

Republic of the Philippines  
DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
Cordillera Administrative Region  
40 North Drive, Baguio City

REQUEST FOR QUOTATION (RFQ)

PR/PP

No.: 2025-05-464

End-

SFP

User:

Name of Project:

RFQ No.: 2025-05-463

Date:

MAY 30 2025

ABC: ₱283,900.00

*Purchase and Delivery of Food Supplies for the 15th Cycle Supplementary Feeding Program for the Municipality of Boliney, Abra*

Mode of Procurement: SMALL VALUE PROCUREMENT

Sir/Madam:

Please quote your lowest price on the item/s described below inclusive of taxes duly signed by you or your authorized representative, subject to the Terms and Condition provided in this RFQ and submit personally to the Office of the Procurement Section, 40 North Drive, Baguio City or through email at [bacsec.car@dswd.gov.ph](mailto:bacsec.car@dswd.gov.ph) on or before JUN 05 2025 12:00NN

 ENRIQUE H. GASCON, JR.  
BAC Chairperson

TERMS AND CONDITIONS:

- Quotations in excess of the ABC will be **REJECTED**.
- For total quoted price, quotations with a **dash or zero shall be deemed free of charge**.
- All entries must be typewritten/printed/longhand. **Any erasure in the quotation must be countersigned by the bidder/ representative**, otherwise quotation will be rejected.
- The Procuring Entity **may give due preference to goods being offered with green component**.
- If necessary, the BAC through the TWG, may require an ocular inspection of the venue/place of business/goods being offered.
- Delivery of Goods / Services is **as indicated** in the next page.
- Price validity shall be for a period of **120 calendar days** from RFQ Opening of the BAC until confirmation of Purchase Order by the **winning supplier**.
- The following documents shall be attached upon submission of quotation, otherwise your quotation will not be accepted, please disregard if already submitted:
  - Updated Mayor's / Business Permit**
  - PhilGEPS Registration Certificate or PhilGEPS Registration Number to be indicated in space below (except for Negotiated Procurement - Emergency Cases, Sec. 53.2, RA 9184 IRR)**
    - Income/Business Tax Return (for Small Value Procurement, Direct Contracting above P500K, Emergency Cases above P500K, and Lease of Real Property/Venue).**
    - Official Receipt or Invoice issued by BIR (as applicable, a mere picture of the receipt or invoice can suffice)**
- Where there is discrepancy between: (a) total price per item and unit price for the item as extended or multiplied by the quantity of that item, the unit price shall prevail; (b) stated total price and the actual sum of prices of component items, the lower shall prevail; (c) unit cost in the detailed estimate and unit cost in the bill of quantities, the latter shall prevail.
- Suppliers/Contractors who **refuse to accept correction of price offer after Bid Evaluation shall be disqualified**.
- Award of Contract shall be made to the Lowest Calculated Responsive Quotation (LCRQ) that complies to the **technical specifications** and the **terms and conditions** stated herein.
- The BAC shall require the bidder with Lowest Calculated Responsive Quotation (LCRQ) to submit the **Omnibus Sworn Statement** prior to issuance of Award / Purchase Order with ABC amounting to **P500,000.00 for Emergency Cases** and **P50,000.00 above for Small Value Procurement**.
- Upon **approval of the Purchase Order (PO)**, the Procurement Section may send or forward the **approved PO for confirmation** to the winning bidder. The **approved PO shall be confirmed within three (3) calendar days** upon sending the approved PO to the **winning bidder's officially registered email address** or upon notification of the winning bidder that the approved Purchase Order is available for confirmation. Failure to submit the confirmed PO within the 3-day period may cause the automatic cancellation of the PO.
- If the Supplier fails to deliver the required goods /services as specified in the Award / Purchase Order, the Procuring Entity may **disqualify bidder from participating future procurement activities to be conducted by DSWD-CAR**.
- Liquidated damages equivalent to one tenth of one percent (0.001)** of the value of the goods not delivered within the prescribed delivery period may be imposed per day of delay. The Procuring Entity (PE) may rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
- Further information may be obtained from the Procurement Section with telephone number **(074) 661-0430 local 25123, 0969-572-9176** or email address [bacsec.car@dswd.gov.ph](mailto:bacsec.car@dswd.gov.ph).

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**REQUEST FOR QUOTATION (RFQ)**

ITEM NO.	DETAILED DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL
	<b>Purchase and Delivery of Food Supplies for the 15th Cycle Supplementary Feeding Program for the Municipality of Boliney, Abra</b>				
1	Chicken meat, mixture of thigh, wings, breast and drumsticks, atleast 1 kg per pack	207	pack		
2	Pork meat, at least 80% lean, 1 kilo per pack	69	pack		
3	Bangus, medium size, at least 3 pieces, at least 1 kilo per pack	69	pack		
4	Chicken eggs, medium size, atleast 56 grams per piece	3433	piece		
5	Pancit Laddit, dried miki at least 500g/pack	69	pack		
6	Pancit Bihon, at least 500g per pack	69	pack		
7	Sotanghon, at least 200 grams per pack	69	pack		
8	Potato, medium size, at least 1 kilo per pack	69	pack		
9	Sweet Potato, at least 25g per piece, at least 1 kilo per pack	69	pack		
10	Banana, Dippig, ripe, at least 1 kilo per pack	138	pack		
11	Eggplant long, medium size, at least 1 kilo per pack	69	pack		
12	Monggo, cracked, at least 500 grams per pack	69	pack		
13	Macaroni Pasta, Elbow, at least 500 grams per pack	69	pack		
14	Evaporated Filled Milk, at least 350 ml/can	69	can		
15	All Purpose Flour, at least 1 kg/pack	207	pack		
16	Baking powder, atleast 50 grams/pack	207	pack		
17	Sugar, brown, at least 500 grams per pack	138	pack		
18	Vegetable Cooking oil, atleast 1 liter/pack	276	pack		
19	Soy sauce, at least 350 ml per bottle	50	bottle		
20	Vinegar, white, at least 350 ml per bottle	50	bottle		

