

REQUEST FOR QUOTATION (RFQ)

PR/PP No.: 2024-09-706

End-user: SMU - KC

Name of Project:

RFQ No.: 2024-10-1089

Date: OCT 28 2024

ABC: ₱50,000.00

PRINTING AND PRODUCTION OF MATERIAL RE: KALAHI-CIDSS FO CAR COMPENDIUM

Mode of Procurement: SMALL VALUE PROCUREMENT

Sir/Madam:

Please quote your lowest price on the item/s described below inclusive of taxes duly signed by you or your authorized representative, subject to the Terms and Condition provided in this RFQ and submit personally to the Office of the Procurement Section, 40 North Drive, Baguio City or through email at bacsec.car@dswd.gov.ph on or before NOV 04 2024 12:00NN.

RINA CLAIRE L. REYES

BAC Chairperson

TERMS AND CONDITIONS:

1. Quotations in excess of the ABC will be **REJECTED**.
2. For unit price/s, quotations with a **dash or zero shall be deemed free of charge**.
3. All entries must be typewritten/printed/longhand. **Any erasure in the quotation must be countersigned by the bidder/representative**, otherwise quotation will be rejected.
4. The Procuring Entity may **give due preference to goods being offered with green component**.
5. If necessary, the BAC through the TWG, may require an ocular inspection of the venue/place of business/goods being offered.
6. Delivery of Goods / Services is **as indicated** in the next page.
7. Price validity shall be for a period of **120 calendar days** from RFQ Opening of the BAC until confirmation of Purchase Order by the winning supplier.
8. The following documents shall be attached upon submission of quotation, otherwise your quotation will not be accepted, please disregard if already submitted:
 - a. **Updated Mayor's / Business Permit**
 - b. **PhilGEPS Registration Certificate or PhilGEPS Registration Number to be indicated in space below (except for Negotiated Procurement - Emergency Cases, Sec. 53.2, RA 9184 IRR)**
 - o **Income/Business Tax Return (for Small Value Procurement, Direct Contracting above P500K, Emergency Cases above P500K, and Lease of Real Property/Venue).**
 - o **Official Receipt or invoice issued by BIR(as applicable, a mere picture of the receipt or invoice can suffice)**
9. Where there is discrepancy between: (a) total price per item and unit price for the item as extended or multiplied by the quantity of that item, the unit price shall prevail; (b) stated total price and the actual sum of prices of component items, the lower shall prevail; (c) unit cost in the detailed estimate and unit cost in the bill of quantities, the lower shall prevail.
10. Suppliers/Contractors who **refuse to accept correction of price offer after Bid Evaluation may be disqualified**.
11. Award of Contract shall be made to the Lowest Calculated Responsive Quotation (LCRQ) that complies to the **technical specifications** and the **terms and conditions** stated herein.
12. The BAC shall require the bidder with Lowest Calculated Responsive Quotation (LCRQ) to submit the Omnibus Sworn Statement prior to issuance of Award / Purchase Order with ABC amounting to P500,000.00 for Emergency Cases and P50,000.00 above for Small Value Procurement.
13. Upon **approval of the Purchase Order (PO)**, the Procurement Section may send or forward the **approved PO for confirmation** to the winning bidder. The **approved PO shall be confirmed within three (3) calendar days** upon sending the approved PO to the **winning bidder's officially registered email address** or upon notification of the winning bidder that the approved Purchase Order is available for confirmation. Failure to submit the confirmed PO within the 3-day period may cause the automatic cancellation of the PO.
14. If the Supplier fails to deliver the required goods /services as specified in the Award / Purchase Order, the Procuring Entity may **disqualify bidder from participating future procurement activities to be conducted by DSWD-CAR**.
15. **Liquidated damages equivalent to one tenth of one percent (0.001)** of the value of the goods not delivered within the prescribed delivery period may be imposed per day of delay. The Procuring Entity (PE) may rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
16. Further information may be obtained from the Procurement Section with telephone number **(074) 661-0430 local 25123** or email address **bacsec.car@dswd.gov.ph**.

