Republic of the Philippines

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Cordillera Administrative Region
40 North Drive, Baguio City

REQUEST FOR QUOTATION (RFQ)

| REQ No.: 2024-09-010(2025 NEP) REQ No.: 2025-03-28-28-28 Req P10,000-00 Rewards and Incentives: Field Office Rewards and Incentives Committee Meetings Mode of Procurement: SMALL VALUE PROCUREMENT SMALL VALUE PROCUREMENT Meetings Mode of Procurement Section, 40 North Drive, Bagufs City or through to the Terms and Condition provided in this RFQ and submit personally to the Office of the Procurement Section, 40 North Drive, Bagufs City or through to the Terms and Condition provided in this RFQ and submit personally to the Office of the Procurement Section, 40 North Drive, Bagufs City or through to the Terms and Condition provided in this RFQ and submit personally to the Office of the Procurement Section, 40 North Drive, Bagufs City or through to the Terms and Condition provided in this RFQ and submit personally to the Office of the Procurement Section, 40 North Drive, Bagufs City or through to the Terms and Condition provided in this RFQ and submit personally to the Office of the Procurement Section, 40 North Drive, Bagufs City or through ARR 1.7 (17.5) 12-200NN. **TERMS AND CONDITIONS: 1. Quotations in excess of the ABC will be REJECTED. 2. For unit price/s, quotations with a dash or zero shall be deemed free of charge. 3. All entries must be typewritten/printed/forghand. Any erasure in the guotation must be countersigned by the bidder/representative, otherwise quotation will be rejected. 4. The Procuring Entity may give due preference to goods being offered with green component. 5. If necessary, the BAC through the TWG, may require an occular inspection of the venue/place of business/goods being offered. 6. Delivery of Goods / Services is as indicated in the next base. 7. Price validity shall be for a period of 120 calendar/days. from RFQ Opening of the BAC until confirmation of Purchase Order by the winterpretation of the BAC until confirmation of Purchase | | | | | | | | |
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| ABC P110,000.00 and of Project: Catering Services for the Semestral Regional Monitoring Team Meeting-2nd Semester, Semestral Consultation Meeting for LSWDOs and the RMT and Memorandum Circular No. 18, Series of 2023 Rewards and Incentives: Field Office Rewards and Incentives Committee Meetings | 200 CO 040(2025 NED) | RFQ No.: 2025-03-263 MAR 1 1 7075 | | | | | | |
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| | 14. If the Supplier fails to deliver the requ | ired goods /services as specified in the Award / Purchase Order, the Procuring Entity may disquality | | | | | | |
| | | | | | | | | |
| 15. Liquidated damages equivalent to one tenth of one percent (0.001) of the value of the goods not delivered within the prescribed del period may be imposed per day of delay. The Procuring Entity (PE) may rescind the contract once the cumulative amount of liquidated | Liquidated damages equivalent to or period may be imposed per day of delay. | The Procuring Entity (PE) may rescind the contract once the cumulative amount of liquidated | | | | | | |

damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

16. Further information may be obtained from the Procurement Section with telephone number (074) 661-0430 local 25123, 0969-572-9176 or

email address bacsec.car@dswd.gov.ph.

