Reallocation 2024-KKB-R-CAR-65-Continuing
DRN: CAR-FO-KC-A-MC-24-

MEMORANDUM

FOR : **ATTY. BERNADETTE A. MAPUE-JOAQUIN**
National Program Manager
KALAHI CIDSS-NCDDP

FROM : **THE REGIONAL DIRECTOR**
DSWD Field Office Cordillera Administrative Region

SUBJECT : **REQUEST FOR REALLOCATION OF FUNDS (KC-KKB C.O. CFW Continuing)**

DATE : **21 AUGUST 2024**

May we respectfully request for the reallocation of funds amounting to **EIGHT MILLION FOUR HUNDRED EIGHTY-SEVEN THOUSAND THREE HUNDRED SEVENTEEN PESOS & 02/100 (P 8,487,317.02)**, as well as the change of purpose from Component 1 to Component 2, also from Component 3 to Component 1 and 2 under P/AP 310100200002000 - KALAHI-CIDSS-KKB Continuing-Centrally Managed Fund Appropriations. The details are as follows:

SUB-ARO	FROM			TO		
	Expense/Purpose		Amount	Expense/Purpose		Amount
	Object Title	Code		Object Title	Code	
Component 2				**Component 1**		
310100200002000-KC-KKB-CFW-2024-CAR-31	Traveling Expenses (Local)	50201010-00	- 719,820.00	Subsidies - Others	50214990-00	8,301,256.51
	Training Expenses	50202010-00	- 250,000.00			
	Other Professional Services	50211990-00	- 6,381,872.00			
Component 3						
310100200002000-KC-KKB-CFW-2024-CAR-15	Other Professional Services	50211990-00	946,051.66			
310100200002000-KC-KKB-CFW-2024-CAR-31			3,512.85	**COMPONENT 2**		
			184,479.30	Office Supplies Expenses	50203010-00	186,080.51
310100200002000-KC-KKB-CFW-2024-CAR-31	Traveling Expenses (Local)	50201010-00	801.21			
310100200002000-KC-KKB-CFW-2024-CAR-15			780.00			
TOTAL			8,487,317.02	**TOTAL**		8,487,317.02

The reallocation of fund is needed to cover the frontloaded expenses and ensure full utilization of continuing funds.

We have attached the following supporting documents:

a. Certificate of Actual Deficiency and Sources of Funds; and
b. Variance Analysis.
c. Justification

It is understood that the disbursement of fund is subject to the existing budgeting, accounting, and auditing rules and regulations.

For consideration and approval, please.

Digitally signed by Maria A. Catbagan-Aplaten
Date: 2024.08.22 17:08:22 +08'00'

MARIA A. CATBAGAN- APLATEN,PhD

DSWD Field Office Cordillera Administrative Region, 40 North Drive, Baguio City, Philippines 2600
Website: www.car.dswd.gov.ph Tel Nos.: (074) 661 0430 | (02) 396 6580 | (0917) 871 9893 | (0917) 872 0256

Recommending Approval as to Purpose:

ATTY. BERNADETTE A. MAPUE-JOAQUIN
NPM, KALAHI CIDSS-NCDDP

Approved / Disapproved:

MONINA JOSEFINA H. ROMUALDEZ
Undersecretary for Operations Group

Certification as to Availability of Funds:

MARY JANE S. MANUEL SO NO. 307 S. 2021
OIC, Budget Division for Special Projects,FMS

Concurred by:

DIR. WAYNE C. BELIZAR
Director IV of Finance and Management Services
SO #3170 S. 2023

Charge to KKB

Subsidies - Others	8,301,256.51
Office Supplies Expense	186,060.51
	8,487,317.02

SIGN HERE

Department of Social Welfare and Development
Cordillera Administrative Region
Funding Source: 310100200002000 - KALAHI-CIDSS-KKB

CERTIFICATION OF ACTUAL DEFICIENCY AND SOURCES OF FUNDS

This is to certify that the amount of **EIGHT MILLION FOUR HUNDRED EIGHTY-SEVEN THOUSAND THREE HUNDRED SEVENTEEN PESOS & 02/100 (P 8,487,317.02)** as enumerated below, under P/AP 310100200002000 - KALAHI-CIDSS-KKB C.O-CFW Continuing -Centrally Managed Fund Appropriations is available and not yet obligated as of August 21, 2024.

