

NOTICE TO PROCEED

25 January 2021

MS. LANALYN L. CABJUAN

Proprietress
GABLETS CATERING SERVICES
145 Military Cut-Off, Baguio City
Pinsao Proper, Baguio City

Dear Ms. Cabjuan,

Warm greetings from the Department of Social Welfare and Development – Cordillera Administrative Region (DSWD-CAR)!

The attached Contract of Agreement having been approved, notice is hereby given to **GABLETS CATERING SERVICES** that work may commence for the project, **Catering Services for Various DSWD-CAR Advocacy Activities for 2021** under ITB 2021-DSWD-05.

Upon receipt of this notice, you shall be responsible for performing the services under the terms and conditions of the agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing the space provided below. Keep one (1) copy and return the remaining copies to this Office.

Very truly yours,



LEO L. QUINTILLA
OIC Regional Director

I acknowledge receipt of this Notice on: _____ 1/26/21
Date

Name or Authorized Representative: _____ Marilyn B. Landings
Name

Signature: _____

CONTRACT AGREEMENT

THIS AGREEMENT made the 25th day of January 2021 between Department of Social Welfare and Development – Cordillera Administrative Region represented by LEO L. QUINTILLA, Regional Director with office address at 40 North Drive, Baguio City, Philippines (hereinafter called “the Entity”) of the one part and GABLETS CATERING SERVICES represented by MS. LANALYN L. CABJUAN, Proprietress with office address at 145 Military Cut-Off, Baguio City, Philippines (hereinafter called “the Supplier”) of the other part;

WHEREAS, the Entity invited Bids for certain goods and services, particularly Catering Services for Various DSWD-CAR Advocacy Activities for 2021 (ITB 2021-DSWD-05) and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of One Million Six Hundred Ninety-Nine Thousand Six Hundred Seventy Pesos (Php 1,699,670.00), (hereinafter called “the Contract Price”).

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

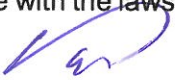
1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:
 - i. Philippine Bidding Documents (PBDs);
 - i. Schedule of Requirements;
 - ii. Technical Specifications;
 - iii. General and Special Conditions of Contract; and
 - iv. Supplemental or Bid Bulletins, if any
 - ii. Winning bidder’s bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder’s bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder’s response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity’s bid evaluation;
- iii. Performance Security;
- iv. Notice of Award of Contract; and the Bidder’s conforme thereto; and
- v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.



3. In consideration for the sum of **One Million Six Hundred Ninety-Nine Thousand Six Hundred Seventy Pesos (Php 1,699,670.00)** from January 2021 to December 2021 or such other sums as may be ascertained, **GABLETS CATERING SERVICES** agrees to provide the goods and services for the **Catering Services for Various DSWD-CAR Advocacy Activities for 2021 – Lot 1 and Lot 2** in accordance with his/her/its Bid.
4. The **Department of Social Welfare and Development – Cordillera Administrative Region** agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.


LEO L. QUINTILLA
 Regional Director


LANALYN L. CABJUAN
 Owner/Proprietress

for:

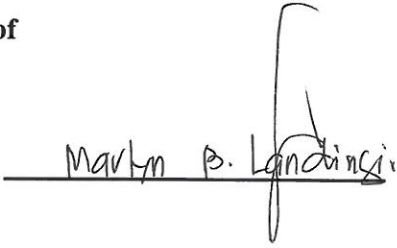
for:

**DEPARTMENT OF SOCIAL WELFARE
 AND DEVELOPMENT – CAR**

GABLETS CATERING SERVICES

Signed in the presence of


BONAFIDE SANTOS
 TS Head
 Head - LDS


 Martin B. Landungin

CERTIFIED FUNDS AVAILABLE:


WILBOURN B. BACOLONG
 Accountant III



ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)
CITY OF BAGUIO)

BEFORE ME, a Notary Public for in CITY OF BAGUIO, Philippines,
personally appeared this 23rd day of **JANUARY 2021**.

