

PURCHASE ORDER

Department of Social Welfare and Development
Cordillera Administrative Office


Annex G-5

Supplier		JOLLY'S EATERY		Purchase Order No.		2020-08-288	
Address		STALL #16 LAKANDULA CENTER BRGY. KAGITINGAN, BAGUIO CITY		Date		8/13/2020	
Gentlemen:				Mode of Procurement		SVP	
Please furnish this office the following articles subject to the terms and conditions herein.							
Place of Delivery				DSWD Warehouse, SN Oriental Bldg. Puguis La Trinidad, Benguet		Delivery Term: Complete	
Date of Delivery				AS SCHEDULED		Payment Term: CHARGE	
Stock/Property	Unit	Description	QTY	Unit Cost	Total Cost		
CATERING SERVICES FOR VOLUNTEERS							
DATE: AUGUST 11-14 SEPTEMBER 11, 2020							
	servicing	LUNCH (16 Days x 25 pax)	400	122.00	48,800.00		
	servicing	LUNCH (1 Day x 20 pax)	20	122.00	2,440.00		
OTHER REQUIREMENTS			COMPLIANCE				
		Food station must be manned by one (1) restaurant crew or personnel only, and must observe health precautions. Meals and snacks should be individually packed using biodegradable packaging materials.	✓				
		Lunch served with the combination of three viands (2 meats/fish and 1 vegetable). If indicated Menu is not available, please attach proposed menu with serving details to be concurred by the end-user	✓				
		Inclusive of bottled mineral water	✓				
		The quantity of servings may changed based on the actual number of pax to be relayed by the End-User to the service provider until the quantity is consumed.	✓				
		Delivery Place is within DSWD WAREHOUSE, SN ORIENTAL BLDG., PUGUIS, LA TRINIDAD, BENGUET.	✓				
					TOTAL		51,240.00
(Amount in words)		Fifty One Thousand Two Hundred Forty Pesos Only					

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

(Signature over Printed Name)	Date
Bank Account Name	Bank Account Number
TIN Number	
<input type="checkbox"/> vat	<input type="checkbox"/> non-vat

Very Truly Yours, 

LEO L. QUINTILLA
Signature over Printed Name of Authorized Official
OIC Regional Director
Designation

Fund Cluster: <u>01 CMF CURRENT</u>	ORS/ BURS No. : <u>2020-08-64424</u>
Funds Available: _____	Date of the ORS/ BURS: <u>8/13/2020</u>
WILBOURN B. BACOLONG ACCOUNTANT III 	Amount: <u>51,240.00</u>

RCRL/03d