ADMINISTRATIVE DIVISION



FIELD OFFICE-CAR DSWD-AS-GF-091 | REV 01 | 28 SEPT 2022



SUPPLEMENTAL / BID BULLETIN NO. 01

Purchase and Delivery of Information and Technology

TITLE

Equipment and Semi-expendable ICT Equipment for the

DSWD CAR Staff

ITB NO.

ITB 2024-DSWD-CAR-20

DATE

05 June 2024

This Supplemental/Bid Bulletin is issued to all prospective bidders announcing the following:

Description	From	То
Invitation to Bid (item no. 2)	2. The Department of Social Welfare and Development - CAR now invites bids for the above Procurement Project. Delivery of the Goods is required within Twenty (20) calendar days upon receipt of the Notice to Proceed. Bidders should have completed, within two (2) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).	2. The Department of Social Welfare and Development - CAR now invites bids for the above Procurement Project. Delivery of the Goods is required within Twenty (20) calendar days upon receipt of the Notice to Proceed for Lot 1 and within forty-five (45) calendar days for Lot 2. Bidders should have completed, within two (2) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
Invitation to Bid (item no. 5)	5. A complete set of Bidding Documents may be acquired by interested Bidders on 28 May 2024 to 01:00 PM (PST) 17 June 2024 from the given address and website(s) below and upon payment	5. A complete set of Bidding Documents may be acquired by interested Bidders on 28 May 2024 to 01:00 PM (PST) 18 June 2024 from the given address and website(s) below and upon payment

Description	From	То
	at the Cash Section of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB in the amount of Five Thousand Pesos (PhP 5, 000.00).	The second secon
Invitation to Bid (item no. 7)	7. Bids must be duly received by the BAC Secretariat at the office address indicated below on or before <u>01:00 PM</u> (PST) 17 June 2024. Late bids shall not be accepted.	7. Bids must be duly received by the BAC Secretariat at the office address indicated below on or before 01:00 PM (PST) 18 June 2024. Late bids shall not be accepted
Invitation to Bid (item no. 8)	8. Bid opening shall be on 01:30 PM (PST) 17 June 2024 at DSWD-CAR Premises and via Video Teleconference and via Google Meet with meeting ID/Link as meet.google.com/gas-zhuf-izm. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.	the bidders' representatives who
Bid Data Sheet (clause 14.1)	The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:	The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:
	a. The amount of not less than 2% of the ABC or Php 69, 600.00, if bid security is in cash, cashier's/manager's check, bank draft/guarantee or	a. The amount of not less than 2% of the ABC, if bid security is in cash, cashier's/manager's check, bank draft/guarantee or

Description	From	То
	irrevocable letter of credit; or	irrevocable letter of credit; or
	b. The amount of not less than 5% of the ABC or Php 174, 000.00 if bid security is in Surety Bond.	b. The amount of not less than <u>5% of the</u> <u>ABC</u> if bid security is in Surety Bond.
Bid Data Sheet (clause 19.3 – ABC for Lot 1)	PhP 2, 663, 850.00	PhP 1, 764, 000.00
Schedule of Requirements (Delivery Period-Lot 2)	Twenty (20) calendar days upon receipt of the Notice to Proceed	Forty –five (45) calendar days upon receipt of the Notice to Proceed.
Technical Specifications (item no. 1 -2.c)	A certificate of Authenticity (COA), Genuine Label or Equivalent of the License from the OS provider should be provided (Holographic Image Sticker)	A certificate of Authenticity (COA) or Genuine Label or Equivalent of the License from the OS provider should be provided (Holographic Image Sticker)
Technical Specifications (item no. 1 – 3.a & 3.b)	Office Productivity Software: a. Type: Latest Stable Proprietary OPS for Corporate Application Perpetual b. Version: Business, Inclusive of Word Processor, Spreadsheet, Presentation & Email for offline use	Office Productivity Software: a. Type: Latest Stable Proprietary OPS (Perpetual) b. Version: Inclusive of Word Processor, Spreadsheet, Presentation
Technical Specifications (item no. 1 – 6)	Pointing Devices/Mouse: Type: Touchpad with multi-gesture and scrolling function and inclusive of Standard Optical Wireless Mouse, 2.4 GHz with USB Nano Receiver, 1000 DPI	Pointing Devices/Mouse: Type: Touchpad with multi-gesture and scrolling function and inclusive of <u>Standard</u> <u>Optical Wireless Mouse</u> <u>of any brand</u> , 2.4 GHz with USB Nano Receiver,

