

BIDS AND AWARDS COMMITTEE (BAC)

Resolution No. 2025-04-335

8TH SUPPLEMENTAL ANNUAL PROCUREMENT PLAN FOR FY 2025

WHEREAS, the Department of Social Welfare and Development Cordillera Administrative Region (DSWD-CAR) has been granted appropriations for the **8th SUPPLEMENTAL ANNUAL PROCUREMENT PLAN FOR FY 2025** with a Consolidated Total of Approved Budget of Contracts of **Twenty Million Eight Hundred Fifty-Seven Thousand Nine Hundred Ninety-Five Pesos and Eighty-Three Centavos only (P20,857,995.83);**

WHEREAS, Section 7.2 of the 2016 Revised Implementing Rules and Regulations stipulates that "No procurement shall be undertaken unless it is in accordance with the approved APP, including approved changes thereto. The APP must be consistent with the duly approved yearly budget of the Procuring Entity and shall bear the approval of the HoPE or second-ranking official designated by the HoPE to act on his behalf";

WHEREAS, Section 7.4. of the IRR stipulates that "changes to the individual PPMPs and the consolidated APP may be undertaken every six (6) months or as often as may be required by the HoPE. The respective end-user or implementing units of the Procuring Entity shall be responsible for the changes to the PPMPs, while the BAC Secretariat shall be responsible for the consolidation of these PPMPs into an APP, which shall be subject to the approval of the HoPE;"

WHEREAS, Section 10 of the IRR states that "All procurement shall be done through competitive bidding, except as provided in Rule XVI of this IRR".

WHEREAS, Section 48.1 of the IRR states that "Subject to the prior approval of the HoPE, and whenever justified by the conditions provided in this Act, the Procuring Entity may, in order to promote economy and efficiency, resort to any of the alternative methods of procurement provided in this Rule. In all instances, the Procuring Entity shall ensure that the most advantageous price for the Government is obtained."

WHEREAS, for Shopping, under Section 52.1 (a) due to the urgent nature of the attendant circumstances, as justified and requested by the end users, the process is delegated to the end user unit or offices authorized by BAC.

WHEREAS, on the **30th day of April 2025**, the **8th SUPPLEMENTAL ANNUAL PROCUREMENT PLAN FOR FY 2025** was presented to the BAC and was listed in the summary (see attached Supplemental APP);

WHEREAS, upon evaluation by the Bids and Awards Committee, all changes and additional inputs made to the consolidated Supplemental APP have been accepted in order for procurement of the programs, activities, and projects for 2025;

NOW, THEREFORE, foregoing premises considered, We, the Members of the Bids and Awards Committee, hereby **RESOLVED** as it is hereby resolved to recommend to the Regional Director the **8th SUPPLEMENTAL ANNUAL PROCUREMENT PLAN FOR FY 2025** with **Twenty Million Eight Hundred Fifty-Seven Thousand Nine Hundred Ninety-Five Pesos and Eighty-Three Centavos only (₱20,857,995.83).**

RESOLVED at DSWD-CAR, 40 North Drive Baguio City, Philippines this **30th day of April 2025.**


RINA CLAIRE L. REYES
CAO, HRMDD
Vice Chairperson


ENRIQUE H. GASCON, JR.
Dir. III, ARDA
Chairperson


NORIE C. CASTAÑEDA
SAO, FMD
Regular Member


AMELYN P. CABRERA
SWO V, SWAD OFFICE/ARDO
Provisional Member (End-User)


MARVIN F. GAMBOA
ITO II, ICTS
Provisional Member (Technical Expert)

(☒) Approved () Disapproved


MARIA A. CATBAGAN- APLATEN
Director IV/ Regional Director
(per Special Order No. 1763, Series of 2024)
Authorized Representative/Head of the Procuring Entity