FROM – MOOE			
P/A/P		OBJECT OF EXPENDITURE	AMOUNT (in pesos)
CODE	DESCRIPTION		
COMPONENT 2			
310100200002000	KALAHI-CIDSS-KKB	50211990-00: Other Professional Services	6,381,872.00
		50201010-00: Traveling Expenses (Local)	719,820.00
		50202010-00: Training Expenses	250,000.00
COMPONENT 3			
310100200002000	KALAHI-CIDSS-KKB	50211990-00: Other Professional Services	1,134,043.81
		50201010-00: Traveling Expenses (Local)	1,581.21
Total			P 8,487,317.02

This is to certify further that the said available allotments shall be used to cover the following purposes of modification:

TO – MOOE			
P/A/P		OBJECT OF EXPENDITURE	AMOUNT (In pesos)
CODE	DESCRIPTION		
COMPONENT 1			
310100200002000	KALAHI-CIDSS-KKB	50214990-00: Subsidies - Others	8,301,256.51
		50203010-00: Office Supplies Expenses	186,060.51
Total			P 8,487,317.02

Prepared by:

NORIE C. CASTAÑEDA
AGV/OIC-FMD Chief

Approved by:

Digitally signed by Maria A. Catbagan-Aplaten
Date: 2024.08.22 17:08:57 +08'00'

MARIA A. CATBAGAN-APLATEN, PhD
Director IV, Regional Director

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Cordillera Administrative Region

VARIANCE ANALYSIS

~~3161022000000000 - KALAHI-CIDSS-NCDDP (O.O CONTINUING-CFW)~~

PARTICULARS	Allotment Received	Withdrawal Request	Adjusted Allotment	WFP	VARIANCE	MODIFICATION	
						FROM	TO
MAINTENANCE AND OTHER OPERATING EXPENSES							
COMPONENT 1					-		
50214990-00: Subsidies - Others-SUC	33,611,380.00	3,274,859.92	30,336,520.08	38,637,776.59	(8,301,256.51)		8,301,256.51
50214990-00: Subsidies - Others-Social Infra	43,500,000.00		43,500,000.00	43,500,000.00	-		
50202010-00: Training Expenses			-		-		
COMPONENT 2			-		-		
50201010-00: Traveling Expenses (Local)	720,000.00		720,000.00	180.00	719,820.00	(719,820.00)	
50202010-00: Training Expenses	250,000.00		250,000.00		250,000.00	(250,000.00)	
~~50203010-00: Office Supplies Expenses~~	~~90,000.00~~		~~90,000.00~~	~~279,000.31~~	~~(189,000.31)~~		~~189,000.31~~
50205020-01: Telephone Expenses-Mobile	129,600.00		129,600.00	129,600.00	-		
50211990-00: Other Professional Services	6,381,872.00		6,381,872.00		6,381,872.00	(6,381,872.00)	
COMPONENT 3			-		-		
50211990-00: Other Professional Services	1,639,561.00		1,639,561.00	505,517.19	1,134,043.81	(1,134,043.81)	
50203010-00: Office Supplies Expenses	87,500.00		87,500.00	87,500.00	-		
50205020-01:Telephone Expenses-Mobile	33,300.00		33,300.00	33,300.00	-		
50201010-00: Traveling Expenses (Local)	195,000.00		195,000.00	693,418.79	(498,418.79)	(1,581.21)	
TOTAL MOOE	**86,638,213.00**	**3,274,859.92**	**83,363,353.08**	**83,863,353.08**	**(500,000.00)**	**(8,487,317.02)**	**8,487,317.02**
				(500,000.00)			

Certified Correct:

NOORDIN CASTANEDA
AO V/OIC-FMD Chief

Approved by:

MARIA A. CATRAGAN, ADLATEN, PhD
Regional Director

JUSTIFICATION

Reallocation of admin costs amounting to **P 8,485,125.17** is necessary for the implementation of P/A/P 310100200002000 - KALAHI-CIDSS-KKB. It is to be noted the allocated amount for Other Professional Expenses including all other complementary administrative expenses covers a whole year allocation based on the approved Work and Financial Plan. This was not aligned with FMG 45 wherein the continuing fund should be fully obligated and disbursed by June and September respectively. The frontloading of balances was done before the end of June 2024, pending the approval of the extension on the use of continuing fund. Given this, to ensure full utilization of the balances, the said amount will be modified to the following expenditure:

Expenses/ Purpose	Amount	Reason
COMPONENT 1		
Subsidies - Others	8,301,256.51	This will cover the CFW-SUC grants supposedly targeted under the current fund.
COMPONENT 2		
Office Supplies Expenses	186,060.51	To ensure the full utilization of balances in June 2024, expense codes were analyzed and the balance was frontloaded to cover the office supplies. The latter was supposedly chargeable under current funds but was charged under the continuing fund as part of the utilization strategy.
TOTAL	**P 8,487,317.02**	