Republic of the Philippines

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

Cordillera Administrative Region

40 North Drive, Baguio City

| | | REQUEST FOR QUOTATION (RFQ) | | | | | |
|---------|---|---|-----|---------|------------|-------|--|
| LOT NO. | DETAILED DESCRIPTION | | QTY | UNIT | UNIT PRICE | TOTAL | |
| | Catering Services for the Semestral Region Meeting-2nd Semester,Semestral Consultation and the RMT and Memorandum Circular Na Rewards and Incentives: Field Office Rewards Committee Meetings | Meeting for LSWDOs 1. 18, Series of 2023 | | | | | |
| 1 | Semestral Regional Monitoring Team Mee TENTATIVE DATE: July | ting-2nd Semester , 2025 | | | | | |
| | AM Snacks | | 60 | serving | | | |
| | Lunch | | 60 | serving | | | |
| | PM Snacks | .3 | 60 | serving | | | |
| 2 | Semestral Consultation Meeting for LSWD Semester TENTATIVE DATE: April | os and the RMT- 1st | | | | | |
| | AM Snacks | | 60 | serving | | | |
| | Lunch | | 60 | serving | | | |
| | PM Snacks | | 60 | serving | | | |
| 3 | Semestral Consultation Meeting for LSWD Semester TENTATIVE DATE: October | os and the RMT- 2nd , 2025 | | | | | |
| | AM Snacks | | 60 | serving | | | |
| | Lunch | | 60 | serving | | | |
| | PM Snacks | | 60 | serving | | | |
| 4 | Memorandum Circular No. 18, Series of Incentives: Field Office Rewards and Inc Meetings TENTATIVE DATE: September | entives Committee | | | | | |
| | AM Snacks | | 20 | serving | | | |
| | Lunch | | 20 | serving | | | |
| | PM Snacks | | 20 | serving | | | |
| 5 | Memorandum Circular No. 18, Series of Incentives: Field Office Rewards and Inc Meetings | entives Committee | | | | | |
| | TENTATIVE DATE: October | , 2025 | | | | | |
| | AM Snacks | | 20 | serving | | | |
| | Lunch | | 20 | serving | | | |
| | PM Snacks | | 20 | serving | | | |
| | | | | | TOTAL | | |

| | | MITCH | REMARKS | | |
|------------------------|--|--|-----------------|---------------------------------------|-------------|
| | OTHER REQUIREM | IENTS | Can Comply | Cannot Comply | REIVING |
| | A. Food station must be manned by restaurant crew and PM snacks should be plated. In case the end user opts for packed Lunch and AM/ in properly sealed Paper Food Box / Paper Bowl and disposable wooden cutleries/utensils and tissue. | PM Snacks, meals should be packed | [] | [] | |
| | B. Buffet Lunch with three viands (2 meat/fish and or glass of healty or natural fruit infused drinks; AM and indigenous with glass of coconut water or natural fruit Portioning of meals are as follows: a. For meals: 1 cup of rice, 1 serving of vegetable, 2 b. For snacks: (per piece:e.g. 1 bowl of ginataan, 2 b. Note: creamer, sugar and the like are preferred to be comply with green procurement. On the other hand, serving or portioning is based or measurement/servings. | t infused drinks. Serving of meat/fish soft suman with a slice of mango) in a canister rather than in sachet to | [] | [] | |
| | C.One buffet set-up for all meals.Meals should be se (Lunch:11:50AM-12:00PM and AM/PM snacks:10Al | arved and available on time 1/3:00PM) | [] | [] | |
| | D. Inclusive of free flowing brewed coffee/lemon gramust be served on an earlier time as set/scheduled | ss tea and mineral water.Coffee/tea by the end user. | [] | [] | |
| | E. Service Provider shall be in charge of the collection | on of plates/containers/ utensils. | [] | [] | |
| | F.The procuring entity reserves the right to cancel the goods for any justifiable reasons or for any circ control (i.e. force majeure, fortuitous events, etc). | ne contract or reduce the quantity of metance beyond the procuring entity's | [] | [] | |
| | G. The winning bidder shall be notified by the end uprior to the conduct of activities. The place of deliver DSWD TRAINING CENTER, BAGUIO CITY. | ry of the goods / services is within | [] | [] | |
| | H. Service Provider must have Active Landbank Ac | | | [] | PHILIPPINES |
| | PAYMENT SHALL BE MADE E | ERY AFTER CONDUCT OF ACTI | VITY AND THRU L | ANDBANK OF THE | |
| Note: NO GIFT | Award shall be made per: ALLOWED. Pursuant to RA 6713, otherwise known as the Code of Conduct and | I at basis | | Total Quoteu Frice | |
| most advantage Sir: | After having carefully read and accepted your ter | ¥ | | | |
| | After having carefully read and accepted your ter | Name of Fi | r: | | |
| | | Office Addres | | | |
| | | Owner's/Proprietor/President | re: | | |
| | | /s: | | | |
| | | L. | 55: | | |
| | | For Authorized Representative,kindly | g: | | |
| | | | re: | · · · · · · · · · · · · · · · · · · · | |
| | | | | Contact Number/ | |
| | | | PhilGEPS | Registration Numbe | r: |



Name and Signature of Canvasser