MELC

Department of Social Welfare and Development Cordillera Administrative Region 8th Supplemental Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
20 001 0300014	REIMBURSEMENT OF DRINKING WATER FOR THE MONTH OF JANUARY, FEBRUARY, AND MARCH 2025	SWAD APAYAO-SPP	NO	Shopping	January to March	January to March	January to March	January to March	GoP	925.00	925.00	0	
20 001 0300014	Reimbursement of Fuel used during the SLP Seed Capital Fund Payout	SWAD BENGUET - SLP	NO	Shopping	March	March	March	March	GoP	1,504.20	1,504.20	0	
20 001 0300014	Purchase and Delivery of CCTV Hardware for SWAD Abra	ICTS	NO	NP-53.9 - Small Value Procurement	April	April	April	April	GoP	186,000.00	186,000.00	0	
20 001 0300014	Fuel consumption during official travel to Metro Manila- PCF	CRCF	NO	Shopping	April	April	April	April	GoP	1,000.10	1,000.10	0	
20 001 0300014	Payment of Electric consumption for the period of March 2025- Reimbursement	SWAD APAYAO-CIS	NO	Shopping	March	March	March	March	GoP	10,112.03	10,112.03	0	
20 001 0300014	REIMBURSEMENT OF WAYBILL OF EXPENSES FOR THE MONTH OF FEBRUARY AND MARCH 2025	SWAD MP-SLP	NO	Shopping	February and March	February and March	February and March	February and March	GoP	1,800.00	1,800.00	0	
20 001 0300014	REIMBURSEMENT OF WAYBILL FOR THE MONTH OF MARCH 2025	SWAD IFUGAO - SLP	NO	Shopping	March	March	March	March	GoP	400.00	400.00	0	
20 001 0300014	REIMBURSEMENT OF ADDITIONAL FUEL/DIESEL EXPENSES DURING THE TRAVEL IN NAIA METRO MANILA ON MARCH 30-31, 2025 THROUGH CASH ADVANCE	RSCC	NO	Shopping	March	March	March	March	GoP	3,000.67	3,000.67	0	
20 001 0300014	Catering Services for the Beneficiaries of Pag-abot Program at Regional Processing Center	STU/PAG-ABOT	NO	NP-53.9 - Small Value Procurement	May-June	May-June	May-June	May-June	GoP	120,000.00	120,000.00	0	
20 001 0300014	To reimburse the fuel expenses of the RPV SYA 2360 - PCF	GSS	NO	Shopping	March	March	March	March	GoP	4,900.89	4,900.89	0	
20 001 0300014	Reimbursement of waybill expense on March 4, 24, 27, 31, 2025	SWAD KALINGA-4PS	NO	Shopping	March	March	March	March	GoP	400.00	400.00	0	
20 001 0300014	SFP Process Refinement and Team Strengthening of SFP Staff - board and lodging	SFP	NO	NP-53.10 Lease of Real Property and Venue	May	May	May	May	GoP	62,150.00	62,150.00	0	
20 001 0300014	Repair of FO CAR RICTMS LG 3HP Airconditioning Unit	ICTS	NO	NP-53.9 - Small Value Procurement	April	April	April	April	GoP	10,000.00	10,000.00	0	
20 001 0300014	Reimbursement of fuel expenses while on official travel to mountain province	GSS	NO	Shopping	March	March	March	March	GoP	3,000.43	3,000.43	0	
20 001 0300014	SWAD Apayao Waybill Expenses for February 4, and March 2025 through PCF	SWAD APAYAO-SPP	NO	Shopping	February-March	February-March	February-March	February-March	GoP	1,350.00	1,350.00	0	
20 001 0300014	Purchase and Delivery of Food Supplies for the 15th Cycle Supplementary Feeding Program in La Trinidad	SFP	NO	NP-53.12 Community Participation/ NP-53.9 - Small Value Procurement	April	April	April	April	GoP	4,500,000.00	4,500,000.00	0	
20 001 0300014	CONSULTATION SERVICES FOR THE CHILDREN OF RECEPTION AND STUDY CENTER FOR CHILDREN (RSCC) 2nd SEMESTER OF 2025	RSCC	NO	NP-53.7 Highly Technical Consultants	July-December	July-December	July-December	July-December	GoP	748,850.00	748,850.00	0	

Department of Social Welfare and Development Cordillera Administrative Region 8th Supplemental Annual Procurement Plan for FY 2025