ITEM NO.	DETAILED DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL
21	Cheese, Cheddar, Filled at least 160g per pack	138	pack		
22	Cornstarch, at least 200 grams per pack	23	pack		
23	Lumpia Wrapper, yellow, at least 100 pieces per pack	69	pack		
24	Salt, Iodized, at least 500 grams per pack	24	pack		
OTHER REQUIREMENTS			COMPLIANCE		REMARKS
			Can Comply	Cannot Comply	
Delivery will depend on the release of ECCD Council on the start of classes for Child Development Centers.			[ ]	[ ]	
Item must be well-sealed in its original packaging and must bear the manufacturer's name, date of manufacturing, and date of expiry. The expiry date is at least six (6) months from the date of delivery.			[ ]	[ ]	
Supplier should guarantee quality of delivered goods, otherwise items deemed reject should be replaced within the day or a buffer should be ensured every delivery.			[ ]	[ ]	
Supplier is responsible in the loading and unloading of goods to the designated delivery sites. Supplier should assist in the distribution of goods and must stay until distribution is done to ensure that concerns during distribution is addressed.			[ ]	[ ]	
Supplier should pack goods per center and distribution list will be provided by the end-user to the winning supplier.			[ ]	[ ]	
Goods are expected to be sanitary, fit for children consumption and recommended to be locally produced.			[ ]	[ ]	
Contact person will be communicated by End-User to the winning bidder. Delivery Site: MSWDO of Municipality of Boliney, Abra.			[ ]	[ ]	
Service Provider must have Active Landbank Account for Payment Purposes. For other banks, service charge will be deducted upon payment on the account.			[ ]	[ ]	
<b>PAYMENT SHALL BE MADE THRU LANDBANK OF THE PHILIPPINES</b>					

• Award shall be made per: Item Basis ☒ Lot Basis

Note: **NO GIFT ALLOWED**. Pursuant to RA 6713, otherwise known as the Code of Conduct and Ethical Standards for Public Officials and Employees. The DSWD reserves the right to reject any or all offers at no costs, waive any therein and accept the offer most advantageous to the government.

Sir:

After having carefully read and accepted your terms and conditions, I / We submit our bid on the item/s quoted above.

Name of Firm/Dealer/Contractor: \_\_\_\_\_

Office Address: \_\_\_\_\_

Owner's/Proprietor/President's Name and Signature: \_\_\_\_\_

Contact Number/s: \_\_\_\_\_

Email Address: \_\_\_\_\_

For Authorized Representative, kindly indicate the following: \_\_\_\_\_

Name and Signature: \_\_\_\_\_

Contact Number/s: \_\_\_\_\_

PhilGEPS Registration Number: \_\_\_\_\_

\_\_\_\_\_  
Name and Signature of Canvasser



**Delivery Schedule for the Purchase of Food Supplies for the 15th Cycle of Supplementary Feeding Program in Boliney, Abra**

Stock/ Property No.	Unit	Item Description	Quantity	QUANTITY TO BE DELIVERED					
				MONTH 1	MONTH 2	MONTH 3	MONTH 4	MONTH 5	MONTH 6
1	pack	Chicken meat, mixture of thigh, wings, breast and drumsticks, atleast 1 kg per pack	207	35	35	35	34	34	34
2	pack	Pork meat, at least 80% lean, 1 kilo per pack	69	12	12	12	11	11	11
3	pack	Bangus, medium size, at least 3 pieces, at least 1 kilo per pack	69	12	12	12	11	11	11
4	piece	Chicken eggs, medium size, atleast 56 grams per piece	3,433	573	572	572	572	572	572
5	pack	Pancit Laddit, dried miki at least 500g/pack	69	12	12	12	11	11	11
6	pack	Pancit Bihon, at least 500g per pack	69	12	12	12	11	11	11
7	pack	Sotanghon, at least 200 grams per pack	69	12	12	12	11	11	11
8	pack	Potato, medium size, at least 1 kilo per pack	69	12	12	12	11	11	11
9	pack	Sweet Potato, at least 25g per piece, at least 1 kilo per pack	69	12	12	12	11	11	11

10	pack	Banana, Dippig, ripe, at least 1 kilo per pack	138	23	23	23	23	23	23	23	23
11	pack	Eggplant long, medium size, at least 1 kilo per pack	69	12	12	12	11	11	11	11	11
12	pack	Monggo, cracked, at least 500 grams per pack	69	12	12	12	11	11	11	11	11
13	pack	Macaroni Pasta, Elbow, at least 500 grams per pack	69	12	12	12	11	11	11	11	11
14	can	Evaporated Filled Milk, 350 ml/can	69	12	12	12	11	11	11	11	11
15	pack	All Purpose Flour, at least 1 kg/pack	207	35	35	35	34	34	34	34	34
16	pack	Baking powder, atleast 50 grams/pack	207	35	35	35	34	34	34	34	34
17	pack	Sugar, brown, at least 500 grams per pack	138	23	23	23	23	23	23	23	23
18	pack	Vegetable Cooking oil, atleast 1 liter/pack	276	46	46	46	46	46	46	46	46
19	bottle	Soy sauce, at least 350 ml per bottle	50	9	9	8	8	8	8	8	8
20	bottle	Vinegar, white, at least 350 ml per bottle	50	9	9	8	8	8	8	8	8
21	pack	Cheese, Cheddar, Filled at least 160g per pack	138	23	23	23	23	23	23	23	23