Description	From	То
•	Optical Tracking, 3 Buttons)	1000 DPI Optical Tracking, 3 Buttons)
Terms and Conditions for Lot 2 (item no. 6)	Further, the brand should be sold and marketed continuously in the Philippines for the last ten (10) years.	Further, the brand for the projector should be sold and marketed continuously in the Philippines for the last ten (10) years.

Please refer to the attached revised forms:

- 1. Schedule of Requirements
- 2. Technical Specifications
- 3. Terms and Conditions

Changes indicated in the Bid Bulletin shall form part of the bidding documents.

Please be guided accordingly.

BAC Chairperson



Section VI. Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Item No.	Description	Qty / Unit	Delivery Place	Delivery Period
1	Purchase of Information Technology Equipment for the DSWD Personnel (Laptops)	1 lot	40 North Drive, DSWD CAR Field Office, Baguio City	Twenty (20) calendar days upon receipt of the Notice to Proceed.
2	Purchase and Delivery of Semi- Expendable Information Technology and Communication Equipment	1 lot	40 North Drive, DSWD CAR Field Office, Baguio City	Forty –five (45) calendar days upon receipt of the Notice to Proceed.

Note: Please refer to Section VII. Technical Specifications

Section VII. Technical Specifications

Notes for Preparing the Technical Specifications

A set of precise and clear specifications is a prerequisite for Bidders to respond realistically and competitively to the requirements of the Procuring Entity without qualifying their Bids. In the context of Competitive Bidding, the specifications (*e.g.* production/delivery schedule, manpower requirements, and after-sales service/parts, descriptions of the lots or items) must be prepared to permit the widest possible competition and, at the same time, present a clear statement of the required standards of workmanship, materials, and performance of the goods and services to be procured. Only if this is done will the objectives of transparency, equity, efficiency, fairness, and economy in procurement be realized, responsiveness of bids be ensured, and the subsequent task of bid evaluation and post-qualification facilitated. The specifications should require that all items, materials and accessories to be included or incorporated in the goods be new, unused, and of the most recent or current models, and that they include or incorporate all recent improvements in design and materials unless otherwise provided in the Contract.

Samples of specifications from previous similar procurements are useful in this respect. The use of metric units is encouraged. Depending on the complexity of the goods and the repetitiveness of the type of procurement, it may be advantageous to standardize the General Technical Specifications and incorporate them in a separate subsection. The General Technical Specifications should cover all classes of workmanship, materials, and equipment commonly involved in manufacturing similar goods. Deletions or addenda should then adapt the General Technical Specifications to the particular procurement.

Care must be taken in drafting specifications to ensure that they are not restrictive. In the specification of standards for equipment, materials, and workmanship, recognized Philippine and international standards should be used as much as possible. Where other particular standards are used, whether national standards or other standards, the specifications should state that equipment, materials, and workmanship that meet other authoritative standards, and which ensure at least a substantially equal quality than the standards mentioned, will also be acceptable. The following clause may be inserted in the Special Conditions of Contract or the Technical Specifications.

Sample Clause: Equivalency of Standards and Codes

Wherever reference is made in the Technical Specifications to specific standards and codes to be met by the goods and materials to be furnished or tested, the provisions of the latest edition or revision of the relevant standards and codes shall apply, unless otherwise expressly stated in the Contract. Where such standards and codes are national or relate to a particular country or region, other authoritative standards that ensure substantial equivalence to the standards and codes specified will be acceptable.