20 001 0300014	FUEL EXPENSES DURING THE OFFICIAL TRAVEL IN MOUNTAIN PROVINCE FOR PCV/ REIMBURSEMENT	GSS	NO	Shopping	March	March	March	March	GoP	3,960.35	3,960.35	0	
20 001 0300014	Purchase of Airline Tickets for the activity "Roadmap Midpoint Review and Strategic Planning for Center and Residential Care Facilities (CRCFs) Infrastructure" at Aklan on April 21-25, 2025	BGMS	NO	NP-53 14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products, Airline Tickets and Online Subscriptions	April	April	April	April	GoP	76,587.48	76,587.48	0	
20 001 0300014	PURCHASE OF MATERIALS FOR REPAIR AND UPGRADE OF PERIMETER FENCE WITH GATE THROUGH PCF	BGMS	NO	Shopping	March	March	March	March	GoP	11,750.00	11,750.00	0	
20 001 0300014	Purchase and Delivery of Bill/Money Counter	CS-RCU	NO	NP-53 9 - Small Value Procurement	April	April	April	April	GoP	48,000.00	48,000.00	0	
20 001 0300014	BUILDING STRONGER FOUNDATION: A COLLABORATIVE ORIENTATION ON VITAL SOCIAL PROTECTION SERVICES	SECTORS	NO	NP-53 10 Lease of Real Property and Venue	May	May	May	May	GoP	705,000.00	705,000.00	0	
20 001 0300014	LIQUIDATION OF CASH ADVANCE DURING OFFICIAL TRAVEL	DRMD-RLMS-LU	NO	Shopping	April	April	April	April	GoP	3,958.60	3,958.60	0	
20 001 0300014	Reimbursement of Repair and Maintenance of RPV 030108 thru PCF	DRMD-RLMS-LU	NO	Shopping	March	March	March	March	GoP	730.02	730.02	0	
20 001 0300014	Reimbursement of fuel expenses during official travel of SDN 1107 Through PCF	GSS	NO	Shopping	March	March	March	March	GoP	1,500.59	1,500.59	0	
20 001 0300014	Learning Conversations and Capacity Building Activity for the Implementation of Government Internship Program (GIP) and Immersion Outreach Program (IOP) Stakeholders -Catering Services	SECTORS	NO	NP-53 9 - Small Value Procurement	June-September and November	June-September and November	June-September and November	June-September and November	GoP	42,500.00	42,500.00	0	
20 001 0300014	Purchase and Delivery of Food Supplies for the 15th Cycle Supplementary Feeding Program implementation in the Municipality of Pidigan, Abra	SFP	NO	NP-53 12 Community Participation	April	April	April	April	GoP	1,197,000.00	1,197,000.00	0	
20 001 0300014	Purchase of Airline Ticket for staff who will attend the Consultation Dialogue on MOO and SOP on Case Management in Women and Merged Residential Care Facilities on April 22-25, 2025, at Dipolog City, Zamboanga Del Norte	RHWG	NO	NP-53 14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products, Airline Tickets and Online Subscriptions	April	April	April	April	GoP	46,506.00	46,506.00	0	
20 001 0300014	SLP-PAMANA Dap-ayan Session with Program Intermediaries and Stakeholders	SLP-SPECIAL PROJECTS UNIT	NO	NP-53 9 - Small Value Procurement	May-June	May-June	May-June	May-June	GoP	248,500.00	248,500.00	0	
20 001 0300014	Notarial Services for the CIAC Case (Reimbursement)	PS	NO	Shopping	April	April	April	April	GoP	4,000.00	4,000.00	0	
20 001 0300014	On-Call Services of Haulers or Warehouse Men	PSS	NO	Shopping	March	March	March	March	GoP	2,820.00	2,820.00	0	
20 001 0300014	Reimbursement for Waybill Expenses for the month of March 2025	SWAD IFUGAO-CIS	NO	Shopping	March	March	March	March	GoP	1,050.00	1,050.00	0	
20 001 0300014	FUEL EXPENSES DURING OFFICIAL TRAVEL THRU PETTY CASH	DRMD-RLMS-LU	NO	Shopping	March	March	March	March	GoP	6,851.03	6,851.03	0	
20 001 0300014	Internal Audit Service (IAS) Exit Conference Relative to the Approved National Audit Agenda (NAA) for CY 2025	IAU	NO	NP-53 9 - Small Value Procurement	May	May	May	May	GoP	15,200.00	15,200.00	0	
20 001 0300014	Purchase and Delivery of Food Supplies for the 15th Cycle Supplementary Feeding Program for the Municipality of Bucloc, Abra	SFP	NO	NP-53 12 Community Participation	April	April	April	April	GoP	275,300.00	275,300.00	0	
20 001 0300014	Fuel Expenses for the official travel in La Union and Metro Manila (PCV) RPV 140106 through PCF	GSS	NO	Shopping	March	March	March	March	GoP	5,388.24	5,388.24	0	

Department of Social Welfare and Development Cordillera Administrative Region 8th Supplemental Annual Procurement Plan for FY 2025

