

# PURCHASE ORDER

Department of Social Welfare and Development  
Cordillera Administrative Office

Annex G-5

<b>Supplier</b>		ROMEO V. AUSTRIA TRADING		<b>Purchase Order No.</b>		2020-08-311	
<b>Address</b>		APT 1 BINGO VILLA, MYSTICAL ROSE ROAD, BAGUIO CITY		<b>Date</b>		8/26/2020	
				<b>Mode of Procurement</b>		SVP	
Gentlemen: Please furnish this office the following articles subject to the terms and conditions herein.							
<b>Place of Delivery</b>				DSWD-CAR, #40 North Drive, Baguio City		<b>Delivery Term:</b> Complete	
<b>Date of Delivery</b>				10 WORKING DAYS UPON RECEIPT OF PURCHASE ORDER		<b>Payment Term:</b> Charge	
Stock/ Property	Unit	Description	QTY	Unit Cost	Total Cost		
<b>PURCHASE OF INK FOR PANTAWID PAMILYA FOR 2020</b>							
	bottle	INK REFILL, black	288	400.00	115,200.00		
	bottle	INK REFILL, Cyan	192	400.00	76,800.00		
	bottle	INK REFILL, Yellow	192	400.00	76,800.00		
	bottle	INK REFILL, Magenta	192	400.00	76,800.00		
WITH FREE USE OF 90 UNITS OF PRINTER					-		
<b>OTHER REQUIREMENTS</b>			<b>COMPLIANCE</b>				
The delivery of the goods is within 10 working days upon receipt of Purchase Order.			✓				
Delivery Place is within DSWD-CAR Regional Office.			✓				
					<b>TOTAL</b>		<b>345,600.00</b>
<b>(Amount in words)</b>		<b>Three Hundred Forty Five Thousand Six Hundred Pesos Only</b>					

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

( Signature over Printed Name )	Date
Bank Account Name	Bank Account Number
TIN Number	Date of BIR Registration
*please tick tax type <input type="checkbox"/> vat <input type="checkbox"/> non-vat	

Very Truly Yours,



**LEO L. QUINTILLA**

Signature over Printed Name of Authorized Official  
**OIC Regional Director**  
Designation

Fund Cluster: _____	ORS/ BURS No. : <u>02-101101-2020-08-04769</u>
Funds Available: _____	Date of the ORS/ BURS: <u>8/27</u>
<b>WILBOURN B. BACOLONG</b> ACCOUNTANT III	Amount: <u>345,600.00</u>

RCLR/ddd