Republic of the Philippines
DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
 Cordillera Administrative Region
 40 North Drive, Baguio City

REQUEST FOR QUOTATION (RFQ)

ITEM NO:	DETAILED DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL
	PRINTING AND PRODUCTION OF MATERIAL RE: KALAHI-CIDSS FO CAR COMPENDIUM				
	TENTATIVE DATE: November 2024				
1	Compendium of Success Stories Size: A4 Full Landscape No. of Pages: 120 pages/60 sheets Type of Material: Hardcover with image wrap Type of Material (for inside pages): book paper Binding: Hard bound PLEASE SEE ATTACHED IEC DESIGN APPROVAL FORM	100	pieces		
TOTAL					
OTHER REQUIREMENTS		COMPLIANCE		REMARKS	
		Can Comply	Cannot Comply		
<i>The procuring entity reserves the right to cancel the contract or reduce the quantity of the goods for any justifiable reasons or for any circumstance beyond the procuring entity's control (i.e. force majeure, fortuitous events, etc).</i>		[]	[]		
<i>Delivery of Goods is within 15 calendar days after receipt of Purchase Order/Final Design to be communicated by the End User. Delivery place at DSWD FO CAR, #40 NORTH Drive, Baguio City. If the last day of delivery falls on Saturday/Sunday/Holiday, the delivery of goods can be moved to the next working day.</i>		[]	[]		
<i>Service Provider must have an Active Landbank Account for payment purposes. For other banks, service charge will be deducted upon payment on the account.</i>		[]	[]		
PAYMENT SHALL BE MADE THRU LANDBANK OF THE PHILIPPINES					

• Award shall be made per: Lot basis Total Quoted Price

Note: **NO GIFT ALLOWED.** Pursuant to RA 6713, otherwise known as the Code of Conduct and Ethical Standards for Public Officials and Employees, The DSWD reserves the right to reject any or all offers at no costs, waive any therein and accept the offer most advantageous to the government.

Sir:

After having carefully read and accepted your terms and conditions, I / We submit our bid on the item/s quoted above.

Name of Firm/Dealer/Contractor: _____

Office Address: _____

Owner's/Proprietor/President's Name and Signature: _____

Contact Number/s: _____

Email Address: _____

For Authorized Representative, kindly indicate the following: _____

Name and Signature: _____

Contact Number/s: _____

PhilGEPS Registration Number: _____

 Name and Signature of Canvasser





DRN: N/A

IEC DESIGN APPROVAL FORM


IEC Material Number: 2024-SMU-IEC -115 **Date and time received:** _____

Type of IEC Material: KALAHI-CIDSS Compendium

Specification of IEC Materials: For Printing and Production of KALAHI-CIDSS Compendium

Kindly see attached file. Thank you

*Sample material as basis for
specification & quotation*



Prepared by:

LAUREN A. ALIMONDO
KALAHI-CIDSS Social Marketing Officer

Recommended for Approval:

**NERIZZA FAYE G. VILLANUEVA-
TRINIDAD**
Regional Information Officer

Approved/Disapproved:

MARIA A. CATBAGAN-APLATEN, PhD
Director IV, Regional Director





Francia's dual role as a farmer and organizer granted her a unique perspective on problem-solving. Like the trees of a forest, he saw the interconnectedness of various aspects of his community's wellbeing. He understood that a living farm or a sturdy structure alone was not enough. It sought holistic solutions that addressed the holistic needs of the community, ensuring that both its physical and social infrastructure grew hand in hand.

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They Andrea & Francis a dedicated and hardworking mother had always believed in teaching the boundaries of what society imposed from her. In the end, she was able to break through the boundaries of what society imposed from her. In the end, she was able to break through the boundaries of what society imposed from her.

As a mother of two, Andrea understood the importance of balancing her responsibilities at home with her desire to make a difference in her community. She took on the role of a community organizer in KALAHI-CIDSS, dedicating her time and effort to serve others. Although it was not an easy task, Andrea knew deep down that she was making a real impact.

