

PURCHASE ORDER

Department of Social Welfare and Development
Cordillera Administrative Office

Annex G-5

Supplier		THE STABLE EDUCATIONAL SUPPLY		Purchase Order No.		2020-12-705	
Address		#12 CJ LOWER BONIFACIO ST., BAGUIO CITY		Date		12/29/2020	
Gentlemen:				Mode of Procurement		SHOPPING	
Please furnish this office the following articles subject to the terms and conditions herein.							
Place of Delivery		DSWD-CAR, #40 North Drive, Baguio City			Delivery Term: Complete		
Date of Delivery		AS SCHEDULED			Payment Term: Charge		
Stock/ Property	Unit	Description	QTY	Unit Cost			Total Cost
PURCHASE AND DELIVERY OF OFFICE SUPPLIES							
	box	Paper, multicopy, A4, 80gsm, 210mmx 297mm, 5 reams per box	326	830.00			270,580.00
	box	Paper, multicopy, Legal, 80gsm, 216mmx 330mm, 5 reams per box	100	195.00			19,500.00
	piece	Puncher, heavy duty, two-hole punch with centering guide	61	190.00			11,590.00
	piece	Staple wire remover, plier type, stainless steel	135	55.00			7,425.00
	piece	Stamp pad, felt pad, large	41	45.00			1,845.00
	pack	Battery, AAA, by 4pieces/pack	40	112.00			4,480.00
	bottle	Disinfectant Spray, 400gms, aerosol	93	495.00			46,035.00
OTHER REQUIREMENTS			COMPLIANCE				
Delivery will be in two (2) schedules and must be delivered within 10 calendar days per scheduled delivery.			✓				
(Amount in words)						TOTAL 361,455.00	
Three Hundred Sixty One Thousand Four Hundred Fifty Five Pesos Only							

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

 (Signature over Printed Name)

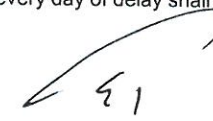
 Date

 Bank Account Name

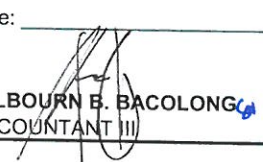
 Bank Account Number

 TIN Number *please tick tax type
 vat
 non-vat

 Date of BIR Registration



LEO L. QUINTILLA
 Signature over Printed Name of Authorized Official
OIC Regional Director
 Designation

Fund Cluster: <u>MOS / CMF CURRENT</u>	ORS/ BURS No. : <u>2020-12-09617</u>
Funds Available: _____	Date of the ORS/ BURS: <u>12/30/2020</u>
 WILBOURN B. BACOLONG ACCOUNTANT III	Amount: <u>361,455.00</u>

NY00 20-72-73