

# PURCHASE ORDER

Department of Social Welfare and Development  
Cordillera Administrative Office

Annex G-5

<b>Supplier</b>	DADULJA'S CATERING	<b>Purchase Order No.</b>	2020-08-330
<b>Address</b>	PUROK 5 BULANAO, TABUK CITY, KALINGA	<b>Date</b>	8/27/2020
Gentlemen:		<b>Mode of Procurement</b>	SVP

Please furnish this office the following articles subject to the terms and conditions herein.

<b>Place of Delivery</b>		Within Pasil, Kalinga		<b>Delivery Term:</b>	Complete
<b>Date of Delivery</b>		AS SCHEDULED		<b>Payment Term:</b>	Charge
Stock/ Property	Unit	Description	QTY	Unit Cost	Total Cost
<b>CATERING SERVICES FOR THE DVAPP AND BENEFICIARY ASSEMBLY IN PASIL, KALINGA</b>					
<b>Tentative Date: September 29, 2020</b>					
	AM Snacks				-
	Bananacue, Orange Juice		150	45.00	6,750.00
	Lunch				
	Fried Tilapia, Pinakbet, Rice, Juice		150	100.00	15,000.00
	PM Snacks				
	Camote Cue, Juice		150	45.00	6,750.00
<b>Tentative Date: September 30, 2020</b>					
	AM Snacks				
	Pancit Bihon, Orange Juice		150	45.00	6,750.00
	Lunch				
	Chicken Adobo, Laing, Rice, Juice		150	100.00	15,000.00
	PM Snacks				
	Nilagang Saba, Juice		150	45.00	6,750.00
<b>OTHER REQUIREMENTS</b>			<b>COMPLIANCE</b>		
Food station must be manned by one (1) restaurant crew or personnel only, and must observe health precautions. Meals and snacks should be individually packed using biodegradable packaging materials.			✓		
AM and PM snacks are preferably indigenous or healthy snacks with a glass of coconut water or natural fruit infused juice. If indicated Menu is not available, please attach proposed menu with serving details to be concurred by the end-user Note: a) creamer, sugar, and the like are preferred to be in a canister rather than in sachet to comply with green procurement b.) Portioning or serving of meals is based on standard and applicable food measurement (e.g. bowl of bilo-bilo or 2 pcs of suman with 1 slice of riped mango)			✓		
Inclusive of free flowing mineral water			✓		
All materials must be reusable or recyclable			✓		
The place of delivery of the goods / services is within Pasil, Kalinga.			✓		
<b>(Amount in words)</b>				<b>TOTAL</b>	<b>57,000.00</b>
<b>Fifty Seven Thousand Pesos Only</b>					

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

\_\_\_\_\_  
(Signature over Printed Name)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Bank Account Name

\_\_\_\_\_  
Bank Account Number

TIN Number  \*please tick tax type  
 vat  
 non-vat

\_\_\_\_\_  
Date of BIR Registration

Very Truly Yours,



**LEO L. QUINTILLA**  
Signature over Printed Name of Authorized Official  
**OIC Regional Director**  
Designation

Fund Cluster: CMF CNTG 00

Funds Available: 57,000.00

**WILBOURN E. BACOLONG**  
ACCOUNTANT III

ORS/ BURS No. : <u>02-102101-2020-08-01373</u>
Date of the ORS/ BURS: <u>AUG 27 2020</u>
<u>DRRPHS</u>
Amount: <u>57,000.00</u>



**BIDS AND AWARDS COMMITTEE  
RESOLUTION NO. 396 S. 2020**

**-NEGOTIATED PROCUREMENT- SMALL VALUE PROCUREMENT-**

**CATERING SERVICES FOR THE DVAPP AND BENEFICIARY ASSEMBLY IN PASIL, KALINGA**

**WHEREAS**, the Department of Social Welfare and Development-Cordillera Administrative Region (DSWD-CAR) has been granted appropriations for the **CATERING SERVICES FOR THE THE DVAPP AND BENEFICIARY ASSEMBLY IN PASIL, KALINGA** with an Approved Budget for the Contract (ABC) of Sixty Thousand Pesos Only (₱60,000.00);