Reference to brand name and catalogue number should be avoided as far as possible; where unavoidable they should always be followed by the words "or at least equivalent." References to brand names cannot be used when the funding source is the GOP.

Where appropriate, drawings, including site plans as required, may be furnished by the Procuring Entity with the Bidding Documents. Similarly, the Supplier may be requested to provide drawings or samples either with its Bid or for prior review by the Procuring Entity during contract execution.

Bidders are also required, as part of the technical specifications, to complete their statement of compliance demonstrating how the items comply with the specification.

Technical Specifications

[Bidders must state either "Comply" or Comply" against each the individual param of each Specific stating the correspond performance parameter the equipment of (including the present).
terms and conditi Statements of "Comply" mus supported by evidence Bidders Bid and conferenced to that evid Evidence shall be in form of manufacturer' amended sales litera unconditional statement specification compliance issued by manufacturer, sam independent test data as appropriate. A state that is not supported evidence or is subseque found to be contradicted the evidence presented render the Bid to evaluation liable rejection. A state either in the Bid statement of compliand the supporting evidence presented that is found to be either during evidence of compliand the supporting evidence presented that is found to be either during evaluation, qualification or execution of the Commany be regarded fraudulent and render Bidder or supplier liable prosecution subject to applicable laws

Item	Qty	Unit	Specification	Statement of Compliance
		d Deliv for the	t and Semi-expendable ICT	
1			Purchase and Delivery of Information Technology Equipment for DSWD CAR Personnel (For newly hired AKAP funded Staff)	
1	36	unit	LAPTOP Specifications 1.Processor: a. CPU Architecture	
			Technology: Processor model should at least be the latest release b. Base Speed Frequency: ≥ 1.3 GHz c. Cores: ≥ 8 Cores d. Cache: ≥ 12MB 2. Operating System: a. Type: Latest Stable Proprietary OS 64-bit b. Version: Professional version (Must have the capability to join Active Directory) c. A certificate of Authenticity (COA) or Genuine Label or Equivalent of the License from the OS provider should be provided (Holographic Image Sticker) 3. Office Productivity Software: a. Type: Latest Stable Proprietary OPS (Perpetual) b. Version: Inclusive of Word Processor, Spreadsheet, Presentation 4. Memory: a. Capacity: ≥ 16 Gb DDR4 b. Speed: DDR4 ≥ 3200mhz	
			5. Keyboard: Built-in 6. Pointing Devices/Mouse: Type: Touchpad with multi-gesture and scrolling function and inclusive of Standard Optical Wireless Mouse of any brand , 2.4 GHz with USB Nano Receiver, 1000 DPI Optical Tracking, 3 Buttons) 7. Graphics Controller: Integrated	

Item	Qty	Unit	Specification	Statement of Compliance
			8. I/O Ports: All ports should be	
			INTEGRATED/BUILT-IN (no USB	
			conversions/ extension/ adapters)	
			$a \ge 2 \times USB 3.1 \text{ port}$	
			$b. \ge 1 \text{ x USB Type-C Supports(USB 3.2 Gen 2,}$	
			Display port over USB-C, USB Charging	
			5V;3A)	
			c. 3.5mm headphone/speaker jack supporting	
			headsets with built-in microphone or Combo	
			Jack	
			d. 1 x HDMI port with HDCP support	
			e. Ethernet (RJ-45) port	
			e. DC-in port for AC adapter/charger	
			9. Display: ≥ 14" FHD 1920 x 1080, high	
			brightness LED backlit, 16:9 aspect ratio	
			10. Storage: ≥ 512 GB NVMe SSD	
			11. Sound Controller: Integrated/built-in High	
			Definition Audio system	
			12. Weight: ≤ 2 kg	
			13. Communication: MUST BE INTEGRATED	
			/ BUILT-IN (no USB conversions/ extension/	
			adapters)	
			a. Wireless – Integrated Dual Band Wireless - ≥	
			802.11 ax/ac/a/b/g/n;	
			Bluetooth: ≥ 5.0	
			b. Ethernet - ≥ Gigabit Ethernet, Wake-on LAN	
			ready	
			14. Battery: Battery at least 6 hours' operation	
			with one full charge	
			15.Audio: Two built-in microphones; Two built-	
			in stereo speakers	
			16.Webcam: ≥ Built-in with 1280 x 720	
			resolution 720p HD video at 30 fps with	
			Temporal Noise	
			Reduction	

