Republic of the Philippines DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT ordillera Administrative Regio 40 North Drive, Baguio City

REQUEST FOR QUOTATION (RFQ)

	2024-09-015(2025 NEP)	RFQ No.: 2024-12-038 EPA Date: JAN 0 3 2025
	DRMD-LU/RROS	ABC ₱250,000.00
Name of Pr	roject:	

Catering Services for Food for Responders/Volunteers at the Mountain Province Satellite Warehouse for FY 2025 SMALL VALUE PROCUREMENT

	Mode of Procurement:	SIVIALL VALUE PROCESSES
Please quote your lowest price on the item/s described below inclusive to the Terms and Condition provided in this RFQ and submit personally to the Office email at bacsec.car@dswd.gov.ph on or before		your authorized representative, subject 40 North Drive, Baguio City or through RINA CLAIRE L. REYES BAC Chairperson
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TERMS AND CONDITIONS:

- 1. Quotations in excess of the ABC will be REJECTED.
- 2. For unit price/s , quotations with a dash or zero shall be deemed free of charge.
- 3. All entries must be typewritten/printed/longhand. Any erasure in the quotation must be countersigned by the bidder/representative, otherwise quotation will be rejected.
- 4. The Procuring Entity may give due preference to goods being offered with green component.
- 5. If necessary, the BAC through the TWG, may require an occular inspection of the venue/place of business/goods being offered.
- Delivery of Goods / Services is <u>as indicated</u> in the next page.
- 7. Price validity shall be for a period of 120 calendar days from RFQ Opening of the BAC until confirmation of Purchase Order by the winning
- 8. The following documents shall be attached upon submission of quotation, otherwise your quotation will not be accepted, please disregard if already submitted:
- a. Updated Mayor's / Business Permit
- b. PhilGEPS Registration Certificate or PhilGEPS Registration Number to be indicated in space below (except for Negotiated Procurement -Emergency Cases, Sec. 53.2, RA 9184 IRR)
- o Income/Business Tax Return (for Small Value Procurement, Direct Contracting above P500K, Emergency Cases above P500K, and Lease of Real Property/Venue).
 - o Official Receipt or Invoice (as applicable) issued by BIR(a mere picture of the receipt can suffice)
- 9. Where there is discrepancy between: (a) total price per item and unit price for the item as extended or multiplied by the quantity of that item, the unit price shall prevail; (b) stated total price and the actual sum of prices of component items, the lower shall prevail; (c) unit cost in the detailed estimate and unit cost in the bill of quantities, the lower shall prevail.
- 10. Suppliers/Contractors who refuse to accept correction of price offer after Bid Evaluation may be disqualified.
- 11. Award of Contract shall be made to the Lowest Calculated Responsive Quotation (LCRQ) that complies to the technical specifications and the terms and conditions stated herein.
- 12. The BAC shall require the bidder with Lowest Calculated Responsive Quotation (LCRQ) to submit the Omnibus Sworn Statement prior to issuance of Award / Purchase Order with ABC amounting to P500,000.00 for Emergency Cases and P50,000.00 above for Small Value Procurement.
- 13. Upon approval of the Purchase Order (PO), the Procurement Section may send or forward the approved PO for confirmation to the winning bidder. The approved PO shall be confirmed within three (3) calendar days upon sending the approved PO to the winning bidder's officially registered email address or upon notification of the winning bidder that the approved Purchase Order is available for confirmation. Failure to submit the confirmed PO within the 3-day period may cause the automatic cancellation of the PO.
- 14. If the Supplier fails to deliver the required goods /services as specified in the Award / Purchase Order, the Procuring Entity may disqualify bidder from participating future procurement activities to be conducted by DSWD-CAR.
- 15. Liquidated damages equivalent to one tenth of one percent (0.001) of the value of the goods not delivered within the prescribed delivery period may be imposed per day of delay. The Procuring Entity (PE) may rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
- 16. Further information may be obtained from the Procurement Section with telephone number (074) 661-0430 local 25123,0969-572-9176 or email address bacsec.car@dswd.gov.ph.

Republic of the Philippines DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT Cordillera Administrative Region 40 North Drive, Baguio City

Catering Services for Pood for Responders/Volunteers at the Mountain Province Satellite Warshouse for FY 2025			QUESTFOR	QTY	UNIT	UNIT PRICE	TOTAL	
TENTATIVE DATE: JANUARY TO DECEMBER 2025 BREAKFAST/LUNCH/DINNER MEALS 1000 serving TOTAL OTHER REQUIREMENTS Can Comply Cannot Comply All meals should be Individually Packed (using biodegradable packaging materials) meals-breakfast/funch/dinner with three viands (2 meatrish and one vegetable), soup, dessert, and a glass of healty or natural fruit influeed drinks. All meals should be Individually Packed (using biodegradable packaging materials) meals-breakfast/funch/dinner with three viands (2 meatrish and one vegetable), soup, dessert, and a glass of healty or natural fruit influeed drinks. As meals should be Individually Packed (using biodegradable packaging materials) meals-breakfast/funch/dinner with three viands (2 meatrish and one vegetable), soup, dessert, and a glass of healty or natural fruit influeed drinks. Portioning of meals are as follows: - Portioning only reserved the meals on holidays, weekends and for for 24 - Portioning only reserves the right to cancel the contract or reduce the quantity of the goods for any justificable reasons or for any circumstance beyond the procuring entity service with as fight to cancel the contract or reduce the quantity of the goods for any justificable reasons or for any circumstance beyond the procuring entity service with the deducted upon payment on the account. - Portioning only reserves the right to	10.	DETAILED DESCRIPTION		QIT				
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