

NOTICE TO PROCEED

26 January 2021

MR. EDWIN C. GUILLERMO Ph.D

Owner/Sole Proprietor
Colleen's Farm and Poultry Supply
Centro West, Allacapan, Cagayan

Dear Mr. Guillermo,

Warm greetings from the Department of Social Welfare and Development – Cordillera Administrative Region (DSWD-CAR)!

The attached Contract of Agreement having been approved, notice is hereby given to **COLLEEN'S FARM AND POULTRY SUPPLY** that work may commence for the project, **Purchase of Rice for the 11th Cycle Supplementary Feeding Program in Kalinga, Baguio City and Benguet** under ITB 2021-DSWD-07.

Upon receipt of this notice, you shall be responsible for performing the services under the terms and conditions of the agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing the space provided below. Keep one (1) copy and return the remaining copies to this Office.


Very truly yours,



LEO L. QUINTILLA
OIC Regional Director

I acknowledge receipt of this Notice on: 1/28/2021
Date

Name or Authorized Representative: EDWIN C. GUILLERMO
Name

Signature: 

CONTRACT AGREEMENT

THIS AGREEMENT made the 27th day of January 2021 between Department of Social Welfare and Development – Cordillera Administrative Region represented by LEO L. QUINTILLA, Regional Director with office address at 40 North Drive, Baguio City, Philippines (hereinafter called “the Entity”) of the one part and COLLEEN’S FARM AND POULTRY SUPPLY represented by MR. EDWIN C. GUILLERMO, Proprietor with office address at Centro West, Allacapan, Cagayan, Philippines (hereinafter called “the Supplier”) of the other part;

WHEREAS, the Entity invited Bids for certain goods and services, particularly **Purchase of Rice for the 11th Cycle Supplementary Feeding Program in Kalinga, Baguio City and Benguet – Lot 1 and Lot 2 under ITB 2021-DSWD-CAR-07** and has accepted a Bid by the Supplier for the supply of those goods and services with an aggregate contract amount of **Three Million Thirty-Seven Thousand Five Hundred Twenty-Five Pesos (Php 3,037,525.00)**, (hereinafter called “the Contract Price”).

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:
 - i. Philippine Bidding Documents (PBDs);
 - i. Schedule of Requirements;
 - ii. Technical Specifications;
 - iii. General and Special Conditions of Contract; and
 - iv. Supplemental or Bid Bulletins, if any
 - ii. Winning bidder’s bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

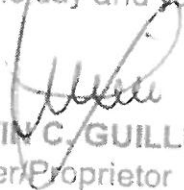
Bid form, including all the documents/statements contained in the Bidder’s bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder’s response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity’s bid evaluation;
- iii. Performance Security;
- iv. Notice of Award of Contract; and the Bidder’s conforme thereto; and
- v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.



3. In consideration for the sum of **Three Million Thirty-Seven Thousand Five Hundred Twenty-Five Pesos (Php 3,037,525.00)** for FY2021 or such other sums as may be ascertained, **COLLEEN'S FARM AND POULTRY SUPPLY** agrees to provide the goods and services for the **Purchase of Rice for the 11th Cycle Supplementary Feeding Program in Kalinga, Baguio City and Benguet – Lot 1 and Lot 2** in accordance with his/her/its Bid.
4. The **Department of Social Welfare and Development – Cordillera Administrative Region** agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.


LEO L. QUINTILLA
 Regional Director


EDWIN C. GUILLERMO
 Owner/Proprietor

for:

**DEPARTMENT OF SOCIAL WELFARE
 AND DEVELOPMENT – CAR**

for:

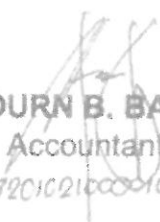
**COLLEEN'S FARM AND POULTRY
 SUPPLY**

Signed in the presence of


LIBERTINE A. BALICDANG
 SWO IV/Head-Community-Based


JEU P. LLOREN
 OPERATION MANAGER - CFPS

CERTIFIED FUNDS AVAILABLE:


WILBOURN B. BACOLONG
 Accountant III
 320102100001000 me

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)

)

BEFORE ME, a Notary Public for in APARRI, CAGAYAN, Philippines,
personally appeared this JAN 20 2021 day of JANUARY 2021.

