

Republic of the Philippines
DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Cordillera Administrative Region
40 North Drive, Baguio City

REQUEST FOR QUOTATION (RFQ)

PR/PP

No.: 2024-11-815

RFQ No.: 2024-11-1147

End-user: RRCY

Date: NOV 08 2024

Name of Project:

ABC: ₱80,060.00

PURCHASE AND DELIVERY OF FOOD SUPPLIES FOR THE RESIDENTS OF RRCY FOR NOVEMBER TO DECEMBER 2024

Mode of Procurement: SMALL VALUE PROCUREMENT

Sir/Madam:

Please quote your lowest price on the item/s described below inclusive of taxes duly signed by you or your authorized representative, subject to the Terms and Condition provided in this RFQ and submit personally to the Office of the Procurement Section, 40 North Drive, Baguio City or through email at bacsec.car@dswd.gov.ph on or before NOV 13 2024, 12:00 NN.


RINA CLAIRE L. REYES
BAC Chairperson

TERMS AND CONDITIONS:

1. Quotations in excess of the ABC will be **REJECTED**.
2. For total quoted price, quotations with a **dash or zero shall be deemed free of charge**.
3. All entries must be typewritten/printed/longhand. **Any erasure in the quotation must be countersigned by the bidder/representative**, otherwise quotation will be rejected.
4. The Procuring Entity **may give due preference to goods being offered with green component**.
5. If necessary, the BAC through the TWG, may require an ocular inspection of the venue/place of business/goods being offered.
6. Delivery of Goods / Services is **as indicated** in the next page.
7. Price validity shall be for a period of **120 calendar days from RFQ Opening of the BAC until confirmation of Purchase Order by the winning supplier**.
8. The following documents shall be attached upon submission of quotation, otherwise your quotation will not be accepted, please disregard if already submitted:
 - a. **Updated Mayor's / Business Permit**
 - b. **PhilGEPS Registration Certificate or PhilGEPS Registration Number to be indicated in space below (except for**
 - o **Income/Business Tax Return (for Small Value Procurement, Direct Contracting above P500K, Emergency Cases above P500K, and Lease of Real Property/Venue).**
 - o **Official Receipt or Invoice (as applicable) issued by BIR (a mere picture of the receipt can suffice)**
9. Where there is discrepancy between: (a) total price per item and unit price for the item as extended or multiplied by the quantity of that item, the unit price shall prevail; (b) stated total price and the actual sum of prices of component items, the lower shall prevail; (c) unit cost in the detailed estimate and unit cost in the bill of quantities, the latter shall prevail.
10. Suppliers/Contractors who **refuse to accept correction of price offer after Bid Evaluation shall be disqualified**.
11. Award of Contract shall be made to the Lowest Calculated Responsive Quotation (LCRQ) that complies to the **technical specifications and the terms and conditions** stated herein.
12. The BAC shall require the bidder with Lowest Calculated Responsive Quotation (LCRQ) to submit the **Omnibus Sworn Statement** prior to issuance of Award / Purchase Order with ABC amounting to **P500,000.00 for Emergency Cases and P50,000.00 above for Small Value Procurement**.
13. Upon **approval of the Purchase Order (PO)**, the Procurement Section may send or forward the **approved PO for confirmation** to the winning bidder. The **approved PO shall be confirmed within three (3) calendar days** upon sending the approved PO to the **winning bidder's officially registered email address or upon notification of the winning bidder that the approved Purchase Order is available for confirmation**. Failure to submit the confirmed PO within the 3-day period may cause the automatic cancellation of the PO.
14. If the Supplier fails to deliver the required goods /services as specified in the Award / Purchase Order, the Procuring Entity may **disqualify bidder from participating future procurement activities to be conducted by DSWD-CAR**.
15. **Liquidated damages equivalent to one tenth of one percent (0.001)** of the value of the goods not delivered within the prescribed delivery period may be imposed per day of delay. The Procuring Entity (PE) may rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
16. Further information may be obtained from the Procurement Section with telephone number **(074) 661-0430 local 25123** or email address bacsec.car@dswd.gov.ph.

