

PURCHASE ORDER

Department of Social Welfare and Development
Cordillera Administrative Office

Annex G-5

Supplier		JOLLY'S EATERY/OLIN DAVE B. SERANILLA		Purchase Order No.		2020-10-455	
Address		STALL #16 LAKANDULA CENTER BRGY. KAGITINGAN, BAGUIO CITY		Date		10/13/2020	
				Mode of Procurement		SVP	
Gentlemen: Please furnish this office the following articles subject to the terms and conditions herein.							
Place of Delivery				DSWD-CAR, #40 North Drive, Baguio City		Delivery Term: Complete	
Date of Delivery				AS SCHEDULED		Payment Term: Charge	
Stock/Property	Unit	Description	QTY	Unit Cost	Total Cost		
		CATERING SERVICES FOR THE PSYCHOSOCIAL INTERVENTIONS FOR DSWD FO-CAR FRONTLINE WORKERS (2ND ROUND OF BRIEFING)- FIELD OFFICE					
		MORNING SESSIONS: October to November 2020					-
	servings	AM Snacks (37 pax x 7 Sessions)	259	72.00			18,648.00
	servings	Lunch (7 pax x 13 Sessions)	91	120.00			10,920.00
		AFTERNOON SESSIONS: October to November 2020					-
	servings	PM Snacks (37 pax x 6 Sessions)	222	72.00			15,984.00
		OTHER REQUIREMENTS	COMPLIANCE				
		Food station must be manned by one (1) restaurant crew or personnel only, and must observe health precautions. Meals and snacks should be individually packed using biodegradable packaging materials or plated	✓				
		Lunch served with the combination of three viands (2 meats/fish and 1 vegetable). AM and PM snacks are preferably indigenous or healthy snacks with a glass of coconut water or natural fruit infused juice. If indicated Menu is not available, please attach proposed menu with serving details to be concurred by the end-user Note: a) creamer, sugar, and the like are preferred to be in a canister rather than in sachet to comply with green procurement b.) Portioning or serving of meals is based on standard and applicable food measurement (e.g. bowl of bilo-bilo or 2 pcs of suman with 1 slice of riped mango)	✓				
		Inclusive of free flowing brewed coffee/lemon grass tea and mineral water	✓				
		All materials must be reusable or recyclable	✓				
		Service Provider shall be in charge of the collection and disposal of plastic/plates/containers/ utensils.	✓				
		The place of delivery of the goods / services is within DSWD-CAR Field Office, Baguio City	✓				
TOTAL						45,552.00	
(Amount in words)		Forty Five Thousand Five Hundred Fifty Two Pesos Only					

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very Truly Yours,

(Signature over Printed Name)	Date
Bank Account Name	Bank Account Number
TIN Number	Date of BIR Registration

*please tick tax type
 vat
 non-vat

LEO L. QUINTILLA
Signature over Printed Name of Authorized Official
OIC Regional Director
Designation

Fund Cluster: <u>01 MDS CURRENT</u>	ORS/ BURS No. : <u>02-10101-2020-10-85791</u>
Funds Available: <u>45,552-</u>	Date of the ORS/ BURS: <u>OCT 14 2020</u>
WILBOURN B. BACOLONG ACCOUNTANT III <i>fulg 10/15</i>	Amount: <u>45,552.00</u>

RCLR/cjd