

PURCHASE ORDER

Department of Social Welfare and Development
Cordillera Administrative Office

Annex G-5

Supplier		BALUGA'S CATERING SERVICES		Purchase Order No.		2021-02-053	
Address		AMDALAO, GUINAANG, PASIL, KALINGA		Date		2/28/2021	
				Mode of Procurement		BVP	
Gentlemen: Please furnish this office the following articles subject to the terms and conditions herein.							
Place of Delivery				Delivery Term:		Complete	
WITHIN PASIL & LUBUAGAN, KALINGA				Payment Term:		Charge	
Date of Delivery				AS SCHEDULED			
Stock/Property	Unit	Description	QTY	Unit Cost	Total Cost		
		CATERING SERVICES FOR REGIONAL ADVISORY COUNCIL MEETING AND FIELD VISIT					
		1st Semester 2021					
		DAY 1: March 2					
	servicing	Dinner	80	295.00		23,800.00	
		DAY 2: March					
	servicing	Breakfast	80	200.00		16,000.00	
	servicing	AM Snack	80	100.00		8,000.00	
	servicing	Lunch	80	295.00		23,800.00	
	servicing	PM Snack	80	100.00		8,000.00	
	servicing	Dinner	80	300.00		24,000.00	
		DAY 3: March 4					
	servicing	Breakfast	80	200.00		16,000.00	
	servicing	AM Snack	80	100.00		8,000.00	
	servicing	Lunch	80	295.00		23,800.00	
	servicing	PM Snack	80	100.00		8,000.00	
	servicing	Dinner	80	295.00		23,800.00	
		DAY 4: March 5					
	servicing	Breakfast	80	195.00		15,600.00	
SEE ATTACHED MENU FOR REFERENCE							
OTHER REQUIREMENTS				COMPLIANCE			
		Lunch/Dinner served with the combination of three viands (2 meat/1 fish and 1 vegetable), and dessert, AM and PM snacks are preferably indigenous inclusive of fruit juice/refreshment.	✓				
		Note: Portioning of serving of meals based on standard and applicable food measurement (e.g. bowl of bilo-bilo or 2 pcs of suman with 1 slice of riped mango)	✓				
		Meals and snacks should be individually packed using biodegradable packaging materials. Creamer, sugar and the like are preferred to be in a canister (with cover) rather than in sachet to comply with green procurement.	✓				
		Inclusive of free flowing coffee/lemon grass tea and mineral water.	✓				
		Service Provider shall be in charge of the collection and disposal of plastic/plates/containers/ utensils.	✓				
		The place of delivery of the goods / services is within PASIL & LUBUAGAN KALINGA	✓				
					TOTAL	198,000.00	
(Amount in words)		One Hundred Ninety Eight Thousand Pesos Only					

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: 
CRISPIN BALUGA
(Signature over Printed Name)

_____ Date


LEO L. QUINTILLA
Signature over Printed Name of Authorized Official
OIC Regional Director
Designation

_____ Bank Account Name

_____ Bank Account Number

_____ TIN Number *please tick tax type
vat
non-vat

_____ Date of BIR Registration

Fund Cluster: <u>MDS Conf. 80000</u> Funds Available: _____ WILBOURN B. BACOLONG ACCOUNTANT III	ORS/ BURS No.: <u>DL-102/01-2021-02-00523</u> Date of the ORS/ BURS: <u>2/24/2021</u> Amount: <u>198,000.00</u>
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