

PHILIPPINE BIDDING DOCUMENTS

(As Harmonized with Development Partners)

Procurement of GOODS

Government of the Republic of the Philippines

**Purchase and Delivery of Non-Food Supplies for the Centers and
Institutions for Calendar Year 2025**

ITB No: ITB 2024-DSWDCAR-EPA-06

Sixth Edition

July 2020

Preface

These Philippine Bidding Documents (PBDs) for the procurement of Goods through Competitive Bidding have been prepared by the Government of the Philippines for use by any branch, constitutional commission or office, agency, department, bureau, office, or instrumentality of the Government of the Philippines, National Government Agencies, including Government-Owned and/or Controlled Corporations, Government Financing Institutions, State Universities and Colleges, and Local Government Unit. The procedures and practices presented in this document have been developed through broad experience, and are for mandatory use in projects that are financed in whole or in part by the Government of the Philippines or any foreign government/foreign or international financing institution in accordance with the provisions of the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184.

The Bidding Documents shall clearly and adequately define, among others: (i) the objectives, scope, and expected outputs and/or results of the proposed contract or Framework Agreement, as the case may be; (ii) the eligibility requirements of Bidders; (iii) the expected contract or Framework Agreement duration, the estimated quantity in the case of procurement of goods, delivery schedule and/or time frame; and (iv) the obligations, duties, and/or functions of the winning bidder.

Care should be taken to check the relevance of the provisions of the PBDs against the requirements of the specific Goods to be procured. If duplication of a subject is inevitable in other sections of the document prepared by the Procuring Entity, care must be exercised to avoid contradictions between clauses dealing with the same matter.

Moreover, each section is prepared with notes intended only as information for the Procuring Entity or the person drafting the Bidding Documents. They shall not be included in the final documents. The following general directions should be observed when using the documents:

- a. All the documents listed in the Table of Contents are normally required for the procurement of Goods. However, they should be adapted as necessary to the circumstances of the particular Procurement Project.
- b. Specific details, such as the “*name of the Procuring Entity*” and “*address for bid submission*,” should be furnished in the Instructions to Bidders, Bid Data Sheet, and Special Conditions of Contract. The final documents should contain neither blank spaces nor options.
- c. This Preface and the footnotes or notes in italics included in the Invitation to Bid, Bid Data Sheet, General Conditions of Contract, Special Conditions of Contract, Schedule of Requirements, and Specifications are not part of the text of the final document, although they contain instructions that the Procuring Entity should strictly follow.

- d. The cover should be modified as required to identify the Bidding Documents as to the Procurement Project, Project Identification Number, and Procuring Entity, in addition to the date of issue.
- e. Modifications for specific Procurement Project details should be provided in the Special Conditions of Contract as amendments to the Conditions of Contract. For easy completion, whenever reference has to be made to specific clauses in the Bid Data Sheet or Special Conditions of Contract, these terms shall be printed in bold typeface on Sections I (Instructions to Bidders) and III (General Conditions of Contract), respectively.
- f. For guidelines on the use of Bidding Forms and the procurement of Foreign-Assisted Projects, these will be covered by a separate issuance of the Government Procurement Policy Board.

Table of Contents

Glossary of Acronyms, Terms, and Abbreviations	4
Section I. Invitation to Bid.....	7
Section II. Instructions to Bidders.....	11
1. Scope of Bid	12
2. Funding Information.....	12
3. Bidding Requirements	12
4. Corrupt, Fraudulent, Collusive, and Coercive Practices	12
5. Eligible Bidders.....	12
6. Origin of Goods	13
7. Subcontracts	13
8. Pre-Bid Conference	13
9. Clarification and Amendment of Bidding Documents	13
10. Documents comprising the Bid: Eligibility and Technical Components	13
11. Documents comprising the Bid: Financial Component	14
12. Bid Prices	14
13. Bid and Payment Currencies	14
14. Bid Security	15
15. Sealing and Marking of Bids	15
16. Deadline for Submission of Bids	15
17. Opening and Preliminary Examination of Bids	15
18. Domestic Preference	16
19. Detailed Evaluation and Comparison of Bids	16
20. Post-Qualification	16
21. Signing of the Contract	17
Section III. Bid Data Sheet	18
Section IV. General Conditions of Contract	20
1. Scope of Contract	22
2. Advance Payment and Terms of Payment	22
3. Performance Security	22
4. Inspection and Tests	22
5. Warranty	23
6. Liability of the Supplier	23
Section V. Special Conditions of Contract	24
Section VI. Schedule of Requirements	26
Section VII. Technical Specifications	27
Section VIII. Checklist of Technical and Financial Documents	44

Glossary of Acronyms, Terms, and Abbreviations

ABC – Approved Budget for the Contract.

BAC – Bids and Awards Committee.

Bid – A signed offer or proposal to undertake a contract submitted by a bidder in response to and in consonance with the requirements of the bidding documents. Also referred to as *Proposal* and *Tender*. (2016 revised IRR, Section 5[c])

Bidder – Refers to a contractor, manufacturer, supplier, distributor and/or consultant who submits a bid in response to the requirements of the Bidding Documents. (2016 revised IRR, Section 5[d])

Bidding Documents – The documents issued by the Procuring Entity as the bases for bids, furnishing all information necessary for a prospective bidder to prepare a bid for the Goods, Infrastructure Projects, and/or Consulting Services required by the Procuring Entity. (2016 revised IRR, Section 5[e])

BIR – Bureau of Internal Revenue.

BSP – Bangko Sentral ng Pilipinas.

Consulting Services – Refer to services for Infrastructure Projects and other types of projects or activities of the GOP requiring adequate external technical and professional expertise that are beyond the capability and/or capacity of the GOP to undertake such as, but not limited to: (i) advisory and review services; (ii) pre-investment or feasibility studies; (iii) design; (iv) construction supervision; (v) management and related services; and (vi) other technical services or special studies. (2016 revised IRR, Section 5[i])

CDA - Cooperative Development Authority.

Contract – Refers to the agreement entered into between the Procuring Entity and the Supplier or Manufacturer or Distributor or Service Provider for procurement of Goods and Services; Contractor for Procurement of Infrastructure Projects; or Consultant or Consulting Firm for Procurement of Consulting Services; as the case may be, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.

CIF – Cost Insurance and Freight.

CIP – Carriage and Insurance Paid.

CPI – Consumer Price Index.

DDP – Refers to the quoted price of the Goods, which means “delivered duty paid.”

DTI – Department of Trade and Industry.

EXW – Ex works.

FCA – “Free Carrier” shipping point.

FOB – “Free on Board” shipping point.

Foreign-funded Procurement or Foreign-Assisted Project– Refers to procurement whose funding source is from a foreign government, foreign or international financing institution as specified in the Treaty or International or Executive Agreement. (2016 revised IRR, Section 5[b]).

Framework Agreement – Refers to a written agreement between a procuring entity and a supplier or service provider that identifies the terms and conditions, under which specific purchases, otherwise known as “Call-Offs,” are made for the duration of the agreement. It is in the nature of an option contract between the procuring entity and the bidder(s) granting the procuring entity the option to either place an order for any of the goods or services identified in the Framework Agreement List or not buy at all, within a minimum period of one (1) year to a maximum period of three (3) years. (GPPB Resolution No. 27-2019)

GFI – Government Financial Institution.

GOCC – Government-owned and/or –controlled corporation.

Goods – Refer to all items, supplies, materials and general support services, except Consulting Services and Infrastructure Projects, which may be needed in the transaction of public businesses or in the pursuit of any government undertaking, project or activity, whether in the nature of equipment, furniture, stationery, materials for construction, or personal property of any kind, including non-personal or contractual services such as the repair and maintenance of equipment and furniture, as well as trucking, hauling, janitorial, security, and related or analogous services, as well as procurement of materials and supplies provided by the Procuring Entity for such services. The term “related” or “analogous services” shall include, but is not limited to, lease or purchase of office space, media advertisements, health maintenance services, and other services essential to the operation of the Procuring Entity. (2016 revised IRR, Section 5[r])

GOP – Government of the Philippines.

GPPB – **Government** Procurement Policy Board.

INCOTERMS – International Commercial Terms.

Infrastructure Projects – Include the construction, improvement, rehabilitation, demolition, repair, restoration or maintenance of roads and bridges, railways, airports, seaports, communication facilities, civil works components of information technology projects, irrigation, flood control and drainage, water supply, sanitation, sewerage and solid waste management systems, shore protection, energy/power and electrification facilities, national

buildings, school buildings, hospital buildings, and other related construction projects of the government. Also referred to as *civil works or works*. (2016 revised IRR, Section 5[u])

LGUs – Local Government Units.

NFCC – Net Financial Contracting Capacity.

NGA – National Government Agency.

PhilGEPS - Philippine Government Electronic Procurement System.

Procurement Project – refers to a specific or identified procurement covering goods, infrastructure project or consulting services. A Procurement Project shall be described, detailed, and scheduled in the Project Procurement Management Plan prepared by the agency which shall be consolidated in the procuring entity's Annual Procurement Plan. (GPPB Circular No. 06-2019 dated 17 July 2019)

PSA – Philippine Statistics Authority.

SEC – Securities and Exchange Commission.

SLCC – Single Largest Completed Contract.

Supplier – refers to a citizen, or any corporate body or commercial company duly organized and registered under the laws where it is established, habitually established in business and engaged in the manufacture or sale of the merchandise or performance of the general services covered by his bid. (Item 3.8 of GPPB Resolution No. 13-2019, dated 23 May 2019). Supplier as used in these Bidding Documents may likewise refer to a distributor, manufacturer, contractor, or consultant.

UN – United Nations.

Section I. Invitation to Bid

Notes on the Invitation to Bid

The Invitation to Bid (IB) provides information that enables potential Bidders to decide whether to participate in the procurement at hand. The IB shall be posted in accordance with Section 21.2 of the 2016 revised IRR of RA No. 9184.

Apart from the essential items listed in the Bidding Documents, the IB should also indicate the following:

- a. The date of availability of the Bidding Documents, which shall be from the time the IB is first advertised/posted until the deadline for the submission and receipt of bids;
- b. The place where the Bidding Documents may be acquired or the website where it may be downloaded;
- c. The deadline for the submission and receipt of bids; and
- d. Any important bid evaluation criteria (*e.g.*, the application of a margin of preference in bid evaluation).

The IB should be incorporated in the Bidding Documents. The information contained in the IB must conform to the Bidding Documents and in particular to the relevant information in the Bid Data Sheet.

**INVITATION TO BID FOR
Purchase and Delivery of Non-Food Supplies for the Centers and
Institutions for Calendar Year 2025
ITB 2024-DSWDCAR-EPA-06**

1. **The Department of Social Welfare and Development – Cordillera Administrative Region**, through the **National Expenditure Program 2025** intends to apply the sum of **Two Million Six Hundred Eleven Thousand and Eight Hundred Sixty Six Pesos (PhP 2, 611, 866.00)**, being the ABC to payments under the contract for the project, **Purchase and Delivery of Non-Food Supplies for the Centers and Institutions for Calendar Year 2025**, broken down into three (3) lots:

Lot No.	Description	Approved Budget for the Contract
1	Purchase and Delivery of Non-Food Supplies for the Regional Haven for Women and Girls (RHWG) for Calendar Year 2025	PhP 1, 078, 906.00
2	Purchase and Delivery of Non-Food Supplies for the Regional Rehabilitation Center for the Youth (RRCY) for Calendar Year 2025	PhP 572, 700.00
3	Purchase and Delivery of Non-Food Supplies for Reception and Study Center for Children (RSCC) for Calendar Year 2025	PhP 960, 260.00

Bids received in excess of the ABC shall be automatically rejected at bid opening.

