

# PURCHASE ORDER

Department of Social Welfare and Development  
Cordillera Administrative Office

Annex G-5

<b>Supplier</b>		LACBABEN GENERAL MERCHANDISE	<b>Purchase Order No.</b>		2020-07-262	
<b>Address</b>		POBLACION, BAUKO, MT. PROVINCE	<b>Date</b>		7/28/2020	
<b>Gentlemen:</b>		<b>Mode of Procurement</b>				svp
Please furnish this office the following articles subject to the terms and conditions herein.						
<b>Place of Delivery</b>		BARLIG MUNICIPAL HALL, MSWDO OFFICE		<b>Delivery Term:</b>	Complete	
<b>Date of Delivery</b>		AS SCHEDULED		<b>Payment Term:</b>	Charge	
Stock/Property	Unit	Description	QTY	Unit Cost	Total Cost	
<b>PURCHASE AND DELIVERY OF FOOD SUPPLIES FOR SFP IN BARLIG, MT PROVINCE</b>						
	bottle	Cooking Oil, at least 1 liter/bottle	180	120.00	21,600.00	
	pack	All Purpose Flour, 1kg/pack	184	50.00	9,200.00	
	can	Evaporated Filled Milk, 370 ml/can	85	45.00	3,825.00	
	pack	Pancit Bihon, at least 454 grams/pack	84	45.00	3,780.00	
	pack	Macaroni elbow, at least 400g/pack	84	40.00	3,360.00	
	pack	Spaghetti Pasta, at least 400g/pack	84	70.00	5,880.00	
	pouch	Spaghetti Sauce, at least 500ml/pouch	84	75.00	6,300.00	
	can	Tuna Chunks in water, at least 184g/can	90	70.00	6,300.00	
	cup	Margarine, 100g/cup	84	45.00	3,780.00	
	pack	Local glutinous Rice, 1kg/pack	84	150.00	12,600.00	
	pack	Coconut Milk Powder at least 50g/pack	270	40.00	10,800.00	
	can	Condensed Milk, at least 168ml/can	84	45.00	3,780.00	
	can	Corn Kernel, 410g/can	84	55.00	4,620.00	
	pack	Baking Powder, 50g/pack	270	20.00	5,400.00	
	pack	White Sugar, 1kg/pack	84	58.00	4,872.00	
	pack	Cornstarch, 500g/pack	84	30.00	2,520.00	
	pack	Malagkit Flour, 500g/pack	79	65.00	5,135.00	
	pack	Chocolate Flavored Powdered Filled Milk, at least 300g/pack	240	135.00	32,400.00	
	pack	White Beans dried, 500g/pack	70	140.00	9,800.00	
	pack	Fresh Chicken Meat (Mix of thigh/drumstick/wings/breast) at least 10-12 pcs a kg/pack	90	185.00	16,650.00	
	pack	Fresh Pork Meat, chopped (mix of loin/belly/pork chop with 80% lean meat) 1kg/pack	90	230.00	20,700.00	
	tray	Eggs small size, 46-55g, 30pcs/tray	173	230.00	39,790.00	
<b>OTHER REQUIREMENTS</b>			<b>COMPLIANCE</b>			
		1. Start of Delivery will be on the 1st week September and 1st week of November, 2020 before 9:00am for non-perishable and for perishable items, attached are the following delivery schedules. Re-scheduling of delivery date will be agreed upon by the C/MSWDO, supplier and SFP during calamities, holidays, pandemic and other circumstantial situations.	✓			
		2. Grocery items must be well-sealed, in its original packaging and must bear the manufacturer's name, date of manufacturing and date of expiry. While perishable goods must be kept in coolers, refrigerators, styroboxes and other cooling device to prevent spoilage during delivery. Vegetables should be kept in containers/bags.	✓			
		3. Supplier should guarantee quality of delivered goods, otherwise items deemed reject should be replaced within the day or a buffer should be ensured every delivery.	✓			
		4. Supplier is responsible in the loading and unloading of goods to the designated delivery sites.	✓			
		5. Supplier should assist in the distribution of goods and must stay until distribution is done to ensure the concerns during distribution is addressed.	✓			
		6. Delivery Place: Municipal Hall, MSWDO Office	✓			
		✓ Payment will be made monthly based on actual items delivered				
		Contact Person is EVELYN G. ANDRADA, MSWD Officer with contact number 09269052793.				
<b>(Amount in words)</b>				<b>TOTAL</b>	<b>233,092.00</b>	
Two Hundred Thirty Three Thousand Ninety Two Pesos Only						

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very Truly Yours,

**LEO L. QUINTILLA**

Signature over Printed Name of Authorized Official  
**OIC Regional Director**  
Designation

(Signature over Printed Name)

Date

Bank Account Name

Bank Account Number

TIN Number

\*please tick tax type  
 vat  
 non-vat

Date of BIR Registration

Fund Cluster: 01 NDS Current  
Funds Available: 233,092.00

ORS/ BURS No.: 02-101101-2020-07-04081  
Date of the ORS/ BURS: July 29, 2020

**WILBOURN B. BACOLONG**  
ACCOUNTANT III

Amount: 233,092.00