Item	Qty	Unit	Specification	Statement of Compliance
			17. Warranty & SLA:	
			a. Three (3) years Hardware Warranty (including	
			charger)	
			b. One (1) year on Mouse	
			C. < 4 hours' response time for issues reported	
			(thru Help Desk)	
			d. For reported hardware replacement, the	
			service provider shall be the one to pull out the	
			unit	
			Price shall not exceed PhP 49, 000.00	
2			Purchase and Delivery of Information	
_			Technology Equipment and Semi-expendable	
			Communication Equipment for the 4Ps staff	
1	36	unit	Projector To be a popular in	
			- Projection Technology: RGB liquid crystal shutter projection system, LCD	
			Native Resolution: WXGA (1280 x 800)	
			- Aspect Ratio - 16:10	
			- Lightsource: Type: 210W UHE, Life	
			(Normal / Eco): 6,000 / 12,000 hours	
			- Contrast Ratio: 16,000:1	
			- Brightness: White Light Output	
			(Normal/Eco) - 4,000 lm, Colour Light Output: 4,000 lm	
			- Connectivity:	
			- USB Type A: 1 (For Wireless LAN,	
			Firmware Update, Copy OSD Settings)	
			- USB Type B: 1 (For Firmware Update,	
			Copy OSD Settings) - Analog Input: Composite: 1 RCA, D-	
			Sub 15pin-1, HDMI-1, 2RCA (White &	
			Red)-1	
			- Weight: Approx. <2.7 kg,	
			- With free bag inclusion	
	0	:4	- Price shall not exceed PhP 38, 000.00	
2	9	unit	Desktop Monitor - ≥ 24 inches borderless , 1920 x 1080	
			resolution with ≥ 165 hz refresh rate	
			- with ≥ 2 HDMI 2.0	
			- with ≥ 1 Display port	
			- Forward and Backward Tilt Support	
3	1	,,,,;,	- Price shall not exceed PhP 9, 000.00	
3	I	unit	Video Conference CameraSmooth motorized pan, tilt and zoom	
			- at least ±90° pan	
	İ	1	T	

Item	Qty	Unit	Specification	Statement of Compliance
			 at least ± 35° / 45° tilt at least 10x HD zoom at least Field of View Diagonal: at least 90° Horizontal: at least 82.1° Vertical: at least 52.2° Full HD at least 1080p 30fps H.264 UVC 1.5 with Scalable Video Coding (SVC) Autofocus capable With at least 3 camera presets plus home position button Video mute/unmute LED indicator Standard tripod thread Remote - IR 8.5 m range CR2032 battery (included) Cables / Power AC Power adapter with regional plugs Power cable: at least 3 m MOUNT Dual-purpose bracket works for both wall mounting and tabletop elevation 	
4	2	unit	 Price shall not exceed PhP 49, 000.00 Wireless Microphone for Camera Wireless Microphone System (2 Transmitters 1 Receiver) 50M Effective Built in Battery with Charging Case Omnidirectional Lavalier Microphones 3.5mm TRS TRRS Audio Frequency: 50Hz-20KHz Max. Output Electrical Level: +3dBu Signal to Noise Ratio: 70dB or higher Dynamic: 100dBa (microphone preamplifier) Working: 50M (in no shelter situation) Power Supply: Built-in 300mAh lithium battery Working Time: Approx. 6H Transmission Type: 2.4G frequency hopping system Sound Pick-up Mode: Omnidirectional Working Environment Temperature: - 10°C to 50°C/ Receiver Size: 5 * 4 * 1.4cm/2 * 1.6 * 0.6in / Receiver Weight: 27g/ 1oz 	