2. The **Department of Social Welfare and Development - CAR** now invites bids for the above Procurement Project. Delivery of the Goods is required based on the Final Delivery Schedule for the period of **January to December 2025**. Bidders should have completed, within **two (2) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from **Department of Social Welfare and Development - CAR** and inspect the Bidding Documents at the address given below during **8:00AM to 5:00PM**, Monday to Friday.
5. A complete set of Bidding Documents may be acquired by interested Bidders on **29 November 2024 to 01:00 PM (PST) 23 December 2024** from the given address and website(s) below and upon payment at the Cash Section of the applicable fee for the Bidding Documents amounting to **Five Thousand Pesos (PhP 5,000.00)** for the three (3) lots or in case the bidders will opt to purchase bidding documents for Lots 1, 2, or 3, bidding documents fee are as follows, pursuant to the latest Guidelines issued by the GPPB:

Lot No.	Description	Bidding Documents Fee
1	Purchase and Delivery of Non-Food Supplies for the Regional Haven for Women and Girls (RHWG) for Calendar Year 2025	PhP 3, 000.00
2	Purchase and Delivery of Non-Food Supplies for the Regional Rehabilitation Center for the Youth (RRCY) for Calendar Year 2025	PhP 1, 000.00
3	Purchase and Delivery of Non- Food Supplies for Reception and Study Center for Children (RSCC) for Calendar Year 2025	PhP 1, 000.00

The procuring entity allows payment of bidding documents through Bank-to-Bank transaction. However, the Official Receipt shall only be issued to the bidder upon receipt of proof of payment¹ by the Cash Section with the following bank details:

Account Number: 0222-0218-63
Account Name : DSWD FO CAR (MISC TRUST ACCNT)
Name of the Bank: LANDBANK – Baguio Branch

6. The **Department of Social Welfare and Development-CAR** will hold a **Pre-Bid Conference**² on **10:30 AM (PST) 09 December 2024** at **DSWD-CAR Premises and via Video Teleconference or Google Meet with meeting ID/Link as meet.google.com/ehw-pwux-duk**, which shall be opened to prospective bidders.
7. Bids must be duly received by the BAC Secretariat at the office address indicated below on or before **01:00 PM (PST) 23 December 2024**. Late bids shall not be accepted.

¹ Original copy of the Deposit Slip or Screenshot of Successful Online Bank Transaction reflecting the Reference Number and Correct Bank Details of DSWD CAR.

² May be deleted in case the ABC is less than One Million Pesos (PhP1,000,000) where the Procuring Entity may not hold a Pre-Bid Conference.

The procuring entity allows submission through courier provided that the bid envelope will be received on or before the deadline of bid submission.

8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on **02:30 PM (PST) 23 December 2024** at **DSWD-CAR Premises and via Video Teleconference** and **via Google Meet with meeting ID/Link as meet.google.com/nrg-agbg-vep**. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. To facilitate the immediate implementation of the procurement of this project, the **Department of Social Welfare and Development – Cordillera Administrative Region** shall proceed with the conduct of Early Procurement Activities, pursuant to Section 7.6 of the 2016 Revised IRR of RA 9184, Section 21 of the General Provisions of the FY 2025 National Expenditure Program (NEP) and Government Procurement Policy Board (GPPB) Resolution No. 14-2019 dated 17 July 2019.
11. The **Department of Social Welfare and Development** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
12. For further information, please refer to:
BAC SECRETARIAT
Procurement Section
DSWD-CAR
40 North Drive, Baguio City
bacsec.car@dswd.gov.ph
(074) 661-0430 Local 25123
Mobile Number: Smart: 0969-5729-176
13. You may visit the following website for downloading of Bidding Documents:
<https://car.dswd.gov.ph/downloads/procurement/procurement-opportunities/>

-ORIGINALLY SIGNED-
RINA CLAIRE L. REYES
BAC Chairperson

Section II. Instructions to Bidders

Notes on the Instructions to Bidders

This Section on the Instruction to Bidders (ITB) provides the information necessary for bidders to prepare responsive bids, in accordance with the requirements of the Procuring Entity. It also provides information on bid submission, eligibility check, opening and evaluation of bids, post-qualification, and on the award of contract.

1. Scope of Bid

The Procuring Entity, *Department of Social Welfare and Development - CAR* wishes to receive Bids for the *Purchase and Delivery of Non-Food Supplies for the Centers and Institutions for Calendar Year 2025* with identification number *ITB 2024-DSWDCAR-EPA-06*.

The Procurement Project (referred to herein as “Project”) is composed of **three (3) lots** the details of which are described in Section VII (Technical Specifications).

2. Funding Information

2.1. The GOP through the source of funding as indicated below for **Calendar Year 2025** in the amount of *Two Million Six Hundred Eleven Thousand and Eight Hundred Sixty Six Pesos (PhP 2, 611, 866.00)*.

2.2. The source of funding is:

a. NGA, the *National Expenditure Program 2025*.

3. Bidding Requirements

The Bidding for the Project shall be governed by all the provisions of RA No. 9184 and its 2016 revised IRR, including its Generic Procurement Manuals and associated policies, rules and regulations as the primary source thereof, while the herein clauses shall serve as the secondary source thereof.

Any amendments made to the IRR and other GPPB issuances shall be applicable only to the ongoing posting, advertisement, or **IB** by the BAC through the issuance of a supplemental or bid bulletin.

The Bidder, by the act of submitting its Bid, shall be deemed to have verified and accepted the general requirements of this Project, including other factors that may affect the cost, duration and execution or implementation of the contract, project, or work and examine all instructions, forms, terms, and project requirements in the Bidding Documents.

4. Corrupt, Fraudulent, Collusive, and Coercive Practices

The Procuring Entity, as well as the Bidders and Suppliers, shall observe the highest standard of ethics during the procurement and execution of the contract. They or through an agent shall not engage in corrupt, fraudulent, collusive, coercive, and obstructive practices defined under Annex “I” of the 2016 revised IRR of RA No. 9184 or other integrity violations in competing for the Project.

5. Eligible Bidders

5.1. Only Bids of Bidders found to be legally, technically, and financially capable will be evaluated.

5.2. Foreign ownership limited to those allowed under the rules may participate in this Project.

- 5.3. Pursuant to Section 23.4.1.3 of the 2016 revised IRR of RA No.9184, the Bidder shall have an SLCC that is at least one (1) contract similar to the Project the value of which, adjusted to current prices using the PSA's CPI, must be at least equivalent to:

The Bidder must have completed a single contract that is similar to this Project, equivalent to at least twenty-five percent (25%) of the ABC.

- 5.4. The Bidders shall comply with the eligibility criteria under Section 23.4.1 of the 2016 IRR of RA No. 9184.

6. Origin of Goods

There is no restriction on the origin of goods other than those prohibited by a decision of the UN Security Council taken under Chapter VII of the Charter of the UN, subject to Domestic Preference requirements under **ITB** Clause 18.

7. Subcontracts

- 7.1. The Procuring Entity has prescribed that:

Subcontracting is not allowed.

8. Pre-Bid Conference

The Procuring Entity will hold a pre-bid conference for this Project on the specified date and time and either at its physical address ***DSWD-CAR Premises and via Video Teleconference*** and/or through videoconferencing/Google Meet as **meet.google.com/ehw-pwux-duk.**

9. Clarification and Amendment of Bidding Documents

Prospective bidders may request for clarification on and/or interpretation of any part of the Bidding Documents. Such requests must be in writing and received by the Procuring Entity, either at its given address or through electronic mail indicated in the **IB**, at least ten (10) calendar days before the deadline set for the submission and receipt of Bids.

10. Documents comprising the Bid: Eligibility and Technical Components

- 10.1. The first envelope shall contain the eligibility and technical documents of the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 10.2. **The Bidder's SLCC as indicated in ITB Clause 5.3 should have been completed within *two (2) years* prior to the deadline for the submission and receipt of bids.**
- 10.3. If the eligibility requirements or statements, the bids, and all other documents for submission to the BAC are in foreign language other than English, it must be accompanied by a translation in English, which shall be authenticated by the appropriate Philippine foreign service establishment, post, or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines. Similar to the required authentication above, for Contracting Parties to the Apostille Convention, only the translated documents shall be authenticated

through an apostille pursuant to GPPB Resolution No. 13-2019 dated 23 May 2019. The English translation shall govern, for purposes of interpretation of the bid.

11. Documents comprising the Bid: Financial Component

- 11.1. The second bid envelope shall contain the financial documents for the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 11.2. If the Bidder claims preference as a Domestic Bidder or Domestic Entity, a certification issued by DTI shall be provided by the Bidder in accordance with Section 43.1.3 of the 2016 revised IRR of RA No. 9184.
- 11.3. Any bid exceeding the ABC indicated in paragraph 1 of the IB shall not be accepted.**
- 11.4. For Foreign-funded Procurement, a ceiling may be applied to bid prices provided the conditions are met under Section 31.2 of the 2016 revised IRR of RA No. 9184.

12. Bid Prices

- 12.1. Prices indicated on the Price Schedule shall be entered separately in the following manner:
 - a. For Goods offered from within the Procuring Entity's country:
 - i. The price of the Goods quoted EXW (ex-works, ex-factory, ex-warehouse, ex-showroom, or off-the-shelf, as applicable);
 - ii. The cost of all customs duties and sales and other taxes already paid or payable;
 - iii. The cost of transportation, insurance, and other costs incidental to delivery of the Goods to their final destination; and
 - iv. The price of other (incidental) services, if any, listed in e.
 - b. For Goods offered from abroad:
 - i. Unless otherwise stated in the **BDS**, the price of the Goods shall be quoted delivered duty paid (DDP) with the place of destination in the Philippines as specified in the **BDS**. In quoting the price, the Bidder shall be free to use transportation through carriers registered in any eligible country. Similarly, the Bidder may obtain insurance services from any eligible source country.
 - ii. The price of other (incidental) services, if any, as listed in **Section VII (Technical Specifications)**.

13. Bid and Payment Currencies

- 13.1. For Goods that the Bidder will supply from outside the Philippines, the bid prices may be quoted in the local currency or tradeable currency accepted by the BSP at the discretion of the Bidder. However, for purposes of bid evaluation,

Bids denominated in foreign currencies, shall be converted to Philippine currency based on the exchange rate as published in the BSP reference rate bulletin on the day of the bid opening.

13.2. Payment of the contract price shall be made in:

a. Philippine Peso.

14. Bid Security

14.1. The Bidder shall submit a Bid Securing Declaration³ or any form of Bid Security in the amount indicated in the **BDS**, which shall be not less than the percentage of the ABC in accordance with the schedule in the **BDS**.

14.2. The Bid and bid security shall be valid for **120 calendar days** from the date of bid opening. Any Bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.

15. Sealing and Marking of Bids

Each Bidder shall submit one original and copy 1 of the first and second components of its Bid, per lot.

The Procuring Entity may request additional hard copies and/or electronic copies of the Bid. However, failure of the Bidders to comply with the said request shall not be a ground for disqualification.

If the Procuring Entity allows the submission of bids through online submission or any other electronic means, the Bidder shall submit an electronic copy of its Bid, which must be digitally signed. An electronic copy that cannot be opened or is corrupted shall be considered non-responsive and, thus, automatically disqualified.

16. Deadline for Submission of Bids

16.1. The Bidders shall submit on the specified date and time and either at its physical address or through online submission as indicated in paragraph 7 of the **IB**.

17. Opening and Preliminary Examination of Bids

17.1. The BAC shall open the Bids in public at the time, on the date, and at the place specified in paragraph 9 of the **IB**. The Bidders' representatives who are present shall sign a register evidencing their attendance. In case videoconferencing, webcasting or other similar technologies will be used, attendance of participants shall likewise be recorded by the BAC Secretariat.

³ In the case of Framework Agreement, the undertaking shall refer to entering into contract with the Procuring Entity and furnishing of the performance security or the performance securing declaration within ten (10) calendar days from receipt of Notice to Execute Framework Agreement.

In case the Bids cannot be opened as scheduled due to justifiable reasons, the rescheduling requirements under Section 29 of the 2016 revised IRR of RA No. 9184 shall prevail.

- 17.2. The preliminary examination of bids shall be governed by Section 30 of the 2016 revised IRR of RA No. 9184.

18. Domestic Preference

- 18.1. The Procuring Entity will grant a margin of preference for the purpose of comparison of Bids in accordance with Section 43.1.2 of the 2016 revised IRR of RA No. 9184.

19. Detailed Evaluation and Comparison of Bids

- 19.1. The Procuring BAC shall immediately conduct a detailed evaluation of all Bids rated “*passed*,” using non-discretionary pass/fail criteria. The BAC shall consider the conditions in the evaluation of Bids under Section 32.2 of the 2016 revised IRR of RA No. 9184.
- 19.2. If the Project allows partial bids, bidders may submit a proposal on any of the lots or items, and evaluation will be undertaken on a per lot or item basis, as the case may be. In this case, the Bid Security as required by **ITB** Clause 15 shall be submitted for each lot or item separately.
- 19.3. The descriptions of the lots or items shall be indicated in **Section VII (Technical Specifications)**, although the ABCs of these lots or items are indicated in the **BDS** for purposes of the NFCC computation pursuant to Section 23.4.2.6 of the 2016 revised IRR of RA No. 9184. The NFCC must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder.
- 19.4. The Project shall be awarded as follows:

One Project having several items grouped into several lots, which shall be awarded as separate contracts per lot.
- 19.5. Except for bidders submitting a committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation, all Bids must include the NFCC computation pursuant to Section 23.4.1.4 of the 2016 revised IRR of RA No. 9184, which must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder. For bidders submitting the committed Line of Credit, it must be at least equal to ten percent (10%) of the ABCs for all the lots or items participated in by the prospective Bidder.

