

REQUEST FOR QUOTATION (RFQ)

PR/PP No.: 2020-09-014 (2021 NEP)

RFQ No.:

2021-02-179

End-user: RRCY

Date:

MAR 03 2021

Name of Project:

ABC:

₱227,062.00

**PURCHASE OF RRCY FOOD SUPPLIES FOR CY 2021**

Mode of Procurement:

**SMALL VALUE PROCUREMENT**

Sir/Madam: \_\_\_\_\_  
Please quote your lowest price on the item/s described below inclusive of taxes duly signed by you or your authorized representative, subject to the Terms and Condition provided in this RFQ and submit personally to the Office of the Procurement Section, 40 North Drive, Baguio City or through email at [bacsec.car@dswd.gov.ph](mailto:bacsec.car@dswd.gov.ph) on or before MAR 08 2021 12:00NN.

ENRIQUE H. GASCON JR.  
OIC-ARDA/BAC Chairperson

**TERMS AND CONDITIONS:**

1. Quotations in excess of the ABC will be **REJECTED**.
2. For total quoted price, quotations with a dash or zero shall be deemed free of charge.
3. All entries must be typewritten/printed/longhand. **Any erasure in the quotation must be countersigned by the bidder/representative, otherwise quotation will be rejected.**
4. The Procuring Entity may give due preference to goods being offered with green component.
5. If necessary, the BAC through the TWG, may require an ocular inspection of the venue/place of business/goods being offered.
6. Delivery of Goods / Services is **as indicated** in the next page.
7. Price validity shall be for a period of **120 calendar days from RFQ Opening of the BAC until confirmation of Purchase Order by the winning supplier.**
8. The following documents shall be attached upon submission of quotation, otherwise your quotation will not be accepted, please disregard if already submitted:
  - a. **Updated Mayor's / Business Permit**
  - b. **PhilGEPS Registration Certificate or PhilGEPS Registration Number to be indicated in space below (except for Negotiated Procurement - Emergency Cases, Sec. 53.2, RA 9184 IRR)**
  - c. **Income/Business Tax Return (for Small Value Procurement, Direct Contracting above P500K, Emergency Cases above P500K, and Lease of Real Property/Venue).**
9. Where there is discrepancy between: (a) total price per item and unit price for the item as extended or multiplied by the quantity of that item, the unit price shall prevail; (b) stated total price and the actual sum of prices of component items, the lower shall prevail; (c) unit cost in the detailed estimate and unit cost in the bill of quantities, the lower shall prevail.
10. Suppliers/Contractors who **refuse to accept correction of price offer after Bid Evaluation shall be disqualified.**
11. Award of Contract shall be made to the Lowest Calculated Responsive Quotation (LCRQ) that complies to the **technical specifications and the terms and conditions** stated herein.
12. The BAC shall require the bidder with Lowest Calculated Responsive Quotation (LCRQ) to submit the following document prior to issuance of Award / Purchase Order with ABC amounting to P50,000.00 and above.
  - o **Omnibus Sworn Statement (only for Negotiated Procurement - Emergency Cases, Sec. 53.2 and Small Value Procurement Sec. 53.9)**
13. If the Supplier fails to deliver the required goods /services as specified in the Award / Purchase Order, the Procuring Entity may **disqualify bidder from participating future procurement activities to be conducted by DSWD-CAR.**
14. **Liquidated damages equivalent to one tenth of one percent (0.001)** of the value of the goods not delivered within the prescribed delivery period may be imposed per day of delay. The Procuring Entity (PE) may rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
15. Further information may be obtained from the Procurement Section with telephone number **(074) 661-0430 local 25025** or email address **bacsec.car@dswd.gov.ph**.



Republic of the Philippines  
**DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT**  
 Cordillera Administrative Region  
 40 North Drive, Baguio City

**REQUEST FOR QUOTATION (RFQ)**

ITEM NO.	DETAILED DESCRIPTION	QTY	UNIT	BRAND OFFERED	UNIT PRICE	TOTAL
<b>PURCHASE OF RRCY FOOD SUPPLIES FOR CY 2021</b>						
1	All Purpose Cream, 250ml	21	piece			
2	All Purpose Flour, 25kg per sack	2	sack			
3	Baking Powder, 250g per pack	12	pack			
4	Bihon , 400g per pack	40	pack			
5	Biscuits, at least 750g assorted	15	can			
6	Butter Cookies, 600g per can	12	can			
7	Black Pepper, whole, 1kg per pack	5	pack			
8	Cooking oil, 16kg/can	5	can			
9	Corned beef,premium, with printed nutrition information label, 150g per tins x 48s tins/box	2	box			
10	Condensed milk, 300ml x 48 tins/box	2	box			
11	Coffee, refill, 100g per pack, 30packs/box	2	box			
12	Coffee, sachet,original, 3 in 1, brown, 240pcs/case	11	case			
13	Creamer, refill, original, 170g/pack x 60 packs/box	2	box			
14	Cornstarch, 1kg/pack	6	pack			
15	Evaporated milk, 378ml x 48s tins/box	2	box			
16	Fruit cocktail, at least 3033g per can	12	can			
17	Fish sauce, 1000 ml	10	bottle			
18	Instant pancit canton, 60g/pouch, 72s pouch/box, assorted flavor	6	box			
19	Luncheon meat, 350g x 24 tins/box	5	box			
20	Malagkit rice, white, good quality, 1kg per pack	20	pack			
21	Macaroni elbow, 1kg/pack	15	pack			
22	Meat loaf, 150g x 48s tins/box	3	box			
23	Oatmeal, at least 800g/pack, instant, quick cook	20	pack			
24	Pancit canton, 500g/pack	55	pack			
25	Powdered Juice, 200g/pack, assorted flavor	30	pack			
26	Powdered milk, 150g per pack x 72packs/box	12	box			
27	Salt, iodized, 1kg per pack	30	pack			
28	Sinigang mix, 40g/pack	50	pack			
29	Seasoning mix, 150g/pack	50	pack			
30	Sotanghon, 400g/pack	20	pack			
31	Soy sauce, 4 liters/gal	10	gallon			
32	Spaghetti pasta, 950g/pack	20	pack			
33	Spaghetti sauce, 1kg/pack	20	pack			
34	Sugar, brown, 1kg per pack	30	pack			
35	Sardines in tomato sauce, 155g x 100 tins/box	1	box			
36	Tuna flakes in oil, 175g x 48tins/box	2	box			
37	Tuna, assorted, 175g x 48 tins/box (afritada, menudo)	2	box			
38	Vinegar, 4 liters per container	10	container			

