWD-CAR) has been granted appropriations for the **PRODUCTION OF ADVOCACY MATERIALS FOR THE 9TH JJWC WEEK** with an Approved Budget for the Contract (ABC) of Seventy Thousand Pesos Only (P70,000.00);

WHEREAS, in consonance with the Republic Act 9184 and its Implementing Rules and Regulations, a Project Procurement Management Plan (PPMP) which has been consolidated into the Annual Procurement Plan (APP) is in order for procurement of the programs, activities and projects for 2020;

WHEREAS, in consonance with the Republic Act 9184, otherwise known as the Government Procurement Reform Act, in its Implementing Rules and Regulations under Section 10, provides that "all procurement shall be done through competitive bidding, except as provided in Rule XVI";

WHEREAS, Section 48.1 of the IRR of the above cited act stipulates that "subject to prior approval of the head of procuring entity, and whenever justified by the conditions provided in this Act, the procuring entity may, in order to promote economy and efficiency, resort to any of the alternative mode of procurement;

WHEREAS, section 53.9 of the Revised Implementing Rules and Regulations (IRR) of the RA 9184 or otherwise known as the Government Procurement Reform Act of 2002 allows the procuring entity to resort to **Negotiated Procurement – SMALL VALUE PROCUREMENT**;

WHEREAS, on 30th day of October 2020, Request for Quotations were transmitted to the End-User. On the same day, bid notice was posted in the PhilGEPS website as mandated in the 2016 Revised IRR of RA 9184 for Request for Quotations with an Approved Budget for the Contract (ABC) of above Fifty Thousand Pesos (Php 50,000.00) under Small Value Procurement and Shopping;

WHEREAS, on 5th day of November 2020 at 6PM was the set deadline for the submission of quotations wherein three (3) price quotations were obtained from **HIGHER UP PRINTING**, **RUSHWIZ GENERAL MERCHANDISE**, and **QUALISIGNS GRAPHIC PRINTS**. In pursuant to the 2016 Revised IRR of RA 9184 under Lease of Venue and Small Value Procurement, the receipt of at least one (1) price quotation is sufficient to proceed with the evaluation thereof;

WHEREAS, upon opening of the Request for Quotations held on the 14th day of November 2020, findings were listed in the summary of quotations below:

| | NAME OF BIDDER | AS READ | AS CALCULATED | REMARKS |
|---|-----------------------------|-----------|---------------|------------|
| 1 | HIGHER UP PRINTING | 59,570.00 | 59,570.00 | WITHIN ABC |
| 2 | RUSHWIZ GENERAL MERCHANDISE | 59,850.00 | 59,850.00 | WITHIN ABC |
| 3 | QUALISIGNS GRAPHIC PRINTS | 64,500.00 | 64,300.00 | WITHIN ABC |

WHEREAS, upon evaluation by the Bids and Awards Committee (BAC), **HIGHER UP PRINTING** emerged to be the lowest bidder. Upon further assessment, the quotation of said bidder was found to be compliant;

WHEREAS, based on the foregoing, the BAC resolved to declare **HIGHER UP PRINTING** to be the Lowest Calculated and Responsive Bidder (LORB);

A

[Signature]

[Signature]

BIDS AND AWARDS COMMITTEE
RESOLUTION NO. 718 S. 2020

-NEGOTIATED PROCUREMENT- SMALL VALUE PROCUREMENT-

PRODUCTION OF ADVOCACY MATERIALS FOR THE 9TH JJWC WEEK

NOW, THEREFORE, foregoing premises considered, We, the Members of the Bids and Awards Committee, hereby **RESOLVED** as it is hereby resolved to recommend to the Regional Director the award of contract to **HIGHER UP PRINTING** which offered an amount of Fifty-Nine Thousand Five Hundred Seventy Pesos Only (P59,570.00) inclusive of all the applicable taxes and fees for the **PRODUCTION OF ADVOCACY MATERIALS FOR THE 9TH JJWC WEEK**.

RESOLVED at the DSWD-CAR, 40 North Drive, Baguio City this 11th day of November 2020.

BIDS AND AWARDS COMMITTEE


ENRIQUE T. GASCON JR.
Chairperson

Concepcion
CONCEPCION L. NAVALES
Vice Chairperson

not present
Provisional Member (End-User)

Not present
Regular Member


JEZEBEL L. GUMATAY
Provisional Member (Expert)


APPROVED/DISAPPROVED

LEO L. QUINTILLA
OIC Regional Director

V. B. Manapat
V. B. Manapat