

PURCHASE ORDER

Department of Social Welfare and Development
Cordillera Administrative Office

| | | | |
|-----------------|--|----------------------------|-------------|
| Supplier | SAGADIAN TOURIST TRANSPORT COOPERATIVE | Purchase Order No. | 2024-08-603 |
| Address | 37 Lower Tacay Road, Central Guisad, Baguio City | Date | 07-Aug-24 |
| | | Mode of Procurement | SVP |

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions herein.


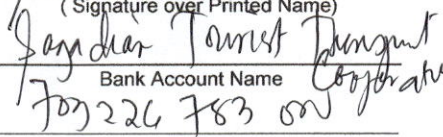
| Place of Delivery | AS INDICATED | Delivery Term: | Complete | | |
|--------------------------|--------------|--|----------|-----------|------------|
| Date of Delivery | AS INDICATED | Payment Term: | Charge | | |
| ITEM NO. | Unit | Description | QTY | Unit Cost | Total Cost |
| | | OUTSOURCING OF TRANSPORTATION SERVICES FOR THE MONITORING OF DSWD AND LGU WAREHOUSES AS AN OPT FOR PREPAREDNESS FOR DISASTER RESPONSE FOR AUGUST TO DECEMBER 2024 -ABRA | | | |
| | days | BAGUIO TO ABRA (various Municipalities) vice versa Tentative Date: August 26-30, 2024 November 4-8, 2024 Required Vehicle: VAN/ SUV, At least fifteen (15) seater for the van and at least five (5) seater for the SUV, 1 unit | 10 | 6,480.00 | 64,800.00 |

| OTHER REQUIREMENTS | | COMPLIANCE | |
|---|--|---|------------------|
| | | CAN COMPLY | CANNOT COMPLY |
| Preferably vehicle year model must be at least 2017 and up | | ✓ | |
| Fully air conditioned/ordinary | | ✓ | |
| Attach up to date OR, CR, Driver's License, Certificate of Public Convenience or Provisional Authority for 1 vehicle | | ✓ | |
| Fuel, food and lodging of the drivers will be handled by the service provider | | ✓ | |
| Schedule of travel and destination can be moved/changed and shall be coordinated with the supplier 1 or 2 days before the travel date at any given time during emergencies/disaster wherein immediate need of the vehicle will be observed | | ✓ | |
| Drivers should be well familiar with road terms | | ✓ | |
| Service Vehicles must be regularly sanitized/ disinfected before and after each travel with ready available alcohol or sanitizer. Should maintain physical distancing and ensure that the driver and passengers wear face masks throughout the travel | | ✓ | |
| Service provider must ensure to provide vehicle that is in good condition and fully equipped with basic tools, spare tires and fire extinguisher. | | ✓ | |
| With permit to travel to any point of Luzon | | ✓ | |
| Availability of First Aid Kit with the necessary medical paraphernalia and accessories for each vehicle | | ✓ | |
| Charges will be based on the actual days of travel | | ✓ | |
| One day is equivalent to 24 hours | | ✓ | |
| Place of travel is not limited to only one destination for 1 day | | ✓ | |
| Service Provider must have Active Landbank Account for Payment Purposes. For other banks, service charge will be deducted upon payment on the account. | | ✓ | |
| PAYMENT SHALL BE MADE THRU LANDBANK OF THE PHILIPPINES | | | |
| TOTAL | | | 64,800.00 |
| (Amount in words) | | Sixty-Four Thousand Eight Hundred Pesos Only | |


In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on

Conforme:

Very truly yours,


ANNELYN A. PILOVEN
 (Signature over Printed Name)

Sagadian Tourist Transport Cooperative
 Bank Account Name
 709226783 ON
 TIN Number *please tick tax type
 vat
 non-vat

AUGUST 19, 2024
 Date
 3551-0145-37
 Bank Account Number
 June 2017
 Date of BIR Registration