Name	Community Tax Cert. No./ID No.	Date/Place Issued
<u>LEO L. QUINTILLA</u>	<u>DSWD ID No: 061096</u>	<u>August 23, 2018/Iloilo City</u>
<u>LANALYN L. CABJUAN</u>	_____	_____

Known to me to be the same persons, who executed the foregoing instruments and acknowledged that the same is free and voluntary act and deed.

This document refers to the Contract of Services consisting of three (3) pages including this page signed by the parties and witnesses.

IN WITNESS WHEREOF, I have hereunto set my hands and affixed my notarial seal at the place and date above written.

Notary Public

ATTY. ROBLES G. CALABIAS
No. 24 Upper Engineer's Hill, Baguio City
Notary Public
Until ~~December~~ December 31, 2021
PTR NO. 4594233 Jan. 4, 2021-Baguio City
IBP Lifetime Number 580499
Roll No. 43275-05-07-98, Manila
N.A. -05-NC-20-R / MCLE VI-0021964

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Series of: 2021

(Handwritten signatures in blue ink)

NOTICE OF AWARD

12 January 2021

MS. LANALYN L. CABJUAN

Proprietress
GABLETS CATERING SERVICES
145 Military Cut-Off, Baguio City
Pinsao Proper, Baguio City

Dear Ms. Cabjuan,

Warm greetings from the Department of Social Welfare and Development – Cordillera Administrative Region (DSWD-CAR)!

We are happy to inform that your bid proposal received and opened on December 2, 2020 for the project, **Catering Services for Various DSWD-CAR Advocacy Activities for 2021 under ITB 2021-DSWD-05** as corrected and modified in accordance with the Instructions to Bidders is hereby accepted, as follows:

Lot Number	Description	Contract Amount
Lot 1	Catering Services for Various DSWD-CAR Advocacy Activities for CY2021 (Direct Released Fund)	Php 738,312.00
Lot 2	Catering Services for Various DSWD-CAR Advocacy Activities for CY2021 (CMF Fund)	Php 961,358.00
Total	One Million Six Hundred Ninety-Nine Thousand Six Hundred Seventy Pesos	Php 1,699,670.00

You are hereby required to provide within ten (10) calendar days from receipt of this notice to post the performance security in the form of cash, managers check or cashier's check or bank guarantee issued by a Universal or Commercial Bank in the amount of Five (5%) percent or Surety Bond issued by a surety or insurance company duly certified by insurance commission as authorized to issue such security amounting to Thirty Percent (30%) of the total contract price.

Failure to provide the performance security shall constitute sufficient ground for cancellation of the award and forfeiture of the bid security.

Thank you.

Very truly yours,


LEO L. QUINTILLA
OIC Regional Director

Conforms: _____
Date : JANUARY 19, 2021

**BIDS AND AWARDS COMMITTEE
RESOLUTION DECLARING LOWEST/SINGLE CALCULATED
RESPONSIVE BID AND RECOMMENDING AWARD
RESOLUTION NO.: 945 S. 2020**

WHEREAS, the Department of Social Welfare and Development - Cordillera Administrative Region (DSWD-CAR) planned for the procurement of the project – **Catering Services for Various DSWD-CAR Advocacy Activities for 2021 (ITB 2021-DSWD-CAR-05)** with an Approved Budget for the Contract (ABC) to be funded by the General Appropriations Act of 2021 with the respective amount of:

Lot Number	ABC
1	Php 909,400.00
2	Php 967,100.00
3	Php 330,500.00

WHEREAS, Republic Act 9184, otherwise known as the Government Procurement Reform Act, in its Implementing Rules and Regulations under Section 10, provides that "all procurement shall be done through competitive bidding, except as provided in Rule XVI";

WHEREAS, in consonance with the Republic Act 9184 and its Implementing Rules and Regulations, a Project Procurement Management Plan (PPMP) for the project was incorporated in CY2021 Indicative Annual Procurement Plan (APP) of the Field Office adopting Public Bidding as mode of Procurement;

WHEREAS, the GPPB Circular 06-2019 dated July 17, 2019, authorized the conduct of **Early Procurement Activities (EPA)** for goods to be delivered and implemented in the following fiscal year pending approval of funding sources;

WHEREAS, the Bids and Awards Committee (BAC) through the BAC Secretariat advertised the Invitation to Bid from **November 11, 2020 to 9:30am of December 02, 2020** at DSWD-CAR website, Philippine Government Electronic Procurement System (PhilGEPS) and posted at DSWD-CAR Bulletin Board located at the main entrance of the Field Office;

WHEREAS, in response to the said advertisement, the following bidders purchased bid documents and submitted a bid/proposal within the set deadline for the submission of bids with cut-off time at 9:30am of December 2, 2020, to wit:

Lot Number	Name of Bidder/s	Bid Amount
1	GABLETS CATERING SERVICES	Php 738,312.00
	PINES MAMITAS BULALOHAN	Php 826,725.00
2	GABLETS CATERING SERVICES	Php 961,358.00
3	N/A	No bid received

WHEREAS, in reference to **BAC Resolution No. 943, S.2020, GABLETS CATERING SERVICES** was declared as the **Lowest/Single Calculated Bidder (L/SCB)** Lot 1 and Lot 2. Hence, said bidder was subjected into a post qualification inquiry by the Technical Working Group (TWG);



**BIDS AND AWARDS COMMITTEE
RESOLUTION DECLARING LOWEST/SINGLE CALCULATED
RESPONSIVE BID AND RECOMMENDING AWARD
RESOLUTION NO.: 945 S. 2020**

WHEREAS, the TWG composed of 1) Dazon B. Hangdaan/CBS, 2) Erwin B. Dado/LDS, 3) Beverly T. Gama/PS, 4) Simphel T. Lucaben/FMD, and 5) Jami A. Bambilla/LDS conducted a post-qualification inquiry with **GABLETS CATERING SERVICES**. Thus, the TWG was able to verify that said bidder was compliant with all the prescribed requirements. Therefore, based on the submitted post qualification report, the said bidder was found to be:

- Legally, technically and financially compliant
- Compliant to all terms and conditions required for the project
- Over-all assessment: **Responsive**

WHEREAS, the BAC deliberated the Post-Qualification Report and found merit to the findings of the TWG and unanimously declared **GABLETS CATERING SERVICES** as the **Lowest Calculated and Responsive Bidder (LCRB)** for Lot 1 and the **Single Calculated Bidder (SCRB)** for Lot 2. On the other hand, since no bidder was able to submit a bid for Lot 3, the BAC resolved to recommend the failure of bidding thereof;

NOW, THEREFORE, we, members of the Bids and Awards Committee, hereby RESOLVE as it is hereby RESOLVED to

- Declare the bid of **GABLETS CATERING SERVICES** as a **Lowest/Single Calculated and Responsive Bidder (L/SCRB)** for lot 1 and lot 2 respectively;
- Recommend the **FAILURE OF BIDDING** for lot 3; and
- Recommend to the Head of Procuring Entity (HOPE) the award of contract for the project, **Catering Services for Various DSWD-CAR Advocacy Activities for 2021 - Lot 1 and Lot 2 with an aggregate contract amount of One Million Six Hundred Ninety-Six Thousand Six Hundred Seventy Pesos Only (Php 1,699,670.00) including all the applicable taxes and fees, subject for approval of the HOPE;**

RESOLVED at DSWD-CAR, North Drive, Baguio City this **22nd** day of December 2020.

BIDS AND AWARDS COMMITTEE


ENRIQUE B. GASCON JR.
Chairperson


RINA CLAIRE L. REYES
Vice-Chairperson

Not present
ARNOLD D. LARTEC
Member


EUBERTINE CLYDE L. YOHANON
Provisional Member (End-User)

Not present
Provisional Member (Expert)


Approved/Disapproved:

LEO L. QUINTILLA
OIC Regional Director


VUB/kenneth