

BIDS AND AWARDS COMMITTEE (BAC)
ABSTRACT OF QUOTATION No. 2024-07-762
RFQ 2024-07-697
PR 2024-05-341

WHEREAS, the Department of Social Welfare and Development-Cordillera Administrative Region (DSWD-CAR) has appropriations for procurement of the project, **BOARD AND LODGING FOR THE INSTITUTIONAL DEVELOPMENT AND CAPABILITY BUILDING ACTIVITIES FOR OPERATIONALIZATION OF DSWD CAR MEN OPPOSED TO VIOLENCE AGAINST WOMEN EVERYWHERE(MOVE) CY 2024- GENDER SENSITIVITY TRAINING FOR MEN CUM PLANNING WORKSHOP**, with an Approved Budget for the Contract (ABC) amounting to **TWO HUNDRED FOUR THOUSAND PESOS ONLY (P204,000.00)** and within Annual Procurement Plan (APP) 2024 through Negotiated Procurement under **NP-53.10 Lease of Real Property and Venue**;

WHEREAS, on the **11th day of July 2024**, Request for Quotations (RFQ) were transmitted for floating to eligible suppliers/ service providers;

WHEREAS, on the **16th day of July 2024 at 10:00 AM**, was the set deadline for the submission of quotations;

WHEREAS, upon opening of the Request for Quotations on the **17th day of July 2024**, findings were listed on Annex A and was subject for rating;

WHEREAS, upon evaluation by the Bids and Awards Committee (BAC) on the **19th day of July 2024**, **C&A PARADISO BEACH RESORT**, the only bidder within ABC, surpassed the 90.00% passing rate. Thus, was recommended for award by the end-user and concurred by the BAC;

NOW, THEREFORE, foregoing premises considered, We, the Members of the Bids and Awards Committee, hereby **RESOLVED** as it is hereby resolved to recommend to the Regional Director the award of contract to **C&A PARADISO BEACH RESORT**, the **LOWEST CALCULATED RESPONSIVE QUOTATION**, amounting to **TWO HUNDRED FOUR THOUSAND PESOS ONLY (P204,000.00)**, inclusive of all applicable taxes and fees for the project, **BOARD AND LODGING FOR THE INSTITUTIONAL DEVELOPMENT AND CAPABILITY BUILDING ACTIVITIES FOR OPERATIONALIZATION OF DSWD CAR MEN OPPOSED TO VIOLENCE AGAINST WOMEN EVERYWHERE(MOVE) CY 2024- GENDER SENSITIVITY TRAINING FOR MEN CUM PLANNING WORKSHOP**, for approval of the Head of Procuring Entity.

Issued this **19th day of July 2024** at **DSWD-CAR, #40 North Drive, Baguio City**.

ON OB
JOYCE C. AYASAO
PDO III, RCAT-VAWC
Provisional Member (End-user)

[Signature]
LAIRD DIONEL N. URBANOZO
Attorney III, Legal Unit
Regular Member

[Signature]
MERCIE A. LABUGUEN
SWA, CBS
Provisional Member (Expert)

[Signature]
NORIE C. CASTAÑEDA
SAO, OIC CHIEF- FMD
Vice Chairperson

[Signature]
RINA CLAIRE L. REYES
CAO, OIC ARD for Administration
Chairperson

() Approved () Disapproved

[Signature]
Digitally signed by Maria A. Catbagan-Aplaten
Date: 2024.07.19 17:42:22 +0800
MARIA A. CATBAGAN-APLATEN, PhD
Director IV, Regional Director
(per Special Order No. 1763, Series of 2024)
Authorized Representative/Head of the Procuring Entity

[Signature]

BIDS AND AWARDS COMMITTEE (BAC)

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Issued this **19th day of July 2024 at DSWD-CAR, #40 North Drive, Baguio City.**

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Provisional Member (End-user)

[Signature]
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[Signature]
NORIE C. CASTANEDA
SAO, OIC CHIEF-FMD
Vice Chairperson

[Signature]
RINA CLAIRE L. BEYES
CAO, OIC ARD for Administration
Chairperson

Approved Disapproved

MARIA A. CATBAGAN-APLATEN, PhD
Director IV, Regional Director
(per Special Order No. 1763, Series of 2024)
Authorized Representative/Head of the Procuring Entity

[Handwritten mark]



PURCHASE ORDER
 Department of Social Welfare and Development
 Cordillera Administrative Office

RECEIVED
 JUL 29 2024
 COMMISSION
 DSWD

Supplier	C&A PARADISO BEACH RESORT	Purchase Order No.	2024-07-550
Address	SAMARA, ARINGAY LA UNION	Date	20 Jul-24
		Mode of Procurement	Lease of Venue

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions herein.