20. Post-Qualification

- 20.2. Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, the Bidder shall submit its latest income and business tax returns filed and paid

through the BIR Electronic Filing and Payment System (eFPS) and other appropriate licenses and permits required by law and stated in the **BDS**.

21. Signing of the Contract

- 21.1. The documents required in Section 37.2 of the 2016 revised IRR of RA No. 9184 shall form part of the Contract. Additional Contract documents are indicated in the **BDS**.

Section III. Bid Data Sheet

Notes on the Bid Data Sheet

The Bid Data Sheet (BDS) consists of provisions that supplement, amend, or specify in detail, information, or requirements included in the ITB found in Section II, which are specific to each procurement.

This Section is intended to assist the Procuring Entity in providing the specific information in relation to corresponding clauses in the ITB and has to be prepared for each specific procurement.

The Procuring Entity should specify in the BDS information and requirements specific to the circumstances of the Procuring Entity, the processing of the procurement, and the bid evaluation criteria that will apply to the Bids. In preparing the BDS, the following aspects should be checked:

- a. Information that specifies and complements provisions of the ITB must be incorporated.
- b. Amendments and/or supplements, if any, to provisions of the ITB as necessitated by the circumstances of the specific procurement, must also be incorporated.

Bid Data Sheet

ITB Clause			
5.3	<p>For this purpose, contracts similar to the Project shall be:</p> <p>a. <i>Supply and Delivery of Non-Food Supplies or Grocery Items</i></p> <p>b. Completed within two (2) years prior to the deadline for the submission and receipt of bids.</p>		
7.1	<i>Not applicable</i>		
12	<p>The price of the Goods shall be quoted in DDP <i>Baguio City or Benguet, Philippines</i> or the applicable International Commercial Terms (INCOTERMS) for this Project.</p>		
14.1	<p>The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:</p> <p>a. The amount of not less than 2% of the ABC, if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; or</p> <p>b. The amount of not less than 5% of the ABC, if bid security is in Surety Bond, or as follows:</p>		
19.3	Lot No.	Description	Approved Budget for the Contract
	1	Purchase and Delivery of Non-Food Supplies for the Regional Haven for Women and Girls (RHWG) for Calendar Year 2025	PhP 1, 078, 906.00
	2	Purchase and Delivery of Non-Food Supplies for the Regional Rehabilitation Center for the Youth (RRCY) for Calendar Year 2025	PhP 572, 700.00
	3	Purchase and Delivery of Non-Food Supplies for Reception and Study Center for Children (RSCC) for Calendar Year 2025	PhP 960, 260.00
20.2	<p>In support to the Statement of All Ongoing Government and Private Contracts the following documents shall be submitted as part of the post qualification requirement:</p> <ol style="list-style-type: none"> 1. Notice of Award and/or Contract/Purchase Order 2. Notice to Proceed (for government transactions only under Public Bidding) <p>In support to the Statement of Single Largest Completed Contracts (SLCC) the following documents shall be submitted as part of the post qualification requirement:</p> <ol style="list-style-type: none"> 1. Statement of Single Largest Completed Contracts (SLCC) shall be 		

	<p>supported with End-user's Acceptance or Official Receipts or Sales Invoice</p> <p>2. In case a Collection Receipt is available in lieu of Official Receipt, such should be supported with the necessary invoice receipt like Charge Invoice.</p>
21.1	<i>Not Applicable</i>

Section IV. General Conditions of Contract

Notes on the General Conditions of Contract

The General Conditions of Contract (GCC) in this Section, read in conjunction with the Special Conditions of Contract in Section V and other documents listed therein, should be a complete document expressing all the rights and obligations of the parties.

Matters governing performance of the Supplier, payments under the contract, or matters affecting the risks, rights, and obligations of the parties under the contract are included in the GCC and Special Conditions of Contract.

Any complementary information, which may be needed, shall be introduced only through the Special Conditions of Contract.

1. **Scope of Contract**

This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. All the provisions of RA No. 9184 and its 2016 revised IRR, including the Generic Procurement Manual, and associated issuances, constitute the primary source for the terms and conditions of the Contract, and thus, applicable in contract implementation. Herein clauses shall serve as the secondary source for the terms and conditions of the Contract.

This is without prejudice to Sections 74.1 and 74.2 of the 2016 revised IRR of RA No. 9184 allowing the GPPB to amend the IRR, which shall be applied to all procurement activities, the advertisement, posting, or invitation of which were issued after the effectivity of the said amendment.

Additional requirements for the completion of this Contract shall be provided in the **Special Conditions of Contract (SCC)**.

2. **Advance Payment and Terms of Payment**

2.1. Advance payment of the contract amount is provided under Annex “D” of the revised 2016 IRR of RA No. 9184.

2.2. The Procuring Entity is allowed to determine the terms of payment on the partial or staggered delivery of the Goods procured, provided such partial payment shall correspond to the value of the goods delivered and accepted in accordance with prevailing accounting and auditing rules and regulations. The terms of payment are indicated in the **SCC**.

3. **Performance Security**

Within ten (10) calendar days from receipt of the Notice of Award by the Bidder from the Procuring Entity but in no case later than prior to the signing of the Contract by both parties, the successful Bidder shall furnish the performance security in any of the forms prescribed in Section 39 of the 2016 revised IRR of RA No. 9184.

4. **Inspection and Tests**

The Procuring Entity or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the Project specifications at no extra cost to the Procuring Entity in accordance with the Generic Procurement Manual. In addition to tests in the **SCC**, **Section IV (Technical Specifications)** shall specify what inspections and/or tests the Procuring Entity requires, and where they are to be conducted. The Procuring Entity shall notify the Supplier in writing, in a timely manner, of the identity of any representatives retained for these purposes.

All reasonable facilities and assistance for the inspection and testing of Goods, including access to drawings and production data, shall be provided by the Supplier to the authorized inspectors at no charge to the Procuring Entity.

5. Warranty

- 6.1. In order to assure that manufacturing defects shall be corrected by the Supplier, a warranty shall be required from the Supplier as provided under Section 62.1 of the 2016 revised IRR of RA No. 9184.
- 6.2. The Procuring Entity shall promptly notify the Supplier in writing of any claims arising under this warranty. Upon receipt of such notice, the Supplier shall, repair or replace the defective Goods or parts thereof without cost to the Procuring Entity, pursuant to the Generic Procurement Manual.

6. Liability of the Supplier

The Supplier's liability under this Contract shall be as provided by the laws of the Republic of the Philippines.

If the Supplier is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity.

Section V. Special Conditions of Contract

Notes on the Special Conditions of Contract

Similar to the BDS, the clauses in this Section are intended to assist the Procuring Entity in providing contract-specific information in relation to corresponding clauses in the GCC found in Section IV.

The Special Conditions of Contract (SCC) complement the GCC, specifying contractual requirements linked to the special circumstances of the Procuring Entity, the Procuring Entity's country, the sector, and the Goods purchased. In preparing this Section, the following aspects should be checked:

- a. Information that complements provisions of the GCC must be incorporated.
- b. Amendments and/or supplements to provisions of the GCC as necessitated by the circumstances of the specific purchase, must also be incorporated.

However, no special condition which defeats or negates the general intent and purpose of the provisions of the GCC should be incorporated herein.

Special Conditions of Contract

GCC Clause	
1	<p>Delivery and Documents –</p> <p>For purposes of the Contract, “EXW,” “FOB,” “FCA,” “CIF,” “CIP,” “DDP” and other trade terms used to describe the obligations of the parties shall have the meanings assigned to them by the current edition of INCOTERMS published by the International Chamber of Commerce, Paris. The Delivery terms of this Contract shall be as follows:</p> <p>Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in Section VI (Schedule of Requirements).</p> <p>For purposes of this Clause the Procuring Entity’s Representative at the Project Site is:</p> <ol style="list-style-type: none"> 1. <i>Ms. Rojhelea An Marie S. Claur, RHWG</i> 2. <i>Ms. Jireh Lyn Altiyen, RSCC</i> 3. <i>Mr. Bernardo T. Cadaon, RRCY</i> <p>Incidental Services –</p> <p>The Supplier is required to provide all of the following services, including additional services, if any, specified in Section VI. Schedule of Requirements:</p> <ol style="list-style-type: none"> a) performance or supervision or maintenance and/or repair of the supplied Goods, for a period of time agreed by the parties, provided that this service shall not relieve the Supplier of any warranty obligations under this Contract; and b) training of the Procuring Entity’s personnel, at the Supplier’s plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied Goods. <p>The Contract price for the Goods shall include the prices charged by the Supplier for incidental services and shall not exceed the prevailing rates charged to other parties by the Supplier for similar services.</p>
2.2	<i>“Partial payment is not allowed.”</i>

Section VI. Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Lot No.	Description	Quantity / Unit	Delivery Place	Delivery Period
1	Purchase and Delivery of Non-Food Supplies for the Regional Haven for Women and Girls (RHWG) for Calendar Year 2025	1 lot	Regional Haven for Women and Girls, No. 40 North Drive, Baguio City	<i>January to December 2025</i>
2	Purchase and Delivery of Non-Food Supplies for the Regional Rehabilitation Center for the Youth (RRCY) for Calendar Year 2025	1 lot	Regional Haven for Women and Girls, No. 40 North Drive, Baguio City	<i>January to December 2025</i>
3	Purchase and Delivery of Non-Food Supplies for Reception and Study Center for Children (RSCC) for Calendar Year 2025	1 lot	Reception and Study Center for Children, MB 007, Puguis, La Trinidad, Benguet	<i>January to December 2025</i>

Note: Please refer to Section VII. Technical Specifications for the itemized list of Goods

Section VII. Technical Specifications

Notes for Preparing the Technical Specifications

A set of precise and clear specifications is a prerequisite for Bidders to respond realistically and competitively to the requirements of the Procuring Entity without qualifying their Bids. In the context of Competitive Bidding, the specifications (*e.g.* production/delivery schedule, manpower requirements, and after-sales service/parts, descriptions of the lots or items) must be prepared to permit the widest possible competition and, at the same time, present a clear statement of the required standards of workmanship, materials, and performance of the goods and services to be procured. Only if this is done will the objectives of transparency, equity, efficiency, fairness, and economy in procurement be realized, responsiveness of bids be ensured, and the subsequent task of bid evaluation and post-qualification facilitated. The specifications should require that all items, materials and accessories to be included or incorporated in the goods be new, unused, and of the most recent or current models, and that they include or incorporate all recent improvements in design and materials unless otherwise provided in the Contract.

Samples of specifications from previous similar procurements are useful in this respect. The use of metric units is encouraged. Depending on the complexity of the goods and the repetitiveness of the type of procurement, it may be advantageous to standardize the General Technical Specifications and incorporate them in a separate subsection. The General Technical Specifications should cover all classes of workmanship, materials, and equipment commonly involved in manufacturing similar goods. Deletions or addenda should then adapt the General Technical Specifications to the particular procurement.

Care must be taken in drafting specifications to ensure that they are not restrictive. In the specification of standards for equipment, materials, and workmanship, recognized Philippine and international standards should be used as much as possible. Where other particular standards are used, whether national standards or other standards, the specifications should state that equipment, materials, and workmanship that meet other authoritative standards, and which ensure at least a substantially equal quality than the standards mentioned, will also be acceptable. The following clause may be inserted in the Special Conditions of Contract or the Technical Specifications.

Sample Clause: Equivalency of Standards and Codes

Wherever reference is made in the Technical Specifications to specific standards and codes to be met by the goods and materials to be furnished or tested, the provisions of the latest edition or revision of the relevant standards and codes shall apply, unless otherwise expressly stated in the Contract. Where such standards and codes are national or relate to a particular country or region, other authoritative standards that ensure substantial equivalence to the standards and codes specified will be acceptable.

Reference to brand name and catalogue number should be avoided as far as possible; where unavoidable they should always be followed by the words “*or at least equivalent.*” References to brand names cannot be used when the funding source is the GOP.

Where appropriate, drawings, including site plans as required, may be furnished by the Procuring Entity with the Bidding Documents. Similarly, the Supplier may be requested to provide drawings or samples either with its Bid or for prior review by the Procuring Entity during contract execution.

Bidders are also required, as part of the technical specifications, to complete their statement of compliance demonstrating how the items comply with the specification.

Technical Specifications (Lot 1)

Item	Qty	Unit	Specification	Statement of Compliance
				<p>[Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered (including the prescribed terms and conditions). Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]</p>
			<p>Purchase and Delivery of Non-Food Supplies for the Regional Haven for Women and Girls (RHWG) for Calendar Year 2025</p>	
1	50	pcs	1- gang plate (wide series) white, plastic, must be compatible with the offered one (1) - way switch	

Item	Qty	Unit	Specification	Statement of Compliance
2	50	pcs	1 way switch (with reflector set)1g switch WD511	
3	50	pcs	2 -gang plate (wide series) white, plastic	
4	25	pcs	2x1.24m louver housing recessed type	
5	20	pcs	3- gang plate (wide series) white, plastic	
6	120	bottle	Alcohol, 70 % solution, antiseptic, disinfectant, hypoallergenic with moisturizer, at least 500 ml per bottle	
7	20	roll	Aluminum Foil Stand Up Pouch with Zipper; at least 12 CM x 18 CM	
8	20	roll	Aluminum Foil Stand Up Pouch with Zipper; at least 15CM x 20 CM	
9	5	roll	Aluminum Foil, at least 12 inches, approx weight: 1.65kg, with plastic easy pull holder	
10	15	bottle	Baby Oil, at least 50ml	
11	20	bottle	Baby Powder, at least 100g	
12	30	pack	Baby Wipes, at least 90/pulls, alcohol free, unscented	
13	6	piece	Basin, large, stainless, at least 65cm	
14	6	piece	Basin, medium, stainless, at least 40cm	
15	240	piece	BATHSOAP, at least 90 grams	
16	25	set	Bed sheets (fully garterized bedsheets, fitted bedsheets, and pillowcase), single bed, blue, 18x28cm	
17	25	set	Bed sheets (fully garterized bedsheets, fitted bedsheets, and pillowcase), single bed, checkered, 18x28cm	
18	120	piece	Bikini Underwear (panty) , cotton, breathable, sizes: Medium (26-28), assorted color	
19	120	piece	Bikini Underwear (panty) for Girls, cotton, breathable, sizes: Small, assorted color	
20	120	piece	Bikini Underwear (panty), cotton, breathable, sizes: Large (29-31), assorted color	
21	36	container	BLEACH, at least 1 gallon per container	
22	120	piece	Brassiere, cotton soft, push-up, size: 2XL (90A)	
23	90	piece	Brassiere, cotton soft, push-up, size: Large (80B)	
24	60	piece	Brassiere, cotton soft, push-up, size: Medium (75A)	
25	6	set	Can Opener, heavy duty-durable , 3 in 1 ; at least 22cm x4.5cmx 6.5 cm	
26	10	piece	Chef Jacket: size: Large: white in color	

Item	Qty	Unit	Specification	Statement of Compliance
27	5	piece	Clothes dry rack , made of carbon steel, heavy duty and foldable, at least 60x4.7x3.5 inches pure stainless	
28	4	set	Condiments container , 3 glass jars each set for sugar, creamer and coffee;at least 700 ml capacity per jar	
29	60	pack	Cotton buds, at least 200 tips per pack	
30	60	bar	DETERGENT BAR, at least 392 grams, 4 pcs per bar	
31	5	pack	DIAPER, Adult, at least 20pcs/pack	
32	120	jar	DISHWASHING PASTE, anti-bacterial, at least 400 grams/jar	
33	21	tin	Disinfectant Spray, at least 170grams, aerosol type, scented	
34	15	box	Disposable plastic gloves, at least 50 pairs, latex free, BPA free, allergy free, consist of durable, thick	
35	10	pack	Disposable Rectangular Plastic Container; at least 11 cm (W), at least 16 cm (L), at least 650ML, 10pc/pack	
36	3	pack	Disposable Silver Paper Take out Box;Foil Coated; Dimensions (top): 6.75" x 3.75" x 1.25", (bottom): 6.25" x 3.5 x 1.25"; 50pcs/pack	
37	20	pieces	Dual soap case, plastic, with cover, durable, at least 8 inch	
38	2	piece	Electric Ice Crusher Machine; at least 500w motor and stainless steel blades; Weight: at least 5kg Length: 43cm Width:20cm Height: 30cm	
39	4	piece	Emergency Light, at least 220V, AC 50/60Hz, Rechargeable, Dimensions: at least 31 x 812x 31.5cm	
40	5	unit	Extension Cord, at least 6 meters, universal, at least four (4) gang	
41	75	pack	Fabric Conditioner, at least 1500 mL per pack, concentrate, antibacterial	
42	40	pieces	Floor rags, cotton, assorted, at least 22 inch, round	
43	15	piece	Flower pots, large, gray, diameter: 19cm, plastic	
44	10	set	Flower pots, medium, red, 5 pcs per set, diameter: 16cm, plastic	
45	4	set	Flower pots, small, green, 12 pcs per set, diameter: 12cm, plastic	
46	30	pcs	GYM Rubber Matt: at least 104 cm (L), 3cm thickness, inter-locking edges	
47	5	piece	Hair Dryer, 2200w; Hot/Cold air	
48	4	piece	Hair Straightener: Heating conductor: eco-friendly alloy	

Item	Qty	Unit	Specification	Statement of Compliance
			Voltage: at least 110V Power: at least 35W Tail cable: 360° rotateable Use: wet and dry	
49	30	bottle	Hand soap, anti-bacterial with moisturizer, at least 225 ml/bottle with pump	
50	50	pcs	Heavy duty Brass faucet sink 1/2" threaded	
51	10	pcs	Heavy duty Regulator with gauge,color blue or gray	
52	14	pack	Heavy Duty Sponge Scrub, at least 100 m x 76 m x 30 mm (3pcs/pack)	
53	30	pcs	Heavy duty stainless steel dry rack clothes W-200cm /H-150 cm	
54	2	piece	Hot Air Gun Blower and Sealer; 2000W; Air Volume:500L/min Heat Temperature:350-600°C (adjustable)	
55	110	pair	Jogsuit for women, pair with hood, assorted color, cotton, size small 10pcs, Medium 15pcs, Large 15pc, XL 15pcs	
56	20	piece	Kitchen Hand Towel cotton, Washable, High Quality, Absorbent, at least 38x48 cm	
57	120	pack	Laundry Powder Detergent, at least 1.36kg per pack	
58	50	pcs	LED light, 4" surface Downlight, 6W LED	
59	5	pcs	LPG Hose with clamp; L 3meters,color blue or gray	
60	5	piece	Microwaveable Safe Rectangular, W/Handle ;Tempered; Glass Bakeware; Baking Pan; Oven Dish Plates; 3.0L with handle = 39.5cm x 23.8cm x 5.3cm	
61	12	piece	Pail, small, plastic, blue, at least 15L	
62	40	pair	Pajamas for Girls, cotton, short sleeve, medium	
63	40	pair	Pajamas for Women, cotton, short sleeve, XL	
64	8	pack	Paper Cup, 8oz, 50 pcs/pack	
65	70	pcs	Pillows, at least 27 x 42cm, at least 500g	
66	2	roll	Plastic Cup Sealing Film, up to 95mm plastic cups, material: plastic, color: transparent, plain, <i>must be compatible with Semi-automatic Sealing Machine for Milk Tea offered for item 64.</i>	
67	10	piece	Plastic Film Sealer; at least 220V/240V 50/60Hz	

Item	Qty	Unit	Specification	Statement of Compliance
68	50	Piece	Plates, melamine divider dinner plat, 4 grid, durable, shatter proof, color black	
69	1	set	Portable kids' Slide: Extended sliding path 110cm * Dimension: 120cm(L) x 45cm(W) x 61cm(H); Suitable for Kids (1-10Years)	
70	16	piece	Pot Holder, round , 3 - 5 inches in diameter	
71	5	pack	PVC Heat Shrink Wrap Film; Use:for 15ml 30ml 50ml 60ml 100ml 120ml Bottle 100pcs/pack	
72	30	pair	Rubber shoes, ruberrized; size 38-43; 15 white and 15 assorted color	
73	240	pack	Sanitary Napkin, regular, with wings, 12pcs/pack	
74	17	pack	Scouring pad with foam, scrub, sponge, 100mm, 3 pcs per pack	
75	25	piece	Scouring pad, stainless steel, non rust or splinter, 30 grams each	
76	1	set	Semi-automatic Sealing Machine Sealer; Milk Tea Cup Plastic Cup Can Seal 700ml/180mm High Cup, Power: 270W, Power Supply: 220v/50HZ, Cup height: 0-17cm/0-18CM •[Cup sealing caliber]-90mm(using sealing machine ring) and 95mm caliber cups	
77	12	piece	Serving Spoon, stainless steel buffet serving, large serving spoon, at least 250cm	
78	25	pcs	Set toilet tank fittings (lever type)	
79	90	doz	Shampoo, sachet, at least 10ml	
80	4	piece	Silicon Rubber Spatula:Heat Resistant, Size: at least 12 inches in length	
81	4	piece	Silicon Rubber Spatula:Heat Resistant, Size: at least 8 inches in length	
82	30	pair	Slippers, ruberrized; size 38-43; heavy duty flip flop; random color	
83	60	pair	Socks, cotton; black color, ankle level	
84	20	pieces	Soft broom, regular, wood handle, at least 36 inch	
85	20	piece	Soup Bowl, breakable ceramic (white), 5 x 3 inches	
86	6	piece	Soup Ladle, stainless soup ladle, serving soup ladle hook up long handle (8oz), with a hanging hook, at least 45 x 10cm	

Item	Qty	Unit	Specification	Statement of Compliance
87	12	set	Spin Mop/Tornado Mop, basket material, blue, stainless steel, 120cm size:40*20cm	
88	120	piece	Sports bra, 89% polyester; medium padded; size: Large & XL	
89	75	pcs	Square Recessed slim Downlight, 8 watts daylight, size: at least 220mm x 220mm	
90	3	set	Stainless Manicure Set for Women; 8 in 1 Nail Set w/ Stainless steel flat nail clippers, Stainless steel oblique nail clippers, Stainless steel olecranon pliers, Stainless steel ear cleaner, Stainless steel nose hair scissors, Stainless steel tweezers, Stainless steel nail file, Stainless steel nail picker	
91	50	pcs	Stainless 1/2" x 1/2" single angle valve	
92	50	pcs	Stainless flexible hose 1/2"x1/2"X16	
93	50	pcs	Stainless Flexible hose 1/2"x1/2"X18	
94	50	pcs	Stainless lavatory faucet single lever 1/2"	
95	50	pcs	Stainless lavatory P-trap 1 1/4"	
96	50	pcs	Stainless steel gooseneck faucet sink 1/2"	
97	3	Piece	Steel Brush, at least 250mm, 10 " in length	
98	20	pieces	Stick broom, regular, at least 27cm	
99	150	pcs	T8 Led tube 18W Double ended	
100	1	roll	Table mantle, cream, 54 inch x 20 yards	
101	1	roll	Table mantle, metallic gray, 54 inch x 20 yards	
102	10	doz	Teaspoon, Stainless, nonrust	
103	6	piece	Thermos, vacuum thermal pot, insulation pushing thermos, at least 1.9L, hot and cold, stainless steel	
104	90	pack	Tissue Paper, 12 rolls per pack, 2-ply, 100% recyclable	
105	135	piece	Toothbrush, for adult 20cm, durable, medium	
106	45	doz	Toothpaste, sachet, at least 10g	
107	10	piece	Trash bin, with cover, gray, 40 x 13.5 cm	
108	40	pack	TRASHBAG, largesize, black, at least 30pcs/pack, biodegradable, polyethylene material	
109	35	pack	TRASHBAG, smallsize, black, at least 30pcs/pack, biodegradable, polyethylene material	
110	40	pack	TRASHBAG, XL size, black, at least 30pcs/pack, biodegradable, polyethylene material	

Item	Qty	Unit	Specification	Statement of Compliance
111	90	piece	T-shirt for ladies, plain round neck, premium cotton, size medium and Large ; white, pink, light blue in color (30pcs pink, medium; 30pcs light blue, medium; 30 pcs white, Large)	
112	30	piece	Umbrella, windproof, foldable, big size, automatic, heavy duty; light random color	
113	50	pcs	Universal outlet set, 10A, with case/plate	
114	20	pieces	Water dipper/spot, plastic, blue, at least 37x18x11cm	
115	5	piece	Water drum, with cover, blue, 200 liters	
116	6	piece	Water Pitcher, fiber glass, at least 2.0 Liters, wide mouth, with hard plastic cover	

Technical Specifications (Lot 2)

Item	Qty	Unit	Specification	Statement of Compliance
				<p>[Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered (including the prescribed terms and conditions). Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]</p>
			<p>Purchase and Delivery of Non-Food Supplies for the Regional Rehabilitation Center for the Youth (RRCY) for Calendar Year 2025</p>	
1	10	packs	AA Alkaline battery, heavy duty, 4pcs per pack	
2	50	bottles	Air Freshener 320ml	
3	15	gallon	Alcohol 70% Ethyl Alcohol 1 Gallon/ 3.5 L	

Item	Qty	Unit	Specification	Statement of Compliance
4	6	pieces	Basin, large, stainless at least 65 cm	
5	786	piece	BATHSOAP, 60gms,	
6	50	piece	Towels, microfiber towels, big size, preferably dark colors	
7	50	gallon	Bleach, at least 3.78 liter per container	
8	100	piece	Brief (XL size assorted color for boys)	
9	100	piece	Brief (XXL size assorted color for boys)	
10	20	piece	Broom, Soft (Walis Tambo)	
11	25	piece	Chef jacket, double-breasted, with stand collar, extra-large	
12	25	piece	Chef jacket, double-breasted, with stand collar, large	
13	20	pcs	Cleaning brush, long handle, brush size (LxWxH) 15cm x 6cm x 3.5cm, handle length: at least 73cm, soft brush hair	
14	8	pcs	Storage box, clear, at least 120 liter	
15	100	pcs	Pillow case, cotton, 18"x24"	
16	20	pcs	Doormat, rubberized, at least 16" x 24", non-slip	
17	12	piece	DUST PAN, non-rigid plastic w/ detachable handle	
18	100	pcs	Bedsheet, fully garterized, single, cotton	
19	5	piece	Flashlight, rechargeable heavy duty	
20	50	piece	Fleece blanket, at least 170 x 200cm, blue	
21	50	piece	Fleece blanket, at least 170 x 200cm, brown	
22	15	pieces	Floor rags, cotton, assorted, 22 inch, round	
23	50	pcs	Thermal Insulated curtain, light colors, 7ft length x 6ft width	
24	50	pack	Garbage bag, black, 10 pcs per pack xl size	
25	50	pcs	Glass Cleaner, Refill 500 ml	
26	15	pcs	Glass Wiper Rubber, Size: Length 30 cm, Width 11 cm, any color	
27	6	dozen	Fork, stainless, non-rust	
28	6	dozen	Spoon, stainless, non-rust	
29	10	pcs	Inabel Table Runner, for 12 seater table, slender, at least 320cm Long by 30 cm width, strip tablecloth	
30	1	piece	Janitorial Mop Squeezer, at least 20 Liters, commercial wringer rinser, at least 20L bucket size, yellow	
31	200	piece	Jogger pants, free size, color gray or black	
32	210	piece	Jogger shorts, free size, color gray or black	

Item	Qty	Unit	Specification	Statement of Compliance
33	50	pcs	Laundry basket with handle 32.5 x 49 x 41 cm in different colors	
34	30	pair	Laundry gloves, XL size, durable, one color	
35	3	pcs	Metal Rack, boltless rack, metal shelf, heavy duty, stainless,	
36	12	piece	MOPHANDLE, heavy duty, aluminum, screw type	
37	12	piece	MOPHEAD, made of rayon, weight 400 grams min	
38	30	bottles	Muriatic Acid, at least 500 ml	
39	12	dozen	Paper cup 16 oz.	
40	12	packs	Paper plate, at least 9 inches, 20 pcs/pack	
41	50	pcs	Pillow, at least 17"x23", plain, white	
42	30	pcs	Pot holder, round, at least 18cm	
43	100	piece	Roll-on Deodorant, 730mg, for men	
44	508	dozen	Shampoo, 3 pack per sachet 12 ml	
45	50	pcs	Plastic soap holder toilet tray soap holder with handle, four in one (4-in-1), large	
46	5	set	Spin Mop/Tornado Mop, basket material, blue, stainless steel, 120cm size:40*20cm	
47	6	piece	Rice Paddle / Food Service Spoon, stainless	
48	4	pcs	Thermos, at least 1.9L, hot and cold, stainless steel	
49	200	pcs	Toothbrush, durable medium, at least 20 cm	
50	140	tube	Toothpaste,120g per tube, mint flavored	
51	50	piece	Umbrella, folding (2 folds), automatic heavy duty, dimension: at least 10 ribs	

Technical Specifications (Lot 3)

Item	Qty	Unit	Specification	Statement of Compliance
				<p>[Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered (including the prescribed terms and conditions). Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]</p>
			<p>Purchase and Delivery of Non-Food Supplies for Reception and Study Center for Children (RSCC) for Calendar Year 2025</p>	
1	200	bottle	Alcohol, 70 % solution, antiseptic, disinfectant, hypoallergenic with moisturizer, at least 500 ml per bottle	
2	50	bottle	Baby Wash, for head to toe (wash & shampoo / 2 in 1), at least 500ml per bottle	
3	3	pieces	Baby High Chair, adjustable height, removable legs, waterproof stain-resistant and easy to clean, with plate,	

Item	Qty	Unit	Specification	Statement of Compliance
			adjustable seat belt and wheels, gray in color, Dimensions: (H) 73cm (W) 57cm (L) 57cm	
4	50	bottle	Baby Lotion, at least 500ml	
5	20	bottle	Baby Oil, at least 300 ml per bottle	
6	500	pack	Baby Wipes, alcohol free, unscented, approx. 90 pulls per pack	
7	15	gallon	Bleach, pref. fresh or floral scent, at least 3.785ml per gallon	
8	25	bottle	Bleach, safe for colored clothes, floral scent, at least 900 ml per bottle	
9	5	pieces	Baby floor seat, low density polyurethane type chair, with safety harness, suited for 3-12 months, Weight: at least 1.38KG Dimensions in cm: 38.3 X 38.3 x 22.5	
10	1	roll	Cotton fabric cloth roll, plain, aqua blue in color least 40-45 inches width, at least 50 meters per roll	
11	1	roll	Cotton fabric cloth roll, plain, light green in color least 40-45 inches width, at least 50 meters per roll	
12	1	roll	Cotton fabric cloth roll, plain, light violet in color least 40-45 inches width, at least 50 meters per roll	
13	1	roll	Cotton fabric cloth roll, plain, pink in color least 40-45 inches width, at least 50 meters per roll	
14	100	jar	Dishwashing Paste, anti-bacterial, approx. 400g/jar	
15	60	bottle	Disinfectant Spray, aerosol type, scented, at least 170g per bottle	
16	150	pack	Disposable Baby Diaper, Large, wide waistband, cotton cover, at least 72's / pack	
17	250	pack	Disposable Baby Diaper, Medium, wide waistband, Cotton cover, at least 54's / pack	
18	30	pack	Disposable Baby Diaper, New Born, wide waist band, cotton cover, at least 44's / pack	
19	150	pack	Disposable Baby Diaper, Small, wide waistband, cotton cover, at least 60's / pack	
20	100	pack	Disposable Baby Diaper, Extra Large, wide waistband, cottony cover, at least 60's / pack	

Item	Qty	Unit	Specification	Statement of Compliance
21	100	pack	Disposable Baby Diaper, XX Large, wide waistband, cotton cover, at least 36's / pack	
22	50	pack	Disposable Toddler Diaper/Pants, XXX Large, at least 24's / pack	
23	50	pack	Fabric Conditioner, at least 1500 ml per pack, concentrate, antibacterial	
24	20	box	Fever Patch for 0-2 years old, 6 sheets per box	
25	20	box	Fever Patch for kids, 6 sheets per box	
26	2	roll	Garter thread, white in color, 1/2 inch thickness, 11 yards per roll	
27	2	roll	Garter thread, white in color, 1/4 inch thickness, 10 yards per roll	
28	4	box	Hair net (black), 100 pieces per box	
29	50	bottle	Hand Wash Anti-Bacterial with moisturizer, at least 225 ml per bottle	
30	60	bottle	Insect Spray, Multi Insect aerosol spray, at least 300 ml	
31	5	set	Janitorial Mop Squeezer, at least 20 Liters, yellow, with commercial wringer rinser, bucket size	
32	50	tube	Kiddie Toothpaste, at least 50g per tube	
33	50	pack	Laundry Powder Detergent, at least 1.36kg per pack	
34	100	pcs	Multi-purpose cleaning scrub, kitchen dish sponge	
35	30	pieces	New born swaddle blanket with comfortable head cap, 100% organic cotton cloth, yellow in color, at least 80cm x 80 cm	
36	20	sets	New born cloth, cotton-soft fabric, 12 pcs per set, 3 pieces cardigan long sleeve 3 pieces banded pajama, 3 pieces of bonnet, 3 sets of banded mittens, 3 sets of banded booties	
37	30	bottle	Petroleum jelly, at least 100ml	
38	3	roll	Polyester Sewing Thread, black in color, 3000 meters	
39	3	roll	Polyester Sewing Thread, blue in color, 3000 meters	
40	3	roll	Polyester Sewing Thread, green in color, 3000 meters	
41	3	roll	Polyester Sewing Thread, pink in color, 3000 meters	

Item	Qty	Unit	Specification	Statement of Compliance
42	3	roll	Polyester Sewing Thread, violet in color, 3000 meters	
43	3	roll	Polyester Sewing Thread, white in color, 3000 meters	
44	50	bottle	Shampoo, conditioner and Body Wash 3 in 1, for Kids, at least 350 ml per bottle	
45	30	pieces	Storage box at least 120 L, white	
46	20	set	Terno jogger with hoodie jacket for kids, green	
47	20	set	Terno jogger with hoodie jacket for kids, violet	
48	15	pieces	Thermal Insulated curtain, Color aqua blue 7ft length, double layer	
49	15	pieces	Thermal Insulated curtain, Color light green 7ft length, double layer	
50	15	pieces	Thermal Insulated curtain, Color light violet, 7ft length, double layer	
51	15	pieces	Thermal Insulated curtain, Color pink 7ft length, double layer	
52	150	pack	Tissue Paper, 12 rolls/pack, 2-ply	

TERMS AND CONDITIONS

		Statement of Compliance
1	Can comply with the <u>attached Schedule of Requirements</u>	
2	The winning bidder shall replace the goods found not within the technical specifications within seven (7) calendar days upon notification.	
3	The procuring entity reserves the right to cancel or not to award the contract or reduce contract cost for any justifiable reasons or circumstance beyond the procuring entity's control, i.e. force majeure, fortuitous events, non-availability of funds, etc.	
4	Payment Term: Payment shall be processed monthly upon receipt of complete supporting documents.	

Notes:

The requirement of evidence as reference to the statement of compliance is only applicable for the items or goods that are subject for the bidding at hand. Evidence as reference to the compliance with the terms and conditions is not required. However, bidder shall still explicitly provide their statement of compliance with the prescribed "Terms and Conditions". Statement of compliance with the "Terms and Conditions" will be verified during the post-qualification stage.

Example:

Terms and Conditions:	Statement of Compliance
The bidder can comply <u>with the attached Schedule of Requirements.</u>	Comply

Section VIII. Checklist of Technical and Financial Documents

Notes on the Checklist of Technical and Financial Documents

The prescribed documents in the checklist are mandatory to be submitted in the Bid, but shall be subject to the following:

- a. GPPB Resolution No. 09-2020 on the efficient procurement measures during a State of Calamity or other similar issuances that shall allow the use of alternate documents in lieu of the mandated requirements; or
- b. Any subsequent GPPB issuances adjusting the documentary requirements after the effectivity of the adoption of the PBDs.

The BAC shall be checking the submitted documents of each Bidder against this checklist to ascertain if they are all present, using a non-discretionary “pass/fail” criterion pursuant to Section 30 of the 2016 revised IRR of RA No. 9184.

Checklist of Technical and Financial Documents

I. TECHNICAL COMPONENT ENVELOPE

Class “A” Documents

Legal Documents

- Valid PhilGEPS Registration Certificate (Platinum Membership) **(all pages) in accordance with Section 8.5.2 of the IRR and**

Technical Documents

- Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid;
and
- Statement of the bidder’s Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents;
and
- Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission;
or
Original copy of Notarized Bid Securing Declaration;
and
- Conformity with the Technical Specifications, which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable;
and
- Original duly signed Omnibus Sworn Statement (OSS);
and
if applicable, Original Notarized Secretary’s Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Financial Documents

- The prospective bidder’s computation of Net Financial Contracting Capacity (NFCC);
or
A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

Class “B” Documents

- If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence – in case such, explicitly specify which among the parties are the primary entity;
or
duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

II. FINANCIAL COMPONENT ENVELOPE

- Original of duly signed and accomplished Financial Bid Form;
and
- Original of duly signed and accomplished Price Schedule(s).

