

# PURCHASE ORDER

Department of Social Welfare and Development  
Cordillera Administrative Office

<b>Supplier</b>		<b>LOW COST CONSUMER GOODS TRADING</b>	<b>Purchase Order No.</b>		<b>2024-08-618</b>
<b>Address</b>		<b>117-G CB BLDG. PIDAWAN, LOAKAN, BAGUIO CITY</b>	<b>Date</b>		<b>13-Aug-24</b>
			<b>Mode of Procurement</b>		<b>SVP</b>
Gentlemen: Please furnish this office the following articles subject to the terms and conditions herein.					
<b>Place of Delivery</b>		AS INDICATED	<b>Delivery Term:</b>		Complete
<b>Date of Delivery</b>		AS INDICATED	<b>Payment Term:</b>		Charge
Item No.	Unit	Description	QTY	Unit Cost	Total Cost
1		<b>PURCHASE AND DELIVERY OF SEMI-EXPENDABLE EQUIPMENT FOR PANTAWID PAMILYANG PILIPINO PROGRAM STAFF</b>			
	unit	AIR COOLER 10 LITER WATER TANK CAPACITY HONEYCOMB FILTER WITH REMOTE CONTROLLER, 24-HOUR TIMER, 3 MODES, WIND SPEED: 12 M/S, 367X325X915MM, JOB, 1 YEAR WARRANTY ON ELECTRIC PARTS	7	9,300.00	65,100.00
	unit	TOWER FAN BLUE LCD DISPLAY, NEW OSCILLATION MECHANISM, INNOVATIVE RECLINABLE ANGLE SECTION, PROVIDES 3 WIND DELIVERY LEVEL, FASHIONABLE AND STYLISH DESIGN, 115° WIND DELIVERY ANGLE, NATURAL, WIND SLEEPING WIND AND NORMAL WIND, 0.5-7.5 HOURS TIMER, MULTI, TIMER OPTIONAL, INFRARED REMOTE CONTROL, 260X302X990MM	1	6,900.00	6,900.00
<b>OTHER REQUIREMENTS</b>				<b>COMPLIANCE</b>	
Delivery of Goods is within 15 calendar days after receipt of Purchase Order. Delivery place at DSWD FO CAR, #40 NORTH Drive, Baguio City. If the last day of delivery falls on Saturday/Sunday/Holiday, the delivery of goods can be moved to the next working day.				✓	
Service Provider must have Active Landbank Account for Payment Purposes. For other banks, service charge will be deducted upon payment on the account.				✓	
<b>PAYMENT SHALL BE MADE THRU LANDBANK OF THE PHILIPPINES</b>					
				<b>TOTAL</b>	<b>72,000.00</b>
<b>(Amount in words)</b>		<b>Seventy-Two Thousand Pesos Only</b>			

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

*Lemuel B. Martinez*  
(Signature over Printed Name)

Aug. 21, 2024  
Date

Very truly yours,

*Maria A. Catbagan-Aplaten*  
**MARIA A. CATBAGAN-APLATEN, PhD**  
Signature over Printed Name of Authorized Official  
**Director IV, Regional Director**  
Designation

Bank Account Name

Bank Account Number

TIN Number \*please tick tax type  
[ ] vat  
[ ] non-vat

Date of BIR Registration

Fund Cluster: <u>01 CMF Current</u>	ORS/ BURS No. : <u>02-01101-2024-08-13304</u>
Funds Available: <u>P 72,000.00</u>	Date of the ORS/ BURS: <u>AUG 14 2024</u>
<b>WILBOURN B. BACOLONG</b> ACCOUNTANT III	Amount: <u>72,000.00</u>

Commission on Audit  
**RECEIVED**  
**21 AUG 2024**  
Date: \_\_\_\_\_ Time: \_\_\_\_\_

**BIDS AND AWARDS COMMITTEE (BAC)**  
**RESOLUTION No./ ABSTRACT OF QUOTATION No. 2024-07-803**  
**RFQ 2024-07-682** \\  
**PR 2024-06-436** \\

**WHEREAS**, the Department of Social Welfare and Development-Cordillera Administrative Region (DSWD-CAR) has appropriations for procurement of the project, **PURCHASE AND DELIVERY OF SEMI-EXPENDABLE EQUIPMENT FOR PANTAWID PAMILYANG PILIPINO PROGRAM STAFF**, with an Approved Budget for the Contract (ABC) amounting to **SEVENTY-SIX THOUSAND PESOS ONLY (P76,000.00)** and within Annual Procurement Plan (APP) 2024 through Negotiated Procurement under **SMALL VALUE PROCUREMENT**;

**WHEREAS**, on the **12th day of July 2024**, Request for Quotations (RFQ) were transmitted for floating to eligible suppliers/ service providers and was advertised at DSWD-CAR website, Philippine Government Electronic Procurement System (PhilGEPS) and posted at DSWD-CAR Bulletin Board located at the main entrance of the Field Office;

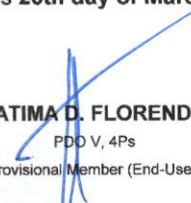
**WHEREAS**, on the **17th day of July 2024 at 12:00NN**, was the set deadline for the submission of quotations;

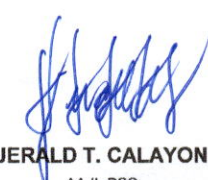
**WHEREAS**, upon opening of the Request for Quotations on the **18th day of July 2024**, findings were listed on Annex A and was subject for post-qualification;

**WHEREAS**, based on the submitted Post qualification report, **LOW COST CONSUMER GOODS TRADING**, the lowest bidder was found compliant with the technical specifications and other requirements of the project. Thus, was recommended for award by the end-user and concurred by the BAC;

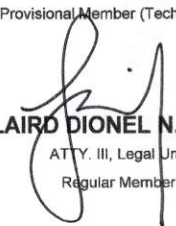
**NOW, THEREFORE**, foregoing premises considered, We, the Members of the Bids and Awards Committee, hereby **RESOLVED** as it is hereby resolved to declare **LOW COST CONSUMER GOODS TRADING**, as the **LOWEST CALCULATED RESPONSIVE QUOTATION** and recommend to the Regional Director the award of contract amounting to **SEVENTY-TWO THOUSAND PESOS ONLY (P72,000.00)** inclusive of all applicable taxes and fees for the project, **PURCHASE AND DELIVERY OF SEMI-EXPENDABLE EQUIPMENT FOR PANTAWID PAMILYANG PILIPINO PROGRAM STAFF**, for approval of the Head of Procuring Entity.

Issued this **26th day of March 2024** at **DSWD-CAR, #40 North Drive, Baguio City**.

  
**FATIMA D. FLORENDO**  
PDD V, 4Ps  
Provisional Member (End-User)

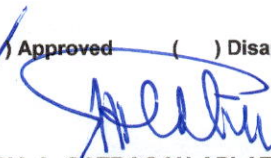
  
**JERALD T. CALAYON**  
AA II, PSS  
Provisional Member (Tech. Expert)

  
**NORIE C. CASTAÑEDA**  
SNO, OIC Chief-FMD  
Vice Chairperson

  
**ATTY. LAIRD DIONEL N. URBANOZO**  
ATY. III, Legal Unit  
Regular Member

  
**RINA CLAIRE L. REYES**  
CAO, OIC ARD for Administration  
Chairperson

Approved ( ) Disapproved

  
**MARIA A. CATBAGAN-APLATEN, PhD**  
Director IV, Regional Director  
(per **Special Order No. 1763, Series of 2024**)  
Authorized Representative/Head of the Procuring Entity

  
NIMAWA/JEN