**SEE ATTACHED DELIVERY SCHEDULE**

Note: The place of delivery of the goods is at DSWD-CAR, Field Office CAR.

**TOTAL PRICE**

• Award shall be made per:

Item Basis

Lot Basis

Note: **NO GIFT ALLOWED**. Pursuant to RA 6713, otherwise known as the Code of Conduct and Ethical Standards for Public Officials and Employees. The DSWD reserves the right to reject any or all offers at no costs, waive any therein and accept the offer most advantageous to the government.

Sir:

After having carefully read and accepted your terms and conditions, I / We submit our bid on the item/s quoted above.

Signature of supplier/representative over printed name:

Name of Firm/Dealer/Contractor: \_\_\_\_\_

(This will be the name of the CHEQUE to be issued)

Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Contact Number/s: \_\_\_\_\_

PHILGEPS Registration Number: \_\_\_\_\_

Name and Signature of Convasser





**DETAILED LIST AND DELIVERY SCHEDULE OF GOODS FOR RRCY**

CODE	GENERAL DESCRIPTION	QUANTITY	UNIT OF MEASURE	DELIVERY SCHEDULE				
				March 30, 2021	May 30, 2021		July 15, 2021	Sept. 15 2020
	<b>FOOD SUPPLIES</b>							
1	All Purpose Cream, 250ml	21	piece	10	0		11	0
2	All Purpose Flour, 25kg per sack	2	sack	1	0		1	0
3	Baking Powder, 250g per pack	12	pack	6	0		6	0
4	Bihon , 400g per pack	40	pack	10	10		10	10
5	Biscuits, at least 750g assorted	15	can	7			8	0
6	Butter Cookies, 600g per can	12	can	6			6	0
7	Black Pepper, whole, 1kg per pack	5	pack	3			2	0
8	Cooking oil, 16kg/can	5	can	3			2	0
9	Comed beef,premium, with printed nutrition information label, 150g per tins x 48s tins/box	2	box	1			1	0
10	Condensed milk, 300ml per tins, 48 tins/box	2	box	2			0	0
11	Coffee, refill, 100g per pack, 30packs/box	2	box	2			0	0
12	Coffee, sachet,original, 3 in 1, brown, at least 26 grams per sachet 240pcs/case	11	case	6			5	0
13	Creamer, refill, original, 170g/pack, 60 packs/box	2	box	1			1	0
14	Cornstarch, 1kg/pack	6	pack	3			3	0
15	Evaporated milk, 378ml per tins, 48s tins/box	2	box	1			1	0
16	Fruit cocktail, at least 3033g per can	12	can	6			6	0
17	Fish sauce, 1000 ml	10	bottle	8			2	0
18	Instant pancit canton, 60g/pouch, 72s pouch/box, assorted flavor	6	box	3			3	0
19	Luncheon meat, 350g per tins, 24 tins per box	5	box	3			2	0
20	Malagkit rice, white, good quality, 1kg per pack	20	pack	10			10	0
21	Macaroni elbow, 1kg/pack	15	pack	7			8	0
22	Meat loaf, 150g x 48s tins/box	3	box	3				0
23	Commercial Rice, 50kg/sack, well-milled	40	sack	10	10		10	10
24	Oatmeal, at least 800g/pack, instant, quick cook	20	pack	10			10	0
25	Pancit canton, 500g/pack	55	pack	15	15		15	10
26	Powdered Juice, 200g/pack, assorted flavor	30	pack	15	0		15	0
27	Powdered milk, fortified, with printed nutritional information label, 150g per pack, 72packs/box	12	box	6	0		6	0
28	Salt, iodized, 1kg per pack	30	pack	15	0		15	0
29	Sinigang mix, at least 40g/pack	50	pack	25	0		25	0
30	Seasoning mix, at least 150g/pack	50	pack	25	0		25	0
31	Sotanghon, 400g/pack	20	pack	10	0		10	0
32	Soy sauce, 1 gallon per container	10	container	5	0		5	0
33	Spaghetti pasta, 950g/pack	20	pack	10	0		10	0
34	Spaghetti sauce, 1kg/pack	20	pack	10	0		10	0
35	Sugar, brown, 1kg per pack	30	pack	15	0		15	0
36	Sardines in tomato sauce, with printed nutritional information label, 155g per tins, 100 tins/box	1	box		0		1	0
37	Tuna flakes in oil, with printed nutritional information label, 175g per tins, 48 tins per box	2	box	1	0		1	0
38	Tuna, assorted, with printed nutritional information label, 175g per tins, 48 tins per box (flavors: afritada, menudo)	2	box	1	0		1	0
39	Vinegar, 1 gallon per container	10	container	5	0		5	0