

Republic of the Philippines
DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Cordillera Administrative Region
40 North Drive, Baguio City
REQUEST FOR QUOTATION (RFQ)

PR/PP

No.: 2025-09-033 (2026 NEP)

RFQ No.: 2026-02-108

End-user: ICTS

Date: FEB 25 2026

Name of Project: _____

ABC: ₱270,833.30

SUBSCRIPTION TO STARLINK PORTABLE PACKAGE - 2ND POSTING

Mode of Procurement: Small Value Procurement

Sir/Madam: _____

Please quote your price on the item/s described below inclusive of taxes duly signed by you or your authorized representative, subject to the Terms and Condition provided in this RFQ and submit personally to the Office of the Procurement Section, 40 North Drive, Baguio City or through email at bacsec.car@dswd.gov.ph on or before MAR 02 2026 12:00NN

for: *[Signature]*
CECILE A. BASAWIL
BAC Chairperson
FEB 19 2026

TERMS AND CONDITIONS:

1. Quotations in excess of the ABC will be **REJECTED**.
2. For total quoted price, quotations with a **dash, zero or blank shall be deemed free of charge**.
3. All entries must be typewritten/printed/longhand. **Any erasure in the quotation must be countersigned by the bidder/ representative**, otherwise quotation will be rejected.
4. The Procuring Entity **may give due preference to goods being offered with green component**.
5. Payment terms is charged on account.
6. If necessary, the BAC through the TWG, may require an ocular inspection of the venue/place of business/goods being offered.
7. Delivery of Goods / Services is **as indicated** in the next page.
8. Price validity shall be for a period of **120 calendar days from RFQ Opening of the BAC until confirmation of Purchase Order by the winning supplier**.
9. The following documents shall be attached upon submission of quotation, otherwise your quotation will not be accepted, please disregard if already submitted:
 - a. **Updated Mayor's / Business Permit**
 - b. **PhilGEPS Registration Certificate or PhilGEPS Registration Number to be indicated in space below (except for Negotiated Procurement - Emergency Cases of RA 12009 IRR)**
 - o **Income/Business Tax Return (for Small Value Procurement, Direct Contracting above P500K, Emergency Cases above P500K, and Lease of Real Property/Venue).**
 - o **Official Receipt or Invoice issued by BIR (as applicable, a mere picture of the receipt or invoice can suffice)**
10. Where there is discrepancy between: (a) total price per item and unit price for the item as extended or multiplied by the quantity of that item, the unit price shall prevail; (b) stated total price and the actual sum of prices of component items, the lower shall prevail; (c) unit cost in the detailed estimate and unit cost in the bill of quantities, the latter shall prevail.
11. Suppliers/Contractors who **refuse to accept correction of price offer after Bid Evaluation shall be disqualified**.
12. Award of Contract shall be made to the Lowest Calculated Responsive Quotation (LCRQ) that complies to the **technical specifications and the terms and conditions** stated herein.
13. The BAC shall require the bidder with Lowest Calculated Responsive Quotation (LCRQ) to submit the **Omnibus Sworn Statement** prior to issuance of Award / Purchase Order with ABC amounting to **P500,000.00 for Emergency Cases and P50,000.00 above for Small Value Procurement**.
14. Upon **approval of the Purchase Order (PO)**, the Procurement Section may send or forward the **approved PO for confirmation** to the winning bidder. The **approved PO shall be confirmed within three (3) calendar days** upon sending the approved PO to the **winning bidder's officially registered email address** or upon notification of the winning bidder that the **approved Purchase Order is available for confirmation**. Failure to **submit the confirmed PO within the 3-day period may cause the automatic cancellation of the PO**.
15. If the Supplier fails to deliver the required goods /services as specified in the Award / Purchase Order, the Procuring Entity may **disqualify bidder from participating future procurement activities to be conducted by DSWD-CAR**.
16. **Liquidated damages equivalent to one tenth of one percent (0.001)** of the value of the goods not delivered within the prescribed delivery period may be imposed per day of delay. The Procuring Entity (PE) may rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
17. Further information may be obtained from the Procurement Section with telephone number **(074) 661-0430 local 25123, 0969-572-9176** or email address **bacsec.car@dswd.gov.ph**.

RECEIVED
FEB 19 2026

Republic of the Philippines
DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
 Cordillera Administrative Region
 40 North Drive, Baguio City

REQUEST FOR QUOTATION (RFQ)

ITEM NO.	DETAILED DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL
	SUBSCRIPTION TO STARLINK PORTABLE PACKAGE - 2ND POSTING				
1	Prvision of Two (2) Starlink Business Portable Plan with 150GB Priority Data inclusive of hardware and installation fees Please see attached Terms of Reference	10	MONTH		
OTHER REQUIREMENTS			COMPLIANCE		REMARKS
			Can Comply	Cannot Comply	
	<i>Delivery place for goods/services is at DSWD FO CAR, #40 NORTH Drive, Baguio City.</i>		[]	[]	
	<i>Service Provider must have Active Landbank Account for Payment Purposes. For other banks, service charge will be deducted upon payment on the account.</i>		[]	[]	
TOTAL PRICE					
PAYMENT SHALL BE MADE THRU LANDBANK OF THE PHILIPPINES					
• Award shall be made per: Item Basis <input checked="" type="checkbox"/> Lot Basis					

Note: **NO GIFT ALLOWED.** Pursuant to RA 6713, otherwise known as the Code of Conduct and Ethical Standards for Public Officials and Employees. The DSWD reserves the right to reject any or all offers at no costs, waive any therein and accept the offer most advantageous to the government.