Name	Community Tax Cert. No./ID No.	Date/Place Issued
<u>LEO L. QUINTILLA</u>	<u>DSWD ID No: 061096</u>	<u>August 23, 2018/Iloilo City</u>
<u>EDWIN C. GUILLERMO</u>	<u>ETC No. 21564551</u>	<u>JANUARY 6, 2021 / ALLACAPAN, CAGAYAN</u>

Known to me to be the same persons, who executed the foregoing instruments and acknowledged that the same is free and voluntary act and deed.

This document refers to the Contract of Services consisting of three (3) pages including this page signed by the parties and witnesses.

IN WITNESS WHEREOF, I have hereunto set my hands and affixed my notarial seal at the place and date above written.

[Signature]
 CAESAR S. [Signature]
 Notary Public
 IBPL No. 29024-07-24-21
 IBPL LIFETIME No. 013051

Doc. No.: 404
 Page No.: 82
 Book No.: 2
 Series of: 1021

[Signature] *[Signature]*

NOTICE OF AWARD

18 January 2021

MR. EDWIN C. GUILLERMO Ph.D

Owner/Sole Proprietor
 Colleen's Farm and Poultry Supply
 Centro West, Allacapan, Cagayan

Dear Mr. Guillermo,

Warm greetings from the Department of Social Welfare and Development – Cordillera Administrative Region (DSWD-CAR)!

We are happy to inform that your bid proposal received and opened on December 15, 2020 for the project, **Purchase of Rice for the 11th Cycle Supplementary Feeding Program in Kalinga, Baguio City and Benguet** under ITB 2021-DSWD-07 as corrected and modified in accordance with the Instructions to Bidders is hereby accepted, as follows:

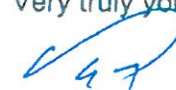
Lot Number	Description	Contract Amount
Lot 1	Rice for Benguet and Baguio City, well-milled, 25kg/sack	Php 1,504,266.00
Lot 2	Rice for Kalinga, well-milled, 25kg/sack	Php 1,533,259.00
Total	Three Million Thirty-Seven Thousand Five Hundred Twenty-Five Pesos	Php 3,037,525.00

You are hereby required to provide within ten (10) calendar days from receipt of this notice to post the performance security in the form of cash, managers check or cashier's check or bank guarantee issued by a Universal or Commercial Bank in the amount of Five (5%) percent or Surety Bond issued by a surety or insurance company duly certified by insurance commission as authorized to issue such security amounting to Thirty Percent (30%) of the total contract price.

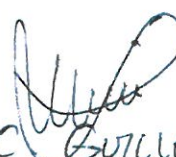
Failure to provide the performance security shall constitute sufficient ground for cancellation of the award and forfeiture of the bid security.

Thank you.

Very truly yours,



LEO L. QUINTILLA
 OIC Regional Director



Conforme: EDWIN C. GUILLERMO

Date : 1/21/2021

**BIDS AND AWARDS COMMITTEE
RESOLUTION DECLARING SINGLE CALCULATED
RESPONSIVE BID AND RECOMMENDING AWARD
RESOLUTION NO.: 017 S. 2021**

WHEREAS, the Department of Social Welfare and Development - Cordillera Administrative Region (DSWD-CAR) planned for the procurement of the project, **Purchase of Rice for the 11th Cycle Supplementary Feeding Program in Kalinga, Baguio City and Benguet** with an Approved Budget for the Contract (ABC) indicated below to be funded through the General Appropriations Act for 2021:

Lot Number	Description	ABC
1	Rice for Benguet and Baguio City, well-milled, 25kg/sack	Php 1,720,800.00
2	Rice for Kalinga, well-milled, 25kg/sack	Php 1,705,200.00

WHEREAS, Republic Act 9184, otherwise known as the Government Procurement Reform Act, in its Implementing Rules and Regulations under Section 10, provides that "all procurement shall be done through competitive bidding, except as provided in Rule XVI";

WHEREAS, in consonance with the Republic Act 9184 and its Implementing Rules and Regulations, a Project Procurement Management Plan (PPMP) for the project was incorporated in CY2021 Indicative Annual Procurement Plan (APP) of the Field Office adopting Public Bidding as mode of Procurement;

WHEREAS, the GPPB Circular 06-2019 dated July 17, 2019, authorized the conduct of **Early Procurement Activities (EPA)** for goods to be delivered and implemented in the following fiscal year pending approval of funding sources;

WHEREAS, the Bids and Awards Committee (BAC) through the BAC Secretariat advertised the Invitation to Bid from **November 25, 2020 to 9:30 AM of December 15, 2020** at DSWD-CAR website, Philippine Government Electronic Procurement System (PhilGEPS) and posted at DSWD-CAR Bulletin Board located at the main entrance of the Field Office;

WHEREAS, in response to the said advertisement, two (2) bidders purchased bid documents and only one (1) bidder submitted a bid/proposal within the set deadline for the submission of bids with cut-off time at 9:30am of December 15, 2020, to wit:

Lot Number	Description	Name of Bidder/s	Date/Time of Bid Submission
1	Rice for Benguet and Baguio City, well-milled, 25kg/sack	Colleen's Farm and Poultry Supply	December 14, 2020/1:25 PM
		Silverice Trading Corporation	Not able to submit bid/proposal
2	Rice for Kalinga, well-milled, 25kg/sack	Colleen's Farm and Poultry Supply	December 14, 2020/1:25 PM
		Silverice Trading Corporation	Not able to submit bid/proposal

WHEREAS, in reference to BAC Resolution No. **939, S.2020, COLLEEN'S FARM AND POULTRY SUPPLY** was declared as **Single Calculated Bidder (SCB)** Lot 1 and Lot 2. Hence, said bidder was subjected to post qualification by the Technical Working Group (TWG) composed of 1) Ms. Annalyn Martinez/SFP, 2) Ms. Leonila G. Lapada/PS, and 3) Ms. Chariene Pagada/PSAMS;



**BIDS AND AWARDS COMMITTEE
RESOLUTION DECLARING SINGLE CALCULATED
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WHEREAS, the TWG submitted the post qualification report and the said bidder was found to be:

- Legally, technically and financially compliant
- Compliant to all terms and conditions required for the project
- Over-all assessment: **Responsive**

WHEREAS, the BAC deliberated the Post-Qualification Report and found merit to the findings of the TWG and unanimously declared the bid of **COLLEEN'S FARM AND POULTRY SUPPLY** as **Single Calculated and Responsive Bid (SCRB)** for both Lots.

NOW, THEREFORE, we, members of the Bids and Awards Committee, hereby RESOLVE as it is hereby RESOLVED to

- Declare the bid of **COLLEEN'S FARM AND POULTRY SUPPLY** as **Single Calculated and Responsive Bid (SCRB)** for lot 1 and lot 2; and
- Recommend to the Head of Procuring Entity (HOPE) the award of contract for the project, **Purchase of Rice for the 11th Cycle Supplementary Feeding Program in Kalinga, Baguio City and Benguet** with an aggregate contract amount of **Three Million Thirty-Seven Thousand Five Hundred Twenty-Five Pesos Only (Php 3,037,525.00)** including all the applicable taxes and fees, subject for approval of the HOPE;

RESOLVED at DSWD-CAR, North Drive, Baguio City this 11th day of January 2021.

BIDS AND AWARDS COMMITTEE


ENRIQUE H. GASCON JR.
Chairperson


RINA CLAIRE L. REYES
Vice Chairperson


ELEONOR B. AYAN
Provisional Member (End-User)

Not present
ARNOLD D. LARTEC
Member


JESSIE F. CHELIM
Provisional Member (Expert)


Approved/Disapproved:

LEO L. QUINTILLA
OIC Regional Director