

**SUPPLEMENTAL / BID BULLETIN NO. 01**

**TITLE :** Subscription for the Renewal of 3 VEEAM Back-Up Replication Production Support, Adobe and Canva License Software for the Use of DSWD-CAR Staff for Calendar Year 2025  
**ITB NO. :** ITB 2025-DSWD-CAR-01  
**DATE :** 07 February 2025

This Supplemental/Bid Bulletin is issued to all prospective bidders announcing the following:

Description	From	To
<b>Invitation to Bid</b> (item 1)	The Department of Social Welfare and Development – Cordillera Administrative Region, through the <u>General Appropriations Act 2025 of 2025</u> intends to apply the sum of One Million Two Hundred Ninety-Four Thousand Seven Hundred Ten Pesos (Php 1, 294, 710.00.00) being the ABC to payments under the contract for the Subscription for the Renewal of 3 VEEAM Back-Up Replication Production Support, Adobe and Canva License Software for the Use of DSWD-CAR Staff for Calendar Year 2025. Bids received in excess of the ABC shall be automatically rejected at bid opening.	The Department of Social Welfare and Development – Cordillera Administrative Region, through the <u>General Appropriations Act 2025</u> intends to apply the sum of One Million Two Hundred Ninety-Four Thousand Seven Hundred Ten Pesos (Php 1, 294, 710.00.00) being the ABC to payments under the contract for the Subscription for the Renewal of 3 VEEAM Back-Up Replication Production Support, Adobe and Canva License Software for the Use of DSWD-CAR Staff for Calendar Year 2025. Bids received in excess of the ABC shall be automatically rejected at bid opening.
<b>Instructions to Bidders</b> (item 2.1)	The GOP through the source of funding as indicated below for <u>Calendar Year 2024</u> in the amount of One Million Two Hundred Ninety-Four Thousand Seven Hundred Ten Pesos (Php 1, 294, 710.00.00)	The GOP through the source of funding as indicated below for <u>Calendar Year 2025</u> in the amount of One Million Two Hundred Ninety-Four Thousand Seven Hundred Ten Pesos (Php 1, 294, 710.00.00).

Description	From	To
<b>Schedule of Requirements</b> (Delivery Period)	Delivery shall be within <u>thirty (30) days from the date of delivery and validity should be until 31 December 2025.</u>	<b><u>Delivery of the Goods is thirty (30) calendar days upon receipt of the Notice to Proceed and Subscription shall be valid for one (1) year from the date of completion of delivery.</u></b>
<b>Technical Specifications</b> (item 1)	<p>xxx</p> <ul style="list-style-type: none"> <li>1 year of Production (24/7) maintenance renewal Veeam Data Platform Foundation Universal Perpetual License. 10 instance pack</li> <li>Can support at least 30 Virtual Machine/s (VMs) or more.</li> </ul> <p>xxx</p>	<p>xxx</p> <ul style="list-style-type: none"> <li>1 year of Production (24/7) maintenance renewal Veeam Data Platform Foundation Universal Perpetual License. 10 instance pack <b><u>per unit</u></b></li> <li><b><u>Bidder should be at least a registered VEEAM Value Added Reseller and should be able to include a certificate in the bid proposal subject for validation during post qualification.</u></b></li> <li>Can support at least 30 Virtual Machine/s (VMs) or more.</li> </ul> <p>xxx</p>

Please refer to the attached revised forms:

- Schedule of Requirements;**
- Technical Specifications**

Changes indicated in the Bid Bulletin shall form part of the bidding documents.

Please be guided accordingly.

**ENGR. ENRIQUE H. GASCON JR.**  
BAC Chairperson

## ***Section VI. Schedule of Requirements***

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

<b>Lot No.</b>	<b>Description</b>	<b>Quantity</b>	<b>Delivered Period</b>	<b>Place of Delivery</b>
<b>1</b>	<b>Subscription for the Renewal of 3 VEEAM Back-Up Replication Production Support, Adobe and Canva License Software for the Use of DSWD-CAR Staff for Calendar Year 2025</b>	<b>1 lot</b>	<b><u>Delivery of the Goods is thirty (30) calendar days upon receipt of the Notice to Proceed and Subscription shall be valid for one (1) year from the date of completion of delivery.</u></b>	<b>DSWD-CAR, 40 North Drive, Baguio City</b>

Note: Please refer to Section VII. for the Technical Specifications

## ***Section VII. Technical Specifications***

### **Notes for Preparing the Technical Specifications**

A set of precise and clear specifications is a prerequisite for Bidders to respond realistically and competitively to the requirements of the Procuring Entity without qualifying their Bids. In the context of Competitive Bidding, the specifications (*e.g.* production/delivery schedule, manpower requirements, and after-sales service/parts, descriptions of the lots or items) must be prepared to permit the widest possible competition and, at the same time, present a clear statement of the required standards of workmanship, materials, and performance of the goods and services to be procured. Only if this is done will the objectives of transparency, equity, efficiency, fairness, and economy in procurement be realized, responsiveness of bids be ensured, and the subsequent task of bid evaluation and post-qualification facilitated. The specifications should require that all items, materials and accessories to be included or incorporated in the goods be new, unused, and of the most recent or current models, and that they include or incorporate all recent improvements in design and materials unless otherwise provided in the Contract.