Her days were long and demanding, but she never wavered in her commitment. Early in the morning, when the sun was low, Andrea would be at the school, already preparing the attendance of the learners. She would carry the materials needed and ensure that the construction of the school was going well. Her attention to detail and her passion for the work she was doing set her apart.



In addition to her volunteer work, Andrea actively engaged in barangay assemblies and participated in local government activities. She had heard that having a voice in the local government was essential for the community's progress. She understood that having a voice in the local government was essential for the community's progress.

Andrea's story serves as a reminder that being a mother is not just about raising children but also about making a positive impact on the lives of others. Her dedication and passion for her community have inspired many others to get involved and make a difference.



A Legacy of Ageless Impact

In the early career of a small community-based organization, Elynda was instrumental in the development of the organization. She was the one who brought the organization to the attention of the community. She was the one who brought the organization to the attention of the community.

Elynda's legacy is not just in the work she has done but in the lives she has touched. Her dedication and passion for her community have inspired many others to get involved and make a difference.



A Mother's Dedication: Inspiring Change Through Service

Through already a senior citizen, age did not deter M. Lorena's drive for knowledge. She believes that learning never stops and continues to educate herself through literature or physical labor. By sharing her thoughts and wisdom, she enriches the discussions and decision-making processes within the community. Her status as an esteemed adult puts her in a position of influence, where her advice and perspectives on community matters are eagerly sought after.

M. Lorena's story is a testament to the fact that age, physical strength, education, or social status does not limit one's ability to make a difference. Despite the challenges posed by her advancing years, she remains resilient in her commitment to the betterment of her community. Through her tenacity and unwavering spirit, she demonstrates that even the smallest steps can create a lasting impact.



The Unyielding Passion for Community Driven Development

Meet Elynda, a vibrant and dedicated volunteer in Barangay Council Agribusiness, Agriculture, and Livestock Development. Her passion for community-driven development is unwavering. She has been instrumental in the implementation of the KALAHI-CIDSS program in her community.

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Having previously served as an Area Coordinator with the OSD, Elynda brings a wealth of knowledge, skills, and principles to her role as a volunteer. However, she remains incredibly humble and dedicated to empowering the community. She applies her expertise to encourage active community participation and ensure every opportunity for growth. Throughout the project implementation, Elynda monitors the community volunteers, ensuring they fulfill their roles effectively during important meetings where community needs and solutions are discussed.

Elynda's commitment to gender equality and women's empowerment is commendable. She actively promotes the participation of women in the labor force, striving to create equal opportunities for all. Additionally, she spearheads a crucial change within the BICM, advocating for regular updates on the KALAHI-CIDSS program to be included in their agenda. By doing so, she promotes transparency and ensures that all members are well-informed about local activities and important updates. Elynda takes on the responsibility of staying equal information to the community, even in the absence of the OSD staff. She always prioritizes the community's perspective in decision-making processes.

Throughout the implementation, Elynda consistently emphasizes the community's accountability for the subprojects. Her unwavering dedication to community empowerment has become an inspiration for others, reminding them that everyone plays a vital role in community development. Her commitment to transparency, open communication, and regular updates has fostered a sense of trust and ownership among the community members. Elynda's influence has transcended her position, as she has inspired others to take ownership of their community's future.

Elynda's journey from a OSD implementer to an inspiring volunteer showcases the transformative power of selfless service and community-driven action. Her humility, dedication, and ability to empower others truly sets her apart in the community. Elynda serves as a shining example of how one individual can make a significant difference by fostering community development and inspiring others to do the same.



Igniting Change Through Dedication and Persuasion

Elynda B. Bantua is a passionate individual who plays a central role in the contact person for the implementation and sustainability of the KALAHI-CIDSS program in their barangay. His unwavering dedication and commitment to his responsibilities, his understanding of the community's needs, and his ability to inspire and motivate others have made him an invaluable asset to the organization.

