

# PURCHASE ORDER

Department of Social Welfare and Development  
Cordillera Administrative Office

Annex G-5

<b>Supplier</b>		M.G. SERRANO ENTERPRISE	<b>Purchase Order No.</b>	2020-08-289	
<b>Address</b>		1337 PAU STREET CALULUT, SAN FERNANDO, PAMPANGA		<b>Date</b>	8/17/2020
<b>Gentlemen:</b>		Please furnish this office the following articles subject to the terms and conditions herein.		<b>Mode of Procurement</b>	SVP
<b>Place of Delivery</b>	DSWD WAREHOUSE, SN Oriental Bldg., Puguis, La Trinidad, Benguet			<b>Delivery Term:</b>	Complete
<b>Date of Delivery</b>	10 WORKING DAYS UPON RECEIPT OF PURCHASE ORDER			<b>Payment Term:</b>	Charge
<b>Stock/Property</b>	<b>Unit</b>	<b>Description</b>	<b>QTY</b>	<b>Unit Cost</b>	<b>Total Cost</b>
		<b>PURCHASE AND DELIVERY OF SLOTTED CARTON FOR FFPS</b>			
	piece	REGULAR SLOTTED CARTON Specifications: a. Unit of Measure, Piece b. Measurement size: (H x L x W) 130mm x 395 mm x 295 mm (+/-5%) c. Thickness: 7 millimeters (+/- 10%) d. Flute C-B Flute e. Walling: Double Wall f. Wax: Waxed inside and unwaxed outside g. Packaging: Bundle by 10 h. Marking Requirement. Must include DSWD markings in the label i. Scoring: Double Scoring All defective and/or none compliant RSC shall be replaced by the supplier within two (2) calendar days upon notice from the end-user	25.000	28.80	720.000.00
		<b>OTHER REQUIREMENTS</b>	<b>COMPLIANCE</b>		
		The delivery of the goods is within 10 working days upon receipt of Purchase Order.	✓		
		Delivery Place is within DSWD WAREHOUSE, SN ORIENTAL BLDG. PUGUIS, LA TRINIDAD, BENGUET	✓		
				<b>TOTAL</b>	<b>720.000.00</b>
<b>(Amount in words)</b>		Seven Hundred Twenty Thousand Pesos Only			

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

  
**MARVIN G. SERRANO**  
(Signature over Printed Name)

**M.G. SERRANO ENTERPRISE**  
Bank Account Name  
**182-372-216-000**  
TIN Number

\*please tick tax type  
 vat  
 non-vat

AUGUST 24, 2020  
Date

LANDBANK -0087011305  
Bank Account Number

OCTOBER 16, 2007  
Date of BIR Registration

Very Truly Yours, 

**LEO L. QUINTILLA**  
Signature over Printed Name of Authorized Official  
**OIC Regional Director**  
Designation

Fund Cluster: <u>CMF CONTG. CO</u> Funds Available: <u>720,000.00</u>	<div style="border: 2px solid black; padding: 10px; font-size: 2em; font-weight: bold; margin: 0 auto;">RECEIVED</div> <div style="border: 1px solid black; padding: 5px; margin: 5px auto; text-align: center;">                     AUG 24 2020                 </div> COMMISSION ON AUDIT DSWD-CAR	ORS/ BURS No.: <u>02-102161-2020-QF-01225</u> Date of the ORS/ BURS: <u>CMF CONTG CO</u> Amount: <u>720,000.00</u>
WILBOURN B. BACOLONG ACCOUNTANT III		



**BIDS AND AWARDS COMMITTEE  
RESOLUTION NO. 359 S. 2020**

**-NEGOTIATED PROCUREMENT- SMALL VALUE PROCUREMENT-  
PURCHASE AND DELIVERY OF SLOTTED CARTON FOR FFPs**

**WHEREAS**, the Department of Social Welfare and Development-Cordillera Administrative Region (DSWD-CAR) has been granted appropriations for the **PURCHASE AND DELIVERY OF SLOTTED CARTON FOR FFPs** with an Approved Budget for the Contract (ABC) of Seven Hundred Fifty Thousand Pesos Only (₱750,000.00);