Samples of specifications from previous similar procurements are useful in this respect. The use of metric units is encouraged. Depending on the complexity of the goods and the repetitiveness of the type of procurement, it may be advantageous to standardize the General Technical Specifications and incorporate them in a separate subsection. The General Technical Specifications should cover all classes of workmanship, materials, and equipment commonly involved in manufacturing similar goods. Deletions or addenda should then adapt the General Technical Specifications to the particular procurement.

Care must be taken in drafting specifications to ensure that they are not restrictive. In the specification of standards for equipment, materials, and workmanship, recognized Philippine and international standards should be used as much as possible. Where other particular standards are used, whether national standards or other standards, the specifications should state that equipment, materials, and workmanship that meet other authoritative standards, and which ensure at least a substantially equal quality than the standards mentioned, will also be acceptable. The following clause may be inserted in the Special Conditions of Contract or the Technical Specifications.



### **Sample Clause: Equivalency of Standards and Codes**

Wherever reference is made in the Technical Specifications to specific standards and codes to be met by the goods and materials to be furnished or tested, the provisions of the latest edition or revision of the relevant standards and codes shall apply, unless otherwise expressly stated in the Contract. Where such standards and codes are national or relate to a particular country or region, other authoritative standards that ensure substantial equivalence to the standards and codes specified will be acceptable.

Reference to brand name and catalogue number should be avoided as far as possible; where unavoidable they should always be followed by the words "*or at least equivalent.*" References to brand names cannot be used when the funding source is the GOP.

Where appropriate, drawings, including site plans as required, may be furnished by the Procuring Entity with the Bidding Documents. Similarly, the Supplier may be requested to provide drawings or samples either with its Bid or for prior review by the Procuring Entity during contract execution.

Bidders are also required, as part of the technical specifications, to complete their statement of compliance demonstrating how the items comply with the specification.

## Technical Specifications

ITEM	QTY	UNIT	SPECIFICATION	STATEMENT OF COMPLIANCE
				<p><i>[Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered (including the prescribed terms and conditions). Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]</i></p>
<b>Subscription for the Renewal of 3 VEEAM Back-Up Replication Production Support, Adobe and Canva License Software for the Use of DSWD-CAR Staff for Calendar Year 2025</b>				
1	1	unit	Purchase of License for the Renewal of 3 VEEAM Back Up and Replication Production Support <ul style="list-style-type: none"> <li>• 1 year of Production (24/7) maintenance renewal Veeam Data Platform Foundation Universal Perpetual License. 10 instance pack per unit</li> <li>• Bidder should be at least a registered VEEAM Value Added Reseller and should be able to include a certificate in the bid proposal subject for</li> </ul>	

ITEM	QTY	UNIT	SPECIFICATION	STATEMENT OF COMPLIANCE
			<p>validation during post qualification.</p> <ul style="list-style-type: none"> <li>• Can support at least 30 Virtual Machine/s (VMs) or more.</li> <li>• Complete data protection with full spectrum recovery for the market-leading hypervisors. Protect VMs, data applications and more with the ability to instantly recover complete VMs as well as perform granular recovery of key application items.</li> <li>• Copy and back-ups to your Disaster Recovery (DR) storage location of choice automatically including validation and remediation to ensure that copies are available and reliable</li> <li>• Secure the Back-up data and network transfers with end-to-end AES 256-bit encryption without any negative impact on built-in compression and WAN acceleration data reduction ratios.</li> <li>• Create image-based back-ups and replicas as often as necessary with little to no impact on production from the world's leading storage providers for back-ups from primary and secondary storage snapshots. This includes a growing list of storage alliance and ecosystem partners.</li> <li>• Keep back-ups safe in hardened, malware and hacker-proof repositories with immutable back-ups preventing encryption and</li> </ul>	

ITEM	QTY	UNIT	SPECIFICATION	STATEMENT OF COMPLIANCE
			<p>deletion by ransomware and malicious actors.</p> <ul style="list-style-type: none"> <li>● Replicate VMs periodically on site for High availability or off site for DR</li> <li>● Replica rollback and assisted failover and failback</li> <li>● Create replicas directly from back-up files without impacting production.</li> <li>● Restore Selected VMs to the original or a new location</li> <li>● Instant VM Recovery</li> <li>● Instant Disk Recovery</li> <li>● Instant File Share Recovery</li> </ul>	
2	6	unit	<p>Adobe Creative Cloud for Teams All Apps License Renewal</p> <p>SKU: 65297765BC02A12</p> <ul style="list-style-type: none"> <li>● Bidder should be at least a registered Adobe Certified Reseller and should be able to include a certificate in the bid proposal subject for validation during post qualification.</li> </ul>	
3	3	unit	<p>Adobe Acrobat Pro for Teams License Renewal</p> <p>SKU: 65324057BC01A12</p> <ul style="list-style-type: none"> <li>● Bidder should be at least a registered Adobe Certified Reseller and should be able to include a certificate in the bid proposal subject for validation during post qualification.</li> </ul>	
4	2	unit	Canva for Teams	



**NOTE:**

For the purpose of bid evaluation, the required evidence as reference to the statement of compliance shall be in the form of brand and/or technical specifications of the offered item). In case a brand is not appropriate or applicable for the item, a bidder shall attach a photo that shows the compliance of offered items with the technical specifications.

Example:

Specification	Statement of Compliance
Purchase of License for the Renewal of 3 VEEAM Back Up and Replication Production Support	Comply, brand/model x, photo, datasheet or brochure of the offered item