**WHEREAS**, in consonance with the Republic Act 9184 and its Implementing Rules and Regulations, a Project Procurement Management Plan (PPMP) which has been consolidated into the Annual Procurement Plan (APP) is in order for procurement of the programs, activities and projects for 2020;

**WHEREAS**, in consonance with the Republic Act 9184, otherwise known as the Government Procurement Reform Act, in its Implementing Rules and Regulations under Section 10, provides that "all procurement shall be done through competitive bidding, except as provided in Rule XVI";

**WHEREAS**, Section 48.1 of the IRR of the above cited act stipulates that "subject to prior approval of the head of procuring entity, and whenever justified by the conditions provided in this Act, the procuring entity may, in order to promote economy and efficiency, resort to any of the alternative mode of procurement;

**WHEREAS**, section 53.9 of the Revised Implementing Rules and Regulations (IRR) of the RA 9184 or otherwise known as the Government Procurement Reform Act of 2002 allows the procuring entity to resort to Negotiated Procurement – **SMALL VALUE PROCUREMENT**;

**WHEREAS**, on 13<sup>th</sup> day of August 2020, Request for Quotations were transmitted to the End-User;

**WHEREAS**, on 18<sup>th</sup> day of August 2020 at 6pm was the set deadline for the submission of quotations wherein three (3) price quotations were obtained from **PASIL MULTIPURPOSE COOPERATIVE, DADULJA'S CATERING and EMILIA'S KITCHENENETTE**. On the other hand, **BENTOT PANCITERIA AND CATERING** did not respond to the invitation. In pursuant to the 2016 Revised IRR of RA 9184 under Lease of Venue and Small Value Procurement, the receipt of at least one (1) price quotation is sufficient to proceed with the evaluation thereof;

**WHEREAS**, upon opening of the Request for Quotations held on the **25<sup>th</sup> day of August 2020**, findings were listed in the summary of quotations below:

	NAME OF BIDDER	AS READ	AS CALCULATED	REMARKS
1	PASIL MULTIPURPOSE COOPERATIVE	N/A	58,500.00	WITHIN ABC
2	DADULJA'S CATERING	57,000.00	57,000.00	WITHIN ABC
3	BENTOT PANCITERIA AND CATERING	66,000.00	66,000.00	ABOVE ABC

**WHEREAS**, upon evaluation by the Bids and Awards Committee (BAC), **DADULJA'S CATERING** emerged to be the lowest bidder and found to be compliant;

**BIDS AND AWARDS COMMITTEE  
RESOLUTION NO. 396 S. 2020**

**-NEGOTIATED PROCUREMENT- SMALL VALUE PROCUREMENT-**

**CATERING SERVICES FOR THE DVAPP AND BENEFICIARY ASSEMBLY IN PASIL, KALINGA**

**NOW, THEREFORE**, foregoing premises considered, We, the Members of the Bids and Awards Committee, hereby **RESOLVED** as it is hereby resolved to recommend to the Regional Director the award of contract to **DADULJA'S CATERING** which offered an amount of Fifty Seven Thousand Pesos Only (P57,000.00) inclusive of all the applicable taxes and fees for the **CATERING SERVICES FOR THE DVAPP AND BENEFICIARY ASSEMBLY IN PASIL, KALINGA**.

**RESOLVED** at the DSWD-CAR, 40 North Drive, Baguio City this **25<sup>th</sup> day of August 2020**.

**BIDS AND AWARDS COMMITTEE**

  
**ENRIQUE H. GASCON JR.**  
Chairperson

  
**EDNA S. BENITEZ**  
Alternate Vice Chairperson

Not present  
**MARY ANN G. BUCLAO**  
Provisional Member (End-User)

Not present  
**ARNOLD D. LARTEC**  
Regular Member

  
**DAZON B. HANGDAAN**  
Provisional Member (Expert)

  
**APPROVED/DISAPPROVED**

**LEO L. QUINTILLA**  
OIC Regional Director