20 001 0300014	SEMESTRAL SWAD LEARNING AND DEVELOPMENT INTERVENTION/ CONVERSATION	SWAD ABRA	NO	NP-53.10 Lease of Real Property and Venue	June and November	June and November	June and November	June and November	GoP	364,000.00	364,000.00	0	
20 001 0300014	Board and Lodging for the Gender Sensitivity cum Gender Inclusive Facility Design Training	BGMS	NO	NP-53.10 Lease of Real Property and Venue	May	May	May	May	GoP	693,000.00	693,000.00	0	
20 001 0300014	Regional Consultation on Social Pension Program with LSWDOs	SPP	NO	NP-53.10 Lease of Real Property and Venue	September-October	September-October	September-October	September-October	GoP	929,100.00	929,100.00	0	
20 001 0300014	Regional Consultation on Social Pension Program with LSWDOs- Outsourcing of Vehicle	SPP	NO	NP-53.9 - Small Value Procurement	September-October	September-October	September-October	September-October	GoP	252,800.00	252,800.00	0	
20 001 0300014	CATERING SERVICES FOR THE CFWP CAPABILITY BUILDING ACTIVITIES FOR HIGHER EDUCATION INSTITUTIONS (HEIs) BENEFICIARIES FOR 2025	KALAH	NO	NP-53.9 - Small Value Procurement	June - August	June - August	June - August	June - August	GoP	622,560.00	622,560.00	0	
20 001 0300014	PURCHASE AND DELIVERY OF LEI FOR THE CFWP CAPABILITY BUILDING ACTIVITIES FOR HIGHER EDUCATION INSTITUTIONS (HEIs) BENEFICIARIES FOR 2025	KALAH	NO	NP-53.9 - Small Value Procurement	June - August	June - August	June - August	June - August	GoP	8,100.00	8,100.00	0	
20 001 0300014	PRINTING OF TARPAULIN FOR THE CFWP CAPABILITY BUILDING ACTIVITIES FOR HIGHER EDUCATION INSTITUTIONS (HEIs) BENEFICIARIES FOR 2025	KALAH	NO	NP-53.9 - Small Value Procurement	June - August	June - August	June - August	June - August	GoP	6,000.00	6,000.00	0	
20 001 0300014	PURCHASE OF BATTERY FOR RPV SAB 9977	KALAH	NO	NP-53.9 - Small Value Procurement	May	May	May	May	GoP	11,000.00	11,000.00	0	
20 001 0300014	Reimbursement of Waybill Expenses from January to February 2025	SWAD ABRA-SLP	NO	Shopping	January-February	January-February	January-February	January-February	GoP	1,850.00	1,850.00	0	
20 001 0300014	OUTSOURCING OF TRANSPORTATION FOR THE IMPLEMENTATION OF SUPPLEMENTARY FEEDING PROGRAM 2025	SFP	NO	NP-53.9 - Small Value Procurement	August-September	August-September	August-September	August-September	GoP	138,200.00	138,200.00	0	
20 001 0300014	Consultation Sessions on Enhancing Coordination for the Admission of Children in Conflict with the Law (CICL) at the Regional Rehabilitation Center for the Youth	RRCY	NO	NP-53.9 - Small Value Procurement	May	May	May	May	GoP	22,500.00	22,500.00	0	
20 001 0300014	Consultation Sessions on Enhancing Coordination for the Admission of Children in Conflict with the Law (CICL) at the Regional Rehabilitation Center for the Youth-Supplies and Materials	RRCY	NO	NP-53.9 - Small Value Procurement	May	May	May	May	GoP	5,550.00	5,550.00	0	
20 001 0300014	Payment for the Water Consumption of SWAD Benguet for the Period March 10 to April 8, 2025	SWAD BENGUET- CIS	NO	Direct Contracting	March	March	March	March	GoP	2,527.22	2,527.22	0	
20 001 0300014	Siphoning and Repair of Dormitory Building Septic Tank at RRCY	BGMS	NO	NP-53.9 - Small Value Procurement	May	May	May	May	GoP	100,000.00	100,000.00	0	
20 001 0300014	Reimbursement of fuel expenses of RPV SYA 2360 - PCF	GSS	NO	Shopping	March	March	March	March	GoP	2,000.27	2,000.27	0	
20 001 0300014	Payment for the Water Consumption of SWAD Benguet for the Period February 10-March 10, 2025	SWAD BENGUET- CIS	NO	Direct Contracting	February	February	February	February	GoP	2,458.19	2,458.19	0	
20 001 0300014	Purchase and Delivery of materials to be utilized during the Response and Early Recovery Pillar Meeting	DRMD- DRRS	NO	NP-53.9 - Small Value Procurement	May	May	May	May	GoP	9,600.00	9,600.00	0	
20 001 0300014	Security Services for DSWD-CAR Facilities for 2nd Semester C.Y 2025.	GSS	NO	Competitive Bidding	June-December	June-December	June-December	June-December	GoP	7,019,827.98	7,019,827.98	0	

