

# PURCHASE ORDER

Department of Social Welfare and Development  
Cordillera Administrative Office

Annex G-5

<b>Supplier</b>	GLDT-JERALS GROCERY	<b>Purchase Order No.</b>	2020-10-451
<b>Address</b>	LOO, BUGUIAS, BENGUET	<b>Date</b>	10/12/2020
		<b>Mode of Procurement</b>	SVP

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions herein.

<b>Place of Delivery</b>	Barangay Halls of the 13 barangays of the Municipality., Buguias, Benguet	<b>Delivery Term:</b>	Complete
<b>Date of Delivery</b>	AS SCHEDULED	<b>Payment Term:</b>	Charge

Stock/ Property	Unit	Description	QTY	Unit Cost	Total Cost
<b>PURCHASE OF GOODS FOR THE 10TH CYCLE SUPPLEMENTARY FEEDING PROGRAM IN BUGUIAS, BENGUET</b>					
1	pack	Monggo, Half Crack, 1 kg per pack	1,155	165.00	190,575.00
2	pack	Brown Sugar, 1 kg per pack	343	52.00	17,836.00
3	pack	Flour, All Purpose, 1 kg per pack	744	52.00	38,688.00
4	sachet	Baking Powder, 50 grams per sachet	744	20.00	14,880.00
5	pack	Pancit Canton, atleast 100 grams per pack	3,720	20.00	74,400.00
6	sachet	Fortified Powdered Filled Milk, atleast 33 grams per sachet	7,477	15.00	112,155.00
7	pack	Glutinous Rice/Malagkit, 1 kg per pack	744	115.00	85,560.00
8	sachet	Coconut milk powder, atleast 50 grams per sachet	747	29.00	21,663.00
9	pack	Pancit Bihon, atleast 454 grams per pack	744	35.00	26,040.00
10	pack	Glutinous Flour, atleast 500 grams per pack	744	55.00	40,920.00
11	pack	Corn Kernel, dried, half crack, 1 kg per pack	744	130.00	96,720.00

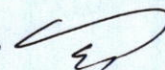
Stock/ Property	Unit	Description	QTY	Unit Cost	Total Cost
<b>OTHER REQUIREMENTS</b>					
		1. Start of delivery will be within the month of October and following the delivery schedule attached before 9 am every delivery. Re-scheduling of delivery date will be agreed upon by the MSWDO, supplier and SFP staff during calamities, holidays and other circumstantial situations.	✓		
		2. Grocery items must be well-sealed, in its original packaging (no refill and re-pack) except for item no. 1,2, 3,7 and 11 and must bear the manufacturer's name, date of manufacturing and date of expiry. Expiry date is atleast 6 months from the date of delivery.	✓		
		3. Supplier should guarantee quality of delivered goods, otherwise items deemed reject should be replaced within the day or a buffer should be ensured every delivery.	✓		
		4. Supplier is responsible in the loading and unloading of goods to the designated delivery sites.	✓		
		5. Supplier should pack the goods per barangay and allocation per barangay will be provided by the contact person to the winning supplier.	✓		
		6. Supplier should assist in the distribution of goods and must stay until distribution is done to ensure that concerns during distribution is addressed.	✓		
		7. Payment will be made monthly based on actual items delivered	✓		
		Delivery Site: Barangay Halls of the 13 barangays of the Municipality., Buguias, Benguet			

<b>(Amount in words)</b>	<b>TOTAL</b>	<b>719,437.00</b>
<b>Seven Hundred Nineteen Thousand Four Hundred Thirty Seven Pesos Only</b>		

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very Truly Yours,



**LEO L. QUINTILLA**

Signature over Printed Name of Authorized Official

**OIC Regional Director**

Designation

\_\_\_\_\_  
( Signature over Printed Name )

\_\_\_\_\_  
Date

\_\_\_\_\_  
Bank Account Name

\_\_\_\_\_  
Bank Account Number

TIN Number

\*please tick tax type

vat

non-vat

\_\_\_\_\_  
Date of BIR Registration

Fund Cluster: 01 MDI Currnt

Funds Available: \_\_\_\_\_

ORS/ BURS No. : 02-101101-2020-10-05199

Date of the ORS/ BURS: Oct. 14, 2020

**WILBOURN B. BACOLONG**  
ACCOUNTANT III

Amount: 719,437.00

RCLR/cgd