Sir:

After having carefully read and accepted your terms and conditions, I / We submit our bid on the item/s quoted above.

Name of Firm/Dealer/Contractor: _____

Office Address: _____

Owner's/Proprietor/President's Name and Signature: _____

Contact Number/s: _____

Email Address: _____

For Authorized Representative, kindly indicate the following: _____

Name and Signature: _____

Contact Number/s: _____

PhilGEPS Registration Number: _____

 Name and Signature of Canvasser



**TERMS OF REFERENCE FOR HIRED SERVICE PROVIDERS
OF DSWD
(EPA for 2026)**

IDENTIFYING INFORMATION

Title of Activity: **SUBSCRIPTION TO STARLINK PORTABLE PACKAGE (EPA for 2026)**

Location: **The proposed outsourced projects will be installed and utilized at the Field Office CAR Regional Information and Communications Technology Management Section**

Inclusive Dates: **March to December 2026**

Proponent: **ICTS**

Administrative Support:

SCOPE OF SERVICES

a. SUBSCRIPTION TO STARLINK PORTABLE PACKAGE

Lot No.	Specification	Unit	Qty	Unit Cost	Total Cost	Mode of Procurement
1	Provision of Two (2) Starlink Business Portable Plan with 150GB Priority Data inclusive of hardware and installation fees	Month	10	27,083.33	270,833.30	Small Value Procurement (SVP)

- Complete the delivery, installation and configuration within seven (7) calendar days from the receipt of the Notice to Proceed. Otherwise, the winning bidder shall pay the corresponding penalties/liquidated damages in the amount of one tenth of one percent (1/10 of 1%) of the total contract price for every calendar day of delay.
- Rebates
 - Provide industry standard Service Level Agreement (SLA) which shall carry a corresponding "Performance Credit" or rebate in favor of DSWD FO CAR should any of the committed parameters mentioned below is not met.
 - The selected ISP provider/s should be able to render the following services:
 - Availability: Provide 99.6% link uptime in a month.
 - Render 24 hours x 7 days customer service support
 - Support response time
 - 30 minutes for emergency tickets for the following categories:
 - Link connection is down
 - Packet loss, variation in latency
 - Routing issue
 - Twenty-four (24) hours response time for technical problems that require on-site services.
 - Rebate Schedule for Downtime Connection Interruption/Outage

If the interruption is attributable to the ISP, as acknowledged by the ISP's Fault Management Center via email, the ISP shall voluntarily make the appropriate "Performance Credit" or rebate to DSWD FO CAR without the need to report or claim on the outage. The credit allowance/rebate shall be applied to the next billing month.

Credit for Interruptions to service will be allowed as follows:

Interruptions of 24 Hours or less

Length of Interruption	Credit
Less than 30 minutes	None
30 – 179 minutes	3/10 day
180 – 359 minutes	3/5 day
360 – 539 minutes	1 1/5 day
540 – 719 minutes	1 4/5 day
720 – 899 minutes	2 2/5 days
900 – 1440 minutes	3 days

For interruption over 24 hours, credit will be allowed in 3/5 day multiples for each 3-hour period of interruption or fraction thereof over 24 hours.

- Maintenance
 - Provide a single point of contact for customer support in both areas of network connectivity and Internet access;
 - Shall respond to request for maintenance at no cost to DSWD FO CAR;
 - Provide not less than 7 days proactive notice of scheduled downtimes, service interruption, upgrades or preventive maintenance, if any; subject to the approval of DSWD FO CAR and
 - Submit monthly access/usage reports to attest compliance to the SLA.

QUALIFICATIONS OF THE SERVICE PROVIDER

- a. The bidder must be a Local Internet Service / Telecommunications Provider - Provide certification/Proof from NTC for a Tier 1 Telco Company and a Congressional Franchise to operate and own a telco /ISP network. The winning bidder should be an authorized reseller for Starlink services. **Subcontracting is not allowed.**
- b. The bidder must provide valid ISO 27001:2013, ISO:22301:2019, and ISO 9001:2015 certifications
- c. The bidder must provide proof of capacity and ability to provide maintenance services and technical support. The service provider must submit detailed escalation and restoration procedures for network or service outages including the contact details.
- d. The bidder must provide seven days a week and 24 hours per day coverage for technical assistance and/or helpdesk facilities. Any problem should be resolved within a maximum of 24 hours after the notification.

- e. The bidder must have a Network Monitoring System (NMS) supported by certified and experienced engineers/technical support team. Bidders must have at least 1 Network Certified (CompTIA, CISCO, or equivalent), 1 PMP, 1 ITIL Certified, 1 Licensed ECE, and 1 MEF-CECP Certified to provide enhanced technical assistance for the requirements.
- f. The bidder must have rendered at least three (3) years of internet service to different government agencies and private companies..
- g. The bidder must be compliant with the Data Privacy Act of 2012 and must be able to provide proof of registration and a Non-Disclosure Agreement to protect the personal information being processed on their behalf.

Prepared by:


ARNOLD T. TANDAGAN
IT Officer II, ICTS-Lead Network and
Infrastructure Administrator

Service Provider:

(Printed Name over Signature)

Approved by:


ENRIQUE H. GASCON JR.
Dir III, ARD for Administration, ICT
Section Head

Address:

Contact Number:

Concurred by: