

REQUEST FOR QUOTATION (RFQ)

PR/PP

No.: 2024-11-808

End-user: RHWG

Name of Project:

RFQ No.: 2024-11-1146

Date: NOV 20 2024

ABC: ₱57,942.00

PURCHASE AND DELIVERY OF FOOD SUPPLIES (WET MARKET) FOR THE RESIDENTS OF RHWG FOR MONTH OF DECEMBER 2024

Mode of Procurement: SMALL VALUE PROCUREMENT

Sir/Madam:

Please quote your lowest price on the item/s described below inclusive of taxes duly signed by you or your authorized representative, subject to the Terms and Condition provided in this RFQ and submit personally to the Office of the Procurement Section, 40 North Drive, Baguio City or through email at bacsec.car@dswd.gov.ph on or before NOV 25 2024, 12:00 NN.


RINA CLAIRE L. REYES
BAC Chairperson

TERMS AND CONDITIONS:

1. Quotations in excess of the ABC will be **REJECTED**.
2. For total quoted price, quotations with a **dash or zero shall be deemed free of charge**.
3. All entries must be typewritten/printed/longhand. **Any erasure in the quotation must be countersigned by the bidder/representative**, otherwise quotation will be rejected.
4. The Procuring Entity **may give due preference to goods being offered with green component**.
5. If necessary, the BAC through the TWG, may require an ocular inspection of the venue/place of business/goods being offered.
6. Delivery of Goods / Services is **as indicated** in the next page.
7. Price validity shall be for a period of **120 calendar days from RFQ Opening of the BAC until confirmation of Purchase Order by the winning supplier**.
8. The following documents shall be attached upon submission of quotation, otherwise your quotation will not be accepted, please disregard if already submitted:
 - a. **Updated Mayor's / Business Permit**
 - b. **PhilGEPS Registration Certificate or PhilGEPS Registration Number to be indicated in space below (except for**
 - o **Income/Business Tax Return (for Small Value Procurement, Direct Contracting above P500K, Emergency Cases above P500K, and Lease of Real Property/Venue).**
 - o **Official Receipt or Invoice (as applicable) issued by BIR (a mere picture of the receipt can suffice)**
9. Where there is discrepancy between: (a) total price per item and unit price for the item as extended or multiplied by the quantity of that item, the unit price shall prevail; (b) stated total price and the actual sum of prices of component items, the lower shall prevail; (c) unit cost in the detailed estimate and unit cost in the bill of quantities, the latter shall prevail.
10. Suppliers/Contractors who **refuse to accept correction of price offer after Bid Evaluation shall be disqualified**.
11. Award of Contract shall be made to the Lowest Calculated Responsive Quotation (LCRQ) that complies to the **technical specifications** and the **terms and conditions** stated herein.
12. The BAC shall require the bidder with Lowest Calculated Responsive Quotation (LCRQ) to submit the **Omnibus Sworn Statement** prior to issuance of Award / Purchase Order with ABC amounting to **P500,000.00 for Emergency Cases and P50,000.00 above for Small Value Procurement**.
13. Upon **approval of the Purchase Order (PO)**, the Procurement Section may send or forward the **approved PO for confirmation** to the winning bidder. The **approved PO shall be confirmed within three (3) calendar days** upon sending the approved PO to the **winning bidder's officially registered email address or upon notification of the winning bidder that the approved Purchase Order is available for confirmation**. Failure to submit the confirmed PO within the 3-day period may cause the automatic cancellation of the PO.
14. If the Supplier fails to deliver the required goods /services as specified in the Award / Purchase Order, the Procuring Entity may **disqualify bidder from participating future procurement activities to be conducted by DSWD-CAR**.
15. **Liquidated damages equivalent to one tenth of one percent (0.001)** of the value of the goods not delivered within the prescribed delivery period may be imposed per day of delay. The Procuring Entity (PE) may rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
16. Further information may be obtained from the Procurement Section with telephone number **(074) 661-0430 local 25123** or email address bacsec.car@dswd.gov.ph.

Republic of the Philippines
DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Cordillera Administrative Region
40 North Drive, Baguio City

REQUEST FOR QUOTATION (RFQ)