Other documentary requirements under RA No. 9184 (as applicable)

- [For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos]* Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.
- Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

Price Schedule for Goods Offered from Within the Philippines

Name of Bidder : _____

Page ___ of ___

Invitation to Bid No. ITB 2024-DSWDCAR-EPA-06 (Lot 1)

1 Item	2 Description	3 Country of origin	4		5 Unit price EXW per item	6 Transportation and Insurance and all other costs incidental to delivery, per item	7 Sales and other taxes payable if Contract is awarded, per item	8 Cost of Incidental Services, if applicable, per item	9	
			Quantity						Total Price,	Total Price delivered Final Destination
									per unit	(col 9) x (col 4)
									(col 5+6+7+8)	
Purchase and Delivery of Non-food Supplies for the Regional Haven for Women and Girls (RHWG)										
1	1- gang plate (wide series) white, plastic, must be compatible with the offered one (1) - way switch		50	pcs						
2	1 way switch (with reflector set) 1g switch WD511		50	pcs						
3	2 -gang plate (wide series) white, plastic		50	pcs						
4	2x1.24m louver housing recessed type		25	pcs						
5	3- gang plate (wide series) white, plastic		20	pcs						
6	Alcohol, 70 % solution, antiseptic, disinfectant, hypoallergenic with moisturizer, at least 500 ml per bottle		120	bottle						
7	Aluminum Foil Stand Up Pouch with Zipper; at least 12 CM x 18 CM		20	roll						
8	Aluminum Foil Stand Up Pouch with Zipper; at least 15CM x 20 CM		20	roll						
9	Aluminum Foil, at least 12 inches, approx weight: 1.65kg, with plastic easy pull holder		5	roll						
10	Baby Oil, at least 50ml		15	bottle						
11	Baby Powder, at least 100g		20	bottle						
12	Baby Wipes, at least 90/pulls, alcohol free, unscented		30	pack						
13	Basin, large, stainless, at least 65cm		6	piece						
14	Basin, medium, stainless, at least 40cm		6	piece						
15	BATHSOAP, at least 90 grams		240	piece						
16	Bed sheets (fully garterized bedsheet, fitted bedsheet, and pillowcase), single bed, blue, 18x28cm		25	set						
17	Bed sheets (fully garterized bedsheet, fitted bedsheet, and pillowcase), single bed, checkered, 18x28cm		25	set						
18	Bikini Underwear (panty) , cotton, breathable, sizes: Medium (26-28), assorted color		120	piece						
19	Bikini Underwear (panty) for Girls, cotton, breathable, sizes: Small, assorted color		120	piece						
20	Bikini Underwear (panty), cotton, breathable, sizes: Large (29-31), assorted color		120	piece						
21	BLEACH, at least 1 gallon per container		36	container						
22	Brassiere, cotton soft, push-up, size: 2XL (90A)		120	piece						
23	Brassiere, cotton soft, push-up, size: Large (80B)		90	piece						
24	Brassiere, cotton soft, push-up, size: Medium (75A)		60	piece						
25	Can Opener, heavy duty-durable , 3 in 1 ; at least 22cm x4.5cmx 6.5 cm		6	set						
26	Chef Jacket: size: Large: white in color		10	piece						
27	Clothes dry rack , made of carbon steel, heavy duty and foldable, at least 60x4.7x3.5 inches pure stainless		5	piece						
28	Condiments container , 3 glass jars each set for sugar, creamer and coffee;at least 700 ml capacity per jar		4	set						
29	Cotton buds, at least 200 tips per pack		60	pack						
30	DETERGENT BAR, at least 392 grams, 4 pcs per bar		60	bar						
31	DIAPER, Adult, at least 20pcs/pack		5	pack						
32	DISHWASHING PASTE, anti-bacterial, at least 400 grams/jar		120	jar						
33	Disinfectant Spray, at least 170grams, aerosol type, scented		21	tin						

1	2	3	4		5	6	7	8	9	10
Item	Description	Country of origin	Quantity		Unit price EXW per item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price,	Total Price delivered Final Destination
									per unit	(col 9) x (col 4)
									(col 5+6+7+8)	
34	Disposable plastic gloves, at least 50 pairs, latex free, BPA free, allergy free, consist of durable, thick		15	box						
35	Disposable Rectangular Plastic Container; at least 11 cm (W), at least 16 cm (L), at least 650ML, 10pc/pack		10	pack						
36	Disposable Silver Paper Take out Box;Foil Coated; Dimensions (top): 6.75" x 3.75" x 1.25", (bottom): 6.25" x 3.5 x 1.25"; 50pcs/pack		3	pack						
37	Dual soap case, plastic,with cover, durable, at least 8 inch		20	pieces						
38	Electric Ice Crusher Machine; at least 500w motor and stainless steel blades; Weight: at least 5kg Length: 43cm Width:20cm Height: 30cm		2	piece						
39	Emergency Light, at least 220V, AC 50/60Hz, Rechargeable, Dimensions: at least 31 x 812x 31.5cm		4	piece						
40	Extension Cord, at least 6 meters, universal, at least four (4) gang		5	unit						
41	Fabric Conditioner, at least 1500 mL per pack, concentrate, antibacterial		75	pack						
42	Floor rags, cotton, assorted, at least 22 inch, round		40	pieces						
43	Flower pots, large, gray, diameter: 19cm, plastic		15	piece						
44	Flower pots, medium, red, 5 pcs per set, diameter: 16cm, plastic		10	set						
45	Flower pots, small, green, 12 pcs per set, diameter: 12cm, plastic		4	set						
46	GYM Rubber Matt: at least 104 cm (L), 3cm thickness, inter-locking edges		30	pcs						
47	Hair Dryer, 2200w; Hot/Cold air		5	piece						
48	Hair Straightener: Heating conductor: eco-friendly alloy Voltage: at least 110V Power: at least 35W Tail cable: 360° rotateable Use: wet and dry		4	piece						
49	Hand soap, anti-bacterial with moisturizer, at least 225 ml/bottle with pump		30	bottle						
50	Heavy duty Brass faucet sink 1/2" threaded		50	pcs						
51	Heavy duty Regulator with gauge,color blue or gray		10	pcs						
52	Heavy Duty Sponge Scrub, at least 100 m x 76 m x 30 mm (3pcs/pack)		14	pack						
53	Heavy duty stainless steel dry rack clothes W-200cm /H-150 cm		30	pcs						
54	Hot Air Gun Blower and Sealer; 2000W; Air Volume:500L/min Heat Temperature:350-600°C (adjustable)		2	piece						
55	Jogsuit for women, pair with hood, assorted color, cotton, size small 10pcs, Medium 15pcs, Large 15pc, XL 15pcs		110	pair						
56	Kitchen Hand Towel cotton, Washable, High Quality, Absorbent, at least 38x48 cm		20	piece						
57	Laundry Powder Detergent, at least 1.36kg per pack		120	pack						
58	LED light, 4" surface Downlight, 6W LED		50	pcs						
59	LPG Hose with clamp; L 3meters,color blue or gray		5	pcs						
60	Microwaveable Safe Rectangular, W/Handle ;Tempered; Glass Bakeware; Baking Pan; Oven Dish Plates; 3.0L with handle = 39.5cm x 23.8cm x 5.3cm		5	piece						
61	Pail, small, plastic, blue, at least 15L		12	piece						
62	Pajamas for Girls, cotton, short sleeve, medium		40	pair						
63	Pajamas for Women, cotton, short sleeve, XL		40	pair						
64	Paper Cup, 8oz, 50 pcs/pack		8	pack						
65	Pillows, at least 27 x 42cm, at least 500g		70	pcs						

1	2	3	4		5	6	7	8	9	10
Item	Description	Country of origin	Quantity		Unit price EXW per item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price,	Total Price delivered Final Destination
									per unit	(col 9) x (col 4)
									(col 5+6+7+8)	
66	Plastic Cup Sealing Film, up to 95mm plastic cups, material: plastic, color: transparent, plain, must be compatible with Semi-automatic Sealing Machine for Milk Tea offered for item 64.		2	roll						
67	Plastic Film Sealer; at least 220V/240V 50/60Hz		10	piece						
68	Plates, melamine divider dinner plat, 4 grid, durable, shatter proof, color black		50	Piece						
69	Portable kids' Slide: Extended sliding path 110cm * Dimension: 120cm(L) x 45cm(W) x 61cm(H); Suitable for Kids (1-10Years)		1	set						
70	Pot Holder, round , 3 - 5 inches in diameter		16	piece						
71	PVC Heat Shrink Wrap Film; Use:for 15ml 30ml 50ml 60ml 100ml 120ml Bottle 100pcs/pack		5	pack						
72	Rubber shoes, ruberrized; size 38-43; 15 white and 15 assorted color		30	pair						
73	Sanitary Napkin, regular, with wings, 12pcs/pack		240	pack						
74	Scouring pad with foam, scrub, sponge, 100mm, 3 pcs per pack		17	pack						
75	Scouring pad, stainless steel, non rust or splinter, 30 grams each		25	piece						
76	Semi-automatic Sealing Machine Sealer; Milk Tea Cup Plastic Cup Can Seal 700ml/180mm High Cup, Power: 270W, Power Supply: 220v/50HZ, Cup height: 0-17cm/0-18CM *[Cup sealing caliber]-90mm(using sealing machine ring) and 95mm caliber cups		1	set						
77	Serving Spoon, stainless steel buffet serving, large serving spoon, at least 250cm		12	piece						
78	Set toilet tank fittings (lever type)		25	pcs						
79	Shampoo, sachet, at least 10ml		90	doz						
80	Silicon Rubber Spatula:Heat Resistant, Size: at least 12 inches in length		4	piece						
81	Silicon Rubber Spatula:Heat Resistant, Size: at least 8 inches in length		4	piece						
82	Slippers, ruberrized; size 38-43; heavy duty flip flop; random color		30	pair						
83	Socks, cotton; black color, ankle level		60	pair						
84	Soft broom, regular, wood handle, at least 36 inch		20	pieces						
85	Soup Bowl, breakable ceramic (white), 5 x 3 inches		20	piece						
86	Soup Ladle, stainless soup ladle, serving soup ladle hook up long handle (8oz), with a hanging hook, at least 45 x 10cm		6	piece						
87	Spin Mop/Tornado Mop, basket material, blue, stainless steel, 120cm size:40*20cm		12	set						
88	Sports bra, 89% polyester; medium padded; size: Large & XL		120	piece						
89	Square Recessed slim Downlight, 8 watts daylight, size: at least 220mm x 220mm		75	pcs						
90	Stainles Manicure Set for Women; 8 in 1 Nail Set w/ Stainless steel flat nail clippers, Stainless steel oblique nail clippers, Stainless steel olecranon pliers, Stainless steel ear cleaner, Stainless steel nose hair scissors, Stainless steel tweezers, Stainless steel nail file, Stainless steel nail picker		3	set						
91	Stainless 1/2" x 1/2"single angle valve		50	pcs						
92	Stainless flexible hose 1/2"x1/2"X16		50	pcs						
93	Stainless Flexible hose 1/2"x1/2"X18		50	pcs						
94	Stainless lavatory faucet single lever 1/2"		50	pcs						
95	Stainless lavatory P-trap 1 1/4"		50	pcs						
96	Stainless steel gooseneck faucet sink 1/2"		50	pcs						
97	Steel Brush, at least 250mm, 10 " in length		3	Piece						
98	Stick broom, regular, at least 27cm		20	pieces						
99	T8 Led tube 18W Double ended		150	pcs						
100	Table mantle, cream, 54 inch x 20 yards		1	roll						

Name of Bidder : _____

Page ___ of ___

Invitation to Bid No. ITB 2024-DSWDCAR-EPA-06 (Lot 1)

1	2	3	4		5	6	7	8	9	10
Item	Description	Country of origin	Quantity		Unit price EXW per item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price,	Total Price delivered Final Destination
									per unit	(col 9) x (col 4)
									(col 5+6+7+8)	
101	Table mantle, metallic gray, 54 inch x 20 yards		1	roll						
102	Teaspoon, Stainless, nonrust		10	doz						
103	Thermos, vacuum thermal pot, insulation pushing thermos, at least 1.9L, hot and cold, stainless steel		6	piece						
104	Tissue Paper, 12 rolls per pack, 2-ply, 100% recyclable		90	pack						
105	Toothbrush, for adult 20cm, durable, medium		135	piece						
106	Toothpaste, sachet, at least 10g		45	doz						
107	Trash bin, with cover, gray, 40 x 13.5 cm		10	piece						
108	TRASHBAG, largesize, black, at least 30pcs/pack, biodegradable, polyethylene material		40	pack						
109	TRASHBAG, smallsize, black, at least 30pcs/pack, biodegradable, polyethylene material		35	pack						
110	TRASHBAG, XL size, black, at least 30pcs/pack, biodegradable, polyethylene material		40	pack						
111	T-shirt for ladies, plain round neck, premium cotton, size medium and Large ; white, pink, light blue in color (30pcs pink, medium; 30pcs light blue, medium; 30 pcs white, Large)		90	piece						
112	Umbrella, windproof, foldable, big size, automatic, heavy duty; light random color		30	piece						
113	Universal outlet set, 10A, with case/plate		50	pcs						
114	Water dipper/spot, plastic, blue, at least 37x18x11cm		20	pieces						
115	Water drum, with cover, blue, 200 liters		5	piece						
116	Water Pitcher, fiber glass, at least 2.0 Liters, wide mouth, with hard plastic cover		6	piece						
									TOTAL	-

NOTES:

1. In case a column is not applicable for an offered item, just indicate "-" or "0".

2. Leaving columns 5,6,7,8, as blank or indicating other symbol/s such as "Not Applicable", "NA", etc. shall be automatically deemed as not responsive.