Item	Qty	Unit	Specification	Statement of Compliance
5	16	unit	- Charging Case Size: 16.3 * 6.6 * 2.8cm/ 6.4 * 2.6 * 1.1in - Charging Case Weight: 129g/ 4.6oz - Price shall not exceed PhP 15, 000.00 Digital Voice Recorder - BATTERY TYPE: Built-In Lithium Battery - Battery Life – up to 48hrs, - LED Display with Backlight - Built-in Storage: ≥ 4 GB - Expandable via Micro SD - BUILT-IN MICROPHONE - MAXIMUM FILES PER FOLDER-199 - MAXIMUM FILES (TOTAL): 5,000 files (including number of folder) - Compatible with PC CONNECTIVITY - Capable of sharing via USB - PLAYBACK FORMAT: LPCM/MP3/AAC/WMA - RECORDING FORMAT - Linear PCM/MP3 - SYNC RECORDING FUNCTION: Yes - RECORDING MONITOR: Yes - FM RADIO RECORDING: Yes - Price shall not exceed PhP 8, 000.00	
6	4	set	Lavalier Wireless Microphone - DUAL UHF WIRELESS MICROPHONE SYSTEM, 30 SELECTABLE FREQUENCY SET - 600Mhz -700Mhz, - FREQUENCY STABILITY: 30PPM, - AUDIO DYNAMIC RANGE: at least 90dB, - Digital LED Display - It comes with heavy duty plastic tour case - Frequency Range: 600Mhz - 700Mhz - Output Plug: XLR balance, 1/4" unbalance plug - Battery: 4pcs "AA" batteries (2pcs each receiver) - Modulation Mode: FM - Frequency Adjust Mode: Automatic frequency adjustment - Maximum frequency deviation: 75Khz	

Item	Qty	Unit	Specification	Statement of Compliance
			 Working Distance Range: up to 100 meters on open area Rated Power: 4W Audio Dynamic Range: >90Db Mirror Frequency Rejection: >80Db RF Sensitivity: >5dBu Inclusions: At least 1 receiver At least 2 body pack transmitter At least 1 power adapter At least 1 PL to PL cable At least 2 Antenna At least 4 "AA" Batteries At least 2 clip type mic At least 2 head worn mic Price shall not exceed PhP 6, 000.00 	
7	1	unit	Bluetooth Audio Receiver Set - Bluetooth audio receiver for mixers and active PA speakers - Capable in connecting to smartphones/tablets/laptops to audio broadcast systems via Bluetooth to amplify music or other audio, one Receiver is for mono audio; - Receivers includes two Bluetooth audio receivers for stereo audio - Internal rechargeable battery provides 8 hours of operation - USB Type-C port for charging via any 5V USB power source - Stable connectivity over a 100 ft range (line-of-sight without obstacles). - Price shall not exceed PhP 4, 500.00	
8	9	unit	Wireless Microphone - Wireless Microphone: with at least two (2) Channel UHF Professional Wireless Microphone System with Case - Dual Channel UHF Wireless Microphone - Frequency range: at least UHF 790- 865MHz - With included black briefcase - With high grade low noise microphone cable inclusion - Signal and battery indicator - Operated by at least two (2) AA batteries	

Item	Qty	Unit	Specification	Statement of Compliance
			- Price shall not exceed PhP 3, 500.00	

NOTES:

For the purpose of bid evaluation, the required evidence as reference to the statement of compliance shall be in the form of brand and/or technical specifications of the offered item. In case a brand is not appropriate or applicable for the item, a bidder shall attach a photo that shows the compliance of offered items with the technical specifications. **Attachment of photo is mandatory for the offered generic item.**

Example:

Specification	Statement of Compliance
Wireless Microphone	Comply, brand x, photo or brochure of the offered item
- Wireless Microphone: with at least two (2)	
Channel UHF Professional Wireless	
Microphone System with Case	
- Dual Channel UHF Wireless Microphone	
- Frequency range: at least UHF 790-	
865MHz	
 With included black briefcase 	
- With high grade low noise microphone	
cable inclusion	
 Signal and battery indicator 	
 Operated by at least two (2) AA batteries 	
 Price shall not exceed PhP 3, 500.00 	

