

PURCHASE ORDER

Department of Social Welfare and Development
Cordillera Administrative Office

Annex G-5

Supplier		TARILJA ENTERPRISES		Purchase Order No.		2020-06-226		
Address		65 A. BONIFACIO ST., BAGUIO CITY		Date		6/30/2020		
				Mode of Procurement		SVP		
Gentlemen:								
Please furnish this office the following articles subject to the terms and conditions herein.								
Place of Delivery		DSWD-CAR, #40 North Drive, Baguio City				Delivery Term:		Complete
Date of Delivery		10 CALENDAR DAYS UPON RECEIPT OF PURCHASE ORDER				Payment Term:		CHARGE
Stock/Property	Unit	Description	QTY	Unit Cost	Total Cost			
DReMD and KC-NCDDP Consolidated Office Supplies for CY 2020								
	piece	Ballpen, ballpoint, retractable w/ rubber grip, black	55	15.00	825.00			
	bottle	Ink Refill, Epson, 003, black, 70ml	31	315.00	9,765.00			
	bottle	Ink Refill, Epson, 003, cyan, 70ml	31	335.00	10,385.00			
	bottle	Ink Refill, Epson, 003, magenta, 70ml	31	335.00	10,385.00			
	bottle	Ink Refill, Epson, 003, yellow 70ml	31	335.00	10,385.00			
	piece	LIGHT BULB, Light Emitting Diode (LED), 12W, minimum	3	350.00	1,050.00			
	piece	Mini stamp dater, self inking, s-300 w/ plate size 27x10mm, Format: Month/Day/Year	10	350.00	3,500.00			
	pack	Paper, sticker, glossy, 10s/pack	58	45.00	2,610.00			
OTHER REQUIREMENTS			COMPLIANCE					
The delivery of the goods is within 10 calendar days upon receipt of Purchase Order.			✓					
Delivery Place: 40 North Drive, Baguio City			✓					
					TOTAL		48,905.00	
(Amount in words)		Forty Eight Thousand Nine Hundred Five Pesos Only						

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very Truly Yours, 

(Signature over Printed Name)

Date

LEO L. QUINTILLA
Signature over Printed Name of Authorized Official
OIC Regional Director
Designation

Bank Account Name

Bank Account Number

TIN Number please tick tax type

vat
 non-vat

Date of BIR Registration

Fund Cluster: 02-FAPF
Funds Available: _____

ORS/ BURS No.: 02-102151-2020-06-00033
02-101101-2020-06-03407
Date of the ORS/ BURS: JUNE 30, 2020
KC NCDDP 12,435.00
DRRP 36,470.00 *js*
Amount: 48,905.00

WILBOURN B. BACOLONG
ACCOUNTANT III *July 7/1/2020*

LLG/rgd