Department of Social Welfare and Development Cordillera Administrative Region 8th Supplemental Annual Procurement Plan for FY 2025

20 001 0300014	Janitorial Services for DSWD CAR Facilities for 2nd Semester C.Y. 2025	GSS	NO	Competitive Bidding	June-December	June-December	June-December	June-December	GoP	2,129,840.76	2,129,840.76	0	
20 001 0300014	Purchase of airline tickets to attend the Consultation Dialogue on the Manual of Operations (MOO) and Standard Operating Procedures (SOPs) for the CRCFs Catering to Children on May 27-30, 2025 at Davao City	RSCC	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products, Airline Tickets and Online Subscriptions	May	May	May	May	GoP	20,422.00	20,422.00	0	
20 001 0300014	REPAIR AND MAINTENANCE OF RPV SAB 9977	KALAH	NO	Direct Contracting	MAY	MAY	MAY	MAY	GoP	305.00	305.00	0	
20 001 0300014	Outsourcing Transportation Services for the Use of Social Technology Section (STS) Staff in the Implementation/Monitoring of Pag-abot Program within the region	STS/STU	NO	NP-53.9 - Small Value Procurement	May-July	May-July	May-July	May-July	GoP	94,900.00	94,900.00	0	
20 001 0300014	Reimbursement of fuel expenses of the RPV SLC 941 - PCF	GSS	NO	Shopping	April	April	April	April	GoP	2,500.26	2,500.26	0	
20 001 0300014	Petty Cash Advanced for Official Travel Mountain Province-Fuel Expenses	GSS	NO	Shopping	March	March	March	March	GoP	4,100.68	4,100.68	0	
20 001 0300014	Production of Banners and Posters/Tarpaulin in the Observance of the Ease of Doing Business (EODB) Month Celebration	IAU	NO	NP-53.9 - Small Value Procurement	May-December	May-December	May-December	May-December	GoP	13,850.00	13,850.00	0	
20 001 0300014	Reimbursement of freight of waybills for the month of March	SWAD KALINGA- SLP	NO	Shopping	March	March	March	March	GoP	300.00	300.00	0	
20 001 0300014	Reimbursement of freight of waybills for the month of March	SWAD KALINGA- SLP	NO	Shopping	March	March	March	March	GoP	800.00	800.00	0	
20 001 0300014	Fuel consumption during travel to luna, Apayao to attend court hearing- processed through reimbursement PCF/CA	CRCF	NO	Shopping	April	April	April	April	GoP	2,930.58	2,930.58	0	
20 001 0300014	Payment for the Electric Utilization of SWAD Benguet for the Period March 10 to April 10, 2025	SWAD BENGUET- CIS	NO	Direct Contracting	March	March	March	March	GoP	7,057.26	7,057.26	0	
20 001 0300014	Purchase of Other Supplies for the Use of the Office of the Regional Director and Visitors for the Field Office	PS	NO	NP-53.9 - Small Value Procurement	May-December	May-December	May-December	May-December	GoP	37,920.00	37,920.00	0	
20 001 0300014	Catering Services for the Pag-abot Program Beneficiaries at the Regional Processing Center	STU/PAG- ABOT	NO	NP-53.9 - Small Value Procurement	April-June	April-June	April-June	April-June	GoP	270,000.00	270,000.00	0	Cancelled by End-User
GRAND TOTAL:										20,857,995.83	20,857,995.83	-	

Consolidated by:

MARY MELODÉE ANNE W. ANIPEW

Procurement Section Head

Recommending Approval by:

ENRIQUE H. GASCON, JR.

BAC Chairperson

Subject as to availability of Funds:

NORIE C. CASTAÑEDA

OIC FMD Chief

Approved by:

MARIA A. CATBAGAN- APLATEN

Dir. IV, Regional
Director