Place of Delivery	AS INDICATED			Delivery Term:	Complete
Date of Delivery	AS INDICATED			Payment Term:	Charge
Lot No.	Unit	Description	QTY	Unit Cost	Total Cost
1	LOT	BOARD AND LODGING FOR THE INSTITUTIONAL DEVELOPMENT AND CAPABILITY BUILDING ACTIVITIES FOR OPERATIONALIZATION OF DSWD CAR MEN OPPOSED TO VIOLENCE AGAINST WOMEN EVERYWHERE(MOVE) CY 2024- GENDER SENSITIVITY TRAINING FOR MEN CUM PLANNING WORKSHOP			
		TENTATIVE DATE: JULY 29 - AUGUST 2, 2024			
		DAY 1			
	servings	PM Snack	30	100.00	3,000.00
	servings	Dinner	30	300.00	9,000.00
	pax	Lodging	30	800.00	24,000.00
		DAY 2			
	servings	Breakfast	30	200.00	6,000.00
	servings	AM Snack	30	100.00	3,000.00
	servings	Lunch	30	300.00	9,000.00
	servings	PM Snack	30	100.00	3,000.00
	servings	Dinner	30	300.00	9,000.00
	pax	Lodging	30	800.00	24,000.00
		DAY 3			
	servings	Breakfast	30	200.00	6,000.00
	servings	AM Snack	30	100.00	3,000.00
	servings	Lunch	30	300.00	9,000.00
	servings	PM Snack	30	100.00	3,000.00
	servings	Dinner	30	300.00	9,000.00
	pax	Lodging	30	800.00	24,000.00
		DAY 4			
	servings	Breakfast	30	200.00	6,000.00
	servings	AM Snack	30	100.00	3,000.00
	servings	Lunch	30	300.00	9,000.00
	servings	PM Snack	30	100.00	3,000.00
	servings	Dinner	30	300.00	9,000.00
	pax	Lodging	30	800.00	24,000.00
		DAY 5			
	servings	Breakfast	30	200.00	6,000.00
		TRAINING SPECIFICATIONS			
		Availability		CAN COMPLY	CANNOT COMPLY
	✓	Venue is available during the proposed dates of the activity JULY 29 - AUGUST 2, 2024.		✓	
		Location and Site Condition			
	✓	The venue is reachable and accessible to transport services but not limited to taxi and jeepney plying within the area		✓	
	✓	The venue has parking space and automatically reserves parking slots for DSWD considering the following: a. Small events (50 pax): at least 3 reserved vehicle slots for the DSWD b. Medium events (51 - 100 pax): at least 10 reserved vehicle slots for the DSWD c. Big events (more than 100 pax): at least 15 reserved vehicle slots for the DSWD		✓	
		Neighborhood data			
	✓	The venue is reachable/accessible and within 500 meters radius (using Google maps) from nearest/nearby hospitals, police stations, banks, restaurants, among others.		✓	
	✓	Establishments near the venue have no sanitation issues reported and do not post health risks		✓	
	✓	The venue is at least 100 meters radius away from red light district using Google maps application		✓	
		Venue			
		Facilities and Amenities			
	✓	The venue has security measures in place (e.i. 24 hour security guard on duty and presence of functional CCTV cameras within hotel premises) to ensure safety of participants		✓	
	✓	The conference/function hall is: a. free of use the whole activity duration b. can accommodate the proposed number of attendees regardless of the layout and arrangement of the hall, chair, and table set up using round or rectangular tables, among others. c. has no impediments or pillars at the center or side of the hall that affects the view and interaction between and among participants and learning service providers. d. sound proofed, well lighted, and well ventilated e. Can be used from the indicated time (6:00 AM - 10:00 PM) which is free of charge.		✓	
	✓	The conference/function halls has high quality sound system and equipment which includes the following:		✓	

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	a. Three (3) wireless microphones	✓	
	b. Free use of one functional LCD Projector and screen	✓	
	c. Standby IT personnel or able technician inside the conference/function hall to troubleshoot technical glitches	✓	
	Exclusive access to strong and stable WIFI connection in the function hall assigned to the activity, to wit: a. minimum of 10 mbps for usual browsing (google, Youtube, social media); and b. minimum of 30 mbps for intensive IT related activities	✓	
	Presence of standby personnel inside the conference/function hall for coordination purposes	✓	
	Free charging of all electronic gadgets (i.e. laptop, projector, mobile phone, among others) and free use of extension cords for activities needing laptops	✓	
	Availability of 3x4 ft. white board inside the conference/function hall with two markers, and whiteboard eraser throughout the activity duration	✓	
	Room Accommodation		
	The hotel has the required number of rooms which can accommodate the proposed number of participants. Each room is good for 2-3 sharing with single bed per participant	✓	
	Room charges are based on confirmed number of participants on the first day and actual number of participants on the succeeding days and not on the number of rooms occupied	✓	
	Availability of free toiletries such as soap, shampoo, toothpaste with toothbrush, tissue, rubber or re-usable slipper, bottled water/pitcher of water and other basic necessities like extra of thick blanket which is free of charge upon request	✓	
	Catering Services		
	Buffet breakfast with minimum of three viands, with dessert, and drink choices of coffee, choco, milk and tea aside from purified water. Buffet lunch and dinner with three viands (2 meat/fish and one vegetable), soup, dessert, and a glass of healthy or natural fruit infused drinks; AM and PM snacks are preferably healthy or indigenous with glass of coconut water or natural fruit infused drinks. Portioning of meals are as follows: a. For meals : 1 cup of rice, 1 serving of vegetable, 2 serving of meat/fish b. For snacks: (per piece e.g. 1 bowl of ginataan, 2pcs of suman with a slice of mango) Note: creamer, sugar and the like are preferred to be in a canister rather than in sachet to comply with green procurement. On the other hand, serving or portioning is based on appropriate and applicable standard measurement/servings.	✓	
	Charges on meals/snacks should be based on confirmed number of participants on the first day while charges on succeeding days should be based on actual count.	✓	
	One buffet set-up for all meals for every 35 participants. Additional set-up will be required if participants will be doubled. Meals should be served and available on time (breakfast: 6:30-8:00 AM; AM/PM snacks: 10AM/3:00PM, Lunch: 12:00NN and Dinner: 5:30PM)	✓	
	Other requirements		
	Provision of first aid kit (BP apparatus, thermometer, gauze, bandage, band aid, basic medicines for headache, LBM, etc. as needed)	✓	
	Free tarpaulin signage/backdrop with atleast 6x5 ft size and electronic display to be displayed within the conference/function hall and/or designated hotel area or premises.	✓	
	Provisions of free learning accessories to include: a. real or natural flower arrangements or succulents on participant's table/center piece as needed b. hand soap is available for handwashing at the restroom and being replenished regularly once supply is exhausted/depleted c. paper towel/tissue paper is available at the restroom	✓	
	Terms and Conditions		
	The place of delivery of the goods / services is within LA UNION.	✓	
	The service provider must have an Active Landbank Account for payment purposes. For other banks, service charge will be deducted upon payment on the account.	✓	
	PAYMENT SHALL BE MADE THRU LANDBANK OF THE PHILIPPINES		
		TOTAL	204,000.00
(Amount in words)	TWO HUNDRED FOUR THOUSAND PESOS ONLY		

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

RUSSEL TAMPOC
(Signature over Printed Name)

JULY 26, 2024
Date

Very truly yours,


Digitally signed by Maria A. Catbagan-Aplaten
Date: 2024.07.26 14:57:44 +08'00'

MARIA A. CATBAGAN-APLATEN, PH.D
Signature over Printed Name of Authorized Official
Director IV, Regional Director
Designation

C and A PARADISO BEACH RESORT
Bank Account Name

2202 1012 3177 (PNB Agoo Branch)
Bank Account Number

168-056-150-006
TIN Number *please tick tax type
 vat
 non-vat

AUGUST 24, 2009
Date of BIR Registration

Fund Cluster: 01 CME/MSD CURRENT
Funds Available: P204,000.00

02-101101-2024-07-11524 an
ORS/ BURS No. : 02-105478-2024-07-11063
Date of the ORS/ BURS: JUL 23 2024

WILBOURN B. BACOLONG
ACCOUNTANT III

Amount: 204,000.00