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ITEM NO.	DETAILED DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL
PURCHASE AND DELIVERY OF FOOD SUPPLIES FOR THE RESIDENTS OF RRCY FOR OCTOBER TO DECEMBER 2024					
1	Pork guiniling, 1 kg per pack	10	pack		
2	Pork chop, 1 kg per pack	18	pack		
3	Pork Liempo, 1kg per pack	16	pack		
4	Pork, atleast 80% lean meat, 1 kg per pack	14	pack		
5	Pork leg, 1 kg per pack	8	pack		
6	Pork, mixture of ear and head, 1 kg per pack	4	pack		
7	Pork Liver, 1 kg per pack	6	pack		
8	Milkfish (bangus), medium size, 1 kg per pack	8	pack		
9	Tilapia fish, medium size, 1 kg per pack)	10	pack		
10	Chicken, quarter legs, 1 kg per pack	20	pack		
11	Chicken, neck part, 1 kg per pack	8	pack		
12	Chicken, breast part, 1 kg per pack	20	pack		
13	Chicken liver, 1 kg per pack	10	pack		
14	Beef giniling, 1 kg per pack	8	pack		
15	Beef, atleast 80 % lean meat, 1 kg per pack	8	pack		
16	Beef knuckles, 1 kg per pack	6	pack		
17	Beef ribs, 1 kg per pack	6	pack		
18	Daing na bangus, 3 pcs per pack	10	pack		
19	Pinapaitan(mix)	6	pack		
20	Mayamaya fish, medium size, 1 kg per pack	6	pack		
21	Tahong, fresh, 1 kg per pack	6	pack		
22	Chicken giniling, 1 kg per pack	6	pack		
23	Potatoes, medium size, 1 kg per pack	10	pack		
24	Baguio beans, 1 kg per pack	8	pack		
25	Bell pepper, mixture of red and green 1 kg per pack	8	pack		
26	Broccoli, 1 kg per pack	8	pack		
27	Cauliflower, 1 kg per pack	8	pack		
28	Sayote, 1 kg per pack	8	pack		
29	Pechay, 1 kg per bundle	8	bundle		
30	Water crest, 1 kg per bundle	6	bundle		
31	Squash, atleast 1 kg per piece	8	piece		
32	String beans, long, 1 kg per bundle	8	bundle		
33	Bitter gourd, 1 kg per pack	6	pack		
34	Upo, atleast 1 kg per pack	4	pack		
35	Eggplant, medium size, 1 kg per pack	4	pack		
36	Okra, 1 kg per pack	4	pack		
37	Kangkong, atleast 1 kg per bundle	6	bundle		
38	Tomatoes, half ripe, 1 kg per pack	6	pack		
39	Carrots, medium size, 1 kg per pack	4	pack		

ITEM NO.	DETAILED DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL
40	Bambooshot, 1 kg per pack	4	pack		
41	Fresh banana blossom, atleast 1 kg per pack	4	pack		
42	White beans, 1 kg per pack	4	pack		
43	Mung bean (monggo), whole, 1 kg per pack	4	pack		
44	Black beans, 1 kg per pack	4	pack		
45	Cucumber, medium size, 1 kg per pack	4	pack		
46	Tinapa, medium size, 1 kg per pack	4	pack		
47	dilis dried fish, 1 kg per pack	4	pack		
48	Longganisa, 1 kg per pac(garlic flavor)	6	pack		
49	Hotdog,Chicken with cheese) regular size, 1 kg per pack	6	pack		
50	Tocino,(1 kg per pack	6	pack		
51	Garlic, medium size,1 kg per pack	6	pack		
52	Onion, medium size,1 kg per pack	6	pack		
53	Ginger, medium size,1 kg per pack	4	pack		
54	Orange, medium size	20	piece		
55	Banana, medium size, atleast 1 kg per pack, saba	6	pack		
56	Camote, yellow,medium size,1 kilo per pack	4	pack		
57	EGG, medium size per tray	4	tray		
58	Soy Sauce, 4 liters per gallon	4	bottle		
59	Banana ketchup, 4 kg per gallon	2	bottle		
60	Salt, 1kg per pack	6	pack		
61	Pepper, 1 kg per pack	2	pack		
62	Vinegar white, 4 liters per gallon	2	bottle		
63	Sinigang mix	4	pack		
64	Vitsin, 1 kg per pack	3	pack		

TOTAL PRICE

OTHER REQUIREMENTS	COMPLIANCE		REMARKS
	Can Comply	Cannot Comply	
1. Supplier should guarantee quality of delivered goods, otherwise items deemed reject should be replaced within the day or a buffer should be ensured every delivery.	[]	[]	
2. Supplier is responsible in the loading and unloading of goods to the designated delivery sites. Supplier should assist in the distribution of goods and must stay until distribution is done to ensure that concerns during distribution is addressed.	[]	[]	
3. Goods are expected to be sanitary, fit for clients consumption and recommended to be locally produced.	[]	[]	
4. Delivery of Goods will be communicated by the End-User to the winning bidder (following the delivery schedule) Delivery place at RRCY, PAYDA BAYABAS SABLAN, BENGUET. If the last day of delivery falls on Saturday/Sunday/Holiday, the delivery of goods can be moved to the next working day.	[]	[]	
5. Service Provider must have an Active Landbank Account for Payment Purposes. For other banks, service charge will be deducted upon payment on the account.	[]	[]	

PAYMENT SHALL BE MADE THRU LANDBANK OF THE PHILIPPINES

• Award shall be made per: Item Basis x Lot Basis

Note: **NO BIDDING ALLOWED**. Pursuant to RA 6713, otherwise known as the Code of Conduct and Ethical Standards for Public Officials and Employees. The GGWD reserves the right to reject any or all offers at no costs, waive any therein and accept the offer most advantageous to the government.

Sir:

After having carefully read and accepted your terms and conditions, I / We submit our bid on the item/s quoted above.

Name of Firm/Dealer/Contractor: _____

Office Address: _____

Owner's/Proprietor/President's Name and Signature: _____

Contact Number/s: _____

Email Address: _____

For Authorized Representative, kindly indicate the following: _____

Name and Signature: _____

Contact Number/s: _____

PhilGEPS Registration Number: _____

Name and Signature of Canvasser

 MEL/cj