ITEM NO.	DETAILED DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL
	PURCHASE AND DELIVERY OF FOOD SUPPLIES (WET MARKET) FOR THE RESIDENTS OF RHWG FOR MONTH OF DECEMBER 2024				
1	Pork - kasim, fresh, odorless, at least 1kg/pack	9.5	pack		
2	Pork liempo, fresh at least 1kg/pack	18.5	pack		
3	Pork liver, fresh, at least 1kg/pack	4	pack		
4	Pork -pata, fresh, odorless, at least 1kg/pack	1.5	pack		
5	Pork, ground, at least 80% lean meat and 20% fat, at least 1kg/pack	6	pack		
6	Beef, ribs, fresh, at least 1kg/pack	1.5	pack		
7	Chicken - wings, at least 1kg/pack	6	pack		
8	Chicken, thigh, at least 1kg/pack	1.5	pack		
9	Chicken - adobo cut, at least 1kg/pack	4.5	pack		
10	Chicken - tinola cut, at least 1kg/pack	6	pack		
11	Chicken, breast, at least 1kg/pack	1.5	pack		
12	Chicken, liver, fresh, at least 1kg/pack	2	pack		
13	Chicken, Gizzard, fresh, at least 1kg/pack	2	pack		
14	Galunggong, medium size, fresh, at least 1kg/pack	10	pack		
15	Slice fish (maya-maya), 6pcs/kilo, fresh, at least 1kg/pack	2	pack		
16	Tilapia, medium (5- 10 pcs/kilo), fresh, at least 1kg/pack	16	pack		
17	Bangus, medium size, 3pcs/kilo, fresh, at least 1kg/pack	8	pack		
18	Boneless Bangus, (daing), medium size, at least 5- 10 pcs/pack (500g/pack)	8	pack		
19	Shirmps, medium, fresh, at least 1kg/pack	1	pack		
20	Hotdog, juicy, tender, classic, at least 30pcs/pack, 1kg, small	2	pack		
21	longanisa, skinless, at least 1kg/pack	4	pack		
22	mongo, whole, at least 1kg/pack	3	pack		
23	Black beans, at least 1 kg/pack	6	pack		
24	White beans, at least 1kg/pack	4.5	pack		
25	misua, 500g/pack	4	pack		
26	eggs, large size, at least 63g, 30pcs/tray	10.5	tray		
27	Tokwa, fresh, Free from Preservatives or colour enhancing agents - Lactose Free and Gluten Free, 100% natural, at least 1kg/pack	2	pack		
28	Tinapa, galunggong, medium size, at least 1kg/pack	3	pack		
29	tuyo (dried fish), kaliskis, medium size, at least 1kg/pack	1.25	pack		
30	hibi/dried shirmp, big, at least 1kg/pack	0.5	pack		
31	garlic, medium size, at least 1kg/pack	3	pack		
32	onion bulb, red, medium size, at least 1kg/pack	3	pack		
33	ginger, medium size, at least 1kg/pack	1.5	pack		
34	kalamansi, green, at least 1kg/pack	0.5	pack		
35	potato, medium size, at least 1kg/pack	18	pack		
36	tomato, medium size, half ripe, at least 1kg/pack	11	pack		
37	ampalaya leaves, green, fresh, at least 500g/bundle	4	bundle		
38	ampalaya, fruit, medium size, at least 1kg/pack	1	pack		
39	malunggay leaves, green, fresh, at least, 500g/bundle	7.5	bundle		

ITEM NO.	DETAILED DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL
40	saluyot, green, fresh, at least 500g/bundle	1	bundle		
41	sayote, fruit, medium size, at least 1kg/pack	8	pack		
42	string beans, green, fresh, at least 500g/bundle	4	bundle		
43	camote, tops, green, fresh, at least 500g/bundle	2	bundle		
44	sweet potato (kamote), medium size, at least 1kg/pack	1	pack		
45	gabi (fruit), medium size, at least 1kg/pack	4	pack		
46	okra, medium size, at least 1kg/pack	3	pack		
47	pechay, medium size, at least 1kg/bundle	5	bundle		
48	talong, medium size, at least 1kg/pack	15.5	pack		
49	kalabasa, medium size, at least 1kg/pack	4.5	pack		
50	onion leeks, green, medium size, at least 500g/bundle	1.75	bundle		
51	baguio beans, medium size, at least 1kg/pack	7.5	pack		
52	cabbage, medium size, at least 1kg/pack	8.5	pack		
53	wombok, medium size, at least 1kg/pack	5	pack		
54	carrots, medium size, at least 1kg/pack	5.75	pack		
55	wrapper, lumpia, medium, 100pc/pack	1	pack		
56	Banana, lakatan, medium size, at least 1kg/pack	1	pack		
57	fruits in season, medium size, at least 1kg/pack(papaya,)	14	pack		
58	Sotanghon noodles, 1kg/pack	1	pack		
59	coconut milk fresh gata, at least 400ml/ pack	2	pack		
60	Whole kernel, at least 425 g per tins, corn	1	tin		

TOTAL PRICE

OTHER REQUIREMENTS	COMPLIANCE		REMARKS
	Can Comply	Cannot Comply	
1. Supplier should guarantee quality of delivered goods, otherwise items deemed reject should be replaced within the day or a buffer should be ensured every delivery.	[]	[]	
2. Supplier is responsible in the loading and unloading of goods to the designated delivery sites. Supplier should assist in the distribution of goods and must stay until distribution is done to ensure that concerns during distribution is addressed.	[]	[]	
3. Goods are expected to be sanitary, fit for clients consumption and recommended to be locally produced.	[]	[]	
4. Delivery of Goods will be communicated by the End-User to the winning bidder (following the delivery schedule) . Delivery place at DSWD FO CAR, #40 NORTH Drive, Baguio City. If the last day of delivery falls on Saturday/Sunday/Holiday, the delivery of goods can be moved to the next working day.	[]	[]	
5. Service Provider must have an Active Landbank Account for Payment Purposes. For other banks, service charge will be deducted upon payment on the account.	[]	[]	

PAYMENT SHALL BE MADE THRU LANDBANK OF THE PHILIPPINES

• Award shall be made per: Item Basis x Lot Basis

Note: **NO GIFT ALLOWED**. Pursuant to RA 6713, otherwise known as the Code of Conduct and Ethical Standards for Public Officials and Employees. The DSWD reserves the right to reject any or all offers at no costs, waive any therein and accept the offer most advantageous to the government.

Sir:

After having carefully read and accepted your terms and conditions, I / We submit our bid on the item/s quoted above.

Name of Firm/Dealer/Contractor: _____

Office Address: _____

Owner's/Proprietor/President's Name and Signature: _____

Contact Number/s: _____

Email Address: _____

For Authorized Representative, kindly indicate the following:

Name and Signature: _____

Contact Number/s: _____

PhilGEPS Registration Number: _____

Name and Signature of Canvasser