

PURCHASE ORDER

Department of Social Welfare and Development
Cordillera Administrative Office

Annex G-5

Supplier	JSCG ENTERPRISES, OPC	Purchase Order No.	2020-09-386
Address	#9 CALVARY ST., EASTERHILLS SUBD., CENTRAL GUIAD, BAGUIO CITY	Date	9/17/2020
Gentlemen:		Mode of Procurement	SVP


Please furnish this office the following articles subject to the terms and conditions herein.

Place of Delivery		DSWD-CAR, #40 North Drive, Baguio City		Delivery Term:	Complete
Date of Delivery		10 WORKING DAYS UPON RECEIPT OF PURCHASE ORDER		Payment Term:	Charge
Stock/Property	Unit	Description	QTY	Unit Cost	Total Cost
PURCHASE OF RRCY NON-FOOD SUPPLIES FOR THE CY 2020					
1	piece	Roll-on Deodorant, 730mg, for men	25	85.00	2,125.00
2	doz	Shampoo, sachet 10ml, 12s/dozen, expiration should be at least 1 year from date of delivery	60	95.00	5,700.00
3	doz	Toothpaste, sachet 22g, 12s/dozen expiration should be at least 1 year from date of delivery	60	135.00	8,100.00
4	piece	Brief (XL size assorted color for boys)	35	60.00	2,100.00
5	piece	Brief (L size assorted color for boys)	30	60.00	1,800.00
6	piece	Face towel, cotton 12" x 12", assorted color	31	60.00	1,860.00
7	sets	Bed sheets, bed skirt & pillowcase, (same color and design), brown/blue single bed	10	350.00	3,500.00
8	piece	Blanket, Flannera, queen size, (with Reg. RRCY embroidery), brown	10	200.00	2,000.00
9	piece	Chopping board, wood, b/s, rectangular	6	180.00	1,080.00
10	piece	Thermos, ordinary, plastic, at least 1 liter capacity	2	820.00	1,640.00
11	piece	Can opener, heavy duty, metal, non-rust	2	200.00	400.00
12	piece	Bathsoap, 60gms	150	30.00	4,500.00
13	jar	Dishwashing Paste, 400g/jar	60	75.00	4,500.00
14	piece	Garbage bin with cover and pedal, medium	15	900.00	13,500.00
15	pack	Garbage bag, black, medium size	30	100.00	3,000.00
16	piece	Spinner Mop, Large Size	4	2,000.00	8,000.00
17	piece	Refill Mop for spinner mop, Large Size,	4	250.00	1,000.00
18	piece	Air Freshener (lemon Spray) 500ml	5	800.00	4,000.00
19	piece	Furniture Spray (natural) 500ml	5	280.00	1,400.00
20	piece	Glass Cleaner, with Spray 500ml	5	300.00	1,500.00
21	piece	Glass Cleaner, Refill 500ml	5	280.00	1,400.00
22	piece	Glass Wiper, at least 10 inches, rubber	5	200.00	1,000.00
23	piece	Floor Brush with handle	5	250.00	1,250.00
24	bottle	Muriatic Acid (500ml)	5	150.00	750.00
25	bottle	All around cleanser, 350g, calamansi scent	5	400.00	2,000.00
OTHER REQUIREMENTS			COMPLIANCE		
Goods shall be delivered within ten (10) working days upon receipt of Purchase Order.			✓		
Place of Delivery: is within DSWD-CAR Regional Office.			✓		
TOTAL					78,105.00
<i>(Amount in words)</i>		Seventy Eight Thousand One Hundred Five Pesos Only			

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: _____
(Signature over Printed Name)

_____ Date

Very Truly Yours, 
LEO L. QUINTILLA
Signature over Printed Name of Authorized Official
OIC Regional Director
Designation

_____ Bank Account Name
_____ Bank Account Number

TIN Number _____ Date of BIR Registration _____
*please tick tax type
 vat
 non-vat

Fund Cluster: <u>CMF Current</u>	ORS/ BURS No. : <u>02-10101-2020-09-09392</u>
Funds Available: _____	Date of the ORS/ BURS: <u>09-29-2020</u>
 WILBOUR B. BACOLONG ACCOUNTANT III CB	Amount: <u>78,105.00</u>

RCLR/cda