

PURCHASE ORDER

Department of Social Welfare and Development
Cordillera Administrative Office

Annex G-5

Supplier		QUASAR INC.	Purchase Order No.		2020-06-231
Address		189A D. TUAZON AVE. BRGY. MAHARLIKA, QUEZON CITY	Date		6/30/2020
Gentlemen:		Please furnish this office the following articles subject to the terms and conditions herein.			
Place of Delivery		DSWD-CAR, #40 North Drive, Baguio City	Delivery Term:		Complete
Date of Delivery		20 CALENDAR DAYS UPON RECEIPT OF PURCHASE ORDER	Payment Term:		CHARGE
Stock/Property	Unit	Description	QTY	Unit Cost	Total Cost
PRODUCTION OF LISTAHANAN IEC MATERIALS					
	piece	LISTAHANAN Planner Specifications: Cover: Hardbound colored Pages: Colored, glossy Size: 6.7" width, 8.7" height	150	500.00	75,000.00
	piece	Printing of Posters Specifications: 12x18 inches, Full color, glossy	1,300	38.00	49,400.00
	piece	Desk Pad Calendar Specifications: Size: 594x420mm Paper: 120 gsm, full color, 13 pages Cover: Frosted transparent Backing Board: Duplex Board	300	130.00	39,000.00
	piece	Wooden Flash Drive, 32GB with engraved DSWD and Listahanan Logo	300	350.00	105,000.00
OTHER REQUIREMENTS			COMPLIANCE		
A. DELIVERY OF GOODS IS WITHIN 20 CALENDAR DAYS AFTER RECEIPT OF PURCHASE ORDER.			✓		
B. Delivery Place is within #40, DSWD-CAR Office, North Drive, Baguio City			✓		
TOTAL AS CALCULATED					268,400.00
TOTAL AS READ					268,000.00
(Amount in words)		Two Hundred Sixty Eight Thousand Pesos Only			

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very Truly Yours,



LEO L. QUINTILLA

Signature over Printed Name of Authorized Official
OIC Regional Director
Designation

(Signature over Printed Name)

Date

Bank Account Name

Bank Account Number

TIN Number

*please tick tax type

vat
 non-vat

Date of BIR Registration

Fund Cluster: 01 CMF QNT6. FO
Funds Available: 268,000.00

ORS/ BURS No. : 02-102101-2020-06-01185
Date of the ORS/ BURS: 06/03/20

WILBOURN B. BACOLONG
ACCOUNTANT III

Amount: 268,400.00