MARIA A. CATBAGAN-APLATÉN, PhD
 Signature over Printed Name of Authorized Official
Director IV, Regional Director
 Designation

| | |
|--|--|
| Fund Cluster: <u>01 CME CURRENT</u> Funds Available: <u>64,800.00</u> | ORS/ BURS No. : <u>02-10101-2024-08-12754</u> Date of the ORS/ BURS: <u>AUG 09 2024</u> |
| WILBOURN B. BACOLONG ACCOUNTANT III | Amount: <u>64,800.00</u> |

Commission on Audit
RECORDED
20 AUG 2024
 Date: _____ Time: _____

BIDS AND AWARDS COMMITTEE (BAC)
ABSTRACT OF QUOTATION No. 2024-08-820
RFQ 2024-07-720
PR 2024-07-504

WHEREAS, the Department of Social Welfare and Development-Cordillera Administrative Region (DSWD-CAR) has appropriations for procurement of the project, **OUTSOURCING OF TRANSPORTATION SERVICES FOR THE MONITORING OF DSWD AND LGU WAREHOUSES AS AN OPT FOR PREPAREDNESS FOR DISASTER RESPONSE FOR AUGUST TO DECEMBER 2024 -ABRA**, with an Approved Budget for the Contract (ABC) amounting to **SIXTY-NINE THOUSAND TWO HUNDRED NINETY PESOS ONLY (P69,290.00)** and within Annual Procurement Plan (APP) 2024 through Negotiated Procurement under **SMALL VALUE PROCUREMENT**;


WHEREAS, on the **25th day of July 2024**, Request for Quotations (RFQ) were transmitted for floating to eligible suppliers/ service providers and posted on PhilGEPS and DSWD medium of information for the public;


WHEREAS, on the **30th day of July 2024 at 12:00 NN**, was the set deadline for the submission of quotations;


WHEREAS, upon opening of the Request for Quotations on the **30th day of July 2024**, findings were listed on Annex A. Upon further evaluation of the Bids and Awards Committee (BAC), **SAGADIAN TOURIST TRANSPORT COOPERATIVE**, the lowest bidder, was found compliant as to legal, financial and technical requirements of the project. Thus, was recommended for award by the end-user and concurred by the BAC;

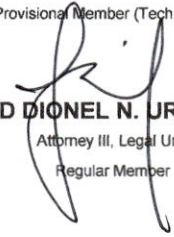
NOW, THEREFORE, foregoing premises considered, We, the Members of the Bids and Awards Committee, hereby **RESOLVED** as it is hereby resolved to declare **SAGADIAN TOURIST TRANSPORT COOPERATIVE**, as the **LOWEST CALCULATED RESPONSIVE QUOTATION** and recommend to the Regional Director the award of contract amounting to **SIXTY-FOUR THOUSAND EIGHT HUNDRED PESOS ONLY (P64,800.00)** inclusive of all applicable taxes and fees for the project, **OUTSOURCING OF TRANSPORTATION SERVICES FOR THE MONITORING OF DSWD AND LGU WAREHOUSES AS AN OPT FOR PREPAREDNESS FOR DISASTER RESPONSE FOR AUGUST TO DECEMBER 2024 -**

Issued this **1st day of Aug 2024** at **DSWD-CAR, #40 North Drive, Baguio City**.


NOVELIA N. PODING
SWO IV, DRMD
Provisional Member (End-User)



NORIE C. CASTANEDA
SAO, OIC Chief-FMD
Vice Chairperson


JOHNSEN VENTURA
A.AIDE IV, CSS
Provisional Member (Tech. Expert)


LAIRD DIONEL N. URBANOZO
Attorney III, Legal Unit
Regular Member


RINA CLAIRE L. REYES
CAO, OIC ARD for Administration
Chairperson

Approved Disapproved


MARIA A. CATBAGAN-APLATEN, PhD
Director IV, Regional Director
(per Special Order No. 1763, Series of 2024)
Authorized Representative/Head of the Procuring Entity