Name: _____

Legal Capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Name of Bidder : _____

Page ___ of ___

Invitation to Bid No. ITB 2024-DSWDCAR-EPA-06 (Lot 2)

1	2	3	4		5	6	7	8	9	10
Item	Description	Country of origin	Quantity		Unit price EXW per item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price,	Total Price delivered Final Destination
									per unit	(col 9) x (col 4)
									(col 5+6+7+8)	
37	MOPHEAD, made of rayon, weight 400 grams min		12	pcs						
38	Muriatic Acid, at least 500 ml		30	pcs						
39	Paper cup 16 oz.		12	pcs						
40	Paper plate, at least 9 inches, 20 pcs/pack		12	pcs						
41	Pillow, at least 17"x23", plain, white		50	pcs						
42	Pot holder,round, at least 18cm		30	pcs						
43	Roll-on Deodorant, 730mg, for men		100	pcs						
44	Shampoo, 3 pack per sachet 12 ml		508	pcs						
45	Plastic soap holder toilet tray soap holder with handle, four in one (4-in-1), large		50	pcs						
46	Spin Mop/Tornado Mop, basket material, blue, stainless steel, 120cm size:40*20cm		5	pcs						
47	Rice Paddle / Food Service Spoon, stainless		6	pcs						
48	Thermos,at least 1.9L, hot and cold, stainless steel		4	pcs						
49	Toothbrush, durable medium, at least 20 cm		200	pcs						
50	Toothpaste,120g per tube, mint flavored		140	pcs						
51	Umbrella, folding (2 folds), automatic heavy duty, dimension: at least 10 ribs		50	pcs						
									TOTAL	-

NOTES:

1. In case a column is not applicable for an offered item, just indicate "-" or "0".

2. Leaving columns 5,6,7,8, as blank or indicating other symbol/s such as "Not Applicable", "NA", etc. shall be automatically deemed as not responsive.

Name: _____

Legal Capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Price Schedule for Goods Offered from Within the Philippines

Name of Bidder : _____

Page ___ of ___

Invitation to Bid No. ITB 2024-DSWDCAR-EPA-06 (Lot 3)

1	2	3	4		5	6	7	8	9	10
Item	Description	Country of origin	Quantity		Unit price EXW per item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price,	Total Price delivered Final Destination
									per unit	(col 9) x (col 4)
									(col 5+6+7+8)	
Purchase and Delivery of Non-food Supplies for the Reception and Study Center for Children (RSCC)										
1	Alcohol, 70 % solution, antiseptic, disinfectant, hypoallergenic with moisturizer, at least 500 ml per bottle		200	bottle						
2	Baby head to toe wash & shampoo, 2 in 1, at least 500ml per bottle		50	bottle						
3	Baby High Chair, adjustable height, removable legs, waterproof stain-resistant and easy to clean, with plate, adjustable seat belt and wheels, gray in color, Dimensions: (H) 73cm (W) 57cm (L) 57cm		3	pieces						
4	Baby Lotion, at least 500ml		50	bottle						
5	Baby Oil, at least 300 ml per bottle		20	bottle						
6	Baby Wipes, alcohol free, unscented, approx. 90 pulls per pack		500	pack						
7	Bleach, pref. fresh or floral scent, at least 3.785ml per gallon		15	gallon						
8	Bleach, safe for colored clothes, floral scent, at least 900 ml per bottle		25	bottle						
9	Baby floor seat, low density polyurethane type chair, with safety harness, suited for 3-12 months, Weight: at least 1.38KG Dimensions in cm: 38.3 X 38.3 x 22.5		5	pieces						
10	Cotton fabric cloth roll, plain, aqua blue in color least 40-45 inches width, atleast 50 meters per roll		1	roll						
11	Cotton fabric cloth roll, plain, light green in color least 40-45 inches width, atleast 50 meters per roll		1	roll						
12	Cotton fabric cloth roll, plain, light violet in color least 40-45 inches width, atleast 50 meters per roll		1	roll						
13	Cotton fabric cloth roll, plain, pink in color least 40-45 inches width, atleast 50 meters per roll		1	roll						
14	Dishwashing Paste, anti-bacterial, approx. 400g/jar		100	jar						
15	Disinfectant Spray, aerosol type, scented, at least 170g per bottle		60	bottle						
16	Disposable Baby Diaper, Large, wide waistband, cotton cover, at least 72's / pack		150	pack						
17	Disposable Baby Diaper, Medium, wide waistband, Cotton cover, at least 54's / pack		250	pack						
18	Disposable Baby Diaper, New Born, wide waist band, cotton cover, at least 44's / pack		30	pack						
19	Disposable Baby Diaper, Small, wide waistband, cotton cover, at least 60's / pack		150	pack						
20	Disposable Baby Diaper, XLarge, wide waistband, cotton cover, at least 60's / pack		100	pack						
21	Disposable Baby Diaper, XXXLarge, wide waistband, cotton cover, at least 36's / pack		100	pack						
22	Disposable Toddler Diaper/Pants, XXXLarge, at least 24's / pack		50	pack						

Name of Bidder : _____

Page ___ of ___

Invitation to Bid No. ITB 2024-DSWDCAR-EPA-06 (Lot 3)

1	2	3	4		5	6	7	8	9	10
Item	Description	Country of origin	Quantity		Unit price EXW per item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price,	Total Price delivered Final Destination
									per unit	(col 9) x (col 4)
									(col 5+6+7+8)	
23	Fabric Conditioner, at least 1500 mL per pack, concentrate, antibacterial		50	pack						
24	Fever Patch for 0-2 years old, 6 sheets per box		20	box						
25	Fever Patch for kids, 6 sheets per box		20	box						
26	Garter thread, white in color, 1/2 inch thickness, 11 yards per roll		2	roll						
27	Garter thread, white in color, 1/4 inch thickness, 10 yards per roll		2	roll						
28	Hair net (black), 100 pieces per box		4	box						
29	Hand Wash Anti-Bacterial with moisturizer, at least 225 ml per bottle		50	bottle						
30	Insect Spray, Multi Insect aerosol spray, at least 300 ml		60	bottle						
31	Janitorial Mop Squeezer, at least 20 Liters, yellow, with commercial wringer rinser, bucket size		5	set						
32	Kiddie Toothpaste, at least 50g per tube		50	tube						
33	Laundry Powder Detergent, at least 1.36kg per pack		50	pack						
34	Multi purpose cleaning scrub, kitchen dish sponge		100	pcs						
35	New born swaddle blanket with comfortable headcap, 100% organic cotton cloth, yellow in color, atleast 80cm x 80 cm		30	pieces						
36	New born cloth, cotton-soft fabric, 12 pcs per set, 3 pieces cardigan long sleeve 3 pieces banded pajama, 3 pieces of bonnet, 3 sets of banded mittens, 3 sets of banded booties		20	sets						
37	Petroleum jelly, at least 100ml		30	bottle						
38	Polyester Sewing Thread, black in color, 3000 meters		3	roll						
39	Polyester Sewing Thread, blue in color, 3000 meters		3	roll						
40	Polyester Sewing Thread, green in color, 3000 meters		3	roll						
41	Polyester Sewing Thread, pink in color, 3000 meters		3	roll						
42	Polyester Sewing Thread, violet in color, 3000 meters		3	roll						
43	Polyester Sewing Thread, white in color, 3000 meters		3	roll						
44	Shampoo, conditioner and Body Wash 3 in 1, for Kids, at least 350 ml per bottle		50	bottle						
45	Storage box at least 120 L, white		30	pieces						
46	Terno jogger with hoodie jacket for kids, green		20	set						
47	Terno jogger with hoodie jacket for kids, violet		20	set						
48	Thermal Insulated curtain, Color aqua blue 7ft length, double layer		15	pieces						
49	Thermal Insulated curtain, Color light green 7ft length, double layer		15	pieces						
50	Thermal Insulated curtain, Color light violet, 7ft length, double layer		15	pieces						
51	Thermal Insulated curtain, Color pink 7ft length, double layer		15	pieces						
52	Tissue Paper, 12 rolls/pk, 2-ply		150	pack						

Name of Bidder : _____
 Invitation to Bid No. ITB 2024-DSWDCAR-EPA-06 (Lot 3)

Page ___ of ___

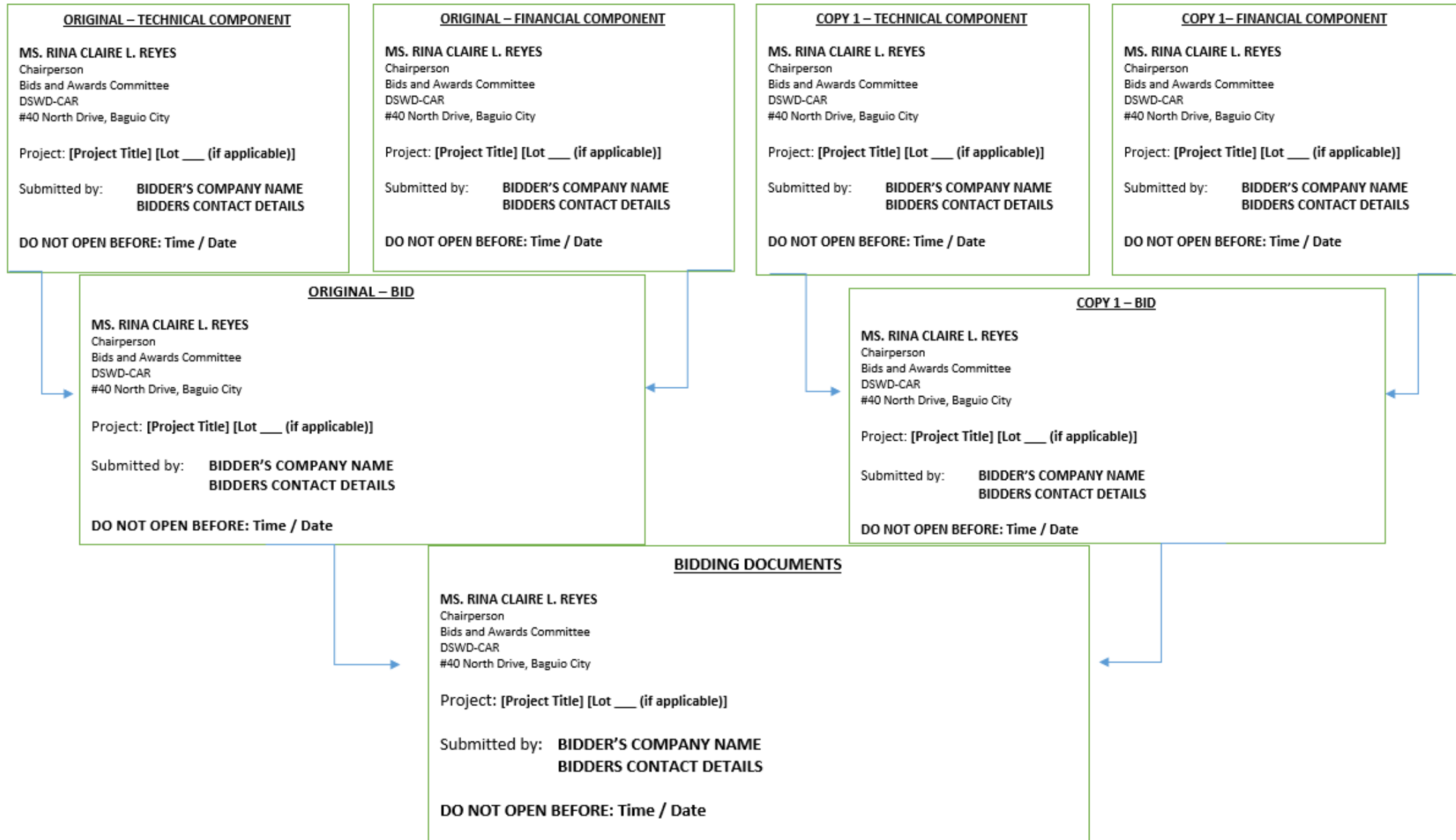
1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXW per item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price,	Total Price delivered Final Destination
								per unit	(col 9) x (col 4)
								(col 5+6+7+8)	
								TOTAL	-

NOTES:

1. In case a column is not applicable for an offered item, just indicate "-" or "0".
2. Leaving columns 5,6,7,8, as blank or indicating other symbol/s such as "Not Applicable", "NA", etc. shall be automatically deemed as not responsive.