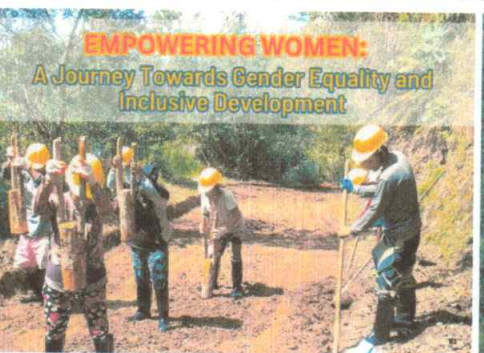
One of Elynda's most admirable qualities is his ability to persuade and rally more volunteers to join the cause. He consistently goes above and beyond in his efforts to ensure that the community is well-informed and motivated to participate in the program. His dedication and passion for his community have inspired many others to get involved and make a difference.

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EMPOWERING WOMEN: A Journey Towards Gender Equality and Inclusive Development

Located behind the mountains of Baguio in Benguet, the province of Benguet, the women of Benguet have long been known for their resilience and hard work. They have been instrumental in the development of their community and the province as a whole. They have been instrumental in the development of their community and the province as a whole.

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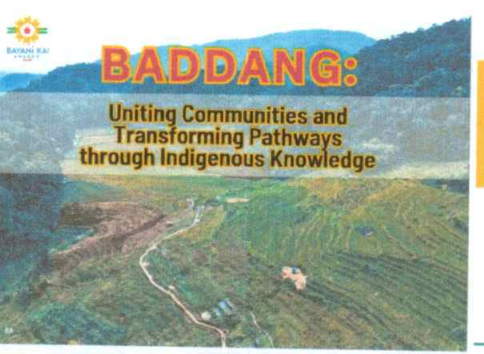


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BADDANG: Uniting Communities and Transforming Pathways through Indigenous Knowledge

In the shadowed community of Barangay Tula, a remarkable cultural practice called "Baddang" has been passed down through generations. It is a traditional form of agriculture that involves the use of natural resources and indigenous knowledge. It is a traditional form of agriculture that involves the use of natural resources and indigenous knowledge.

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Guardians of the Environment: SECCA's Inspiring Journey in Environmental Protection and in the KALAHI-CIDSS Program

In the heart of a lush, mountainous landscape, a group of dedicated individuals are working tirelessly to protect the environment. They are the guardians of the environment, and their work is essential for the future of their community and the planet as a whole. They are the guardians of the environment, and their work is essential for the future of their community and the planet as a whole.

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Driven by their passion to protect the environment and empower farmers, SECCA went beyond their obligations as the sponsors and maintenance guards. They proactively sought funding, equipment, and portable hand tractors, a rice mill and water hoses, which they distributed to farmers affected by the typhoon of 2018. By providing support and tools, SECCA enabled farmers to resume their agricultural activities while adopting sustainable practices.



Active participants in the community, SECCA envision opportunities to educate for environmental protection during Barangay Day celebrations. By discussing environmental issues as an integral part of these events, they ignited a sense of responsibility among community members, encouraging them to practice the preservation and conservation of their natural surroundings.

Beyond their immediate community, SECCA engaged with mountain farm cooperatives, sending them to the objectives and benefits of the DENR-IBRAIP program. Their proactive efforts resulted in widespread cooperation leading to the development, design, and initiation of farm-to-market roads for agro products and some less for infrastructure activities. By fostering collaboration and sharing the benefits of environmental protection, SECCA nurtured a culture of mutual respect and stewardship among community members.

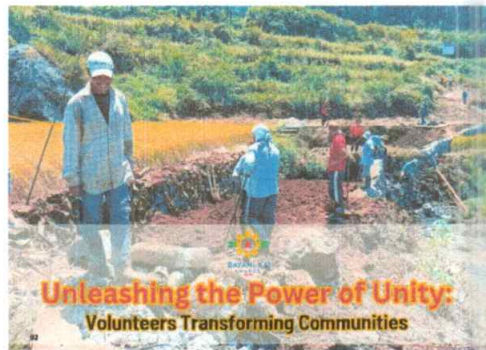
SECCA's inclusive approach to environmental protection was exemplified by their employment opportunities. They selected job opportunities to not only give members but also to engage individuals in learning, acquire skills through the project. By fostering inclusivity, SECCA strengthened the sense of community and collective responsibility towards the environment.



Through their relentless efforts, SECCA raised awareness among community members about the importance of caring for and conserving the environment for future generations. Their active involvement in tree-planting initiatives contributed to erosion prevention and the preservation of vital water sources, ensuring the sustainability of their natural habitat.

In addition to their environmental advocacy, SECCA also took on the crucial responsibility of the operations and maintenance of a group for slope protection under the KALAHANGGOS Program. Their diligent work encompassed implementing measures to prevent erosion and landslides, ensuring the safety and well-being of their community.

SECCA's unwavering commitment to environmental protection and their involvement in the KALAHANGGOS Program has not only transformed the environment but also inspired others to take action. By actively participating in municipal and barangay environmental protection programs and fostering partnerships with other agencies, SECCA has become a driving force in safeguarding the environment and creating a sustainable future.



Unleashing the Power of Unity: Volunteers Transforming Communities

In addition to their tireless work, these volunteers took the initiative to engage the community on a deeper level. They organized consultation meetings, actively involving residents in decision-making processes related to the subject. Through this inclusive approach, farm workers willingly donated portions of their lands, recognizing that progress could only be achieved through mutual support and collaboration.



The impact of this meaningful initiative extended far beyond immediate beneficiaries. By advocating the principles of Community-Driven Development (CDD) and ensuring the participation of young adults, including women, youth, persons with disabilities, and senior citizens, these volunteers inspired a sense of ownership and accountability within the community. This spirit of inclusivity encouraged everyone to take ownership, inspiring the entire village to work together for the greater good.



Through their selfless acts of volunteerism and the collective contributions of the community, these humble volunteers demonstrated that community development transcends monetary considerations. Their unwavering commitment and the preservation of their traditions have become a source of pride and inspiration for future generations. Each passing day brought not only physical infrastructure but also a deepened sense of unity and shared purpose, setting an example of what can be achieved when unity, shared purpose, and cultural heritage converge.

This is the inspiring story of a group of volunteers who dared to dream big, empowering their community through volunteer action and the preservation of their indigenous roots.

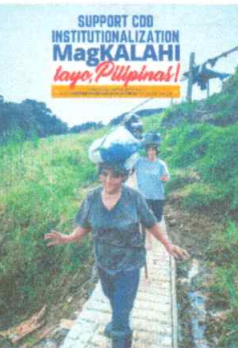
In the heart of a vibrant rural village in South Ilocos, Mt. Province, a group of community volunteers dedicated themselves to uplifting their neighbors. These individuals united under the banner of the Barangay Development Council - Technical Working Group (BDC-TWG). With the support of the Barangay Disaster Risk Reduction and Management Council and the Department of Social Welfare and Development's Kapuhang Laban sa Suburban/Comprehensive and Integrated Delivery of Social Services (KALAHANGGOS) Program, they set out to transform what was possible and create lasting change.

Faced by the ever-pressing threat of calamity, these volunteers recognized the power of unity and collaboration. They joined with grace and determination, working together to address the needs of their neighbors. They realized that true progress could only be achieved by working together, sharing their collective strengths.



Inspired by the tireless devotion of "Showering" or "Berserker" the volunteers sought to restore the spirit of collective action and voluntary labor. Showering had long been a cherished practice within the community, celebrated during significant milestones such as house construction, agricultural activities, and social gatherings. Recognizing the potential for collaboration in addressing the challenges of the subject, the community members sought to revitalize this cultural trait as the foundation of the subject.

With a remarkable spirit of collaboration, these volunteers and the members of Kapuhang Laban sa Suburban/Comprehensive and Integrated Delivery of Social Services (KALAHANGGOS) have worked tirelessly to address the needs of their neighbors. They have not only improved the physical infrastructure but also strengthened the social fabric of the community. Through their collective efforts, they have demonstrated the power of unity and the importance of preserving and promoting traditional practices that foster a sense of community and shared purpose.



SUPPORT CDD INSTITUTIONALIZATION MagKALAHANGGOS Layo, PiliPalina!

WHAT IS CDD?
Community-Driven Development (CDD) is a process that encourages citizens to be more active in their community's development.

CDD empowers the people by giving them control and decision-making power over resources in their communities.

It allows communities to maximize limited resources by prioritizing their most pressing needs.

WHY INSTITUTIONALIZE?

CDD will complement the Local Government Code by providing mechanisms to operationalize and sustain self-reliant communities through a proven system of informing, strategizing, and influencing constituents to become resilient.

Kapuhang Laban sa Suburban/Comprehensive and Integrated Delivery of Social Services (KALAHANGGOS) has been championing CDD for over 15 years. Through CDD, KALAHANGGOS has demonstrated success in poverty alleviation, community empowerment, and participatory local governance across the country.

INSTITUTIONALIZING THE PRINCIPLES OF CDD

PARTICIPATION

Institutionalizing CDD provides a means to engage the community in the development process. This includes:

- Community action planning
- Community-based financial management
- Community-based procurement
- Community-based monitoring and evaluation
- Community-based implementation and evaluation



Participation is the heart of CDD.

TRANSPARENCY

Transparency is essential for building trust and ensuring the integrity of the development process. This includes:

- Regular reporting and monitoring
- Open access to information
- Clear communication channels
- Regular community meetings

ACCOUNTABILITY

Community members engage in monitoring and evaluation activities. They are empowered to hold the government accountable for the use of public funds.

ENACTING THE CDD BILL

Our proposed CDD Bill features the following:

- 1. Institutionalization and operationalization of the CDD approach in a governing structure
- 2. Inclusion of subnational and tertiary concerns
- 3. Creation of CDD Knowledge and Resource Center for continuous research and development of the CDD approach

OPERATIONALIZATION OF THE CDD APPROACH

The CDD Bill enables community members to meaningfully participate in the development process and ensure that community members are consulted in development opportunities. This includes:

- Regular reporting and monitoring
- Open access to information
- Clear communication channels
- Regular community meetings

ACCOMPLISHMENTS OF KALAHANGGOS CDD IN THE CORRELLEAS

2776 - Basic Infrastructure and Services

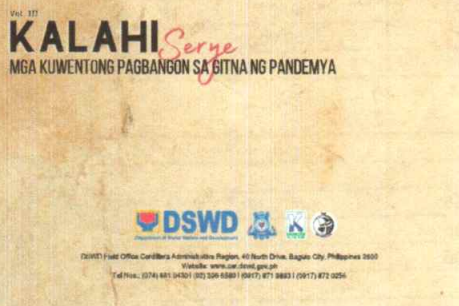
- 177 - Basic Infrastructure
- 243 - Community Financial Management
- 243 - Support and Governance Initiatives
- 1443 - Community-based Procurement
- 1443 - Community-based Monitoring and Evaluation
- 1443 - Other

CONCLUSION

Through the support of the Local Government Code, CDD will complement the Local Government Code by providing mechanisms to operationalize and sustain self-reliant communities through a proven system of informing, strategizing, and influencing constituents to become resilient.

CONTACT

For more information, please contact the Department of Social Welfare and Development, Kapuhang Laban sa Suburban/Comprehensive and Integrated Delivery of Social Services (KALAHANGGOS) at (074) 841 9430.



DSWD
Department of Social Welfare and Development

DSWD Field Office Cordillera Administrative Region, 40 North Drive, Baguio City, Philippines 2000
Website: www.dswd.gov.ph
Tel No.: (074) 841 9430 | (02) 206 6360 | (0477) 871 9883 | (0477) 872 0256

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