TERMS AND CONDITIONS FOR LOT 1

		Statement of Compliance
1	The bidder can comply with the Schedule of Requirements Note: Schedule of Requirements shall be attached to support compliance to this specific terms and condition.	
2	For reported hardware replacement, the Service Provider shall be the one to pull out the unit.	
3	Proposed Brand must be capable of supporting Nationwide deployment and with at least 1 or more accredited Service Centers within CAR / Northern Luzon (Proof or List of Nationwide Service Center should be submitted for verification during the post qualification stage).	
4	Proposed BRAND should have an existing technical web support system where the brand providers/ bidders can log-in and key-in product service codes/ item codes for faster tracking of defective / RMA products and faster turnaround of technical support (proof shall be	

		Statement of Compliance
	presented during post qualification stage).	
5	Manufacturer of the proposed brand should at least be ISO 9001:2015 certified (proof shall be presented during post qualification stage).	
	Proposed BRAND should be Energy Star	
6	Compliant (proof shall be presented during post qualification stage).	
7	Bidder's proposed brand should conform with local and international safety and quality standards as follows: If brand offered is a Local Brand: 1. NTC (National Telecommunications Commission) Type Approval/Accepted - Ratio Type Approval/Acceptance for products with radio communications equipment installed. If brand offered is an International Brand: 1. NTC (National Telecommunications Commission) Type Approval/Accepted - Ratio Type Approval/Accepted - Ratio Type Approval/Acceptance for products with radio communications equipment installed; and 2. FCC (Federal Communications Commission), and/or 3. CE (European Conformity), or 4. Other internationally known standards for consumer electronics safety and quality such as EAC (Eurasian Conformity), UL (Underwriters Laboratories), etc (proof shall be presented during post	
	qualification stage). Further, the brand should be sold and marketed	
8	continuously in the Philippines for the last ten (10) years.	
9	A DSWD Boot-up Logo must be embedded in the BIOS.	
10	The procuring entity reserves the right to cancel the contract or reduce the quantity of the goods for any justifiable reasons or for any circumstance beyond the procuring entity's control, i.e. force majeure, fortuitous events, etc.	
11	Payment Term: Payment will be processed upon complete delivery of items and submission of complete supporting documents.	

TERMS AND CONDITIONS FOR LOT 2

		Statement of Compliance
1	The bidder can comply with the Schedule of Requirements Note: Schedule of Requirements shall be attached to support compliance to this specific terms and condition.	
2	For reported hardware replacement for projector, the Service Provider shall be the one to pull out the unit and provide temporary service units.	
3	Proposed Brand for the projector must be capable of supporting Nationwide deployment and with at least 1 or more accredited Service Centers within CAR / Northern Luzon / NCR (Proof or List of Nationwide Service Center should be submitted during the post qualification stage).	
4	Warranty: One (1) year warranty from the date of delivery.	
5	Manufacturer of the proposed brand for the projector should at least be <u>ISO 9001:2015</u> certified (proof shall be presented during the post qualification stage).	
6	Further, the brand for the projector should be sold and marketed continuously in the Philippines for the last ten (10) years.	
7	The procuring entity reserves the right to cancel the contract or reduce the quantity of the goods for any justifiable reasons or for any circumstance beyond the procuring entity's control, i.e. force majeure, fortuitous events, etc.	
8	Payment Term: Payment will be processed upon complete delivery of items and submission of complete supporting documents.	

Notes:

The requirement of evidence as reference to the statement of compliance is only applicable for the items or goods that are subject for the bidding at hand. Evidence as reference to the compliance with the terms and conditions is not required. However, bidder shall still explicitly provide their statement of compliance with the prescribed "Terms and Conditions". Statement of compliance with the "Terms and Conditions" will be verified during the post-qualification stage.

Example:

Terms and Conditions:	Statement of Compliance
The bidder can comply with the Schedule of Requirements	Comply