**WHEREAS**, in consonance with the Republic Act 9184 and its Implementing Rules and Regulations, a Project Procurement Management Plan (PPMP) which has been consolidated into the Annual Procurement Plan (APP) is in order for procurement of the programs, activities and projects for 2020;

**WHEREAS**, in consonance with the Republic Act 9184, otherwise known as the Government Procurement Reform Act, in its Implementing Rules and Regulations under Section 10, provides that "all procurement shall be done through competitive bidding, except as provided in Rule XVI";

**WHEREAS**, Section 48.1 of the IRR of the above cited act stipulates that "subject to prior approval of the head of procuring entity, and whenever justified by the conditions provided in this Act, the procuring entity may, in order to promote economy and efficiency, resort to any of the alternative mode of procurement;

**WHEREAS**, section 53.9 of the Revised Implementing Rules and Regulations (IRR) of the RA 9184 or otherwise known as the Government Procurement Reform Act of 2002 allows the procuring entity to resort to Negotiated Procurement – **SMALL VALUE PROCUREMENT**;

**WHEREAS**, on 29<sup>th</sup> day of July 2020, Request for Quotations were transmitted to the end user. On the same day, bid notice was posted in the PhilGEPS website as mandated in the 2016 Revised IRR of RA 9184 for Request for Quotations with an Approved Budget for the Contract (ABC) of above Fifty Thousand Pesos (Php 50,000.00) under Small Value Procurement and Shopping;

**WHEREAS**, on 4<sup>th</sup> day of August 2020 at 6pm was the set deadline for the submission of quotations wherein two (2) price quotations were obtained from **M.G. SERRANO ENTERPRISE**, and **WELL PACK CONTAINER CORP.**. On the other hand, **LOYOSEN'S ENTERPRISE** and **EMMAIA H. MARKETING** did not respond to the invitation. In pursuant to the 2016 Revised IRR of RA 9184 under Lease of Venue and Small Value Procurement, the receipt of at least one (1) price quotation is sufficient to proceed with the evaluation thereof;

**WHEREAS**, upon opening of the Request for Quotations held on the **11<sup>th</sup> day of August 2020**, findings were listed in the summary of quotations below:

	NAME OF BIDDER	AS READ	AS CALCULATED	REMARKS
1	<b>M.G. SERRANO ENTERPRISE</b>	720,000.00	720,000.00	WITHIN ABC
2	<b>WELL PACK CONTAINER CORP.</b>	737,500.00	737,500.00	WITHIN ABC

**WHEREAS**, upon evaluation by the Bids and Awards Committee (BAC), **M.G. SERRANO ENTERPRISE** emerged to be the lowest bidder. Thus, upon further evaluation, the quotation of **M.G. SERRANO ENTERPRISE** was found to be compliant. Therefore, based on the foregoing, the BAC resolved to recommend the award of contract to **M.G. SERRANO ENTERPRISE** an eligible and responsive bidder;

*[Handwritten Signature]*

*[Handwritten Mark]*

*[Handwritten Signature]*

**BIDS AND AWARDS COMMITTEE  
RESOLUTION NO. 359 S. 2020**

**-NEGOTIATED PROCUREMENT- SMALL VALUE PROCUREMENT-  
PURCHASE AND DELIVERY OF SLOTTED CARTON FOR FFPs**

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**NOW, THEREFORE**, foregoing premises considered, We, the Members of the Bids and Awards Committee, hereby **RESOLVED** as it is hereby resolved to recommend to the Regional Director the award of contract to **M.G. SERRANO ENTERPRISE** which offered an amount of Seven Hundred Twenty Thousand Pesos Only (₱720,000.00) inclusive of all the applicable taxes and fees for the **PURCHASE AND DELIVERY OF SLOTTED CARTON FOR FFPs**.

**RESOLVED** at the DSWD-CAR, 40 North Drive, Baguio City this **11<sup>th</sup> day of August 2020**.

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**BIDS AND AWARDS COMMITTEE**

  
**ENRIQUE H. GASCON JR.**  
Chairperson

  
**MARY ANN G. BUCLAO**  
Alternate Vice Chairperson

Not present  
Regular Member

Not present  
Provisional Member (End-User)

  
**LOVELY B. GENOVE**  
Provisional Member (Expert)

  
**APPROVED/DISAPPROVED**

**LEO L. QUINTILLA**  
OIC Regional Director

  
RCLR/kenneth