Name: _____
 Legal Capacity: _____
 Signature: _____
 Duly authorized to sign the Bid for and behalf of: _____

MARKING AND SEALING OF ENVELOPE:



Note: The technical and financial documents must be submitted in two (2) copies (Original Copy and Copy 1). The Original Technical Component envelope and Original Financial Component envelope must be sealed in one envelope marked “ORIGINAL BID”. The Copy 1 Technical Component envelope and Copy 1 Financial Component Envelope must also be sealed in another envelope marked “Copy 1 Bid”. These envelopes containing the Original Copy and Copy 1 must be enclosed in one single envelope marked “BIDDING DOCUMENTS”. The technical and financial documents must be properly tabbed and signed.

Checklist of Technical and Financial Documents

		Name of Bidder/s		
ABC				
I. TECHNICAL COMPONENT ENVELOPE (First Envelope)				
<u>Legal Documents</u>				
(a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages) in accordance with Section 8.5.2 of the IRR;				
<u>Technical Documents</u>				
(b) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid;				
(c) Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents;				
(d) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission;				
or				
Original copy of Notarized Bid Securing Declaration;				
(e) Conformity with the Technical Specifications, which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable;				
(f) Original duly signed Omnibus Sworn Statement (OSS);				
and if applicable, Original Notarized Secretary's Certificate/ Board Resolution in case of a corporation, partnership, or cooperative;				
or				
Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.				
(g) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC)				
or				
A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.				
Class "B" Documents				
(h) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence;				
or				
duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.				

I. FINANCIAL COMPONENT ENVELOPE (Second Envelope)				
<input type="checkbox"/>	(i) Original of duly signed and accomplished Financial Bid Form;			
	Bid Amount:			
<input type="checkbox"/>	(j) Original of duly signed and accomplished Price Schedule(s).			
<i>Other documentary requirements under RA No. 9184 (as applicable)</i>				
(k) <i>[For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos]</i> Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.				
(l) Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.				

Name and Signature

**STATEMENT OF ALL ON-GOING GOVERNMENT AND PRIVATE CONTRACTS, INCLUDING
CONTRACTS AWARDED BUT NOT YET STARTED, WHETHER SIMILAR OR NOT SIMILAR IN
NATURE**

Name of Contract/ Title of the Project	a. Owner's Name b. Address c. Telephone Nos.	Date of the Contract	Contract Duration	Kinds/Nature of Goods or Services	Amount of Contract	Value of Outstanding Contracts/ Undelivered Portion	Date of Completion/ Delivery
<u>Government Contracts</u>							
i. On-going							
ii. Awarded but not yet started							
<u>Private Contracts</u>							
i. On-going							
ii. Awarded but not yet started							
Total Cost							

Submitted by : _____
(Printed Name & Signature)

Designation : _____

Date : _____

STATEMENT OF SINGLE LARGEST SIMILAR COMPLETED CONTRACT

Business Name: _____

Business Address : _____

Name of Contract/ Title of the Project	a. Owner's Name b. Address c. Telephone Nos.	Date of the Contract	Contract Duration	Kinds/Nature of Goods or Services	Amount of Completed Contract	Date of Completion/ Delivery
<u>Government Contracts</u>						
<u>Private Contracts</u>						
Total Cost						

Submitted by : _____
(Printed Name & Signature)

Designation : _____

Date : _____

Bid Securing Declaration Form

[shall be submitted with the Bid if bidder opts to provide this form of bid security]

REPUBLIC OF THE PHILIPPINES)
CITY OF _____) S.S.

BID SECURING DECLARATION **Project Identification No.: *[Insert number]***

To: *[Insert name and address of the Procuring Entity]*

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
 - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
 - b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right; and
 - c. I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this ____ day of *[month]* *[year]* at *[place of execution]*.

*[Insert NAME OF BIDDER OR ITS AUTHORIZED
REPRESENTATIVE]*

[Insert signatory's legal capacity]

Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

Omnibus Sworn Statement (Revised)
[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the

Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this __ day of __, 20__ at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]

Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

FINANCIAL DOCUMENTS FOR ELIGIBILITY CHECK

- A. Summary of the Applicant Supplier's/Distributor's/Manufacturer's assets and liabilities on the basis of the income tax return and audited financial statement for FY2022 or FY2023, stamped "RECEIVED" by the Bureau of Internal Revenue or BIR authorized collecting agent.

		Year 20__
1.	Total Assets	
2.	Current Assets	
3.	Total Liabilities	
4.	Current Liabilities	
5.	Net Worth (1-3)	
6.	Net Working Capital (2-4)	

- B. The Net Financial Contracting Capacity (NFCC) based on the above data is computed as follows:

NFCC = [(Current assets minus current liabilities) (15)] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started, coinciding with the contract to be bid.

NFCC = P _____

or

Commitment from a licensed bank to extend to it a credit line if awarded the contract or a cash deposit certificate in the amount of at least 10% of the proposed project to bid.

Name of Bank: _____ Amount: _____

I hereby certify that the computation of the above is based on the income tax return and audited financial statement for FY 2022 or FY 2023 stamped "RECEIVED" by the BIR or BIR authorized collecting agent.

Submitted by:

Name of Supplier / Distributor / Manufacturer

Signature of Authorized Representative

Date : _____

NOTE:

1. If Partnership or Joint Venture, each Partner or Member Firm of Joint Venture shall submit the above requirements.

Bid Form for the Procurement of Goods

[shall be submitted with the Bid]

BID FORM

Date : _____

Project Identification No. : _____

To: *[name and address of Procuring Entity]*

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to *[supply/deliver/perform]* *[description of the Goods]* in conformity with the said PBDs for the sum of *[total Bid amount in words and figures]* or the total calculated bid price, as evaluated and corrected for computational errors, and other bid modifications in accordance with the Price Schedules attached herewith and made part of this Bid. The total bid price includes the cost of all taxes, such as, but not limited to: *[specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties]*, which are itemized herein or in the Price Schedules,

If our Bid is accepted, we undertake:

- a. to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements of the Philippine Bidding Documents (PBDs);
- b. to provide a performance security in the form, amounts, and within the times prescribed in the PBDs;
- c. to abide by the Bid Validity Period specified in the PBDs and it shall remain binding upon us at any time before the expiration of that period.

[Insert this paragraph if Foreign-Assisted Project with the Development Partner:

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address Amount and Purpose of
of agent Currency Commission or gratuity

(if none, state "None")]

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements pursuant to the PBDs.

The undersigned is authorized to submit the bid on behalf of *[name of the bidder]* as evidenced by the attached *[state the written authority]*.

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Name: _____

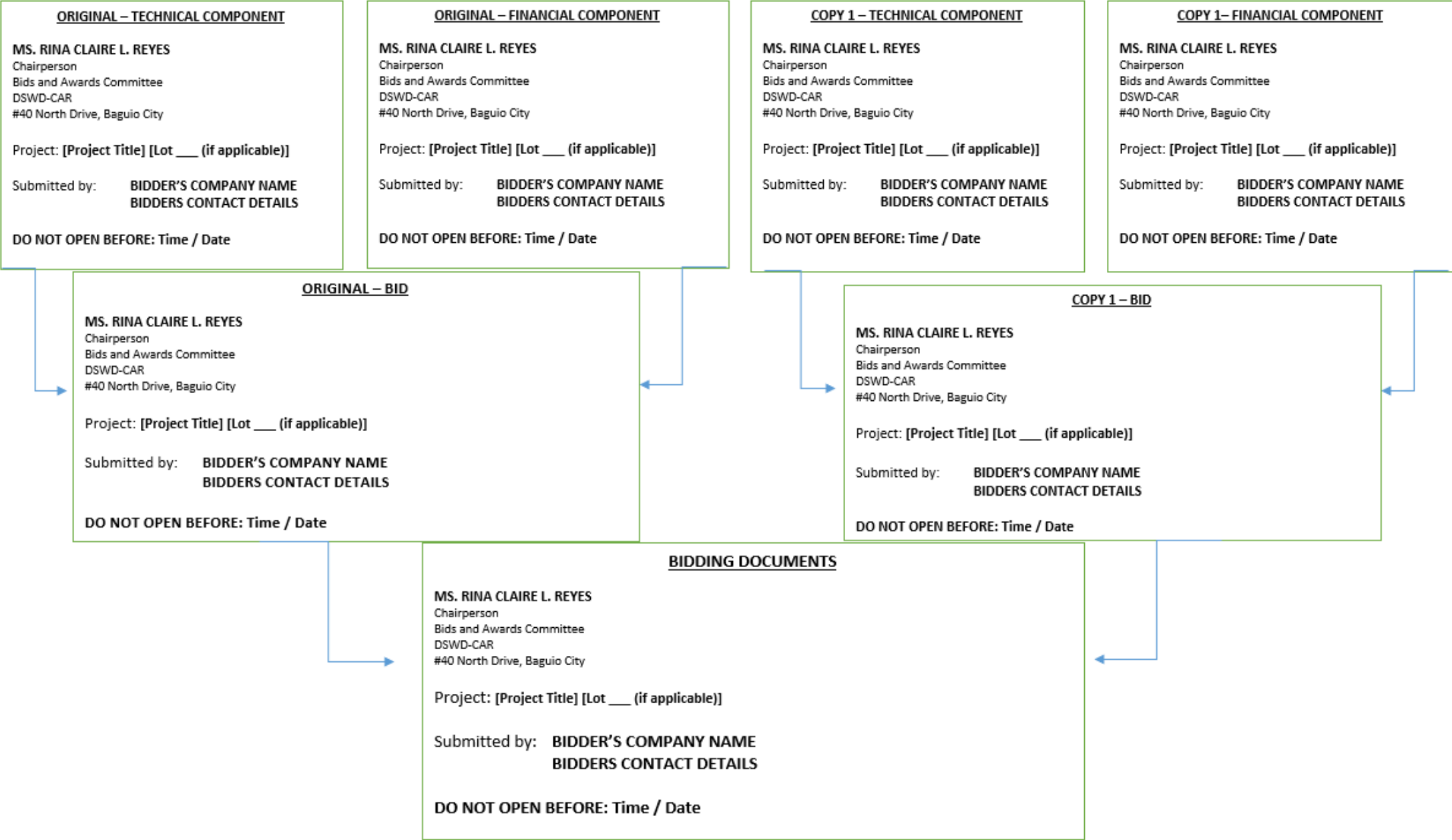
Legal capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Date: _____

MARKING AND SEALING OF ENVELOPE:



Note: The technical and financial documents must be submitted in two (2) copies (Original Copy and Copy 1). The Original Technical Component envelope and Original Financial Component envelope must be sealed in one envelope marked “ORIGINAL BID”. The Copy 1 Technical Component envelope and Copy 1 Financial Component Envelope must also be sealed in another envelope marked “Copy 1 Bid”. These envelopes containing the Original Copy and Copy 1 must be enclosed in one single envelope marked “BIDDING DOCUMENTS”. The technical and financial documents must be properly tabbed and signed.