

# PURCHASE ORDER

Department of Social Welfare and Development  
Cordillera Administrative Office

Annex G-5

<b>Supplier</b>		TEJ PURIFIED DRINKING WATER	<b>Purchase Order No.</b>	2020-06-217
<b>Address</b>		DR. CARPIO ST., LOWER QL, BAGUIO CITY	<b>Date</b>	6/24/2020
<b>Gentlemen:</b>		Please furnish this office the following articles subject to the terms and conditions herein.		
<b>Place of Delivery</b>		HAVEN - DSWD-CAR, #40 North Drive, Baguio City	<b>Delivery Term:</b>	Complete
<b>Date of Delivery</b>		AS SCHEDULED	<b>Payment Term:</b>	CHARGE
<b>Stock/Property</b>	<b>Unit</b>	<b>Description</b>	<b>QTY</b>	<b>Unit Cost</b>
		<b>PURCHASE OF PURIFIED DRINKING WATER FOR THE REGIONAL REHABILITATION CENTER FOR THE YOUTH (RRCY) FOR CY 2020</b>		<b>Total Cost</b>
	bottles	Purified Drinking Water, 5 galloons per bottle	2,183	24.00
		<b>TECHNICAL REQUIREMENTS</b>	<b>COMPLIANCE</b>	
		a. The delivery of purified drinking water is staggered, based on the need of the Agency	✓	
		b. Free delivery	✓	
		c. Payment shall be processes monthly, based on the actual number of bottles delivered per month	✓	
<b>(Amount in words)</b>			<b>TOTAL</b>	52,392.00
			<b>Fifty Two Thousand Three Hundred Ninety Two Pesos Only</b>	

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very Truly Yours,



**LEO L. QUINTILLA**

Signature over Printed Name of Authorized Official  
**OIC Regional Director**  
Designation

(Signature over Printed Name)

Date

Bank Account Name

Bank Account Number

TIN Number

\*please tick tax type

vat  
 non-vat

Date of BIR Registration

Fund Cluster: \_\_\_\_\_

Funds Available: \_\_\_\_\_

ORS/ BURS No. : 02-10/101-2020-06-00332

Date of the ORS/ BURS: 6/26

Amount: 52,392.00

**WILBOURN B. BACOLONG**  
ACCOUNTANT III

LSB/69d