Prepared by:

NORIE C. CASTAÑEDA
AO V/OIC-FMD

Approved by:

Digitally signed by Maria A. Catbagan-Aplaten
Date: 2024.08.22 17:09:43 +08'00'

MARIA A. CATBAGAN APLATEN, PhD
Director IV/ Regional Director

DSWD Field Office Cordillera Administrative Region, 40 North Drive, Baguio City, Philippines 2600
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DRN:KC-NPMO-F-REQ-24-08-55845-H

MEMORANDUM

FOR : **WAYNE C. BELIZAR**
Director IV, Finance and Management Service

FROM : **THE NATIONAL PROGRAM MANAGER**
Kapit Bisig Laban sa Kahirapan - Comprehensive and Integrated Delivery of Social Services National Program Management Office (KALAHI-CIDSS NPMO)

SUBJECT : **REQUEST FOR REALLOCATION OF FUNDS FOR KALAHI-CIDSS NCDDP ADDITIONAL FINANCING AND KKB UNDER GOP AND IBRD CURRENT AND CONTINUING APPROPRIATIONS**

DATE : **29 AUGUST 2024**

The KALAHI-CIDSS NPMO respectfully requests the approval of the reallocation of funds under the KALAHI-CIDSS National Comprehensive Driven Development Program (NCDDP) Additional Financing and Kapangyarihan at Kaunlaran sa Barangay (KKB) for Current and Continuing Appropriations under the Government of the Philippines (GOP) and International Bank for Reconstruction and Development (IBRD) for the Field Office CAR and CARAGA amounting to **TWENTY-SEVEN MILLION THREE HUNDRED EIGHTY-SIX THOUSAND SEVEN HUNDRED SEVENTY-ONE PESOS AND 80/100 ONLY (PhP27,386,771.80)**.

Field Office	Fund Source	Appropriations	Amount
CAR	KKB	Continuing	8,487,317.02
CAR	AF-IBRD	Current	3,493,031.18
CAR	AF-IBRD	Continuing	867,381.42
CAR	KKB	Continuing	4,819,472.01
CAR	KKB-CFW SUC	Current	3,488,169.17
CAR	KKB-CDD	Current	5,174,242.37
I	AF-IBRD	Current	398,382.77
CARAGA	KKB-CDD & PWD	Current	658,775.86
TOTAL			**27,386,771.80**

The endorsement of the requests for reallocations will be used to cover the regional implementation activities of the field offices, and it will not exceed the total allotment based on the Proposed Recalibrated Fiscal Year (FY) 2024 Work and Financial Plan Current and Continuing Appropriations.

This is to certify further that this reallocation will redound to the operational effectiveness and efficiency of the project implementation. With the targets to be delivered for FY 2024, these are crucial to properly respond to the financial requirements of the respective regions.

Rest assured that KALAHI-CIDSS shall strive for the accomplishment of the Program's plans in line with the objectives and mandates of the Department.

Kindly refer to the attachments for the details.

1. Field Offices copy of Request for Reallocation;
2. Field Offices copy of Certificates of Actual Deficiency and Sources of Funds; and
3. Field Offices copy of Variance Analysis.

Should you have other concerns/clarifications, you may contact **Mr. Ariel C. Dajao** at acdajao@dswd.gov.ph for NCDDP Additional Financing and **Ms. Gemma C. Duguran** at gcduguran@dswd.gov.ph for KKB.

DSWD KALAHI-CIDSS Central Office, Batasan Complex, Constitution Hills, Quezon City, Philippines, 1126
Website: https://kalahi.dswd.gov.ph/ Tel Nos.: (632) 9318101 Telefax: (632) 9319143

EXECUTIVE SUMMARY FOR THE UNDERSECRETARY FOR OPERATIONS GROUP

DRN:KC-NPMO-F-REQ-24-08-55845-H

THROUGH	:	**FLORENTINO Y. LOYOLA JR.** Assistant Secretary for Specialized Programs under Operations Group
SUBJECT	:	**REQUEST FOR REALLOCATION OF FUNDS FOR KALAHI-CIDSS NCDDP ADDITIONAL FINANCING AND KKB UNDER GOP AND IBRD CURRENT AND CONTINUING APPROPRIATIONS**
DATE	:	**29 AUGUST 2024**

Summary:

The KALAHI-CIDSS NPMO respectfully requests the approval of the reallocation of funds under the KALAHI-CIDSS National Comprehensive Driven Development Program (NCDDP) Additional Financing and Kapangyarihan at Kaunlaran sa Barangay (KKB) for Current and Continuing Appropriations under the Government of the Philippines (GOP) and International Bank for Reconstruction and Development (IBRD). These endorsements of the requests for reallocations will be used to cover the regional implementation activities of the field offices, and it will not exceed the total allotment based on the proposed recalibrated Fiscal Year (FY) 2024 Work and Financial Plan Current and Continuing Appropriations.

Action Needed:

For the possible consideration and approval of the Undersecretary for Operations Group.

LIST OF ATTACHMENTS

- Memorandum of request for Reallocation;
- Requests for Reallocation of Regional Offices CAR, I and CARAGA;
- Certificates of Actual Deficiency and Sources of Funds; and
- Variance Analysis.

PREPARED BY:

ATTY. BERNADETTE A. MAPUE-JOAQUIN, RSW, CESE
National Program Manager
KALAHI-CIDSS NPMO

By:

ROLANDO D. VILLACORTA JR.
Deputy National Program Manager
Special Order No. 140 Series of 2024

RECOMMENDED BY:

FLORENTINO Y. LOYOLA JR.
Assistant Secretary for Specialized Programs
under Operations Group

FOR USE OF THE OFFICE OF THE UNDERSECRETARY FOR OPERATIONS GROUP

IMEE B. BELLEZA
Executive Assistant IV

DSWD KALAHI-CIDSS Central Office, Batasan Complex, Constitution Hills, Quezon City, Philippines, 1126
Website: https://kalahi.dswd.gov.ph/ Tel Nos.: (632) 9318101 Telefax: (632) 9319143

ROUTING AND TRACKING SLIP

SUBJECT : REQUEST FOR REALLOCATION OF FUNDS FOR KALAHI-CIDSS NCOOP-AF AND KKB UNDER GOP AND IBRD CURRENT AND CONTINUING APPROPRIATION	DRN: 55845-H
DATE CREATED : AUGUST 27, 2024	DEADLINE :

U-1368

FROM			NOTES / REMARKS	TO		
NAME/ OFFICE	DATE	TIME		NAME/ OFFICE	DATE	TIME
KC-FIN	8/27/24	2:20PM	FOR INITIAL	OMPM	8/29	1:00
K	8/29		Reviewed. For sig of OIC.	OIC-OMPM-O	8/29	1:34PM
OIC-OMPM-O	8/29	2:05 PM	Reviewed for signature of OMPM-O as OIC.			
OMPM-O	8/29	3:18	Signed			
FIN	8/29		forwarded	OIC-SF	8-29	3:55
OIC-O	8/30	3:50	OIC signed but not routed	KC	9/9	4:30
FIN	9/10	5:14	Fund TO BDSP	BDSP-SEP 102024 PM05:38 MAX		
BDSP	9/11		F to Focal	KC	9/11	
			To Return: Based on the Report of CAR as of August 31, the Unobligated Ballance of allotment of Traveling Expense is just 243,458.57. However, the Reallocation from Travel Expenses is 719,820.00 See attach Report for your Reference.			
BDSP	9/12		Ref. KC			
KC-Finance	9/13		Hold TO CAR for compliance XXXX	BDSP BDSP-SEP 132024 PM01:43 MAX		
BDSP	9/13	3:07	F-FOCAL	RML	9/13	
BDSP	9/16		Return to NPMO	1		

DSWD KALAHI-CIDSS Central Office, Batasan Complex, Constitution Hills, Quezon City, Philippines, 1126
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ROUTING AND TRACKING SLIP

SUBJECT	: Request for Reallocation of Funds for KALAHI-CIDSS NCDDP-AF AND KKB under GOP and IDRD Current and Continuing Appropriation	DRN: 55845-H
DATE CREATED	: AUGUST 27, 2024	DEADLINE :

FROM			NOTES / REMARKS	TO		
NAME/ OFFICE	DATE	TIME		NAME/ OFFICE	DATE	TIME
KC-Finance	9/17/2024		Please see attached CTAB report, submitted by FO CAR for your reference. Thank You. Kn't	BDSP		
				max BDSP-SEP172024AM08:33		
BDSP	9/17	9:35	F - FOCAL	RML	9/17	
			To Return: Based on your attachment the Unobligated balance of allotment in Component 2 & 3 of Office Supplies expense are negative.			
BDSP	9/17		for Initial	JDVC,		
				EMSOD SEP18 2024 12:42:56		
				max BDSP-SEP182024PM04:21		
			XXXX			

DSWD KALAHI-CIDSS Central Office, Batasan Complex, Constitution Hills, Quezon City, Philippines. 1126
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